

## Health Care for the Homeless (HCHN) Governance Council

November 18, 2019, 4:15pm-6:15pm, King County Chinook Building (401 5th Avenue, **Room 126**)

### Agenda

Topic	Person	Time	Purpose	Materials
<b>CALL TO ORDER</b> 1. Welcome & Introductions 2. Minutes <i>Action: review and approve</i>	Eleta Wright	4:15	Inform, Approve	- HCHN GC Minutes 102119_final
<b>PUBLIC COMMENT</b>	Eleta Wright	4:20		
<b>EQUITY AND SOCIAL JUSTICE WORK</b> 1. Board Training	Eleta Wright	4:25	Inform, Discuss	
<b>OTHER ITEMS</b> 1. KC Council Board Engagement Request 2. HCHN Admin Updates <ol style="list-style-type: none"> <li>a. PHSKC Annual Audit Update</li> <li>b. Legislative Mandate Policy Review <i>Action: review &amp; endorse</i></li> <li>c. SAC/RFQ</li> <li>d. Grant Opportunity - HIV Primary Care/Prevention</li> <li>e. Sobering Center</li> <li>f. HCHN Project Director Position Updates</li> </ol>	Kirsten Wysen, Katherine King, Denise Hawthorne, Anne Meegan	5:00	Inform, Discuss	- KC Council Board Engagement Request_111819 - Single Audit Findings- 2018 for GC - GC Finance Audit briefing memo 11.18.19 - PHL15_5DP_HRSA Mandates - RFP_SAC_Update_Nov_2019 - HIV Supplemental Funding Update_Nov_2019
<b>REGULAR AGENDA AND BOARD PROCESS</b> 1. HCHN Committee Updates and Actions <ol style="list-style-type: none"> <li>a. Community Advisory Group</li> <li>b. Executive Committee</li> </ol> 2. Nominations for HCHN Officers <i>Action: formal nominees – Chair/Vice-Chair</i> 3. Reschedule January/February GC Meetings (Holidays) <i>Action: set dates</i>	Kristina Sawyckyj, Eleta Wright, Katherine Switz	5:30	Inform, Discuss	
<b>ADJOURN</b>	Eleta Wright	6:15		

**NEXT MEETING:** Monday, December 16 2019, 4:15pm-6:15pm at the King County Chinook Building (401 5th Ave., Seattle, WA 98104), **Room 126**

## **HCHN Governance Council Members**

- Anita Souza, PhD, MA, UW School of Nursing
  - Cynthia Brown, MSN, Mercy Housing
  - Eleta Wright, MSW, Nexus Youth and Families
  - Janice Tufte, Consumer Representative
  - Jeff Sakuma, City of Seattle Human Services Department
  - Jesse Rawlins, Public Defender Association
  - Jodi Denney, North King County Community Medicine Team
  - Katherine Switz, MBA, The Stability Network
  - Kira Zylstra, All Home
  - Kristina Sawycky, Consumer Representative
  - Leslie Enzian, MD, HMC Medical Respite Program
  - Mark Goetcheus, HMC Wound, Ostomy, Limb Preservation, & Amputee Services
  - Melinda Giovengo, PhD, MA, YouthCare
  - Michael Erikson, MSW, Neighborcare Health
  - Michael Quinn, Plymouth Housing Group
  - Rick Reynolds, Operation Nightwatch
  - Victoria Silver, Friends of Youth
  - Zsa Zsa Floyd, Community Advocate
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## **MINUTES**

Monday, November 18 2019

King County Chinook Building (401 5th Ave., Seattle, WA 98104), Room 126

**Council Members Present:** Anita Souza, Eleta Wright, Janice Tufte, Jesse Rawlins, Jodi Denney, Katherine Switz, Kira Zylstra, Kristina Sawycky, Leslie Enzian, Mark Goetcheus, Melinda Giovengo, Michael Erikson, Rick Reynolds, Zsa Zsa Floyd

**Council Members Absent:** Cynthia Brown, Jeff Sakuma, Michael Quinn, Victoria Silver

**Public Health Staff Present:** Anne Meegan, Katherine King, Mia Shim, Rekha Ravindran

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## **CALL TO ORDER**

1. *Welcome & Introductions*

Eleta Wright welcomed members to the meeting of the HCHN Governance Council (GC). Full quorum present.

