

Single Audit Findings- 2018

What is a Single Audit & Why do we have one?

- ▶ As a government agency in the state of Washington King County is audited by the State Auditors Office (SAO) on an annual basis
 - ▶ Staff from the SAO come on site and review documentation, transactions, policies and procedures, interview staff, etc
 - ▶ This audit covers ALL King County Federal Funds received
- ▶ Every year the SAO selects several Federal grants to review
 - ▶ 330h HCHN was not selected this year
 - ▶ We still need to be aware of any findings other grants receive because we will be selected in the future- the SAO will heavily scrutinize any activities related to any previous findings
 - ▶ We do not want to be at risk for repeat findings

Summary of Findings

SKCDPH programs selected:

1. CFDA Number & Title: 93.898 Cancer Prevention & Territorial & Tribal Organizations Control Programs for State
2. CFDA Number & Title: 93.914 HIV Emergency Relief Project Grant

1. The County could not provide sufficient documentation to demonstrate it competitively procured some of their contracts

2. The County could not provide sufficient documentation to demonstrate that it performed a cost or price analysis, as required, for some of their contracts

SAO Results

- ▶ Without proper controls, the County cannot ensure it received the best price possible for the services purchased
- ▶ We considered this deficiency of internal controls to be a material weakness
- ▶ This issue was not reported as a finding in the prior audit

SAO Recommendations

We recommend the County strengthen its controls to ensure all purchases paid with federal funds are procured in accordance with federal requirements, the County should:

- ▶ Provide trainings to staff involved in procuring federally funded contracts
- ▶ Establish monitoring controls to ensure the County's procurement policy is followed

King County Response

- ▶ The County will update its procurement policy and procedures to address all federal procurement requirements and thresholds.
- ▶ We will also continue to train and monitor staff to ensure compliance with the Uniform Guidance federal procurement requirements.

HCHN Plan

- ▶ Reviewing these findings to guide the planning underway for our large procurement to be released in March 2020
- ▶ Review revised policies and procedures and attend King County trainings that Procurement & SKCDPH create as a result of these findings
- ▶ Because we were not selected for Single Audit we received a HRSA-initiated Legislative Mandate Review
 - ▶ Requires submission of policies and procedures addressing the HRSA Legislative Mandates
 - ▶ Department-level policy is being shared with the Governance Council and will be submitted in the required 30 days
 - ▶ Governance Council will be updated about the outcome of this review once it is complete.