



**King County
International Airport
Boeing Field**

Department of Executive Services -- Airport Division
Roundtable Meeting Minutes for June 13, 2022

5:10 p.m. Meeting called to order by John Parrott, Director

1. Welcome (Kelly Ronan-Hafner)
2. Land Acknowledgement (Matt Hayes)
3. Roll Call
4. Approval of Minutes – We had a quorum; May’s meeting minutes were approved.
5. Guest Speakers:
 - i. Future of Aviation Fuel – Stephen Ratzlaff introduced Mike Ginter (Aircraft Owners and Pilots Association) who discussed the heavily regulated aviation industry, EPA, and the new aviation fuels for piston and jet engine airplanes (avgas and jet A1) and Stewart D’Leon and Alex Gertsen (National Business Aviation Association) shared how NBAA works closely with Airports across the country on environmental sustainability and climate change, improving fuel efficiency, reducing CO2 emissions, and discussed the challenges and critical future of sustainable aviation fuel (SAF). The powerpoint presentations and the audio recording of this meeting are available. Links from the speakers for additional information are also provided: www.futureofsustainablefuel.com and www.aopa.org/100ul
6. Airport Updates:
 - ii. Finance and Administration Manager Announcement (Morlene Mitchell): Finance is submitting the Airport’s agency proposed budget by July 1. Morlene is retiring from KCIA effective 1 September 2022 and she thanked the Roundtable members for their support over the years.
 - iii. Airport Employee Engagement Survey Results (David Decoteau): David updated the committee that the results have been shared with Airport employees and a more informative review will be provided in an upcoming Roundtable meeting.
 - iv. Washington Airport Management Association Conference Update (Tony Eayrs): Airport staff attended the annual WAMA conference in Winthrop and participated in a tour of the Methow Valley Airport, presentations on the future of aviation fuel, mitigating endangered wildlife on airfields, and SE Director of Emergency Management operationally working with west coast Airport executives to network on weather related disasters.
 - v. Airport Staffing Update (David Decoetau): HR is working with the Airport on nine open recruitments for Maintenance, Engineering, and Administration section positions.

- vi. Airport Interns Update (Kevin Nuechterlein): We have six new interns this year. Three undergraduate interns are now working in Engineering, Finance, and Operations. One graduate intern will be working in Engineering and a high school intern for our BIM section.
- vii. Landscape and Air Monitoring Plan Project Community Survey/Workshop Update (Kevin Nuechterlein): The survey had 36 responses, 34 were in English and two were in Spanish. For the landscape survey we had a good number of respondents. Phase I was to develop the plant list, Phase II was the developing the actual plan, and Phase III is the implementation. For the Air Monitoring Phase I was a technical memo, Phase II was the survey data to determine what types of air monitors and where to locate on airport property.
- viii. New Maintenance Shop Supervisor 1 Introduction - Donald McClendon (Raleigh Salazar): The Airport had an external recruitment for the Mx Supervisor position and Donald was selected. He is from Mesa Arizona with a solid trades background and experience as a shop supervisor. In the short time that he has been with us he has already received his Snow Academy Certification and his Airfield Operations Certification.
- ix. July 30th FOD Walk Update (Ellen Knowlen): The FOD walk planning is moving along and the location will be at the Museum of Flight parking lot again this year. Food and beverages will be provided along with t-shirts for participants this year donated by T-Mobile. Sign ups and save the date notices will be announced shortly. We are hoping to have 200 participants. The event will be open for participants at 8:00, on the runway by 8:30 and off the runway by 9:30 so that the FAA tower can reopen it to aircraft. We hope everyone is available to come out and participate!

7. Jne Calendar of Events:

- i. 94th Annual AAAE Conference and Exposition – Seattle June 5-8
- ii. KCIA Roundtable Advisory Committee Meeting - June 13

8. Chair’s Report (Kelly Ronan-Hafner) – Kelly thanked everyone for participating this evening and thanked the speakers we had this evening. If members have any comments/suggestions for future topics please let her know.

9. Public Comment: No public comments.

10. New Business -

- i. Next meeting will be held on Monday, July 11, 2022

6:31 pm Motion to Adjourn. The motion passed.

This meeting was attended via Zoom and in person in the Terminal 110 Conference Room.

Roundtable members in attendance: Kelly Hafner, Holly Krejci, Tim Cosgrove, Matt Hayes, Lisa Krober, Evan Nelson, Ryan Tomasich, Dalan Angelo, Ali Lee, Andy Wegman, Guido Perla, Edward Lutgen, and Erik Utter.

Roundtable excused members: Eric Lynn

DES staff in attendance: Caroline Whalen and Cameron Satterfield

Public guests in attendance: Mark McIntyre, Steward D'Leon, Stephen Ratzlaff, Caitlin Hunter, Ava Michler, Doug Dresher, Alex Gertsen, Bruce McCaw, Warren Hendrickson, Brad Schuster, Phil Denner, Rosemary Brester, Tyler Pichette, and Bob Thompson

KCIA staff in attendance: David Decoteau, Morlene Mitchell, Raleigh Salazar, Donald McClendon, Matt Sykora, Gil White, Vanessa Chin, Kevin Nuechterlein, Tony Eayrs, and Ellen Knowlen

This meeting was audio recorded.