



Minutes ☘ February 10th, 2020
4pm-6:30pm

King County Chinook Building, Rm 233, 401 5th Ave, Seattle

Council Members Present: *Katie Hara, Carlos Delgadillo, German Galindo, Ron Padgett, Richard Prasad, Susan Buskin, Michael Louder, Karen Hartfield, Eve Lake, Lydia Guy-Ortiz, John Rodriguez (phone), Scott Bertani (phone), Teresia Otieno (phone), Gladys Lungu-Wiessner (phone)*

Council Members Absent: *Brian Lauver, Hector Urrunaga-Diaz*

Planning Council Staff Present: Jake Ketchum, Wilson Pipkin (minutes)

Recipient Staff Present: Shila Wu, Marcee Kerr, Linda Coomas

Visitors Present: Vanessa Leja (Washington State Dept. of Health), Wendell Brunk (Community Member), Dennis Torres (Gilead), Wanda Vasquez (Janssen), Kevin Patz (Former Planning Council Member), Karen Hartfield (Public Health-Seattle & King County), Mauricio Sainz (Spanish/English Interpreter), Elizabeth Rios (Planning Council Coordinator Candidate), Aleks Martin (Planning Council Coordinator Candidate), Karen Chung (Planning Council Coordinator Candidate), Dennis Saxman (Former Council Member)

Italics denote Planning Council Membership.

I. Welcome, Introductions and Announcements

Carlos made an announcement about Fresh Bucks, a program from the City of Seattle aiming to make it easier for folks to access fruit and vegetables. He is also seeking the Membership/Operations Co-Chair position.

Susan announced that she is seeking input on the local questions for the Medical Monitoring Project (MMP).

Scott announced that Substitute House Bill (SHB) 1551 has not had any action in the House as of yet. There have been several amendments made to the bill, and he will keep the Council up to date.

II. Public Comment

None

III. Meeting Agenda

The agenda was approved as written by acclamation.

IV. Meeting Minutes

☑ *The January minutes were approved as written by acclamation.*

V. Meet the Candidates

The three finalists for the position each had time to introduce themselves, talk about their relevant experience, and answer questions from Councilmembers.

VI. Break

VII. Recipient Report

Linda reported that the Health Resources and Services Administration (HRSA) sent a partial Ryan White Part A Award of \$1,398,515 in formula funds which is about 31% of the 2019 award. The Recipient also received \$69,564 in Minority AIDS Initiative (MAI) funds which is about 20% of the 2019 award. Information on the rest of the award is yet to be received, but partial awards are not unusual.

Registration for the Ryan White Part A Conference in August in Washington D.C. has opened. There is funding in the budget for 3 Recipient staff, the Planning Council Coordinator, and the 2 Council Co-Chairs to go.

2020 grant year contracts are still in the works. The Provide Database is still on schedule for April, and CareWare will run simultaneously until June.

VIII. Executive Committee Report

The Council Co-Chairs stated that the Executive Committee voted to add "Add new/old business as needed" under the agenda approval item on the Planning Council agenda. The Planning Council meeting was also shortened from 2.5 to 2 hours to reduce the amount of time required of Planning Council members. There was discussion on the request to shift the Planning Council meeting to the last meeting of the month, but the Executive Committee decided that this was not necessary.

IX. Needs Assessment, Priority Setting & Resource Allocation Committee Report

Richard reported on the needs assessment update from Becca, and the discussion that was had around doing an assessment around key services to keep in case of the funding deficit from Washington State Dept. of Health (DOH). This committee is delaying the prioritization and allocation process by 4months to allow for onboarding the new Planning Council Coordinator, training of current and new Councilmembers, and other needs assessments as necessary. This committee voted to keep the prioritization and allocation process at the committee level, with the final product to come before the Council for approval. All Council members are welcome to come to the meetings where that work happens. The agendas and minutes of this committee will be sent to all Councilmembers moving forward.

X. Membership/Operations Committee Report

Eve stated that this committee is still working on the bylaws. They are seeking input from other Councilmembers on a few key items, as this committee only has 3 members.

XI. +Caucus Report

Jake gave the report while *John* is out. The +Caucus had time to look over the resumes for the Council Coordinator position. There were a last few edits to the +Caucus brochure, and there is an outreach project in the works based around the brochure. The consumer handbook for the Council is in the works as well.

XII. System of Care Committee Report

Michael stated that this committee is still working on the Culturally and Linguistically Appropriate Service standards of the General Standards. Tony is staying on until the General Standards are done.

XIII. Adjourn

NEXT MEETING: March 9th, 4pm at the King County Chinook Building, Seattle, 98104, Rm 233.