

JOB TITLE: Facility Maintenance Worker  
EMPLOYEE:  
VRC: Kyle Pletz

DOT #: 899.684-046  
CLAIM



**King County**

## **KING COUNTY ON SITE JOB ANALYSIS**

**JOB TITLE** Facility Maintenance Worker

**JOB CLASSIFICATION** Maintenance Worker

**DOT TITLE** Maintenance Worker, Municipal

**DOT NUMBER** 899.684-046

**DEPARTMENT** Transportation

**DIVISION** Facilities Maintenance

**# OF POSITIONS IN THE DEPARTMENT WITH THIS JOB TITLE** 6

**JOB STATUS**

Full Time, Career Service.

**ADDRESS OF WORKSITE**

1602 North Northlake Place  
Seattle, WA 98103-9075

**CONTACT'S NAME** Mike Harrell

**CONTACT'S PHONE** 206-684-1830

**EMPLOYER JOB TITLE** Transit Chief

**DATE COMPLETED** 4/22/03

**VRC NAME** Jeff Casem

**DATE** Revised 8/27/09

**WORK HOURS**

40 hours per week, most employees are on a 5/8 work schedule; Dayshift, (2) fifteen-minute breaks, and one 30-minute lunch/dinner break.

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### **OVERTIME**

Optional on a Rare occasion approximately once or twice per month.  
Fair Labor Standards Act, Non-Exempt (hourly).

### **JOB DESCRIPTION**

Performs various cleaning activities primarily at bus shelters and transit centers, including picking up litter, washing windows, cleaning graffiti, emptying trash cans and sweeping. The incumbent is also responsible for being able to flag, direct automobile and pedestrian traffic, perform landscaping cleanup and drive a full-size pick-up truck.

### **ESSENTIAL ABILITIES FOR ALL KING COUNTY JOB CLASSIFICATIONS**

1. Ability to demonstrate predictable, reliable, and timely attendance.
2. Ability to follow written and verbal directions and to complete assigned tasks on schedule.
3. Ability to read, write & communicate in English and understand basic math.
4. Ability to learn from directions, observations, and mistakes, and apply procedures using good judgement.
5. Ability to work independently or part of a team; ability to interact appropriately with others.
6. Ability to work with supervision, receiving instructions/feedback, coaching/counseling and/or action/discipline.

### **JOB SPECIFIC REQUIREMENTS**

Must have related experience and familiarity with common hand tools and cleaning equipment. Must possess a valid Washington State Driver's License. Must have the ability to work outdoors in all weather conditions and to perform repetitive physical tasks such as bending, reaching, stooping, lifting and standing.

### **ESSENTIAL FUNCTIONS Listed in order of importance**

1. Cleans in and around transit facilities working in indoor and outdoor environments.
2. Picks up trash, empties waste containers, and removes used chewing gum.
3. Washes glazing in bus passenger shelters.
4. Removes graffiti from glazing, wood, and metal parts of shelters.
5. Removes garbage from trash receptacles and installs plastic liners.
6. Works in landscaped areas to spread beauty bark, remove litter and debris, removes weeds from around plants and assist grounds specialist in trimming ivy, shrubbery, and hedges.
7. Transports debris and garbage to waste disposal sites using a light truck or van.

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8. Loads and unloads supplies at Park and Rides and transit bases.
9. Cleans and stocks comfort station restrooms, remove graffiti and empty trash.
10. Cleans shelter and platform area, shovels snow and spreads ice melt.
11. Reports vandalism and maintenance problems.
12. Responds to customer concerns and complaints.

### **NON-ESSENTIAL FUNCTIONS**

1. Pressure wash various areas and facilities.
2. Participate in various committees.
3. Strip and wax floors.

### **TOOLS, MACHINES, EQUIPMENT, PRODUCTS, AND SERVICES USED**

Full-size truck (with automatic transmission), broom, squeegee, litter tongs, hand-held blower, mop, general gardening tools, rake, shovel, weeding fork, pruners, lawn mower, dust pan, pressure washer, trash receptacles, various cleaning products, ladder, paper towels, toilet paper, soap, hoe, vacuum, chain saw and hand saws.

### **PHYSICAL DEMANDS AS JOB IS TYPICALLY PERFORMED**

Continuously = occurs 66-100% of the time

Frequently = occurs 33-66% of the time

Occasionally = occurs 1-33% of the time

Rare = may occur less than 1% of the time

Never = does not ever occur (such demands are not listed)

### **This job is classified as**

Heavy

### **Standing**

Frequently on cement, concrete, grass, dirt, carpet, linoleum, tile, wood, steep inclines, gravel and uneven surfaces for up to 30 minutes at a time for up to 5 hours total in a work shift. Most commonly occurs while weed eating, mowing, cleaning restrooms and cleaning comfort stations.

