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## Minutes ☿ Monday March 14<sup>th</sup>, 2022

4pm-6:30pm

*Virtually through Zoom*

**Council Members Present:** *Andrew Ashiofu (Ad-Hoc Chair), German Galindo, Michael Louder (Council Co-Chair), Ron Padgett (NAPSRA Co-Chair), Lina Stinson-Ali, Susan Buskin (Dept. Of Public Health-Seattle & King County), Amber Casey (Hepatitis Education Project), Ray Harris (System of Care Co-Chair, WA State Dept. Of Health), Eve Lake (Membership/Operations Co-Chair, Madison Clinic), Paul Park (Lifelong), Richard Prasad (NAPSRA Co-Chair, Country Doctor), Genie Sheth (City of Seattle-Human Services Dept.), Hector Urrunaga-Diaz (Bailey-Boushay House), Tony Radovich (System of Care Co-Chair)*

**Council Members Absent:** *Michael Lidel, Jonas Nicotra, John Rodriguez (+Caucus Co-Chair), Gladys Wiessner (Center for MultiCultural Health), Katie Hara (Council Co-Chair, Madison Clinic), Patricia Ogunmola-Nazzal (WA State Dept. Of Corrections)*

**Planning Council Staff Present:** Wilson Pipkin

**Recipient Staff Present:** Linda Coomas, Mark Baker, Shila Wu

**Visitors Present:** Howard Russell (AIDS Health Foundation), Abraham (Spanish/English interpretation)

*Italics denote Planning Council Membership.*

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### I. Welcome, Meeting Rule Reminder, Introductions and Announcements

*None.*

### II. Meeting Agenda

*No update on Memorandum of Understanding (MOU).*

☒ *The agenda was approved as written by acclamation.*

### III. Meeting Minutes

*Bullets were moved to be grouped under the recipient report. The first point under system of care was clarified.*

☒ *The February minutes were approved as amended by acclamation.*

### IV. Public Comment

*None.*

### V. Recipient Report

- Still have not received the final Ryan White award or estimate of when this will happen.
- Recipient team is in last stage of contract processing.
- Mark is scheduled to finish the Ryan White Services Report (RSR), due end of this month, on time.
- The National Ryan White Conference has announced that it will be fully virtual this year.

### VI. Executive Committee Report

- Committees reported out.

### VII. Needs Assessment, Priority Setting & Resource Allocation Committee Report

- The Consumer Needs Assessment has rolled out.
- There are still questions around interpretation and the survey.
- The survey has been translated into Spanish.
- The bulk of the meeting was discussing the Provider Needs Assessment, with current work being choosing and editing questions.
- End date of the surveys has not been set yet and will be based on quantity of participants.
- Over 200 consumer surveys have been started, (English) plus two in Spanish but a lot are missing data.
- Susan is stepping away from the Council. She accepts chocolate chip cookies.

#### **VIII. +Caucus Report**

- This committee discussed the MOU and recruitment.
- *John* will be back from leave after May.

#### **IX. Membership/Operations Committee Report**

- This committee discussed the consensus process. No major changes in the future but being more intentional in engaging everyone in discussion and decision making is a key takeaway.
- The current work is to make meeting process more clear and more approachable.
- Attendance is important due to quorum, and there was discussion on engaging those who are not attending and offer leave status for those who want this.

#### **X. System of Care Committee Report**

- The guiding principles were discussed and a new framework for reviewing and revising these was adopted.
- This will be used in the next annual review and updates to the guiding principles.

#### **XI. Adjourn**

**NEXT MEETING:** Monday April 11<sup>th</sup>, 2022, 4pm virtually through Zoom.