



King County

**Metropolitan King County Council
Planning, Rural Service and Environment Committee**

STAFF REPORT

Agenda Item:	7 & 8	Name:	Christine Jensen
Proposed No.:	PM 2018-0154 PO 2018-0153	Date:	April 3, 2018

SUBJECT

Proposed Motion (PM) 2018-0154 would approve a plan to restructure King County’s comprehensive planning program and Community Service Area (CSA) subarea planning program.

Proposed Ordinance (PO) 2018-0153 would adopt the 2018 annual cycle update to the 2016 King County Comprehensive Plan (KCCP) and implement the restructure in the Proposed Motion.¹

SUMMARY

PM 2018-0154, its attached plan, and PO 2018-0153 were transmitted in response to Proviso P2 of Section 5² and Proviso P3 of Section 47³ of Ordinance 18602, a supplemental 2017-2018 King County Budget ordinance. The Proposed Motion would approve the Subarea Planning Program Restructure Plan (Plan), including changes to the comprehensive planning program, which would then be used for development of KCCP updates and subarea plans moving forward. The Proposed Motion would also authorize the release of \$200,000 to the Office of Performance, Strategy and Budget (PSB) and \$200,000 to the Department of Permitting and Environmental Review (DPER), and would authorize the two agencies to expend funds on subarea planning activities, which the proviso currently restricts. The Proposed Ordinance would implement the changes recommended in the Plan via amendments to the King County Code (K.C.C.), the 2016 KCCP, and the 2017 Vashon-Maury Island CSA Subarea Plan.

The Council is in the process of reviewing and deliberating on the Executive’s proposal, and staff analysis is ongoing. Today’s briefing in the Planning, Rural Service and

¹ Ordinance 18427, as amended in 2017 by Ordinance 18623

² Amending Section 19 of Ordinance 18409, the 2017-18 Biennial Budget, related to Performance, Strategy and Budget

³ Amending Section 88 of Ordinance, 18409, the 2017-18 Biennial Budget, related to Department of Permitting and Environmental Review’s General Public Services fund

Environment (PRE) Committee will be focused on summarizing the proposed program restructure included in the Plan. Key elements of the restructure proposal include:

- moving the KCCP from a four-year major update cycle to an eight-year major update cycle;
- shifting the annual timelines for KCCP updates and subarea plans from a March 1 transmittal (with adoption by the end of the same year) to a June 30 transmittal (with adoption by June 30 the following year);
- pausing development and adoption of subarea plans during major KCCP updates; extending the subarea planning schedule to include additional planning for urban unincorporated communities; and
- hiring two additional subarea planners in DPER.

This briefing is the first of several scheduled for the coming months. Substantive policy issues for Council consideration will come before the PRE Committee at a future date. Action in the PRE Committee on PO 2018-0153 is currently scheduled to occur on **July 17, 2018**,⁴ and a Public Hearing and final action is currently anticipated to occur at the full Council on **September 10, 2018**. This schedule, including PRE Committee action and Council adoption of PM 2018-0154, could change as Council considers the proposal.

BACKGROUND

KCCP update cycles. The KCCP is the guiding policy document for land use and development regulations in unincorporated King County, as well as for regional services throughout the County, including transit, sewers, parks, trails, and open space. It is informed by and must be consistent with the Growth Management Act (GMA). The GMA, policies in the KCCP, and regulations in the King County Code dictate the allowed frequency for considering and adopting updates to the KCCP.

The GMA requires that comprehensive plans be reviewed and updated at least once every eight years.⁵ The next GMA required update deadline is June 30, 2023. Jurisdictions are allowed, but not required, to update their plans more frequently than the mandated once every eight years update. The GMA does not place restrictions on what changes can be considered during these interim, non-mandated updates, except that comprehensive plans cannot be amended more than once per year.

King County currently performs comprehensive updates to its KCCP once every four years. This is known as the “four-year” or “major update” cycle. The four-year update structure was created in 1998 via the adoption of Ordinance 13147. As required by current regulations in the KCCP and Code, four-year updates are the only time that substantive changes to KCCP policy language and amendments to the Urban Growth Area (UGA) boundary may be considered.⁶

⁴ As of March 29, 2018 – subject to change. See Attachment 5 for full schedule.

⁵ RCW 36.70A.130. Jurisdictions must review and update comprehensive plans by June 30, 2015 and every eight years thereafter.

