



Minutes ☹ Monday July 11th, 2022

4pm-6:30pm

Virtually through Zoom

Council Members Present: *Michael Louder (Council Co-Chair), Amber Casey (Hepatitis Education Project), Paul Park (Lifelong), Eve Lake (Madison Clinic), Katie Hara (Bailey Boushay), Lina Stinson-Ali, Genie Sheth (City of Seattle-Human Services Dept.), John Rodriguez (+Caucus Co-Chair), Gladys Wiessner (Center for MultiCultural Health), Andrew Ashiofu, Tony Radovich (System of Care Co-Chair)*

Council Members Absent: *Ron Padgett, Ray Harris (System of Care Co-Chair), Patricia Ogunmola-Nazzal (Washington State Dept. Of Corrections), Richard Prasad (NAPSRA Co-Chair, Country Doctor)*

Planning Council Staff Present: Karen Chung, Wilson Pipkin

Recipient Staff Present: Linda Coomas, Mark Baker

Visitors Present: Howard Russell (AHF), Abraham (Spanish/English interpretation), Linnae Baird (Public Health-Seattle & King County), Mary Anne Dillon (YWCA)

Italics denote Planning Council Membership.

I. Welcome, Meeting Rule Reminder, Introductions and Announcements

None

II. Meeting Agenda

The agenda was approved as written by acclamation.

III. Meeting Minutes

The June minutes were approved as written by acclamation.

IV. Public Comment

None

V. Recipient Report

- The full award was received, and the Recipient team is working on contracts in accordance with the full award.
- The Health Resources and Services Administration (HRSA) site visit is being rescheduled yet again to Nov 14th-18th of 2022.
- The monthly calls with HRSA are not happening currently, and it is unclear when this channel of communication will resume.
- The Recipient team is holding a grant writing workshop August 3rd, from 9:30am-noon and sent out an email for folks to share out regarding this.

VI. Executive Committee Report

- We reviewed the changes to the memorandum of understanding (MOU) at the last Council meeting. It was proposed and agreed upon to take a month to review the updated document, as the HRSA site visit was postponed. Today is the time to ask questions and provide feedback.
- Physical copies of the MOU were requested and provided for those present.
- The process for purchasing of food for Council and committee meetings was clarified and providing food that is culturally reflective of consumers may attract missing community members.

<Andrew Ashiofu joined the meeting.>

- Why is Public Health such an integral part of each part of the Ryan White federal grant, especially Ryan White Part A (RWPA)? Because the way the grant is structured, the funding must go through the largest county or public health jurisdiction in the designated grant area.
- The purpose of the MOU is to very clearly outline the roles and responsibilities of each involved party including Public Health.

MOTION: Katie moves to approve the MOU between the Planning Council and Public Health.

Amber seconds

Discussion: None

The motion passed with the following vote:

- In favor – 11 – *Amber, Eve, Michael, German, Hector, Andrew, Genie, John, Gladys, Katie, Lina*
- Opposed -0-
- Abstaining -0-

VII. Needs Assessment, Priority Setting & Resource Allocation Committee Report

- *Richard* was unable to attend today, so staff gave the update. The priority setting and resource allocation (PSRA) process is moving along, and the service category review began last Thursday. The next few weeks will be going through all TGA relevant service categories.
- Staff is sending out consumer survey data as it becomes available.
- The provider survey received around 16 responses, with all RWPA funded providers giving a response. This data will also be sent out as it is available and specific data requests or cross references can be made.
- This committee is requesting input on service categories from the +Caucus, and staff is working to find time for folks to participate in this.
- The next meeting is this Thursday from 2:30pm-5:30.

Discussion:

- The demographics of consumer survey participants was discussed, and the reflectiveness of the population of people living with HIV (PLWH) was highlighted.
- King County requires a new procurement process every 3 years, and the Recipient team has for some time done this every two years. Feedback was given that going for the 3 years could reduce the high administrative burden of applying for the grant. Is this a conversation the Council wants to have? The Recipient team is willing to hear feedback on this, but procurement of services is not the responsibility of the Council. This may not be a conversation for now but discussing lengthening the procurement process for more time for thoroughness is possible in the future.

VIII. +Caucus Report

- The last meeting was only a community check in, due to attendance.
- The last meeting was *John's* first meeting back and he is excited to come back to this community and work.

IX. Membership/Operations Committee Report

- This committee is currently reviewing and updating the policies and procedures. This used to be a part of the bylaws but was separated out into another document which is easier to update as needs arise.
- Any changes will be brought to the Council for feedback and a vote as this process continues. This will begin at the next Council meeting.
- Any Councilmembers who would like to share why they are a part of the Council for the purpose of a recruitment poster, please get in contact with Council staff.

X. System of Care Committee Report

- This committee is currently reviewing the General Standards and will report out on this as this process continues.
- There was no meeting last month due to attendance.

Thanks was given to *Amber, Katie and Eve* for their unique contributions to the Council. Everyone else was thanked as well. Tacos and tamales were requested for the next Council meeting.

XI. Adjourn

NEXT MEETING: Monday, August 8th, 2022 @4pm virtually through Zoom, and in person downtown at the Chinook Building.