

KING COUNTY SAFETY AND CLAIMS MANAGEMENT

PO Box 80283
Seattle, WA 98108-0283

Billing Codes:
Review of Job Analysis and Job Description
1038M-Limite of one per day
1028M-each additional review, up to 5 per worker, per day



EMPLOYER'S JOB DESCRIPTION

- Job of Injury
- Permanent Modified Job
- Light duty/Transitional

Job Title Transfer Station Operator Claim # _____
 DOT Code: 955.463-010
 Employer King County – Solid Waste Division Employee _____
 Phone # 206-296-0453 Date 5/4/12

Description completed by: Carol N Gordon, MS CRC CDMS ABVE Title Disability Services Specialist

Essential task description: (*Specify position, location, days a week and hours per day*)

Work is performed at 8 transfer stations throughout King County. Employees bid work locations and shifts based on seniority. Work shifts are 8 hours per day x 5 days per week (M-F) OR 10 hours days x 7 days on, followed by 7 days off.

Maintenance & operation of solid waste transfer station:

1. Load & move garbage using a backhoe, stationary compactor, track bull dozer, frond end loader, small kid loader, forklift, pre-load compactor, riding lawn mower, golf cart, and yard goat to move trailers.
2. Direct, monitor, & assist customers using transfer stations (50-800 customers per day)
3. Maintain & clean transfer station using pressure washers, fire hoses, hand & power tools, brooms, rakes, shovels, & miscellaneous hand & garden tools.
4. Attend meetings & training. (40-80 hrs per year including hazardous materials training).
5. May bid or be assigned to Household Hazardous Waste (HHW). HHW products containing ingredients that are toxic, flammable, reactive, or corrosive. These include paint, paint thinner, fluorescent lights, pesticides, and car batteries.
 - a. Receive household hazardous waste from customers.
 - b. Test waste using test strip to determine if waste contains acid or alkaline.
 - c. Sort waste by type and place in appropriate storage container or drum.

Job Specific Requirements:

1. At least 2 years experience operating heavy equipment. 6 months of the required experience may be met by at least 2 years of professional experience operating a CDL class "A" or class "B" vehicle.
2. Strong customer service skills
3. Oral and written communications skills
4. Valid Washington state drivers license
5. Must pass pre-employment physical & exhibit the physical ability to operate heavy equipment and perform medium level work.

All King County jobs require ability to:

1. Demonstrate predictable, reliable, and timely attendance
2. Follow written and verbal directions to complete assigned tasks on schedule.
3. Read, write, and communicate in English & understand basic math.
4. Learn from directions, observations, and mistakes and apply procedures using good judgment.
5. Work independently or as part of a team and interact appropriately with others.

Machinery, tools, equipment and personal protective equipment. (Please submit MSDS if appropriate.)

Employee:	Claim #:
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Backhoe, track bull dozer, front-end loader, small skid loader, forklift, stationary compactor, riding lawn mower, golf cart, plastic utility cart, yard goat, pre-load compactor, cardboard bailer, excavator, weed eaters, pressure washers, fire hoses, hand and power tools, brooms, rakes, shovels, miscellaneous hand & garden tools.

PHYSICAL DEMANDS

PHYSICAL DEMAND LEVEL: Medium

N: Never (not at all)

S: Seldom (1-10% of the time <1 hr))

O: Occasional (11-33% of the time-1-3 hrs)

F: Frequent (34%-66% of the time-3-6 hrs)

C: Constant (67%-100% of the time 6-8 hrs)