⁶ K.C.C. 20.18.030. The annual Capital Improvement Plan (CIP), Transportation Needs Report (TNR), and school capital facilities plans are elements of the KCCP but are adopted in conjunction with the County

The four-year update structure provides an option for substantive updates during Year Two of the update cycle,⁷ known as “midpoint updates.” These midpoint updates allow for adoption of substantive policy changes if “the county determines that the purposes of the KCCP are not being achieved as evidenced by official population growth forecasts, benchmarks, trends and other relevant data.” This determination must be authorized by a motion adopted by the Council. The motion must also identify the scope of the update and the resources necessary to accomplish the work.

The four-year structure also allows limited types of amendments to the KCCP to be adopted during years between four-year updates. This is known as the “annual cycle.” While the Code states that the KCCP “may be amended” annually, it is not required to be reviewed or amended on an annual basis. Annual cycle updates allow for consideration of technical and non-substantive changes, adoption of subarea plans, approval of Four-to-One proposals,⁸ and approval of other zoning and/or land use designation changes that do not require substantive policy changes.⁹

The first four-year cycle began with the adoption of the 2000 KCCP.¹⁰ The most recent four-year update occurred in 2016, which was the fifth major plan update under this structure. The 2018 KCCP update in PO 2018-0153 is an annual cycle update. The next major KCCP update is scheduled for adoption in 2020.

CSA subarea plans. A CSA subarea plan is a 20-year, multi-discipline, integrated policy document that applies the countywide goals of the KCCP to a smaller geographic area. While CSA subarea plans are bound as stand-alone document, they are elements of and adopted as part of the KCCP.

In the 1980s and 1990s, King County had a robust subarea planning program for unincorporated communities, and subarea plans for most unincorporated communities were adopted by the County during this time. Following the adoption of the GMA in the 1990s, key policies from these individual subarea plans were updated where necessary to comply with the GMA. Those policies were then integrated into the KCCP, and most of the subarea plans were repealed. A few stand-alone subarea plans were adopted as components of the KCCP and are still active planning documents today. These active subarea plans are the Fall City Subarea Plan, West Hill Community Plan, and White

budget, and thus follow separate timeline, process, and update requirements. See K.C.C. 20.18.060 and 20.18.070.

⁷ K.C.C. 20.18.030.C, defined as updates during “even calendar years”

⁸ A discretionary program that allows for consideration of UGA expansions when land owners voluntary apply to have their land considered, with twenty percent of the land (i.e., the “one”) potentially added to the UGA and the remaining eighty percent (i.e., the “four”) permanently added to the King County Open Space System. See program requirements in Countywide Planning Policies (CPPs) DP- 16 and DP- 17, KCCP Policies U- 185 to U- 190, and K.C.C. 20.18.070, 20.18.170, and 20.18.180.

⁹ K.C.C. 20.18.030(B)

¹⁰ via Ordinance 14044

Center Community Action Plan.¹¹ Since the mid-1990s, only minor updates to these remaining subarea plans have been adopted.

Many of the County's unincorporated geographies have experienced significant changes over the last 20 years due to growth and/or annexations and incorporations. After nearly two decades of aging community plans and policies, and in recognition of the long-term service provider and local government role the County plays for remaining unincorporated areas, the County identified the need to re-engage in more detailed long-range planning for these communities. Therefore, in 2014, the County adopted Ordinance 17884, which created a new local subarea planning program within DPER.

Subarea planning coordination and collaboration. Prior to 2014, King County Code Chapter 2.16 directed that “managing and coordinating the development and implementation of the county's Comprehensive Plan” was a responsibility of DPER. “Subarea planning” was not mentioned as a unique program or planning element, as the County has not engaged in subarea planning since the mid-1990s. The adoption of Ordinance 17884 in 2014 not only created a subarea planning function in DPER, but also created a new “regional planning” function within PSB.

Ordinance 17884 amended K.C.C. 2.16.025 to reflect that PSB's new regional planning unit would be responsible for long-range planning, including “managing updates to the county's Comprehensive Plan in coordination with” DPER. K.C.C. 2.16.055 was also amended to reflect that DPER would be responsible for local land use planning, including “managing the development and implementation of unincorporated subarea plans in coordination with the regional planning” unit in PSB, and in accordance with KCCP and GMA requirements. These changes formalized the separate but coordinated long-range comprehensive planning roles and local current use subarea planning roles within King County government.

