

Health Care for the Homeless (HCHN) Governance Council
June 17, 2019, 4:15pm-6:15pm, King County Chinook Building (401 5th Avenue, Room 121)
Agenda

Topic	Person	Time	Purpose	Materials
CALL TO ORDER 1. Welcome & Introductions 2. Minutes <i>Action: review and approve</i>	Eleta Wright	4:15	Inform, Approve	- HCHN GC Minutes 051319_final
PUBLIC COMMENT	Eleta Wright	4:20		
PROGRAMMATIC ORIENTATION AND UPDATES 1. Parent Child Health Program Updates 2. 2018 HCHN Annual Report 3. HCHN Equity and Social Justice Work	TJ Cosgrove, Lee Thornhill, John Gilvar	4:25	Inform, Discuss	- Visual of Current and Future Services Internal 4-4-19 - Final - Parent Child Health Public Health & BSK_061719 - 2018 HCHN Annual_final - ESJ Presentation 061719 - King County HCHN Caucusing Report Final 4-22-19
REGULAR AGENDA AND BOARD PROCESS 1. HCHN Committee Updates and Actions <ol style="list-style-type: none"> a. Community Advisory Group b. Executive Committee 2. GC Membership <i>Action: review and approve</i> 3. 2019 Strategic Planning Retreat <ol style="list-style-type: none"> a. Document Preparation Process <i>Action: review and approve</i> 	Kristina Sawyckyj, Janice Tufte, Eleta Wright, Katherine Switz	5:15	Inform, Discuss, Approve	- Cover Note_Membership_June 2019 - Council Membership Application_Czarina Slape - Council Membership Application_Linda Felton - Council Membership Application_Victoria Silver - Council Membership Application_Zsa Zsa Floyd - Strategic Planning Next Steps_HCHN GC
OTHER ITEMS 1. HCHN Admin Updates <ol style="list-style-type: none"> a. HRSA 330h OSV 	John Gilvar	6:00	Inform, Discuss	
ADJOURN	Eleta Wright	6:15		

NEXT MEETING: Monday, July 15 2019, 4:15pm-6:15pm at the King County Chinook Building (401 5th Ave., Seattle, WA 98104), Room 121

HCHN Governance Council Members

- Anita Souza, PhD, MA, UW School of Nursing
- Cynthia Brown, MSN, The Sophia Way
- Eleta Wright, MSW, Nexus Youth and Families
- Janice Tufte, Consumer Representative
- Jeff Sakuma, City of Seattle Human Services Department
- Jodi Denney, North King County Community Medicine Team
- Katherine Switz, MBA, The Stability Network
- Kristina Sawyckyj, Consumer Representative
- Leslie Enzian, MD, HMC Medical Respite Program
- Melinda Giovengo, PhD, MA, YouthCare
- Michael Erikson, MSW, Neighborcare Health
- Michael Quinn, Plymouth Housing Group
- Rick Reynolds, Operation Nightwatch
- Tara Moss, LEAD
- Zachary DeWolf, All Home

MINUTES

Monday, June 16 2019

King County Chinook Building (401 5th Ave., Seattle, WA 98104), Room 121

Council Members Present: Cynthia Brown, Eleta Wright, Janice Tufte, Jeff Sakuma, Katherine Switz, Kristina Sawyckyj, Leslie Enzian, Michael Erikson, Michael Quinn, Rick Reynolds

Council Members Absent: Anita Souza, Jodi Denney, Melinda Giovengo, Tara Moss, Zachary DeWolf

Public Health Staff Present: John Gilvar (ex-officio member), Mia Shim, TJ Cosgrove, Lee Thornhill, Kim Nguyen, Rekha Ravindran

CALL TO ORDER

1. Welcome & Introductions

Eleta Wright welcomed members to the meeting of the HCHN Governance Council (GC). Full quorum present. Eleta also welcomed guest Zsa Zsa Floyd, who has submitted an application to join the GC and was there to observe meeting proceedings.

2. Minutes

GC members reviewed the minutes from the 5/13 meeting. Kristina Sawyckyj made motion to approve the minutes, Janice Tufte seconded; vote was unanimous in favor of the motion.

PUBLIC COMMENT

There was no public comment.