		Frequency	Description of Task
<i>Sitting</i>		F-C	On equipment seats for 10 minutes to 3 hours at a time for 3-8 hours total in a work shift. Most commonly occurs while operating the loader, packer, bob cat, forklift, front-end loader, compactor, or goat.
<i>Standing</i>		O	On concrete surfaces for up to 1-20 minutes at a time for 1-3 hours total in a work shift while monitoring/directing activities and talking to customers or staff. If working in HHW, employee will be on their feet the majority of the day.
<i>Walking</i>		F	On concrete surfaces for 5-10 minutes at a time for 2-5 hours total in a work shift. (2-4 miles) while moving between locations and equipment within the transfer station. If working in HHW, employee will be on their feet the majority of the day.
<i>Driving</i>		F-C	3 minutes – 2 hours at a time for 3-8 hours total in a work shift, while operating backhoe, cat, dozer, front-end loader, bob cat, forklift, compactor, riding lawn mower, golf cart, & yard goat.
<i>Lifting</i>	1-10 lbs	O	Cones, hand tools, litter for several seconds to 2 minutes at a time for 30 minutes to 2 hours total in a work shift. Most commonly occurs with weights under 2 pounds.
<i>Lifting</i>	11-20 lbs	S	Garbage or tools for 5 seconds –several minutes at a time for 10-30 minutes total in a work shift. Most commonly occurs with weights of 12-15 lbs while operating a piece of equipment or using a shovel to move materials.
<i>Lifting</i>	21-50 lbs	S	Large garbage items, appliances, bags of salt, or wire bundles for 5 seconds to 1 minute at a time for several minutes total in a work shift. Most commonly occurs with weights of 30-50 lbs.
<i>Carrying</i>	1-10 lbs.	O	Cones, hand tools & litter for distances of several feet to ½ mile for several seconds to 90 minutes at a time for 2-3 hours today in a work shift. Most commonly occurs with weights up to 10 pounds while performing litter patrol.
<i>Carrying</i>	11-20 lbs	S	Garbage or tools for distances of 1 foot-300 feet for 5 seconds to 5 minutes at a time for 10-30 minutes total in a work shift. Most commonly occurs with weights of 12-15 lbs while operating a piece of equipment or using a shovel to move materials.
<i>Carrying</i>	21-50 lbs	S	Most commonly occurs with weights of 30-50 pounds while moving large garbage items, batteries, 5 gallon cans, appliances, bags of salt, or wire bundles or supporting the weight of 2 inch fire hose while cleaning for distances of 1-5 feet for 5 seconds to 1 minute at a time for several minutes total in a work shift.

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<i>Pushing/Pulling: 30-50 lbs</i>	S	distances of 1 foot to 40 feet at a time for 30 seconds to 2 minutes at a time for 15 minutes to 1 hour total in a work shift. Most commonly occurs while opening & closing trailer doors, handling hoses, pushing utility cart (30#) to place garbage items in appropriate locations. May be required to use a pressure washer (30-70PSI) 2x per month for 20-30 minutes a session.
<i>Climbing Stairs/Ladders</i>	S	Heights of 5 feet for 10 seconds at a time while getting on and off various pieces of equipment. May occur 10-60 x per day depending on shift and location. Will climb flights of stairs for 30 seconds at a time for 30-45 minutes total in a work shift while accessing office trailers, storeroom locations, or descending ascending to the chute truck area.
<i>Bending/twisting at waist</i>	O	While getting in and out of equipment performing litter pick up, and cleaning machinery and work area.
<i>Kneeling/squatting/crouching</i>	S	on concrete or dirt surfaces for 0-10 seconds at a time for up to 1 hour total in a work shift while cleaning or servicing equipment.
<i>Crawling</i>	N	
<i>Reaching above shoulder</i>	S	1-5 seconds at a time for 1-3 minutes total in a work shift while getting in and out of various pieces of equipment. May occur 10-60x per day.
<i>Repetitive Motion</i>	F-C	30 seconds to 2 hours at a time for 3-8 hours total in a work shift while operating hand controls of various pieces of equipment.
<i>Handling/Grasping</i>	O	While grasping tools, garbage with either hand for 30 seconds to 20 minutes at a time for 15 minutes to 2 hours total in a work shift while sweeping, using the hose, pressure washing, weed eating or operating hand/power tools.
<i>Fine Finger Manipulation</i>	S	for 3-5 seconds at a time for 15 minutes to 1 hour total in a work shift while manipulating controls, ignitions, and buttons on equipment.
<i>Talking</i>	O	For 1-15 minutes at a time for 30-90 minutes total in a work shift while communicating with staff in person or on radio or while interacting with customers.
<i>Hearing</i>	C	While communicating with staff or customers and listening for back up warning devices on equipment.
<i>Seeing</i>	C	while reading paperwork or operating controls, operating equipment directing vehicles & watching station, and working around equipment and moving machinery.
<i>Environmental Conditions</i>		Transfer station setting w/ exposure to fumes, odors, dusts, gases, moving mechanical parts, vibration, chemicals, moderately loud noise, & exposure to Pacific Northwest weather conditions.

Additional Comments: n/a

FOR PHYSICIAN USE ONLY

Physician Approval No Yes Full-time Part-Time Hours _____ per week

If part-time, worker is expected to progress to full-time work by (date) _____

Date	Physician Signature	Physician Name
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Date	Employer Signature*	Employer Name Alan Duncan
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Employer signatures are obtained before the document becomes available for use and are not required each time the document is used. Signatures are kept on file at King County Safety & Claims.