

Washington State
Department of Social and Health Services
Community Services Division

Within Reach

February 21, 2018

DSHS Application Process

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DSHS APPLICATION PROCESS

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Lives

- Applications may be submitted:
 1. On-line www.WashingtonConnection.org
 2. By paper (Fax number:1-888-338-7410)
 3. In-person

DSHS APPLICATION PROCESS

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- Signing the application
- Applicant should complete the application to the best of their ability

EXPEDITED BASIC FOOD SERVICES

- Applicants do not need to ask for this
- Applicants are still required to provide the needed verifications to continue to receive benefits

Print Cancel

CSO Return Address:

PIERCE SOUTH
PO BOX 11699
TACOMA WA 98411-6699



Washington State
Department of Social
& Health Services

Phone #

TTY/TDD # 253-471-4525

Toll Free # 800-993-7756

01/18/18

Client ID #

To Address:

WHITH N REACH
2121 S STATE ST
TACOMA WA 98405-2808

Print Options

Local State None

Dear WHITH N REACH

We received your application on 01/18/18 . You must complete an interview by 01/25/18 .
You can call us at 800-993-7756 or come into the office. Our interview hours are Monday
through Friday between 8:00 AM and 3:00 PM except on state holidays.

Location:

PIERCE SOUTH
1301 E 72ND
TACOMA WA 98404-9905

Optional Freeform Text: [Spell Check](#)

What should I bring to the interview?



If we don't hear from you by **02/17/18**, your application for Food Assistance will be denied.

Your request for assistance will be denied without an interview.

This is a list of things you may need for your interview:

- Social Security Numbers for the people you are applying for.
- Proof of citizenship or legal alien status such as: US passport, birth records, immigration documents.
- Proof of identity, such as picture ID.
- Proof of income, such as: copies of checks, check stubs, letters or statements from anyone who gave your household money.
- Proof of resources you may have, such as: vehicle registration, bank statements, stocks, bonds, life insurance policies.
- Proof of costs for child care or dependent adult care such as a receipt from the provider.
- Proof of housing costs such as: mortgage payments, property tax payments, homeowner's insurance, rent receipts, copy of your lease, utility bills, letter from your landlord.
- Other proof such as: unpaid medical bills, health insurance premiums, changes to your immigration or citizenship status, pregnancy with due date, adoption support or foster care payments.

WAC 388-406-0030

You can:

- Apply for benefits, submit a review, or report changes at www.washingtonconnection.org.
- Fax information to us at 866-584-4045.

Write your client ID on all copies you send us. Your client ID is [REDACTED]

Call **877-501-2233** to process an application or review, report changes, or ask questions.

INTERVIEW PROCESS

- We will provide LEP applicants with Interpreter Services at no cost to them

ELIGIBILITY FACTORS

- Those living in your home
- Student Status
- Citizenship Status
- Income
- Shelter Expense

2017 BASIC FOOD STANDARDS

Household Size	Monthly Gross Income Limit	Maximum Benefit Amount
1	\$1,307	\$192
2	1,760	352
3	2,213	504
4	2,665	640
5	3,118	760
6	3,571	913
7	4,014	1,009
8	4,477	1,153
9	4,930	1,297
10	5,383	1,441
Each additional member	+453	+144

ADDITIONAL PROGRAM OPPORTUNITIES

Basic Food and Employment Training (BFET)

Employment Pipeline

Resources to Initiate Successful Employment
(RISE)

Complete Eats Program

Fresh Bucks

Free or Reduced School Lunch Program

VERIFICATION

- We will not ask for a specific document
- We will attempt to verify all needed information during the interview

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- Do not send original documents
 - Mail: DSHS P.O. Box 11699, Tacoma, WA 98411
 - Fax: 1-888-338-7410
- Always write the Client ID on all submitted documents

DSHS APPLICATION PROCESS

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- Rights and Responsibilities
- Your DSHS Cash or Food Assistance Benefits

HOW BENEFITS ARE RECEIVED

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- Electronic Benefit Transactions (EBT) Card

DSHS APPLICATION PROCESS

Questions?