



Effective Monday 03/16/2020

King County DLS, Permitting Office in Snoqualmie will be temporarily closed to the public to combat the spread of COVID-19

Per guidelines issued by the Governor, the Department of Local Services, Permitting Division will begin accepting requests for construction and land use inspections on Monday, April 27, 2020. In order to qualify for an inspection, the job site must be in compliance with the Governor's [Phase 1 Construction Restart COVID-19 Job Site Requirements](#). Job sites that are deemed to not be in compliance with the Governor's guidelines will not be inspected.

All complaints regarding construction activity and job site compliance with the Governor's guidelines should be directed to the Washington State Department of Labor and Industry Call Center (1-800-423-7233) or via e-mail to adag235@lni.wa.gov.

All **Permitting lobby services are suspended** including the following:

- **No permit application drop-off**
- **No permit applications by mail**
- **No payment of fees by cash or check**

What services are available?

- You can find online services and answers to most of your questions on the [Permitting website](#).

Permit Applications

- Submit Permit types [available](#) through MyBuildingPermit.com on-line.
- [Information](#) and [application form](#) for pre-application requests.
- Submit permit types not [listed as available](#) through MyBuildingPermit.com electronically using the following steps:
 1. Review submittal requirements, application forms and supporting document requirements on the [Permit application forms by packet](#) web page.
 2. Prepare application materials for electronic submittal. Convert all documents and plan sets to a PDF format as outlined in the [Electronic Plan Requirements](#) handout.
 3. Email your completed [Permit Application Form](#) to PermitCenter.DPER@kingcounty.gov. Include your supporting application materials in your email, or for large files please let us know if you wish to transmit your submittal files via a cloud sharing service (DropBox, Google Docs, OneDrive, Adobe Cloud, etc.).

Emergency Customer Service Bulletin, continued

King County [Permitting Portal](#)

- Look up permit status and details
- Pay fees
- Schedule inspections
- View inspection results
- See [King County Construction Guidance](#) for additional information regarding inspections.

Permitting [web site services](#)

- Property research
- Permitting process information, forms, and handouts

Other Services

- [IVR Inspection Scheduling, phone number and codes](#)
- Pre-application conferences will be conducted via Skype or conference call
- Records request: permitrecords@kingcounty.gov

For more information:

- Email DPERWebinquiries@kingcounty.gov
- You can find online services and answers to most of your questions on the [Permitting website](#).
- Phone 206-296-6600 – currently limited hours available