Following adoption of Ordinance 17884, the County's 2015-2016 Biennial Budget¹² provided new funding for DPER to hire a subarea planner to manage this new local land use planning function. The 2015-16 Budget also authorized funding for PSB to allocate staff for its new long-range planning functions, including the creation of a comprehensive planning manager position within the regional planning unit. The 2015-16 Budget also included a funding proviso¹³ that required the Executive to transmit a plan on procedures for how PSB and DPER would coordinate their planning efforts, and to report on implementation of the procedures.

In 2015, Motion 14341 was adopted by the Council, which approved the coordination plan and procedures, as required by the proviso. The roles and procedures outlined in that

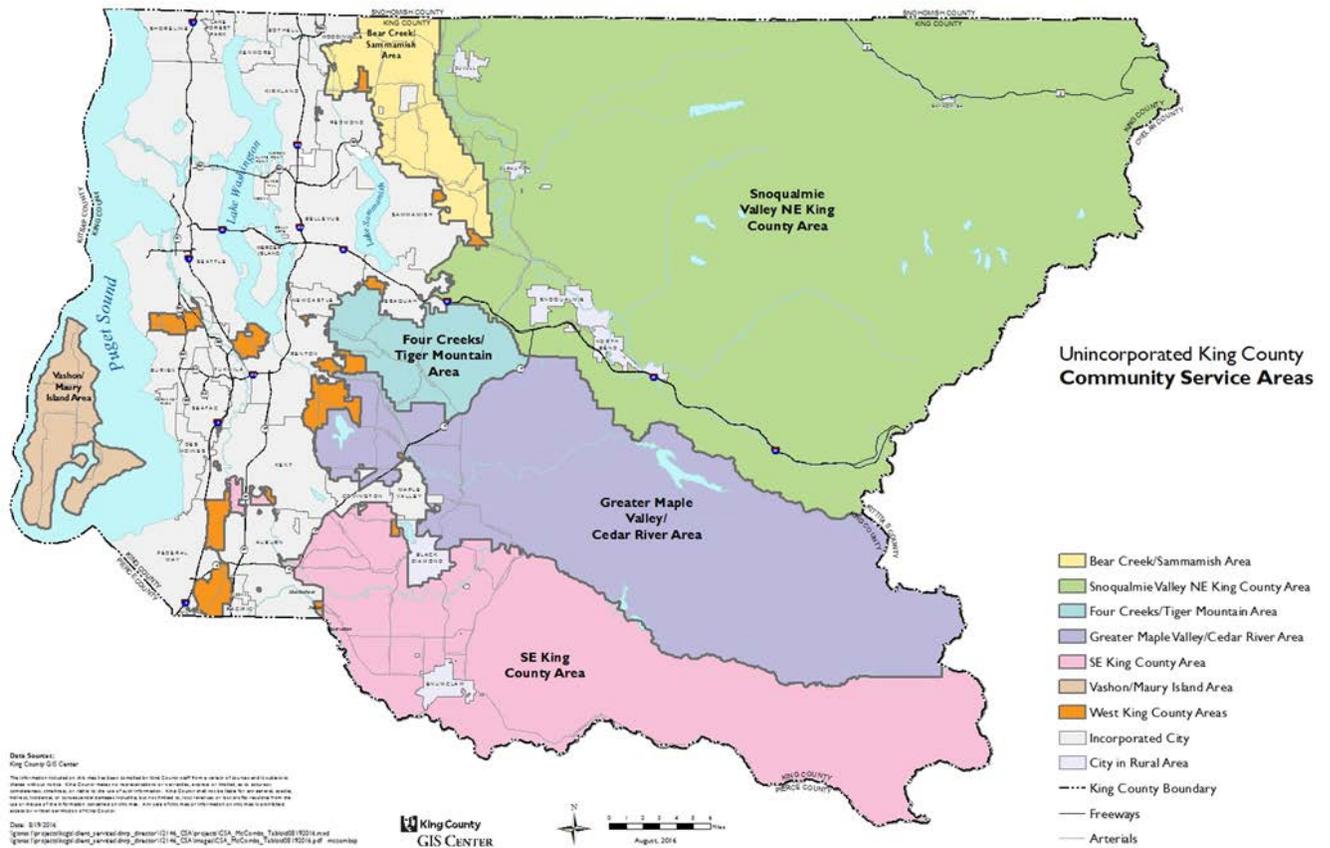
¹¹ The 1996 Vashon Town Plan was also one of these remaining active subarea plans. That plan was replaced by a new subarea plan for Vashon-Maury Island (adopted in 2017 via Ordinance 18623) that was developed under the new CSA subarea planning program, which will be discussed later in the staff report.

