



Minutes: Monday, February 13, 2023

4pm-6:30pm

Virtually through Zoom

Council Members Present: Andrew Ashiofu, German Galindo, Michael Louder (*Council Co-Chair, Downtown Emergency Service Center*), Amber Casey (*Hepatitis Education Project*), Katie Hara (*Council Co-Chair, Bailey Boushay*), Ray Harris (*System of Care Co-Chair, WA State Dept. Of Health*), Eve Lake (*Membership/Operations Co-Chair, Madison Clinic*), Patricia Ogunmola-Nazzal (*WA State Dept. Of Corrections*), Richard Prasad (*NAPSRA Co-Chair, Country Doctor*), Genie Sheth, Hector Urrunaga-Diaz (*Dept. Of Public Health-Seattle & King County*)

Council Members Absent: Ron Padgett, John Rodriguez (*+Caucus, Dominican Association of WA*)

Planning Council Staff Present: Karen Chung, Wilson Pipkin

Recipient Staff Present: Linda Coomas

Visitors Present: Georgette (*Spanish/English interpretation*)

Italics denote Planning Council Membership.

I. Welcome, Meeting Rule Reminder, Introductions and Announcements

- Andrew is starting a new position.

II. Meeting Agenda

The agenda was approved as written by acclamation.

III. Meeting Minutes

The January minutes were approved as written by acclamation.

IV. Public Comment

- Ray has offered to do a training session on stigma, and this requires some tech updates before going live.

V. Recipient Report

- Last month it was reported out that the Health Resources and Services Administration (HRSA) will be sending out partial awards. We did receive a partial Ryan White Part A (RWPA) award in the amount of about \$1.2 million in formula funds and about \$64,000 in Minority AIDS Initiative (MAI) funds. There is no information currently available about the date of arrival for the final award, which will include formula, MAI and supplemental funding.
- Award letters have been sent, and the RWPA team is working on contracts. This includes 33 programs at 10 agencies. One new agency has agreed to run an Early Intervention Services (EIS) program directed toward queer and trans Pacific Islander populations.
- The HRSA site visit happened late last year, and we are awaiting the letter with the findings from this visit. We were informed during the site visit of the findings in order to start work on these findings. Once the letter is received, we have 30 days to develop a plan to address these.
- Mark has been working on the Ryan White Services Report (RSR), and this is due end of March.
- Leah continues to process invoices and monitor spending in order to maximize funds and refrain from incurring penalties.

VI. Executive Committee Report

- There are several positions of leadership on the Council that are currently vacant or soon will be. These include:
 - System of Care is currently in need of a co-chair.

- NAPSRA is currently in need of a co-chair.
- +Caucus needs one currently and may need another soon.
- The Council will need an unaligned consumer co-chair shortly.
- *Andrew* accepted the nomination for Council Co-Chair. Council staff will send Andrew information on requirements for his final informed decision.

VII. Membership/Operations Committee Report

- There is an application for Council membership from Chelimo Chesire. This committee interviewed her and approved her application for Council membership.

MOTION: Eve moves to accept Chelimo's application for membership to the Council. Hector seconds.

Discussion:

The motion passed with the following vote:

- In favor – 10 – *Andrew, German, Richard, Eve, Patricia, Kaite, Genie, Ray, Hector, Genie*
- Opposed -0-
- Abstaining -0-
- There has been ongoing discussion on trainings for the Council, as the Council is required to do at least one annually. The training topics currently being discussed are facilitation, recruitment, stigma, and the history of Ryan White. *Ray* offered to do a training session on stigma, and really getting to common ground on what stigma and equity look like. This training would also gather information from participants which can be useful. Connecting to people in such a training, and in this work overall, is key.
- Reaching out to other TGAs to see what has/has not worked for them is another possibility.
- This committee worked on the decision making and meeting procedure portion of the policies and procedures at the last meeting, and this is where the discussion will pick back up. This and the Standard of Care Framework sections were reviewed. New information is available for the assessment of the administrative mechanism, and this section needs to be edited by staff before review.

VIII. Needs Assessment, Priority Setting & Resource Allocation Committee Report

- This committee reviewed data on the contracting process at the last meeting to determine how efficient the process is from the receipt of the award letter, to signed contracts for services. This process is not finished, and discussion will continue at the next meeting.

IX. +Caucus Report

- Council staff gathered input regarding stipends for unaligned consumer members of the Council for participation, and the expertise they provide. There is now enough input to create a budget to request this, and Council staff will research feasibility of projected budget within the program.
- The +Caucus is putting together a winter community building and recruitment event to celebrate people living with HIV, their friends, and the community. This is going to include a viewing of the Golden Girls, discussion on the episode, and other connective social activities around the show. There will be pizza and salad with options for various dietary needs.

X. System of Care Committee Report

- EIS standards were partially reviewed due to their removal from portions of the General Standards. This was done to ease some of the barriers to accessing HIV testing services and reporting requirements used for other HIV care service categories. All language changes were reviewed, and these have been approved in other service standards. This needs Council approval before full review of EIS in order to put these changes in effect.

MOTION: Ray moves to approve the EIS standards. Andrew seconds.

Discussion: None

The motion passed with the following vote:

- In favor – 10 – *Andrew, German, Richard, Eve, Patricia, Kaite, Genie, Ray, Hector, Genie*
- Opposed -0-
- Abstaining -0-

- *Michael* suggested the next event be around PLWH working in HIV, and recruiting with this and allowing for folks to turn their lived experience into a career.
- There have been states refusing HIV funding, and there needs to be preparations for folks migrating here where services are accessible.

XI. Adjourn

XII. Action Items

- Council staff will Send Andrew information on requirements for the Council Co-Chair position.
- Council staff will send a memo to the King County Executive's Office regarding Chelimo's membership on the Council.
- Council staff will update language on assessment of the administrative mechanism in the policies and procedures.

NEXT MEETING: Monday, March 10th, 2023 virtually through Zoom and [downtown at the Chinook Building](#).