STEPS TO MINIMIZE RISK OF COVID-19

In response to Public Health direction, take these steps:

- Screen employees and children daily for any of these symptoms:
  - fever
  - shortness of breath
  - cough

- Send sick employees and children home.

- Allow high risk employees to stay home (people over 60, pregnant people, medical conditions).

- Ensure frequent handwashing by everyone.

- Regularly clean and disinfect frequently touched surfaces (e.g. doorknobs, toys, etc.).

- Ask employees to read this information sheet.