PROGRAMMATIC ORIENTATION AND UPDATES

1. Parent Child Health Program Updates

TJ Cosgrove, Division Director of Community Health Services (CHS), presented on the upcoming changes to the Parent Child Health Program (PCH). PowerPoint is attached. Highlights include:

- PCH programs include First Steps and Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), which support low income pregnant women and children
- There has been a significant decline in visits for these programs, which has financial implications and prompted CHS to take a closer look
- Guiding principles governing this work include recognition of racial and geographic disparities
- CHS staff reviewed data and conducted multiple interviews and focus groups with key populations, including people experiencing homelessness
- Programs will transition to primarily mobile-based, including the development of a new strategy centering trauma-informed, culturally-humbled services delivered by Community Health Workers (CHWs)

2. *2018 HCHN Annual Report*

Lee Thornhill presented on the 2018 HCHN Annual Report. PowerPoint is attached. Highlights include:

- The Annual Report is not a HRSA required document and is used as a communication tool with key stakeholders to highlight HCHN's work
- Each year, HCHN only includes high-level overviews of a subset of programs to balance content and visuals

3. *HCHN Equity and Social Justice Work*

John Gilvar presented on HCHN's equity and social justice (ESJ) work. PowerPoint is attached. Highlights include:

- Race is a driving factor for homelessness – data shows racial disparities in who experiences homelessness and who gets connected to housing
- In collaboration with an external facilitation team, HCHN has been hosting conversations with program leadership and frontline staff on opportunities to advance ESJ
- HCHN admin is tasked with operationalizing three go-first priorities as determined by partner agencies, while also considering the other recommendations, including establishment of an ESJ committee to oversee progress that includes members from all partners
- One strategy is to develop more training opportunities on national best practices related to staff recruitment and retention

REGULAR AGENDA AND BOARD PROCESS

1. *HCHN Committee Updates*

a. *Community Advisory Group (CAG)*

Kristina said the CAG meeting focused on how HCHN is organized and the role of the CAG as a committee of the GC. She said there were also discussions on opportunities for broader advocacy. She said she hopes to share lessons out of the 2019 National Health Care for the Homeless Council (NHCHC) Conference & Policy Symposium at the July meeting.

b. *Executive Committee (EC)*

Eleta shared that the EC prepared for the upcoming operational site visit as well as discussed new membership and the development process for the 2019/20 strategic plan document.

2. *GC Membership*

Eleta asked Zsa Zsa, as an applicant to the GC, to step out of the room. She shared that the EC reviewed all four applications and made the following recommendations for the three open slots:

- Czarina Slape (Consumer Representative)
- Victoria Silver (Friends of Youth)
- Zsa Zsa Floyd (Consumer Representative)

She said the EC made these recommendations given considerations for consumer voice, diversity, and demonstrated passion for serving people experiencing homelessness. She asked GC members for any feedback. There were no questions so the following motion was made:

The EC moves that Czarina Slape, Victoria Silver, and Zsa Zsa Floyd be accepted as new members of the GC; Michael Quinn seconded; vote was unanimous in favor of the motion.

Eleta also mentioned that Tara Moss, with LEAD Seattle-King County Project, has decided to resign from the GC due to scheduling issues. She said that there is an open slot on the GC and encouraged members to share the opportunity with others. Katherine said that the applications are now publically posted on the HCHN website.

Eleta said that the EC will plan an appreciation of Greg Francis' many years of service to HCHN at a GC meeting in the next couple months.

3. *2019 Strategic Planning Retreat*

a. *Document Preparation Process*

Katherine said the EC has been discussing the process for finalizing a strategic plan document that covers 2019/20 at the September 2019 GC meeting. She said the EC is proposing the following process for GC input:

1. Synthesize process and input to date (from strategic planning retreat in spring)
2. Dedicate July GC meeting to strategic planning (as well as July EC meeting)
3. Formulate draft based on that input
4. Bring draft to August GC meeting for review
5. Finalize with vote by GC at September meeting

Jeff Sakuma made a motion to approve the strategic plan document process as defined, Cynthia Brown seconded; vote was unanimous in favor of the motion.

OTHER ITEMS

1. *HCHN Admin Updates*

a. *HRSA 330h OSV*

John said that the HCHN admin team has been preparing for the OSV, which starts Tuesday, June 18. He said the admin team has provided relevant documents to the on-site reviewers and prepped the EC for the board interview. He encouraged all members to attend if available.

ADJOURN

The meeting adjourned at 5:47pm.

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