

Job Analysis Form

Alternate Format Available



King County

SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

PATIENT NAME: _____

JOB TITLE: Disease Intervention Specialist (Jail)

DEPARTMENT: Public Health

WORK SCHEDULE: 40/week

JOB DESCRIPTION: Performs a broad scope of disease investigation and client interviewing. Duties include counseling, education and assistance to targeted disease research and evaluation programs, performance of venipuncture and tuberculosis skin testing to intervene in the spread of communicable and chronic diseases of public health importance.

WORK ENVIRONMENT: Jail Health Clinic

ESSENTIAL FUNCTIONS: Maintain confidentiality of all records data and information as required by section, department or state regulation. Interview and counsel clients who are at risk for or have communicable and/or chronic diseases and elicit the name of contacts and detailed information about the client's personal behavior. Conduct field investigations to locate and contact infected or potentially infected clients. Prepare, submit and maintain records for local, state and federal agencies as appropriate for individual sectional projects. Conduct follow-up and referrals to ensure examination and treatment compliance for infected, exposed and at-risk individuals. Conduct HIV pre- and post-testing counseling and make referrals to health care providers as appropriate. Deliver public health orders to cease and desist from behaviors which pose a risk to the public health. Deliver public health orders to test for source of substantial exposure. Assist with interdepartmental disease control efforts under the direction of a lead health care professional. Review medical records to confirm appropriate diagnosis and treatment and/or for data collection. Provide information to the public, educators and health care professionals about communicable and chronic diseases. Recruit, interview and select participants for research programs following established protocols. Perform phlebotomy for blood testing and administer TB test, as appropriate. Educate clients about health risks and promote behavioral changes to reduce risks. Interpret laboratory test and other diagnostic testing results and counsel clients on behavior change/maintenance or lifestyle change actions that need to be initiated. Ensure accuracy, completeness and audit capabilities of data for control and evaluation. Consult with other health department laboratories, hospitals and health care providers regarding disease-related issues. Provide information about disease management, diagnostic and treatment guidelines and techniques for counseling. Assist in the design and maintenance of databases and/or study tools appropriate to sectional and programmatic needs. Maintain detailed records regarding interactions with patients. When assigned as Lead: Schedule, assign and monitor the work for assigned staff.

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet
- Gasses
- Fumes
- Odors
- Dusts
- Mists
- Radiation
- Explosives
- Urine Samples
- Boodborne Pathogens

Special Requirements:

- CDL
- Respirator use

***Continued on next page.

PHYSICAL DEMAND	HRS PER SHIFT
Standing	30 min – 1 hour
Walking <input type="checkbox"/> uneven terrain	1 – 2 hours
Sitting	4 – 6 hours
Climbing stairs	0 – 15 minutes
Climbing _____	0
Balancing	0
Bending/Stooping	0 – 1 hour
Kneeling	0 – 1 hour
Crouching	0 – 1 hour
Crawling	0
Foot controls	0
Reaching above shoulders	0 – 1 hour
Reaching waist-shoulder	2 – 4 hours

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	0 – 1 hour
Reaching floor-knee	0 – 1 hour
Lifting/Carrying 1-10#	1 – 2 hours
Lifting/Carrying 11-20#	0 – 15 minutes
Lifting/Carrying 21-50#	0 – 15 minutes
Lifting/Carrying 51-100#	0
Lifting/Carrying 100+#	0
Handling	2 – 4 hours
Hand Controls	0
Fingering <input checked="" type="checkbox"/> keyboarding	2 – 5 hours
Vision to assure safety of others	4 – 7 hours
Hearing to assure safety of others	4 – 7 hours
Heightened Awareness	4 – 8 hours

I have reviewed the following Job Analysis for the above-named candidate.

Physician's Signature

Date