

## Health Care for the Homeless (HCHN) Governance Council

December 16, 2019, 4:15pm-6:15pm, King County Chinook Building (401 5th Avenue, **Room 126**)

### Agenda

Topic	Person	Time	Purpose	Materials
<b>CALL TO ORDER</b> 1. Welcome & Introductions 2. Minutes <i>Action: review and approve</i>	Eleta Wright	4:15	Inform, Approve	- HCHN GC Minutes 111819_final
<b>PUBLIC COMMENT</b>	Eleta Wright	4:20		
<b>REGULAR AGENDA AND BOARD PROCESS</b> 1. Nominations for GC Officers <i>Action: review and approve Chair/Vice-Chair</i> 2. GC Officer Appreciation 3. HCHN Committee Updates and Actions <ol style="list-style-type: none"> <li>a. Community Advisory Group</li> <li>b. Executive Committee</li> </ol>	Eleta Wright, Katherine Switz, TJ Cosgrove, Kristina Sawyckyj	4:25	Inform, Discuss, Approve	
<b>EQUITY AND SOCIAL JUSTICE WORK</b> Board Training	Eleta Wright	5:00	Inform, Discuss	
<b>OTHER ITEMS</b> 1. GC Workgroups Updates <ol style="list-style-type: none"> <li>a. Aging &amp; Youth Homelessness</li> <li>b. Training Programs</li> </ol> 2. Update on the Regional Homelessness Authority 3. HCHN Admin Updates <ol style="list-style-type: none"> <li>a. Grant Opportunity - HIV Primary Care/Prevention</li> <li>b. RFP</li> <li>c. Legislative Mandate <i>Action: review and endorse</i></li> <li>d. MMV Staffing Update</li> </ol>	Jessica Knaster Wasse, Jody Rauch, Anne Meegan, Denise Hawthorne	5:30	Inform, Discuss, Approve	- GC Workgroups - Youth older adults 12.19 - Training Overview GC_121619 - RFP Talking Points 121619 - PHL15_5DP_HRSAMandates_updated 11.20.19
<b>ADJOURN</b>	Eleta Wright	6:15		

**NEXT MEETING:** Monday, January 13 2020, 4:15pm-6:15pm at the King County Chinook Building (401 5th Ave., Seattle, WA 98104), **Room 126**

### **HCHN Governance Council Members**

- Anita Souza, PhD, MA, UW School of Nursing
- Cynthia Brown, MSN, Mercy Housing
- Eleta Wright, MSW, Nexus Youth and Families
- Janice Tufte, Consumer Representative
- Jeff Sakuma, City of Seattle Human Services Department
- Jesse Rawlins, Public Defender Association
- Jodi Denney, North King County Community Medicine Team
- Katherine Switz, MBA, The Stability Network
- Kira Zylstra, All Home
- Kristina Sawyckyj, Consumer Representative
- Leslie Enzian, MD, HMC Medical Respite Program
- Mark Goetcheus, HMC Wound, Ostomy, Limb Preservation, & Amputee Services
- Melinda Giovengo, PhD, MA, YouthCare
- Michael Erikson, MSW, Neighborcare Health
- Michael Quinn, Plymouth Housing Group
- Rick Reynolds, Operation Nightwatch
- Victoria Silver, Friends of Youth
- Zsa Zsa Floyd, Community Advocate

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### **MINUTES**

Monday, December 16 2019

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**Council Members Present:** Eleta Wright, Janice Tufte, Jeff Sakuma, Jesse Rawlins, Katherine Switz, Kristina Sawyckyj, Leslie Enzian, Mark Goetcheus, Melinda Giovengo, Michael Erikson, Michael Quinn, Rick Reynolds, Victoria Silver, Zsa Zsa Floyd

**Council Members Absent:** Anita Souza, Cynthia Brown, Jodi Denney, Kira Zylstra

**Public Health Staff Present:** TJ Cosgrove, Anne Meegan, Denise Hawthorne, Jessica Knaster Wasse, Jody Rauch, Mia Shim, Rekha Ravindran

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### **CALL TO ORDER**

1. *Welcome & Introductions*

Katherine Switz welcomed members to the meeting of the HCHN Governance Council (GC). Full quorum present.

2. *Minutes*

GC members reviewed the minutes from the 11/18 meeting. Kristina Sawyckyj made motion to approve the minutes, Zsa Zsa Floyd seconded; vote was unanimous in favor of the motion.

### **PUBLIC COMMENT**

There was no public comment.

## **REGULAR AGENDA AND BOARD PROCESS**

### *1. Nominations for GC Officers*

Kristina and Jeff Sakuma were nominated for officer positions at the 11/16 GC meeting. Jeff expressed interest in the Chair position. Kristina expressed interest in either position but found merit in serving as Vice-Chair this term and then be considered for the Chair position next year. The two candidates left the room during the vote. Janice Tufte made motion to elect Jeff as Chair and Kristina as Vice-Chair, Zsa Zsa seconded; vote was unanimous in favor of the motion.

### *2. GC Officer Appreciation*

TJ Cosgrove, Division Director of Community Health Services (CHS), expressed his great appreciation to Eleta Wright and Katherine for their leadership and service to advancing equity. He acknowledged the significant time required as officers on a brand new board, given their other commitments, and shared his admiration for shepherding the GC through their first year. Eleta and Katherine were presented with a commemorative plaque, flowers, and cake in celebration.

