

Procedure for PHRC medical services delivered at Recovery Café SODO

Host site address	4202 6 th Ave S Seattle, WA 98108
Host site operating hours	8am-2pm M-S
Host site point of contact name, title and contact information	Jean Adler-Stein, Program Coordinator, jean@recoverycafe.org
PHRC point of contact name, title and contact information	Emily Laskowski , PHRC Coordinator, phrc@kingcounty.gov , 206-263-6903
Volunteer entrance/access/parking instructions	Limited street parking
Recurring days/times for PHRC medical services	3 rd Friday of the month 9am-12pm
Services to be delivered (general medical and/or foot care)	General medical and footcare
Typical client volume on days PHRC visits	Unknown-site launches in January 2020
# / types of volunteers PHRC will strive to provide on-site at those times	4 medical, 1 support
Description of space provided for PHRC services	TBD
Description of space provided for secure storage of PHRC supply cart	TBD
How to notify each other of late breaking changes in operations / scheduling	Email Jean/Emily
How PHRC should notify on-site management of an immediate life safety issue	Contact site staff
Host site evacuation and other emergency procedures	Evacuate out of the nearest exit
Process to replenish medical supplies	Recovery Café will replenish supplies