¹² Ordinance 17941

¹³ P1 in Section 18 (Office of Performance, Strategy and Budget) of Ordinance 17941

plan reinforced the separate but coordinated roles outlined in the Code for the two agencies. In addition to the aforementioned code requirement for “coordination”, Motion 14341 states that DPER must also “collaborate” with PSB in the preparation of or amendments to subarea plans.

Subarea planning structure. The KCCP includes direction for how the new subarea planning program would be implemented. Chapter 11: Community Service Area Subarea Planning states that the County’s unincorporated CSA geographies¹⁴ would be used to identify the program’s planning areas, as depicted in the following map.



Chapter 11 also includes a rotating, eight-year subarea planning schedule for each CSA geography, whereby planning would occur in the six rural CSA geographies and in two or three of “West King County CSA” urban unincorporated area communities¹⁵ each eight-year cycle, as shown in the following table.

¹⁴ As adopted in Ordinance 17415: Bear Creek/Sammamish, Snoqualmie Valley/Northeast King County, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, Southeast King County, Vashon-Maury Island, and West King County (includes various pockets of urban unincorporated areas).

¹⁵ The specific West King County areas would change each planning cycle. The first eight-year cycle would focus on Skyway-West Hill and North Highline one year, and the Fairwood another year. It is anticipated that the next eight-year cycle would focus on different urban unincorporated areas.

Year ¹⁶	Community Service Area	Other Planning ¹⁷
2016	Vashon-Maury Island CSA	Major Comp. Plan Update
2017	West King County CSA – Skyway-West Hill, and North Highline	
2018	Snoqualmie Valley/Northeast King County CSA	
2019	Greater Maple Valley/Cedar River CSA	
2020	West King County CSA - Fairwood	Major Comp. Plan Update
2021	Bear Creek/ Sammamish CSA	
2022	Southeast King County CSA	
2023	Four Creeks/Tiger Mountain CSA	

Additionally, in Chapter 12: Implementation, Amendments and Evaluation, 2016 KCCP Workplan¹⁸ Action 1 provides the following direction related to CSA subarea plan development:

Action 1: Initiation of the Community Service Area Subarea Planning Program. *Under the direction of the Department of Permitting and Environmental Review, King County is launching a new regular subarea planning program. While this is described in greater detail in Chapter 11: Community Service Area Subarea Planning, launching and implementing this effort will be a major activity following the adoption of the Comprehensive Plan.*

- *Timeline: Ongoing; the Executive will propose a subarea plan for each area approximately once every seven years based on planning schedule in Chapter 11.*
- *Outcomes: A proposed subarea plan for each Community Service Area for Council consideration and possible adoption. Each subarea plan shall be transmitted by the Executive to the Council in the form of an ordinance that adopts the subarea plan, no later than March 1 of the*

¹⁶ “Year” identifies the year in which the plan will be developed by the Executive. Transmittal to the Council for possible action would occur the following year.

¹⁷ “Other Planning” includes year in which the Council is considering other pieces of legislation at the same time as Executive development of CSA subarea plans.

¹⁸ The Workplan is comprised of set of “Actions” that are planned to implement the 2016 KCCP.

year following the Community Service Area's planning period.

- *Lead: Department of Permitting and Environmental Review, in coordination and collaboration with the Office of Performance Strategy and Budget. Executive staff shall update and coordinate with the Councilmember office(s) representing the applicable study area throughout the community planning process.*

Based on this, community outreach and CSA subarea plan development would occur for any given geography in the year outlined in the schedule adopted in Chapter 11 and, as directed in Workplan Action 1, will be transmitted to the Council by March 1 of the following year. For example, Vashon-Maury Island CSA Subarea Plan outreach and plan development occurred in 2016 and transmittal occurred in 2017.

Skyway-West Hill Subarea Plan. In 2014, the County adopted Motion 14221, which called for a comprehensive update to the 1994 West Hill Community Plan.¹⁹ Around this same time, the County was also providing technical assistance to a community-led effort to update some elements of the Community Plan. This community-led effort resulted in the development of a series of proposed local implementation actions called the Skyway-West Hill Action Plan (SWAP). The SWAP was proposed to be adopted as an addendum to the existing 1994 Community Plan during the 2016 update of the KCCP.²⁰ No policy changes to the Community Plan were included in the proposed SWAP.

