

Health Care for the Homeless (HCHN) Governance Council

November 16, 2020, 4:15pm-6:15pm

ZOOM Meeting: <https://kingcounty.zoom.us/j/97327979624>

Meeting ID: 973 2797 9624/Password: 054892

Phone: (253) 215-8782/Meeting ID: 973 2797 9624/Password: 054892

Agenda

Topic	Person	Time	Purpose	Materials
CALL TO ORDER 1. Welcome & Introductions 2. Minutes <i>Action: review and approve</i>	Jeff Sakuma	4:15	Inform, Approve	- HCHN GC Minutes 101920_final
PUBLIC COMMENT	Jeff Sakuma	4:20	Inform, Discuss	
OTHER ITEMS 1. Harborview Hospital Systems Planning & COVID	Leslie Enzian, Maralyssa Bann	4:25	Inform, Discuss	
REGULAR AGENDA AND BOARD PROCESS 1. UDS performance measurement progress update 2. Accessible locations and hours of operation 3. COVID-19 Homelessness Response 4. Bylaws <i>Action: review and approve</i> 5. Co-applicant Agreement <i>Action: review and approve</i> 6. GC Membership/Vacancies <i>Action: review and approve</i> 7. Nominations for HCHN Officers <i>Action: formal nominees – Chair/Vice-Chair</i> 8. Reschedule January/February GC Meetings (Holidays) <i>Action: set dates</i> 9. HCHN Admin Update a. Staffing Updates 10. HCHN Committee Updates and Actions a. Community Advisory Group	Lee Thornhill, Lorraine Twohey-Jacobs, Jeff Sakuma, Kristina Sawycky, Janice Tufte, Eleta Wright, Katherine Switz	4:45	Inform, Discuss, Approve	- GC site review start_111620 - PHSKC HCH Governance Bylaws_FINAL_amend 111620_track changes - PHSKC HCH Co-Applicant Agreement_FINAL_amend 111620_track changes - Council Membership Application_Benjamin Miksch - Council Membership Application_Harold Odom - Council Membership Application_Jesus Rodriguez - Jesus_Y_Rodriguez---revised resume_2020 - Council Membership Application_Joseph Ingram - Council Membership Application_Someireh Amirfaiz

b. Executive Committee c. Program Evaluation Committee d. Racial Equity Workgroup 11. Open Forum				- Someireh Amirfaiz Resume - Roles and Responsibilities_GC Chair-Vice Chair
PUBLIC COMMENT	Jeff Sakuma	6:10	Inform, Discuss	
ADJOURN		6:15		

NEXT MEETING: Monday, December 21 2020, 4:15pm-6:15pm (Zoom Meeting)

HCHN Governance Council Members

- Anita Souza, PhD, MA, UW School of Nursing
- Christopher Craft, Friends of Youth
- Eleta Wright, MSW, Y Social Impact Center
- Eliza Hutchinson, MD, Country Doctor Carolyn Downs
- Janice Tufte, Consumer Representative
- Jeff Sakuma, City of Seattle Human Services Department
- Jennell Hicks, King County Coordinated Entry for All
- Jesse Rawlins, Public Defender Association
- Katherine Switz, MBA, The Stability Network
- Kristina Sawyckyj, Consumer Representative
- LaMont Green, Lived Experience Coalition
- Leslie Enzian, MD, HMC Medical Respite Program
- Mark Goetcheus, HMC Wound, Ostomy, Limb Preservation, & Amputee Services
- Melinda Giovengo, PhD, MA, YouthCare
- Rick Reynolds, Operation Nightwatch
- Zsa Zsa Floyd, Community Advocate

MINUTES

Monday, November 16 2020
Zoom Meeting

Council Members Present: Anita Souza, Eleta Wright, Eliza Hutchinson, Janice Tufte, Jeff Sakuma, Jennell Hicks, Jesse Rawlins, Katherine Switz, Kristina Sawyckyj, LaMont Green, Leslie Enzian Mark Goetcheus, Melinda Giovengo, Rick Reynolds

Council Members Absent: Christopher Craft, Zsa Zsa Floyd

Public Health Staff Present: Denise Hawthorne, Jody Rauch, Kim Nguyen, Lee Thornhill, Lorraine Twohey-Jacobs, Rekha Ravindran

CALL TO ORDER

1. Welcome & Introductions

Jeff Sakuma welcomed members to the meeting of the HCHN Governance Council (GC). Full quorum present. Jeff also welcomed guests Jesus Rodriguez, Harold Odom, and Someireh Amirfaiz who have submitted applications to join the GC and were there to observe meeting proceedings.

