



## Community Service Areas Grant Program 2021 Community Engagement Grants

- Purpose:** The purpose of King County’s Community Engagement Grants is to fund community projects that offer **unincorporated area residents** in the Community Service Areas (CSAs) an opportunity to participate and be more connected in their communities. Funded projects must demonstrate how activities are accessible to all residents regardless of race, income, or language spoken. **Please note: These funds may not be used for political activities.**
- Due Date:** **Applications are due by 5 p.m. on Monday, November 16, 2020.**
- Funds Available:** A total of \$90,000 will be reimbursed for projects in 2021. **Funding for projects will begin in March, 2021.** King County will provide funds to selected projects through a letter of award and Memorandum of Agreement. Amounts will be limited to less than **\$5,000** per project. A complete list of selected projects will be available online.
- Funding Priority Goals:** Community Engagement Grants will support projects that advance the King County Strategic Plan and achieve at least one of the following goals:
- Promote the engagement of unincorporated area residents in community or civic activities
  - Educate local residents about issues impacting them
  - Implement a community enhancement project
  - Identify and gather community needs and priorities
  - Meet King County’s equity and social justice goals of increasing fairness and opportunity for all people, particularly for people of color, low-income communities and people with limited English proficiency
- Project Examples:**
- Community events such as concerts, festivals, educational/safety
- Community enhancement projects such as tree planting, graffiti removal and neighborhood clean-up
- Community-led planning or training
- Neighborhood or community signage

**Selection Criteria:**

- Priority will be given to projects that are one-time or time-limited in scope, ready to be implemented, and that will be completed in 2021.
- Project clearly addresses one or more of the Funding Priority Goals (listed on page 1).
- Project location and target population are in one or more of King County’s unincorporated Community Service Areas, the project is free and open to all members of the general public in unincorporated King County, and it provides a public benefit.
- Projects are not intended to support infrastructure or ongoing operational costs of locally funded governmental organizations, except where an organization is seeking grant funding to support a one-time volunteer event.
- Project demonstrates how activities are accessible to all residents regardless of race, income, or language spoken.
- Project objectives and activities encourage community engagement and high community participation.
- Project has identified clear outcomes or results and a specific work plan to achieve them.
- Project has a viable plan for continued support and maintenance.
- Project demonstrates community outreach and support.
- Project demonstrates community support based on the level of community involvement by the project partners.
- Project budget is realistic and achievable and the funding request is specific and attributable to the project.
- Project shall not include political activities.
- Project match is at least 25% of total project budget.
- Geographic distribution of funds will be considered.

**Match:**

A minimum match of 25% of the total project cost is required. The match can be in the form of volunteer time, cash, or other forms of in-kind services and other resources from project partners and contributors.

**Eligible Applicants:**

Locally-based, community-led organizations in King County’s unincorporated Community Service Areas, and organizations that are based in a city but serve unincorporated area residents, that encourage collaborations and partnerships in unincorporated King County.

Applications must be received by 5 p.m. on November 16, 2020.

**Applicant Status:** If your organization is not incorporated, you must designate a fiscal sponsor. Partnership with local non-profits is encouraged. Please contact the CSA Grant staff lead for guidance and support.

**Community Service Areas in Unincorporated King County:**

**Bear Creek/Sammamish** – The western boundary is the urban growth line near Woodinville, the northern boundary is the King-Snohomish county line. The east and south boundaries follow the watershed ridge line. This CSA contains the Sammamish Agricultural Production District.

**Snoqualmie Valley/NE King County** – The western boundaries are the ridge line of the Bear Creek CSA and the urban growth line. The southern boundaries are the watershed line, the forest production district, and I-90. The northern boundary is the King-Snohomish county line. This CSA contains the Snoqualmie Agriculture Production District and part of the Forest Production District.

**Four Creeks/Tiger Mountain** – The western and northern boundaries are the urban growth line, I-90, and the Forest Production District boundary (joint boundary with Snoqualmie Valley/NE King County CSA). The eastern and southern boundary is the Tahoma School District boundary (joint boundary with the Greater Maple Valley/Cedar River CSA).

**Greater Maple Valley/Cedar River** – The western boundary is the urban growth line, the north boundary is the watershed line, the forest production district boundary, and I-90 (Snoqualmie Valley CSA). The eastern boundary is the King-Kittitas county line. The southern boundary is the watershed line (SE King County CSA). This CSA contains parts of the Forest Production District.

**SE King County** – The western boundary is the urban growth boundary. The northern boundaries are the urban growth line and the watershed line (Greater Maple Valley CSA). The eastern boundary is the King-Kittitas county line, and the southern boundary is the King-Pierce county line. This CSA contains the Lower Green, Middle Green, and Enumclaw Agriculture production districts and part of the Forest Production District.

**Vashon/Maury Island** – Vashon-Maury Island is bounded by, and located in, Puget Sound.

**West King County** – This CSA contains the remaining urban unincorporated potential annexation areas located throughout West King County. All of these areas are bounded either by existing cities or the urban growth boundary. The

identified major potential annexation areas include North Highline, West Hill, East Federal Way, Fairwood, and East Renton.