The SWAP was a community-developed document, and was drafted prior to the adoption of the new subarea planning program framework in the 2016 KCCP. The SWAP process did not include comprehensive review and/or updates to the underlying Community Plan, which was not consistent with Motion 14221 or the underlying subarea planning program goals. Additionally, a variety of policy issues, such as substantive budgetary impacts, were identified during Council review of the transmitted SWAP. As a result, the SWAP was not adopted as part of the 2016 KCCP. Instead, the 2016 KCCP directed the Executive to work with the community to review the proposed SWAP and to comprehensively update the Community Plan within the context of the subarea planning program. The KCCP currently includes a March 1, 2018 deadline for transmittal of the subarea plan.²¹ However, due to the adoption of the budget provisos that will be discussed later in the staff report, Executive work on development of the Skyway-West Hill subarea plan has not begun and, as such, the plan has not yet been transmitted.

Vashon-Maury Island Subarea Plan. In 2017, the Council reviewed and adopted the first subarea plan created under the new CSA subarea planning program: the Vashon Maury-Island CSA Subarea Plan.²² Community outreach and plan development by the Executive began in early 2016. The plan was scheduled to be transmitted to the Council

¹⁹ Adopted in 1993 via Ordinance 11166. Only minor map and zoning amendments to the Community Plan have been adopted since 1993.

²⁰ Included as Attachment J to the Executive's transmitted 2016 KCCP.

²¹ As part of the 2018 annual cycle KCCP update. 2016 KCCP, as amended, Chapter 11, pages 11-40 and 11-41.

²² Attachment A to Ordinance 18623

on March 1, 2017. However, community outreach and plan development became a 15-month long process, and the proposed subarea plan was transmitted on July 21, 2017. The transmitted plan was a robust document that included adoption of many new policies across all policy areas of the KCCP: land use; rural area and natural resource lands; housing and human services; environment; parks, open space and cultural resources; transportation; and services, facilities and utilities. An implementation matrix was also included that outlined one or more “actions” for implementation of each individual policy in the subarea plan.

Council review of the plan identified several areas of substantive policy issues in the transmittal, including inconsistency with the GMA, inconsistency with adopted KCCP policies, changes to current countywide and area-specific policy direction, potential for unanticipated County responsibilities, King County budget impacts, and service implications countywide and/or for other CSA geographies.

As called for by the King County Code and Motion 14341, the subarea plan was primarily developed and prepared by DPER. However, both the Code and Motion 14341 also required the subarea plan to be developed in coordination and collaboration with PSB. Given the GMA and KCCP consistency issues that were highlighted during Council review of the proposed plan, it became apparent that the required coordination and collaboration between DPER and PSB might not have occurred as required. Similarly, review for consistency with adopted budget direction – including consideration of existing and planned programmatic work, capital plans, and projects for the subarea – also did not occur.

As a result, a striking amendment to the July 21 proposed plan was developed, which addressed the various policy, budget, programmatic, and services issues identified during Council review of the transmittal. The striking amendment and proposed legislation, as amended, were approved by the Transportation, Economy and Environment Committee on October 17, 2017, with final adoption occurring at the full Council on December 4, 2017. The adopted plan also included a Workplan with three action items for implementation of the subarea plan.

2017-18 King County Budget subarea planning provisos. Following Council review of the proposed 2016 SWAP and the transmitted 2017 Vashon-Maury Island CSA Subarea Plan, the Council identified the need for the County to reassess the subarea planning program, including the program’s structure and schedule, the elements of subarea plans, and interdepartmental roles in the development of subarea plans. As a result, Proviso P2 of Section 5 and Proviso P3 of Section 47 of Ordinance 18602, a supplemental 2017-2018 King County Budget ordinance, were adopted in November 2017.

The two provisos restricted \$200,000 each from DPER’s and PSB’s budgets, and directed that no funds could be expended on subarea planning activities, unless and until the Council acts on the motion to approve the proviso response. The key elements of the subarea planning program restructure plan called for in the provisos are as follows.