2. *Minutes*

GC members reviewed the minutes from the 10/21 meeting. Janice Tufte made motion to approve the minutes, Katherine Switz seconded; vote was unanimous in favor of the motion.

## **PUBLIC COMMENT**

There was no public comment.

## **EQUITY AND SOCIAL JUSTICE WORK**

1. *Board Training*

Eleta continued leading work on equity and social justice, building off training provided at the 10/21 GC meeting. Attendees thanked her for sharing her expertise and time.

## **OTHER ITEMS**

1. *KC Council Board Engagement Request*

Kirsten Wysen, Policy Analyst with Public Health – Seattle & King County’s Director’s Office, shared that she is helping put together a report on the coordination of the most common benefits and services to low-income county residents and seeks GC members’ input. She said the team has engaged with other boards/committees, including the CAG, and plans to host three focus groups with county residents. She is specifically interested in feedback on how well county services are coordinated, what gaps exist in the system, what works well, and how the county can improve.

GC members shared the following around gaps and opportunities:

- Need for more affordable housing resources for people experiencing homelessness; increase housing density to increase supply and expand permanent supportive housing (PSH)
- Need for patient navigators to support clients in accessing medical/social appointments, including more case management for people with cognitive impairments
- Siloed systems – may advertise as providing comprehensive services but then refer to other sources
- Need for more resources around aging in place (including for those who lack caregivers), skilled nursing facilities that employ harm reduction/trauma informed care principles, and supports for people experiencing homelessness to meet activities of daily living (ADLs)
- Need to increase access to substance use disorder services and low barrier psychiatric care; decertify inpatient detox treatment programs that do not offer medication assisted treatment (MAT)
- Need to engage more people with lived experience in program development and continue to focus on equity and social justice; need continuous mechanisms for people to report experiences/needs
- Increase avenues to bill for services, including Medicaid reimbursement for nurses
- Need to renew focus on meth use, not just opioid/heroin, and implement safe consumption sites
- Need more care coordination with veteran services, as well as within behavioral health/mental health services, to be more easily accessible
- Need to be coordinated across funders that allows for flexibility as people’s needs change over time; currently, eligibility and access do not line up in a way to make the experience seamless for patients
- Need for more supports for youth who lack caregivers
- Balance the need to gather more data with recognizing limited resources; hard to know if services are not coordinated effectively or just don’t exist

Kirsten thanked the GC for their time. She mentioned this input will be synthesized with other feedback and will plan to come back in January to share the draft report; it will be finalized in March 2020.

## 2. *HCHN Admin Updates*

### a. *PHSKC Annual Audit Update*

Katherine King, HCHN Finance Manager, provided updates on the King County annual audit. PowerPoint is attached. Highlights include:

- Every year, the Washington State Auditor’s Office (SAO) does an audit of federal grants at King County.

- The HCHN 330h grant was not selected this year but the Admin Team is reviewing the audit findings from the grants that were selected, to apply the findings to HCHN.
- The SAO found that the two programs that were selected did not sufficiently document the procurement process or cost-price analysis for procured services.
- The HCHN Admin Team is monitoring the County's response and procedure recommendations to ensure continued compliance.

*b. Legislative Mandate Policy Review*

Katherine shared that the Department of Public Health – Seattle & King County has been notified of a HRSA-initiated Legislative Mandate Review for HCHN's 330h grant. She said this requires submission, within 30 days, of policies and procedures addressing the HRSA Legislative Mandates, outlining restrictions on use of HRSA funds; the GC will be updated about the outcome of this review once it is complete. She shared the policy document with the GC.

Kristina Sawyckyj made motion to endorse the Legislative Mandate policy and procedures, Zsa Zsa Floyd seconded; vote was unanimous in favor of the motion.

*c. SAC/RFQ*

Anne Meegan shared a handout to update the GC on the procurement process in preparation for next years' Service Area Competition (SAC). She said the anticipated release date for the request for proposals (RFP) is March 2, 2020, which gives sufficient time to complete the contracting process in time for the SAC federal grant application, which HCHN anticipates will be due in mid- August 2020 for the 2021 – 2023 grant period.