2. *Minutes*

GC members reviewed the minutes from the 10/19 meeting. Kristina Sawyckyj made motion to approve the minutes, Melinda Giovengo seconded; vote was unanimous in favor of the motion.

PUBLIC COMMENT

There was no public comment.

OTHER ITEMS

1. *Harborview Hospital Systems Planning & COVID*

Dr. Leslie Enzian, Director – Medical Respite Program, and Dr. Maralyssa Bann, Medical Director – Acute Care Services, shared information about the impact of COVID on services and planning at Harborview. PowerPoint is attached.

REGULAR AGENDA AND BOARD PROCESS

1. *UDS performance measurement progress update*

2. *Accessible locations and hours of operation*

3. *COVID-19 Homelessness Response*

Lee Thornhill shared information on current and newly added sites to HCHN’s Scope of Work and introduced a new Governance Council Data Dashboard to aid members in decision-making. He noted that there will be a deeper dive on patient care and clinical quality measures early 2021. PowerPoint is attached.

4. *Bylaws/Co-applicant Agreement*

The EC met to formally review updates to the bylaws and co-applicant agreement on member residency requirements. The GC reviewed the updated bylaws and co-applicant agreement.

Janice Tufte made motion to make the following amendment to Article IV of the bylaws: “All members of the Council shall work and/or reside in King County”, Katherine Switz seconded; vote was unanimous in favor of the motion.

Melinda made motion to make the following amendment to Section 3.a) of the co-applicant agreement: “All members of the Council shall work and/or reside in King County”, Eleta Wright seconded; vote was unanimous in favor of the motion.

5. *GC Membership/Vacancies*

Jeff shared that the EC reviewed 5 applications for the 2 open slots. The EC came to consensus on recommending the following candidates for the current vacancies.

- Jesus Rodriguez, Rodriguez Consulting & Interpretation Services
- Someireh Amirfaiz, Former Executive Director, Atlantic Street Center

Kristina made motion to accept the membership slate as recommended, LaMont Green seconded; vote was unanimous in favor of the motion.

6. *Nominations for HCHN Officers*

Kristina was nominated for Chair, and Jesse Rawlins, LaMont, and Zsa Zsa Floyd were nominated for Vice-Chair. The GC will vote on Chair and Vice-Chair at the December meeting.

7. *Reschedule January/February GC Meetings (Holidays)*

The GC came to consensus to reschedule the January and February meetings to Monday, Jan 11th and Monday, Feb 8th. Rekha Ravindran will send updated meeting invites.

8. *HCHN Admin Update*

a. *Staffing Updates*

The HCHN Regional Health Administrator position has now been [posted](#).

Rekha also shared that the HCHN RFP for the Highly Impacted Communities strategy is now live. Proposals are due Thursday, December 10 by 2pm and more information can be found [here](#).

9. *HCHN Committee Updates and Actions*

a. *Community Advisory Group*

Kristina shared that staff with the Washington State Department of Health joined to share information and solicit feedback about COVID-19 vaccination planning.

b. *Executive Committee*

No additional updates to share.

c. *Program Evaluation Committee*

Janice shared that the PEC is recruiting new members and gave an overview of committee activities, including opportunities to participate in an advisory capacity. The next meeting is Wednesday, January 20, 11:30am-1pm.

d. Racial Equity Workgroup

Eleta Wright shared that the workgroup is focusing on the Network priority related to hiring, recruitment, and retention. The next meeting is planned for early December, TBD.

10. Open Forum

Katherine mentioned that the new Behavioral Health workgroup is active and encouraged others to join. The next meeting is planned for mid-December, TBD.

Janice shared that COVID-19 accommodations for Lifeline phone eligibility, that were set to expire November 30, 2020, have been extended through February 2021, and more information can be found [here](#).

PUBLIC COMMENT

Harold noted that Council members should be mindful and intentional about how to explicitly support the communities of color that are most disproportionately impacted by homelessness.

ADJOURN

The meeting adjourned at 6:19pm

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