****

**Public Defense Criminal Justice Reform**

**Advisory Task Force Meeting**

**Thursday, August 1, 2013**

**Noon - 3 pm**

**King County Courthouse**

**516 3rd Ave, Seattle, WA**

**12th Floor, Horiuchi Conference Room**

**MINUTES**

**Attendees**

**Members:** Christie Hedman (Chair), Marvin Lee, Sophia McSherry, Karen Murray, Jon Ostlund, and George Yeannakis

**Staff**: Gwen Clemens and Amy Tsai

**Invited Guests:**

**Observers**: Dave Chapman, DPD; Eileen Farley, NWAS / DPD – NWD; Floris Mikkelsen, PDA / DPD – TDAD; Lisa Daugaard, PDA / DPD – TDAD; Leslie Brown, DPD; and Kristina Logsdon, KCC

**Welcome**

* Welcome by Christie Hedman, PDAT Chair
* Introduction of Guests
* July 12, 2013 minutes approved by consensus with the addition of ACA 7/12/13 document
* Consensus agreement for photos taken during meetings to be used for PDAT website, DPD newsletter, and other county public defense materials

**Communication protocols**

* Christie Hedman 7/18/13 email protocols approved by consensus
* Amy Tsai reviewed web comment form

**Meeting schedule and agendas**

The following meetings and agendas were approved by consensus:

* August 9, meeting time changed to noon – 3 pm (Jon Ostlund will call in; Marvin Lee and Amy Tsai will not be attending), agenda to include 45 minutes for Dolan discussion and remaining time to continue options and recommendations.
* August 16, 1 pm – 4 pm meeting added to meet with Thomas Giovanni
* August 23 meeting time changed to noon to 3 pm (Karen Murray will call in)

**Discussion and Brainstorming**

The Task Force members reviewed and discussed the draft ESJ Activity Templates provided by ACA, NDA, and TDA with the agency representatives. The following critical elements, considerations, structure options and action items were identified:

**Critical elements**

* Mechanism to address systemic problems – how can litigation or challenges to the status quo occur
* Funding not related to caseload to coordinate efforts, do studies, get experts for litigation
* Client based

**Considerations**

* Percentage and types of cases
* Funding and funding sources
* Holistic defense focus
* Laws Schools / Clinical Programs
* How are new ideas fostered
* Pro bono / volunteer work
* Relationship of entity with DPD, criminal justice system, county
* Draft social justice policy
* Liability / $

**Structure**

* DPD
* Nonprofit
* For profit
* Public Corporation

**Action items**

* Agencies update templates by close of business Wednesday, August 7 including information provided in July 12 briefing materials
* PDAT Staff identify similar elements across agency templates for August 9 meeting
* PDAT Staff request legal opinion on:
	+ Can a county department file a writ or any litigation with the county or other government organization as a defendant or respondent?
* Christie update report to include critical elements, considerations and structure options identified
* Christie follow up with Thomas Giovanni to set up August 16 meeting
* Christie send survey reminder to Washington offices and survey to the American Council of Public Defenders
* Task Force members read Dolan decision in preparation for discussion on August 9, 2013
* Task Force members edit draft report on sharepoint or send edits to all task force members via email prior to August 9 meeting
* Christie and Amy brief Council Member Gossett on PDAT status