TJ also welcomed Jeff and Kristina as new officers for the GC.

### *3. HCHN Committee Updates and Actions*

#### *a. Community Advisory Group (CAG)*

Kristina shared that the CAG discussed ways to be more involved in action and heard from Jody Rauch about HCHN training programs. She said the group has also been working with the HCHN Admin Team on developing a diabetes workshop.

#### *b. Executive Committee (EC)*

Janice said that Eleta led an ESJ training with the EC, similar to the one she will present to the GC today. She also mentioned that the HCHN Admin Team shared updates on the upcoming RFP.

## **EQUITY AND SOCIAL JUSTICE WORK**

### *1. Board Training*

Eleta continued leading work on equity and social justice, building off training provided at the 10/21 and 11/18 GC meetings. Attendees thanked her for sharing her expertise and time.

## **OTHER ITEMS**

### *1. GC Workgroup Updates*

#### *a. Aging & Youth Homelessness*

Jessica Knaster Wasse, HCHN Resource and Partnerships Development Manager, shared information on HCHN Youth and Older Adult programs. PowerPoint is attached. Highlights include:

- The new Mobile Senior Health strategy launches in 2020; it does not specifically focus on older adults experiencing homelessness but expected to be part of the population served due to the proposed service sites.
- The Coordinated Personal Care pilot is a new strategy to provide support for activities of daily life to clients in specific permanent supportive housing sites to allow for more flexibility in service delivery.
- Foundational Community Supports is a program of Medicaid to provide ongoing supports to help people find and keep stable, independent housing but is often underutilized due to lack of training for case managers.
- Per the 2019 Point in Time count, there are fewer youth living on the street; services tailored for youth, including HCHN funded strategies, may explain this reduction.
- However, major gaps persist in both older adult and youth services.

Janice expressed appreciation for the presentation as lead on the GC workgroup priority related to youth/older adult service gaps.

*b. Training Programs*

Jody Rauch, HCHN Clinical Quality Lead, shared information on HCHN training programs. PowerPoint is attached. Highlights include:

- There is a wide breadth of topics covered, using a racial equity and social justice lens, and regular opportunities throughout the year to provide training.
- All trainings are free and most are open to the wider community.
- Training locations are staggered throughout the county and Jody tries to be as accessible as possible (i.e. close to bus lines/sufficient parking).
- Training predominantly focuses on provider needs but considering new opportunities to engage people living homeless.

Melinda Giovengo asked about Jody's capacity to come out to agencies for training. Jody shared that she personally leads trainings on trauma informed care, communicable disease, and understanding homelessness through a racial equity lens, but also highlighted that most HCHN-hosted trainings are open to the broader public.

Jody also noted her role in updating a document providing sanitation/hygiene guidelines for homeless service providers, in conjunction with Environmental Health and Communicable Disease Epidemiology. She said topics covered include ADA considerations, creating a health conscious environment, disease prevention, pest management, and ventilation from a respiratory condition/TB perspective. She mentioned that the document is fairly comprehensive but intended to be useful as a handy resource for key stakeholders to display at sites.

*2. Update on the Regional Homelessness Authority*

Anne Meegan shared updates on the current state of the regional homelessness authority. She said that it will now be structured as an interlocal agreement and has been approved by the King County and Seattle City Councils. Rick Reynolds asked how this

transition is impacting the budgeting process for contracted agencies. Jeff shared that the funding process should move forward as normal for 2020 but there may be changes in 2021. TJ shared that Patty Hayes, Director of Public Health, will be involved as part of an advisory committee for this new entity.

3. *HCHN Admin Updates*

a. *Grant Opportunity - HIV Primary Care/Prevention*

Anne shared updates on the HRSA non-competitive supplemental funding announcement for health centers to support HIV primary care/prevention services. She shared that the application was submitted 12/13 and would provide \$261,000 per year for HIV outreach, testing, PrEP, and linkages to care for people experiencing homelessness; the initial grant is for 2 years.

b. *RFP*

Anne shared a handout that included more details about how equity will be employed throughout the procurement process. She said that the HCHN Admin Team is using the King County Equity Impact Review tool at three separate points in the process and will assure diverse perspectives on the review panel, including people with lived experience. She mentioned that the Admin Team is developing a communication plan for the RFP.

c. *Legislative Mandate Policy Review*

Denise Hawthorne said that HRSA provided feedback on HCHN's Legislative Mandate policy and requested a few changes including updating the name so it is consistent within HRSA's system (Seattle King County Department of Public Health vs. Public Health – Seattle & King County) and editing text related to confidentiality agreements to clarify that Public Health staff are bound by the same requirements as contractors. She said since the HRSA Legislative Mandates are updated every year, the policy will be reviewed annually for necessary changes, as outlined in the procedure section.

Zsa Zsa made motion to re-endorse the Legislative Mandate policy and procedures, Michael Erikson seconded; vote was unanimous in favor of the motion.

d. *MMV Staffing Update*

Anne shared that Anneleen Severynen has accepted the interim Program Manager position for the MMV, recently vacated by Alicia Benish.

**ADJOURN**

The meeting adjourned at 6:11pm.

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