

**DECLARATION
REGARDING DISADVANTAGED BUSINESS ENTERPRISE
SOLICITATION AND UTILIZATION COMMITMENT**

The undersigned, declares under the penalty of perjury under the laws of the state of Washington that the following is true and correct:

- (A) The undersigned is authorized by the Proposer to act on the Proposer's behalf.
- (B) This Declaration Regarding Disadvantaged Business Enterprise Solicitation and Utilization Commitment constitutes the Proposer's statement of its efforts to solicit and obtain firms certified as Disadvantaged Business Enterprises by the Washington State Office of Minority and Women's Business Enterprises. In addition, this Declaration constitutes the Proposer's commitment, if awarded this contract by the County, to utilize certified and qualified DBEs at least to the percentage level set forth in the RFP.
- (C) The Proposer hereby designates _____, whose title is _____ as the person who has been charged by the Proposer with the responsibility for carrying out and reporting the Proposer's compliance with Disadvantaged Business Enterprises goals and requirements.
- (D) The Proposer hereby affirms that the Proposer has complied with the requirements set forth in the solicitation document for this contract for providing certified DBEs equitable opportunity to participate in the performance of the work and that all documentation submitted herewith to demonstrate such compliance is true and accurate.
- (E) The names of the Disadvantaged Business Enterprises to which the Proposer plans to award subcontracts if awarded the contract and the percentage of such subcontracts on Attachment A to this Declaration. For each subcontractor, subconsultant and/or supplier ("subcontractor"), the Proposer agrees to submit the information required in Attachment A.
- (F) As demonstration of the Proposer's compliance and efforts, the Proposer has completed the DBE -Consultant Utilization Report (Attachment A) for each subcontractor, which shall be incorporated herein by this reference. The Proposer has identified herein those DBEs with whom the Proposer will subcontract if awarded this contract.
- (G) The Proposer hereby agrees that as a prerequisite to execution of the Agreement by the County, the Proposer will produce letters of intent or subcontractor agreements substantially consistent with the commitments for each subcontractor as set forth in compliance with Attachment A.

I have read the foregoing and make this statement from my personal knowledge, am competent to testify thereto and am authorized to bind the Proposer to the same.

Dated this _____ of _____ 20____, in _____.

(signature)

(print name and title)

**ATTACHMENT A TO DECLARATION REGARDING
DBE SOLICITATION & UTILIZATION COMMITMENT
DISADVANTAGED BUSINESS ENTERPRISES (DBE)
CONSULTANT UTILIZATION ANALYSIS**

Instructions: The "Disadvantaged (DBE) Consultant Utilization Analysis" (this Attachment A) is to be completed by the Proposer and submitted with the Declaration Regarding Disadvantaged Business Enterprise Solicitation and Utilization Commitment. Please fill out a separate page for each DBE subcontractor, subconsultant or supplier on the team. If necessary, duplicate this sheet and use for each proposed DBE. In the DESCRIPTION block provided below provide the following information: (1) all work the disadvantaged firm(s) will be performing under this Agreement; (2) how your utilization of DBEs demonstrates meaningful participation on significant project tasks and enhanced project management by DBEs; and (3) how you will utilize DBEs in subsequent performance phases under this Agreement, particularly in final design and construction assistance. If necessary please use additional sheets to complete your description.

PROJECT: _____ RFP #: _____

CONSULTANT: _____

DBE Prime: _____ _____
 yes no

DBE Subconsultant: _____ Overall Percentage*: _____ %

Role by Task	Assigned Task(s)	% of Work
Lead/Support		for each Task

DESCRIPTION:

* Overall Percentage is measured by the percentage of the work to be performed by the proposed Subconsultant as measured against the overall work to be performed pursuant to the Agreement.