

## Reinventing Your Wheels—Easy as 1, 2, 3!

Thinking of giving vanpooling a go? Good thinking because sharing the ride can be a smart move. Vanpools can be a less expensive and a more convenient and relaxing way to get to work instead of driving by yourself. King County Metro provides the wheels! Whether your group needs an 8-, 12-, or 15-person van, we provide the vehicle, insurance, gas card and maintenance to keep your van running in tip-top shape—and your employer may even pay part or all of your fares! Forming your new vanpool is easy! Check out our simple steps in this brochure. Plus, you can always call your Metro rideshare representative to help you get started.

### Simple steps to forming a vanpool!

#### Step 1—Agree & Arrange

- Once you have your vanpool group together, you all decide on a route, pick-up points and a schedule. Since vanpooling is flexible by design, consider picking up riders at a spot that fits everybody's needs.
- After your group arranges a route and schedule, you can [view the fare](#) by estimating your daily mileage – fares are based on mileage, van size and number of riders.
- And here's more good news. Many employers subsidize or pay all or a portion of your vanpool fares

#### Step 2—Decide & Delegate

- Your group's now ready to choose a primary driver, at least one backup driver, and a bookkeeper. It is best to have as many backup drivers as possible, that way the entire group can share driving responsibilities.

To be a vanpool driver, you need:

- To be at least 21 years old with a current Washington State Driver's License.
- At least five years of driving experience and a good driving record for the past three years.
- And you'll need a bookkeeper to collect fares. This person must have a good credit history and can be anyone in the vanpool group, including a driver.

#### Step 3—Complete & Commute

- [Complete your forms](#)—driver and bookkeeper applications and rider agreements.
- Once your group is approved, drivers and bookkeepers will take an online orientation course.
- Once the course is complete and your drivers are approved, your group will be able to pick up the van and start your new commute.
- Approved vanpool drivers have the option of choosing to use the van for personal errands such as getting groceries or picking up a prescription.

#### Get Started Today!

To vanpool, you simply need four others in addition to yourself. Or get together as many as 14 others. The more riders in your pool, the lower your fare and the more drivers to share the driving responsibilities with.

#### Find Riders! To find vanpool partners, you can:

- Visit [RideshareOnline.com](http://RideshareOnline.com) and get a list of people interested in ridesharing in your area.
- Call Metro Rideshare Operations at 206.625.4500.
- Post 'Riders Wanted' flyers at work and network with your co-workers.
- Publicize your new vanpool through the employee transportation coordinator at your workplace.



kingcounty.gov/metrovans  
206-625-4500



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