



Minutes ☘ Monday January 13th, 2020

4pm-6:30pm

King County Chinook Building, Rm 233, 401 5th Ave, Seattle

Council Members Present: *Susan Buskin, Carlos Delgadillo, German Galindo, Katie Hara, Eve Lake, Brian Lauver, Michael Louder, Richard Prasad, John Rodriguez, Hector Urrunaga-Diaz, Gladys Wiessner, Scott Bertani (phone), Lydia Guy-Ortiz (phone), Teresia Otieno (phone), Ron Padgett (phone)*

Council Members Absent: *Alora Gale-Schreck*

Planning Council Staff Present: Jake Ketchum, Wilson Pipkin (minutes)

Recipient Staff Present: Linda Coomas, Shila Wu

Visitors Present: Victor Ramirez (Mountain West AIDS Education Training Center), Vanessa Leja (WA State Dept. of Health), Tony Radovich (System of Care Committee Co-Chair), Laura Jones (Lifelong)

Italics denote Planning Council Membership.

I. Welcome, Introductions and Announcements

German was thanked for having the highest attendance of 2019, with over half of all Planning Council and committee meetings attended.

Carlos announced that there is a low income option for internet.

Jake announced that the permanent position for the Planning Council Administrator is posted and closes soon.

Scott announced that SHB 1551 will be on the agenda for the Washington State House and Senate in early February.

Tony announced that there will be a meeting on Wednesday the 15th at Lifelong for people living with HIV (PLWH) to learn how they can add their voices to the discussion of modernizing HIV law.

II. Public Comment

<Hector joined in person @ 4:16pm>

<German joined in person @ 4:20pm>

Carlos discussed at length the merits of having an old & new business agenda item for every Council and committee meeting. It was noted that the agenda goes through review, revise, and

approval at every meeting, and this is a great time to take care of business that might need to be added to the agenda.

III. Meeting Agenda

The agenda was approved as written by acclamation.

IV. Meeting Minutes

Dennis Saxman's name was misspelled, and there was a clarification on wording that WA State Dept. of Health (DOH) asked the Planning Council to consider adding medical case management back into their prioritization and allocation process.

The December minutes were approved as amended by acclamation.

V. Recipient Report

It was stated that programmatic and fiscal site visits have all happened. 2020 award letters have been sent out, and the Recipient team is working to get everything in place for contracts. The Provide database is on track to launch in April, and there will be a number of trainings to facilitate the rollout. For questions or information on the Ryan White Services Report (RSR) contact Marcee Kerr.

VI. Executive Committee Report

It was stated that the idea to rearrange the meetings was discussed, as well as the vacant co-chair positions.

It was stated that there will be a new member orientation (NMO) next month.

VII. Needs Assessment, Priority Setting & Resource Allocation Committee Report

It was stated that the Recipient needs permission from the Council to be able to move underspent funds around to different service categories within contracts. This allows for spending out the required 95% of formula funds. There was much discussion on why and how sub-recipient agencies underspend and need to reallocate.

MOTION: Susan motioned that Linda be given super powers for the final quarter of the grant year. Michael Seconded.

Discussion: *It was stated that this is something that is done every year, and this practice is common in grant funded organizations. If formula funds are underspent, there is the penalty of losing the supplemental funds (about \$2 million). It was noted that sub-recipient agencies must submit a justification for the reallocation, and the Recipient approves it. There were frustrations expressed around how it could be possible that there is so great of a need, and yet sub-recipients underspend. It was noted that it might be valuable to know where the money is not being spent and why.*

The motion passed with the following vote:

- In favor – 15 – *Katie, Michael, Gladys, Eve, Hector, German, John, Susan, Brian, Richard, Carlos, Lydia, Ron, Teresia, and Scott*

- Opposed -0-
- Abstaining -0-

VIII. Membership/Operations Committee Report

It was stated that the bylaws are very close to finalization, the remaining work item is waiting for input from the System of Care Committee. Once the Committee approves the bylaws, they will move to the Council for approval. The next project after the bylaws is the policies and procedures. The Council is always on the lookout for more participation of PLWH, and are also in need of provider of mental health services.

IX. +Caucus Report

It was stated that the +Caucus is pushing to make Planning Council meetings barrier free, including requesting interpreter services. The +Caucus is still working on their brochure which will hopefully be finalized at the February meeting. The work plan for 2020 was discussed, and it was noted that the work plan is a living document that will change as needed. The main purpose of the work plan is to help accomplish the things that need to get done.

X. System of Care Committee Report

It was stated that there was no December System of Care Committee meeting. They are still working on the General Standards, with the current topic being language and culture. They are still in need of a co-chair.

XI. 2020 Financial Disclosure

It was stated that the paperwork is necessary for all boards and commissions members to ensure they do not stand to gain financially from the decisions made.

☞ Action: Wilson will send out information for how to log into Planning Council email to *Brian, Scott, Carlos, and Teresia.*

XII. Planning Council work for 2020

It was stated that the Council should brainstorm any trainings or presentations they might want for 2020. It was noted that trainings and presentations should be at the end of meetings. It was stated that there is funding in the budget to for a few to attend the annual Ryan White Conference in Washington D.C.

Topics requested for the Council included:

- Anti-bias/anti-racist training
- Disparities and inequities in the system of care
- Cultural competence
- Fighting stigma for PLWH

- Demographics of the population of PLWH within the TGA, and who is or is not being served. Who goes to an agency once and never returns? Who is not accessing services at all?
- Discussion on the difference between a complaint, a grievance, etc. and where and how to take care of these.
- Change management
- The aging population of PLWH, barriers & gaps they face
- Disabilities and access issues

XIII. Adjourn

NEXT MEETING: February 10th 4pm-6:30pm at the King County Chinook Building, Rm 233, 401 5th Ave. Seattle.