### **Walking**

Frequently on cement, concrete, grass, dirt, carpet, linoleum, tile, wood, steep inclines, gravel and uneven surfaces for up to 30 minutes at a time for up to 4 hours total in a work shift. Most commonly occurs while cleaning shelters, comfort stations and transit centers.

### **Sitting**

Occasionally on an automobile seat for up to 1.5 hours at a time and up to 3 hours total in a shift while driving to and from work sites.

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### **Climbing stairs**

Occasionally for up to 1 flight for up to 30 seconds at a time for up to 45 minutes total in a shift. Most commonly occurs while climbing in an out of a pick-up truck, pruning bushes and washing walls in comfort stations.

### **Climbing**

Occasionally for up to 30 seconds at a time for up to 45 minutes total in a shift. Most commonly occurs while climbing in an out of a pick-up truck.

### **Balancing**

Occasionally on a ladder at heights of up to 4 feet for up to 30 minutes at a time and up to 2 hours total in a shift while pruning and washing walls in comfort stations and bus shelters as well as when traversing uneven ground and steep inclines.

### **Bending/Stooping**

Frequently on cement, concrete, grass, dirt, carpet, linoleum, tile, wood, steep inclines, gravel and uneven surfaces for up to 2 hours at a time for up to 4 hours total in a shift while weeding and performing landscaping duties.

### **Kneeling**

Occasionally on cement, concrete, grass, dirt, carpet, linoleum, tile, wood, steep inclines, gravel and uneven surfaces for up to 30 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs while weeding and performing landscaping duties.

### **Crouching**

Occasionally on cement, concrete, grass, dirt, carpet, linoleum, tile, wood, steep inclines, gravel and uneven surfaces for up to 30 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs while weeding and performing landscaping duties.

### **Crawling**

Occasionally on grass, dirt, steep inclines and uneven surfaces for up to 30 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs while weeding and performing landscaping duties.

### **Operating Controls with Feet**

Occasionally for up to 1.5 hours at a time and up to 3 hours total in a shift while driving to and from work sites.

### **Reaching above shoulder height**

Frequently for up to 30 minutes at a time for up to 5 hours in a shift while pruning as well as washing walls and ceilings in bus shelters and comfort stations.

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**Reaching at waist to shoulder height**

Frequently for up to 1.5 hours at a time for up to 5 hours total in a work shift while driving, raking, mopping and pruning as well as cleaning bus shelters and comfort stations.

**Reaching at knee to waist height**

Frequently for up to 10 minutes at a time for up to 4 hours total in a work shift while driving, raking, mopping and pruning as well as cleaning bus shelters and comfort stations.

**Reaching at floor to knee height**

Occasionally for up to 30 minutes at a time for up to 3 hours total in a work whiles while weeding and performing landscaping duties.

**Lifting 1-10 pounds**

Continuously for up to 1 hour at a time for up to 8 hours total in a work shift. Most commonly occurs with weights of 2-5 pounds while using various hand tools, garden tools and cleaning equipment.

**Carrying 1-10- pounds**

Occasionally for distances of up to 40 feet for up to 30 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs with weights 2-5 pounds while using various hand tools, garden tools and cleaning equipment.

**Lifting 11-20 pounds**

Occasionally for up to 15 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs with weights of 13-18 pounds while loading and unloading equipment and trash as well as when using the weed eater.

**Carrying 11-20 pounds**

Occasionally for distances of up to 40 feet for up to 10 minutes at a time for up to 3 hours total in a work shift. Most commonly occurs with weights of 13-18 pounds while loading and unloading equipment (such as a ladder) and trash as well as when using the weed eater.

**Lifting 21-50 pounds**

Occasionally for up to 1 minute at a time for up to 2 hours total in a work shift. Most commonly occurs with weights of 30-50 pounds while manipulating cases of can liners, toilet paper and paper towels as well as when spreading bags of beauty bark, topsoil and sand.

**Carrying 21-50 pounds**

Occasionally for up to 40 feet for up to 5 minutes at a time for up to 2 hours total in a work shift. Most commonly occurs with weights of 30-50 pounds while

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loading and unloading cases of can liners, toilet paper and paper towels as well as when spreading bags of beauty bark, topsoil and sand.

### **Pushing and Pulling**

Frequently for distances of up to 40 feet for up to 1 hour at a time with a force of up to 20 pounds for up to 5 hours total in a work while mowing.

