

## Health Care for the Homeless (HCHN) Governance Council

August 17, 2020, 4:15pm-6:15pm

ZOOM Meeting: <https://kingcounty.zoom.us/j/97327979624>

Meeting ID: 973 2797 9624/Password: 054892

Phone: (253) 215-8782/Meeting ID: 973 2797 9624/Password: 054892

### COVID-19 Homelessness Response Planning Series [Part 3]

#### Agenda

**GOALS:**

1. Deepen our understanding of how HCHN’s COVID response efforts can be more accountable to individuals currently experiencing homelessness and front-line providers.
2. Discuss the current and potential future role of the Governance Council (GC) to help shape HCHN’s COVID response efforts.
3. Use an Equity & Social Justice (ESJ) perspective: we must listen to the experiences of individuals most impacted, review demographic data, and respectfully challenge our own- and each other’s -biases.

Topic	Person	Time	Purpose	Materials
<b>CALL TO ORDER</b> 1. Welcome & Introductions 2. Minutes <i>Action: review and approve</i>	Jeff Sakuma	4:15	Inform, Approve	- HCHN GC Minutes 072020 [GC COVID-19 Response Planning Part 2] _final
<b>PUBLIC COMMENT</b>	Jeff Sakuma	4:25	Inform, Discuss	
<b>OTHER ITEMS</b> 1. Staffing Updates – 330h Project Director	Lee Thornhill, TJ Cosgrove, Rekha Ravindran	4:30		- 330h PD role overview_0817
<b>HCHN Governance Council: COVID-19 Homelessness Response Planning Series [Part 3]</b> 1. GC Role in Future Planning	Lee Thornhill, Rekha Ravindran, Zsa Zsa Floyd	4:45		- COVID-19 Homeless Response Planning Mtg 3
<b>REGULAR AGENDA AND BOARD PROCESS</b> 1. HCHN Committee Updates and Actions <ol style="list-style-type: none"> <li>a. Community Advisory Group <i>Action: approve membership roster</i></li> <li>b. Executive Committee <i>Action: GC member-at-large</i></li> <li>c. Racial Equity Workgroup</li> </ol>	Zsa Zsa Floyd, Jeff Sakuma, Eleta Wright, Katherine Switz, Denise Hawthorne, Katherine King	5:45		- CAG Membership Roster - Aug 2020 - 2020 Nominees - Skills Experience Chart_081720 - [Application Packets]

2. 2021 HRSA Budget Period Renewal Budget <i>Action: review and approve</i>				
3. GC Membership/Vacancies <i>Action: review and approve</i>				
4. GC Member Appreciation				
5. Open Forum				
<b>PUBLIC COMMENT</b>	Jeff Sakuma	6:10	Inform, Discuss	
<b>ADJOURN</b>		6:15		

**NEXT MEETING:** Monday, September 21 2020, 4:15pm-6:15pm (Zoom Meeting)

### HCHN Governance Council Members

- Anita Souza, PhD, MA, UW School of Nursing
- Eleta Wright, MSW, Nexus Youth and Families
- Janice Tufte, Consumer Representative
- Jeff Sakuma, City of Seattle Human Services Department
- Jennell Hicks, King County Coordinated Entry for All
- Jesse Rawlins, Public Defender Association
- Jodi Denney, North King County Community Medicine Team
- Katherine Switz, MBA, The Stability Network
- Kristina Sawyckyj, Consumer Representative
- LaMont Green, King County All Home
- Leslie Enzian, MD, HMC Medical Respite Program
- Mark Goetcheus, HMC Wound, Ostomy, Limb Preservation, & Amputee Services
- Melinda Giovengo, PhD, MA, YouthCare
- Michael Erikson, MSW, Neighborcare Health
- Michael Quinn, Plymouth Housing Group
- Rick Reynolds, Operation Nightwatch
- Victoria Silver, Friends of Youth
- Zsa Zsa Floyd, Community Advocate

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### MINUTES

Monday, August 17 2020  
Zoom Meeting

**Council Members Present:** Anita Souza, Eleta Wright, Janice Tufte, Jeff Sakuma, Jennell Hicks, Jesse Rawlins, Katherine Switz, Kristina Sawyckyj, LaMont Green, Leslie Enzian, Mark Goetcheus, Melinda Giovengo, Michael Erikson, Rick Reynolds, Zsa Zsa Floyd

**Council Members Absent:** Michael Quinn, Jodi Denney, Victoria Silver

**Public Health Staff Present:** Denise Hawthorne, Katherine King, Kim Nguyen, Lee Thornhill, Rekha Ravindran, Chante Stubbs, TJ Cosgrove

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### CALL TO ORDER

1. *Welcome & Introductions*

Jeff Sakuma welcomed members to the meeting of the HCHN Governance Council (GC). Full quorum present.