**Application Deadline:**           **Applications are due on Monday, November 16, 2020 by 5 p.m.**

Please use the **Department of Local Services Community Service Areas 2021 Grant Program Application Form** for your application. The application packet is available for download on the program website:

<https://kingcounty.gov/depts/local-services/programs/community-service-areas.aspx>

You may submit your application in one of the following ways:

- **Email:** email your application to [marissa.alegria@kingcounty.gov](mailto:marissa.alegria@kingcounty.gov).
- **US Mail or deliver to:**  
ATTN: Marissa Alegria  
King County Local Services  
KSC-LS-0815  
201 South Jackson Street  
Seattle, WA 98104

**Questions:**                           Marissa Alegria, CSA Grant staff lead, will be available to respond to questions by phone at **206-477-4523** or e-mail at [marissa.alegria@kingcounty.gov](mailto:marissa.alegria@kingcounty.gov), or by **setting up an appointment to meet at a more convenient location.**

**Project Completion:**           Projects should be completed in 2021.

**Allowed Costs:**                   Reasonable expenses that are attributable and clearly needed for the project and outlined in the budget.

Funds shall not be used for political activity.

King County reserves the right to determine the nature and manner in which costs and items will be paid for in any grant.

**Reporting Requirements:**       Grantees will submit a final report documenting that the outcomes and measures defined for project success were met. Project results may be published in a report that will be available online.

Applications must be received by 5 p.m. on November 16, 2020.

**Other Requirements:** Organizations with funded projects may be asked to attend and/or participate in the annual CSA Town Hall Open House held in the project area.

Funded projects must acknowledge King County’s contribution to the event or project.

The project applicant is responsible for the following:

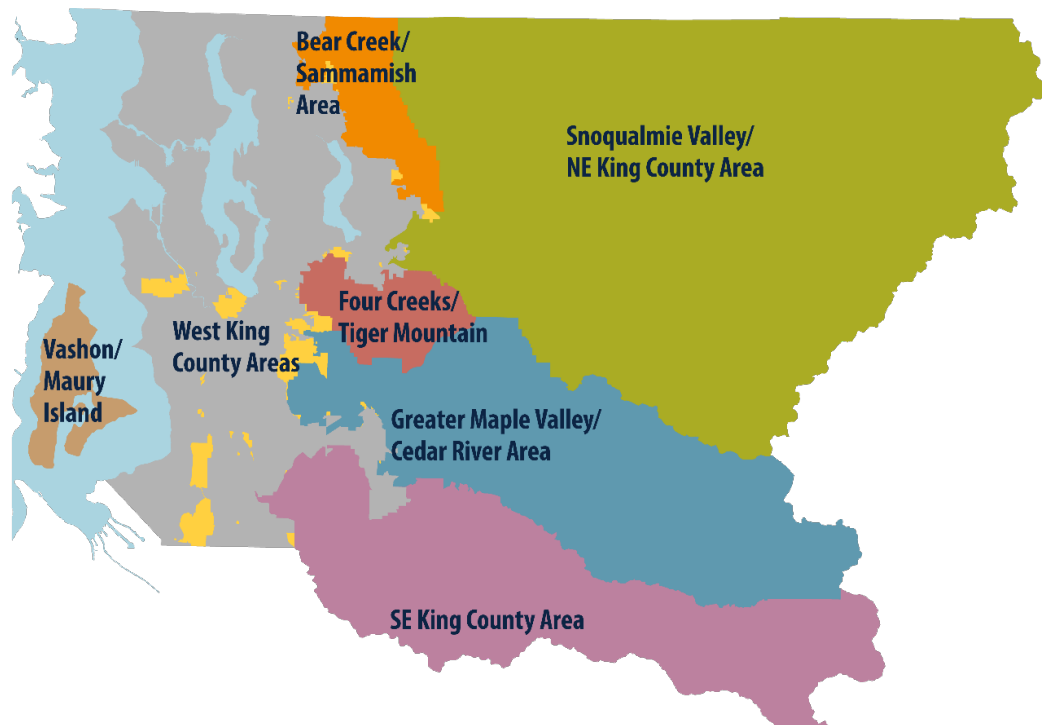
- Establishing a record-keeping system that includes a breakdown of cash and in-kind contributions as well as grant funds, and retaining these records for three years after the project is completed.
- Tax reporting is the responsibility of the applicant.

**For More Information:** Marissa Alegria  
206-477-4523 (Relay 711)  
[marissa.alegria@kingcounty.gov](mailto:marissa.alegria@kingcounty.gov)

Website:  
<https://kingcounty.gov/depts/local-services/programs/community-service-areas.aspx>

**Alternative Formats:** This information will be made available in alternate formats or languages upon request.

### Community Service Areas in unincorporated King County



Applications must be received by 5 p.m. on November 16, 2020.