### **Handling**

Continuously for up to 3 hours at a time for up to 8 hours total in a shift while using various hand tools, garden tools and cleaning equipment as well as when driving and operating equipment such as a pressure washer, weed eater, blower, lawn mower and vacuum.

### **Operating Controls with Hands**

Occasionally for up to 1.5 hours at a time and up to 3 hours total in a shift while driving to and from work sites as well as operating a pressure washer, weed eater, blower, lawn mower and vacuum.

### **Fingering**

Continuously for up to 3 hours at a time for up to 8 hours total in a shift while weeding, changing can liners, cleaning bus shelters and comfort stations and using small hand tools as well as replacing toilet paper, paper towels and soap.

### **Feeling**

Continuously for up to 3 hours at a time for up to 8 hours total in a shift while identifying mechanical failure when operating equipment such as a pressure washer, weed eater, blower, lawn mower and vacuum.

### **Talking**

Occasionally for up to 5 minutes at a time for up to 5 hours in a total in a shift while conversing with co-workers and supervisors about work duties.

### **Hearing**

Continuously for up to 3 hours at a time for up to 8 hours total in a shift while driving as well as when identifying potential hazards such as moving machinery and traffic.

### **Near acuity—clarity of vision at 20 inches or less**

Frequently for up to 1 hour at a time for up to 4 hours total in a work shift while reading the gauges while driving, reading the labels on cleaning products, using hand tools and reading work orders.

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**Far acuity—clarity of vision at 20 feet or more**

Frequently for up to 2 hours at a time for up to 6 hours total in a work shift while driving and cleaning shelters as well as identifying potential hazards such as moving vehicles and approaching persons.

**Depth perception—three dimensional vision**

Frequently for up to 2 hours at a time for up to 6 hours total in a work shift while driving and cleaning shelters as well as identifying potential hazards such as moving vehicles and approaching persons.

**Field of vision—observing an area that can be seen up and down or right or left while eyes are fixed on a given point**

Frequently for up to 2 hours at a time for up to 6 hours total in a work shift while driving and cleaning shelters as well as identifying potential hazards such as moving vehicles and approaching persons.

**Night vision--seeing after sundown with minimal or no supplemental light sources**

Continuously for up to 3 hours at a time for up to 9 hours total in a work shift while working the night shift.

**TEMPERAMENTS**

Directing, controlling, or planning activities of others: Rare  
Performing repetitive or short-cycle work: Frequently  
Performing a variety of duties: Continuously  
Working alone or apart in physical isolation from others: Frequently  
Working effectively under stress: Occasionally  
Attaining precise set limits, tolerances, and standards: Frequently  
Working under specific instructions: Continuously  
Working with others: Frequently  
Making judgments and decisions: Rare

**ENVIRONMENTAL FACTORS**

Work is performed in a moving and vibrating County vehicle as well as indoor and outdoor settings. The worker is exposed to traffic dangers, exhaust fumes, and the general public, which may include angry or hostile persons. The noise level ranges from quiet to loud.

**Workers are exposed to**

Outside weather: Continuously  
Extreme cold: Rare  
Extreme heat: Rare  
Wet: Frequently  
Humidity/dampness: Frequently  
Fumes: Occasionally

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Odors: Occasionally  
Dusts: Occasionally  
Mists: Frequently  
Gases: Occasionally  
Poor ventilation: Occasionally  
Moving mechanical parts: Continuously  
Vibration: Continuously  
Working in high, exposed places: Occasionally  
Toxic or caustic chemicals: Rare

**POTENTIAL MODIFICATIONS TO JOB**

Use a hand truck or a cart to reduce carrying.

\_\_\_\_\_  
Signature & title of evaluator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature & title of contact

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature & title of employee

\_\_\_\_\_  
Date

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**HEALTH CARE PROVIDER SECTION**  
Check all that apply

The employee is released to perform the described duties without restrictions on performance or work hours.

The employee is released to perform the described duties on a reduced schedule. The recommended schedule is:

\_\_\_\_\_

Temporary until \_\_\_\_\_  Permanent as of \_\_\_\_\_

The employee is released to perform the described job with the following modifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Temporary until \_\_\_\_\_  Permanent as of \_\_\_\_\_

The employee is not released to perform the described duties due to the following job functions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Temporary until \_\_\_\_\_  Permanent effective \_\_\_\_\_

The employee is unable to work in any capacity.  
A release to work is:  anticipated by \_\_\_\_\_  Not expected

The limitations are due to the following objective medical findings:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Printed or typed name and phone number of Health Care Provider

\_\_\_\_\_  
Signature of Health Care Provider

\_\_\_\_\_  
Date