



King County

Public Defense Advisory Board Meeting

**Thursday, November 20, 2014
9:35 am – 11:20 am**

**Southwest Conference Room
516 Third Avenue, 12th Floor
Seattle, WA 98104**

MEETING MINUTES

Board Members Present: Matt Adams, Kim Ambrose, Sharon Armstrong, Marc Boman (Chair), Leo Flor, Tom Hillier, Paul Holland, and John Strait (Vice-Chair)

Board Members Attending by Phone: Saudia Abdullah, Jeffery Robinson, and Sophia Byrd McSherry

Board Staff Present: Gwen Clemens and Nick Wagner

1. Welcome and Other Matters; Approval of Minutes

- a. The Chair called the meeting to order at 9:35 a.m. and welcomed those present.
- b. The Chair thanked the Board members for their hard work to date, including the preparation of the report on the biennial budget for public defense and their testimony at the Council's Budget and Fiscal Management Committee (BFM) meeting on November 13 and at the Council meeting on November 17.
- c. On behalf of the Executive, Gail Stone thanked the Board for its service and recognized the difficulty of its task.
- d. Board members expressed thanks for the testimony of the public defense employees who testified at the BFM and Council meetings.
- e. There was a brief general discussion of budget, conflicts, and related issues.
- f. The Chair reported that the names of recommended candidates for County Public Defender were provided to the Executive and the Council on Monday, Nov. 17. Gail Stone reported that interviews of the candidates with the Executive and his staff were scheduled for Monday, Nov. 24.
- g. The minutes of the Board's meetings of Oct. 31 were approved.

2. Board Annual Report

- a. Beginning at about 10:00 a.m. Board member Paul Holland provided an update on behalf of the Board's Annual Report Committee and led a discussion of the purpose, proposed content, and timing of the report and the process for preparing it. The outline that is Attachment A to these minutes served as a focus for the discussion, which also included review of a Draft Survey for Division Directors (Attachment B).
- b. Several of those in attendance offered suggestions and comments concerning subjects to be addressed in the report.
- c. Town hall meetings for receiving input from Department of Public Defense employees were scheduled for:
 - 1) Dec. 1, 4:00 – 6:30 p.m., King County Courthouse, Presiding Judge's Courtroom (E942), in Seattle;
 - 2) Dec. 2, noon – 1:30 p.m., ACA Conference Room, Meeker Law Building, in Kent.

3. Executive Session

At about 10:50 a.m. the Board went into executive session. At about 11:20 the Board came back into open session. It was noted that the Dec. 2 full Board meeting would be cancelled and the next full Board meeting will be on Thursday, Dec. 18.

4. Adjournment

The meeting was adjourned at about 11:20 a.m.

Materials distributed at the meeting:

- A. Planning for the Annual Report
- B. Draft Survey for Division Directors