She reviewed the handout with GC members. Handout is attached. Highlights include:

- Categories ("buckets") of funding available through the RFP process (such as fixed site primary care, outreach-based behavioral health, etc.).
- Funding not included in the RFP process (grant submitted with specific contractor partner, funding already recently competed, single source vendor, etc.).
- New Highly Impacted Communities strategy – \$100,000 specifically for services to people living homeless from the two King County communities experiencing the greatest racial disparity in homelessness and some of the greatest health disparities overall: African Americans and Native Americans.

Anne shared that there will be an equity and social justice lens employed throughout the entire procurement process, not just limited to the new Highly Impacted Communities strategy. She said that GC members can start mentioning this upcoming opportunity to their networks.

*d. Grant Opportunity - HIV Primary Care/Prevention*

Anne Meegan shared a handout to update the GC on a new HRSA non-competitive supplemental funding announcement for health centers to support HIV prevention in primary care. Handout is attached. Highlights include:

- The application is due 12/16 and would provide \$261,000 per year for two years for HIV outreach, testing, PrEP, and linkages to care for people experiencing homelessness.
- The HCHN Admin Team is consulting with PHSKC HIV Prevention Program to consider alignment with the current PrEP strategy in King County and the specific needs of people living homeless at risk for HIV.
- As part of the planning process, the HCHN Admin Team identified major gaps in services in North and South King County.
- The Public Health Primary Care Clinic at Navos in South King County is a promising location due to existing capacities and high patient load of people experiencing homelessness.
- It may also be possible to use some funds to expand HIV testing and PrEP at another site; discussions with potential partners in North King County.

*e. Sobering Center*

Anne said that the HCHN Admin Team concluded discussions with the contractors who formerly worked out of the Sobering Center for the use of these funds through 2020. She shared the following:

- The contractor for outreach services will use the funds:
  - to hire a new intensive case manager who will focus on engaging African American/Black clients with substance use disorder throughout King County;
  - to increase the effort of the Boren client services specialist, who is now at Markham fulltime and interfaces with some of the previous clients from Boren, as well as new clients.
- The medical service contractor will use the funds:
  - to deploy and staff the 3<sup>rd</sup> PHSKC Mobile Medical Van at Lazarus Place. The van will be staffed with a prescriber, medical support staff and a RN who will float between the van and Jan & Peter's place.
  - Current plan is for the van to be outfitted and functional by the end of the 2019.

She reminded GC members that these funds will be re-competed as part of the RFP being conducted in 2020 for funding for 2021-2023 under the new SAC application.

*f. HCHN Staffing Updates*

Eleta shared updates on the permanent HCHN Project Director position. She said the final interview panel will select the candidate, including representatives from the GC; she asked that any members interested in participating to reach out to her. She shared that the process should launch in the next two weeks, with hopes to have a person selected by the end of the year.

Anne mentioned that Alicia Benish, Program Manager for the Mobile Medical Van, is resigning her position effective December 13, 2019, and has accepted a position as the Community Impact Director with North Sound Accountable Communities of Health in Bellingham, WA. She shared that the HCHN Admin Team posted an announcement today for an internal Special Duty Program Manager position to assume Alicia's duties on an interim basis, while the search process is conducted for a permanent replacement. The GC expressed appreciation to Alicia for all her exceptional work.

## **REGULAR AGENDA AND BOARD PROCESS**

### *1. HCHN Committee Updates and Actions*

#### *a. Community Advisory Group (CAG)*

Kristina shared that Danielle Winslow with All Home gave updates on the Point In Time survey. She said the CAG also discussed efforts around developing diabetes education materials. She shared that she is working with the HCHN Admin Team on a peer-led diabetes workshop, focused on foot care, with the goal to offer multiple times a year.

#### *b. Executive Committee (EC)*

No additional updates were shared.

### *2. Nominations for HCHN Officers/Process*

Kristina and Jeff Sakuma were nominated for GC officer positions. The GC will vote on Chair and Vice-Chair at the December meeting.

### *3. Reschedule January/February GC Meetings (Holidays)*

The GC came to consensus to reschedule the January and February meetings to the 2<sup>nd</sup> Monday of each month. Rekha will send updated meeting invites.

## **ADJOURN**

The meeting adjourned at 5:57pm.

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