2. *Minutes*

GC members reviewed the minutes from the 7/20 meeting. Kristina Sawycky made motion to approve the minutes, LaMont Green seconded; vote was unanimous in favor of the motion.

**PUBLIC COMMENT**

There was no public comment.

**OTHER ITEMS**

1. *Staffing Updates – 330h Project Director*

Lee Thornhill shared information about the 330h Project Director (PD) role and presented a proposed plan to appoint Rekha Ravindran as the interim PD, while the overall HCHN Program Manager position is vacant, pending approval by the Governance Council. PowerPoint attached.

Lee and TJ Cosgrove, Community Health Services (CHS) Division Director, were available to answer questions from members before voting. Zsa Zsa Floyd made motion, with a friendly amendment accepted that the GC recommends TJ pursue with HR options for special duty compensation for the additional duties, especially in alignment with King County’s ESJ workforce goals) to approve Rekha Ravindran as interim HCHN 330h Project Director, Leslie Enzian seconded; vote was unanimous in favor of the motion.

**HCHN GOVERNANCE COUNCIL: COVID-19 HOMELESSNESS RESPONSE PLANNING SERIES [PART 3]**

1. *GC Role in Future Planning*

Zsa Zsa Floyd facilitated a discussion focused on the following questions:

- If people had no job restrictions, what would it look like to help your clients?

GC members shared thoughts on client needs.

In consideration of time, discussion on the role of the GC in future planning has been tabled to September.

**REGULAR AGENDA AND BOARD PROCESS**

1. *HCHN Committee Updates and Actions*

a. *Community Advisory Group (CAG)*

In consideration of time, the CAG update has been tabled to September.

b. *Executive Committee (EC)*

In consideration of time, the EC update has been tabled to September.

c. *HCHN Racial Equity Workgroup*

In consideration of time, the HCHN Racial Equity Workgroup update has been tabled to September.

2. *2021 HRSA Budget Period Renewal Budget*

Katherine King presented the proposed budget to be submitted for HRSA's Budget Period Renewal (BPR), due on Tuesday, 9/8 for calendar year 2021. The Service Area Competition (SAC) application previously discussed will be submitted in August/September 2021, due to HRSA's extension of our project period by one year.

Zsa Zsa Floyd made motion to approve the proposed 2021 HRSA Budget Period Renewal budget (Scope of Project Spending Plan), Rick Reynolds seconded; vote was unanimous in favor of the motion.

3. *GC Membership/Vacancies*

Jeff shared that the EC reviewed all 13 applications for the 11 open slots. One seat is reserved for the individual appointed by the King County Community Health Center Council (Eliza Hutchinson, MD) and one seat is reserved for an individual representing East King County (Christopher Craft). The EC came to consensus on recommending the following candidates for the remaining slots:

- Anita Souza, MA, PhD, Clinical Assistant Professor at University of Washington School of Nursing
- Eleta Wright, Family Engagement Case Manager at Y Social Impact Center
- Jeff Sakuma, Health Integration Strategist at City of Seattle, Human Services Department
- Jennell Hicks, Capacity Builder Program Manager at King County Coordinated Entry for All
- Jesse Rawlins, Public Policy Manager at the Public Defender Association
- Kristina Sawyckyj, Community Advocate
- LaMont Green, DSW, LSWAIC, Community Advocate
- Wendy Cisneros, Medical Assistant at Therapeutic Health Services
- Zsa Zsa Floyd, Community Advocate

Janice Tufte made motion to accept the membership slate as recommended, Rick seconded; vote was unanimous in favor of the motion.

4. *GC Member Appreciation*

The GC expressed appreciation for the members who have transitioned off the Council: Jodi Denney, Michael Erickson, and Victoria Silver. Rekha will coordinate distribution of thank you cards.

5. *Open Forum*

Rick shared information on virtual recovery meetings, through 23<sup>rd</sup> & Cherry Fellowship Hall. Meeting information can be found [here](#).

Janice shared a recent [article](#) from *The Atlantic* about innovative COVID testing options. Eleta Wright also noted a recent [FDA News Release](#) on saliva tests.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURN**

The meeting adjourned at 6:17pm.

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