

Job Analysis Form

Alternate Format Available



King County

SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

PATIENT NAME: _____

JOB TITLE: Disease Control Officer - Jail

DEPARTMENT: Public Health – Seattle & King County

WORK SCHEDULE: variable

JOB DESCRIPTION: The Mental Health Medical Director for Jail Health Services (JHS) oversees the Jail Health Services mental health program and provides clinical care to inmates.

WORK ENVIRONMENT: Custodial Institution (Jail)

ESSENTIAL FUNCTIONS: Serves as the JHS Designated Mental Health Authority and Designated Mental Health Clinician under NCCHC standards. Serves as the Clinical Lead for mental health services in Jail Health Services and is a member of the Jail Health Services Leadership Team. Provides leadership and clinical practice oversight for mental health services provided by JHS. Provides clinical care to mentally ill inmates of King County Correctional Facilities. Provides clinical supervision and leadership to and evaluation of Psychiatrists, Psychologists, Psychiatric Nurse Practitioners, and Masters Level Mental Health Practitioners. Coordinates with supervisors of nurses, and other staff working within the mental health services program in order to: 1)Assure that quality practices are promoted by the development of practice guidelines, staff development activities, and clinical practice review; 2) Assure coordination of activities and clinical practice services for the mental clinical program. Along with the JHS Leadership Team, oversees the development, review, and implementation of clinical practice guidelines for JHS mental health services. Along with the JHS Leadership Team, monitors and ensures compliance with NCCHC standards, regulatory requirements, and legally mandated training requirements for mental health services. Promotes effective and efficient use of limited health care resources within JHS, contributing a mental health perspective through budget related decisions. -Represents the JHS mental health practice perspective to community health care partners and other organizations; participates in the negotiation of partnership contracts and agreements. Participates in the recruiting, hiring, and evaluation of mental health services program staff. Provides mental health knowledge and leadership in critical incident reviews and other mental health aspects of risk management. Provides mental health practice perspective with regard to potential billing procedures and policies. On behalf of inmates with extraordinary mental health needs, acts as advocate with external providers and court systems. Organizes and facilitates staff development activities such as clinical practice updates, case rounds, community resources/partners updates, and mental health law updates. Ensures the quality of JHS mental health clinical practice by developing and participating in medical record audits and other practice review and QA/QI activities. Uses community-based assessments to guide program development in JHS and in the community. Ensures compliance with applicable laws and statutes in the provision of mental health services at JHS. Acts as a consultant to future mental health program development within Public Health. Provides, as required, mental health perspective to King County Prosecuting Attorney and Risk Management staff regarding tort actions; serves, as required, as fact or expert witness in claims against the Department or King County related to mental health issues. Participates in the design of mental health services in the community that support the cost effective use of mental health prevention and treatment resources throughout King County. Collaborates with the JHS Manager, Disease Control Officers, and Public Health, to set priorities, develop policy and protocols, provide direction for the design of programs, and evaluate mental health programs. Participates in the development, delivery, and evaluation of community-based mental health programs and strategies. Serves as a member of the Disease Control Officer (DCO) team in PHSKC.

Exposures:

NO Outside weather

NO Non-weather related
temp below 55°

NO Non-weather related
temp above 75°

NO Humidity/dampness

NO Moving mechanical parts

NO Exposed high places

NO Vibration

NO Toxic or caustic chemicals

NO Confined spaces

NO Wet NO Gasses

NO Fumes NO Odors

NO Dusts NO Mists

NO Radiation NO explosives

NO Noise Level _____

____ Other _____

Special Requirements:

CDL Respirator use

PHYSICAL DEMAND	HRS PER SHIFT
Standing	1 – 2 hours
Walking <input type="checkbox"/> uneven terrain	1 – 2 hours
Sitting	4 – 6 hours
Climbing stairs	0 – 1 hour
Climbing _____	0
Balancing	0
Bending/Stooping	0
Kneeling	0
Crouching	0
Crawling	0
Foot controls	0
Reaching above shoulders	0
Reaching waist-shoulder	0

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	0
Reaching floor-knee	0
Lifting/Carrying 1-10#	0 – 1 hour
Lifting/Carrying 11-20#	0
Lifting/Carrying 21-50#	0
Lifting/Carrying 51-100#	0
Lifting/Carrying 100+#	0
Handling	0 – 1 hour
Hand Controls	0
Fingering <input checked="" type="checkbox"/> keyboarding	3 – 6 hours
Vision to assure safety of others	0
Hearing to assure safety of others	0
Other	0

I have reviewed the following Job Analysis for the above-named candidate.

Physician's Signature

Date