

**HOME IMPROVEMENT EXEMPTION APPLICATION  
FOR A SINGLE FAMILY DWELLING (RCW 84.36.400)**

**To avoid processing delays, please make sure to fill out this form completely and return to our office BEFORE your project is finished. Applications received AFTER the completion of a project will be denied.**

<b>Property Owner Name:</b>	
<b>Owner's Mailing Address:</b>	
<b>Phone #:</b>	<b>Email Address:</b>
(This space intentionally left blank.)	
<b>Property Parcel Number:</b>	
<b>Construction Property Address:</b>	
<b>Is this residence a mobile home?   YES   NO      IF a mobile home, do you also own the land?   YES   NO</b>	
<b>Estimate Cost of Construction:</b>	<b>Estimate Date of Completion:</b>
<b>Building Permit Issued By King County   OR   by the City of</b>	
<b>Please provide a description of the improvement you will be constructing:</b>	
<b>I hereby certify that the foregoing information is true and complete to the best of my knowledge. I further certify that I have not applied for and have not been granted a Home Improvement Exemption on this property within the last five (5) years.</b>	
<b>X</b> _____ <b>Owner's Signature</b> <span style="float: right;"><b>Date</b></span>	
<b>FOR DEPARTMENT USE ONLY:</b>	
<b>Reviewed By:</b>	<b>HI Exemption #</b>
<b>Qualifies:      YES      NO</b>	<b>Years Qualified:</b>
<b>Notes:</b>	

## **INSTRUCTIONS**

The application for a home improvement exemption must be filed with the Department of Assessments **BEFORE** completion of construction of the remodel or addition.

To locate information regarding your property, you can check your property tax bill or visit our website at:

[www.kingcounty.gov/assessor](http://www.kingcounty.gov/assessor).

Click on the large box marked eReal Property Search.

Click on the acknowledgements and agreements

Enter your Parcel Number and hit search **OR** Enter your Address and hit search

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*The Home Improvement Exemption:*

1. *Applies to a SINGLE FAMILY DWELLING which means a detached dwelling unit. The lot on which the dwelling stands must be designed for, and occupied by, not more than one (1) single family unit.*

2. *If approved, the exemption will provide property tax relief for three (3) years. Applications received by July 31<sup>st</sup> will commence with the following tax year. Applications received after July 31<sup>st</sup> will commence with the second future tax year.*

*Examples: Applications received by 7/31/2014, if approved, will provide tax relief for 2015, 2016 and 2017. Applications received on 8/1/2014 or later, if approved, will provide tax relief for 2016, 2017 and 2018.*

3. *May be used for remodels or additions, which are normally associated with single family homes. A remodel or addition to the home, a carport and garage or the addition of a deck would be considered.*

*According to state law, the work:*

*Must add value to the structure – our appraisal staff will make this determination.*

*May not be considered normal maintenance such as painting, new roof, gutters or siding.*

*May not be an outbuilding such as a shed, barn or pool house and does not include pools or fences.*

4. *The exemption may not be more than 30% of the PRE-improvement value of the structure.*

*PRE-improvement generally refers to the assessed value the year prior to the start of your construction.*

### **Please mail your completed forms to:**

**Department of Assessments**

**Accounting Support Section**

**500-4<sup>th</sup> Avenue, Room 730**

**Seattle, WA 98104-2384**

**If you have questions or need additional information, please call 206-263-2338 and we will be glad to assist you.**