- A. Consistency.** Methods to ensure subarea plans will be consistent with existing laws, policies, and adopted budget direction.
- B. DPER and PSB coordination.** Recommendations for coordination and collaboration between DPER and PSB’s Regional Planning Unit in the development of subarea plans.
- C. Departmental consultation.** Methods to ensure subarea plans will be developed in consultation with and with concurrence by other County departments.
- D. Schedule.** Evaluation of potential changes to the subarea planning schedule to ensure sufficient time to complete plan development and adoption, including considering whether subarea plans should be developed and/or adopted at the same time as major KCCP updates are developed and/or adopted.

It is worth noting that the adopted 2016 KCCP stated that the County will evaluate “scheduling major [KCCP] updates in odd calendar years, in consideration of the County’s biennial budget cycle.”²³ Under the current update schedule, Council consideration of the Executive’s proposed 2016 KCCP update overlapped with Council consideration of the Executive’s proposed 2017-18 Biennial Budget. This KCCP language directs evaluation of whether future major KCCP updates should occur in the year between adoption of the biennial budget. In this context, it was anticipated that evaluation of any potential changes to the subarea planning schedule called for in the budget provisos would be assessed in conjunction with potential changes to the underlying KCCP update schedule.

The full proviso language is included here for reference.

Proviso P2 of Section 5, Ordinance 18602 – Performance, Strategy and Budget

Of this appropriation, \$200,000 shall not be expended or encumbered, and no funds shall be expended or encumbered on Community Service Area subarea planning except for responding to this proviso, until the executive transmits a plan to restructure the Community Service Area subarea planning program, a motion that should approve the plan, and an ordinance that implements changes recommended by the plan to the King County Comprehensive Plan and the King County Code and references the subject matter, the proviso's ordinance, ordinance section and proviso number in both the title and body of the motion and a motion approving the plan is passed by the council.

The plan shall include, but not be limited to:

- A. Methods to ensure that the subarea plans that are transmitted to the council will be consistent with:*
 - 1. Current state law, the Countywide Planning Policies and the King County Comprehensive Plan; and*

²³ 2016 KCCP welcome letter

2. *Adopted county budget direction and appropriations, or if it will not be consistent, methods to both provide clarity where the plan would require additional appropriation to accomplish and to prioritize actions within the individual Community Service Area subarea plans, across all the Community Service Area subarea plans, and with other county budget priorities;*

B. An evaluation of existing and recommendation for future coordination and collaboration between the department of permitting and environmental review and the office of performance, strategy and budget occurs, as required by K.C.C. 2.16.025 and 2.16.055 and Motion 14341. If changes to the King County Code are recommended to improve this coordination and collaboration, an ordinance implementing those changes shall be transmitted by the executive;

C. Methods to ensure that other departments are consulted in the Community Service Area subarea planning process and concur with the recommended policies and implementing actions proposed in the executive-recommended subarea plans; and

D. An evaluation of the current proposed Community Service Area subarea planning schedule in Chapter 11 of the 2016 King County Comprehensive Plan, including whether one year is sufficient time to complete all necessary aspects the Community Service Area subarea plans, such as: communing engagement and outreach; coordination, collaboration and consultation between King County departments; and refining recommendations to ensure compliance with the law. The evaluation shall also include consideration of modifying the Community Service Area subarea planning schedule to eliminate a Community Service Area subarea plan being transmitted as part of, or with, a major update to the King County Comprehensive Plan. If changes to the schedule or scope of the Community Service Area subarea planning program is recommended, an ordinance that implements those changes shall be transmitted by the executive.

The executive should file the plan, motion and ordinance required by this proviso by March 1, 2018, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.

Proviso P3 of Section 47, Ordinance 18602 – DPER General Public Services

Of this appropriation, \$200,000 shall not be expended or encumbered, and no funds shall be expended or encumbered on Community Service Area subarea planning except for responding to this proviso, until the executive transmits a plan to restructure the Community Service Area subarea planning program, a motion that should approve the plan, and an ordinance that implements changes recommended by the plan to the King County

Comprehensive Plan and the King County Code and references the subject matter, the proviso's ordinance, ordinance section and proviso number in both the title and body of the motion and a motion approving the plan is passed by the council.

The plan shall include, but not be limited to:

A. Methods to ensure that the subarea plans that are transmitted to the council will be consistent with:

1. Current state law, the Countywide Planning Policies and the King County Comprehensive Plan; and

2. Adopted county budget direction and appropriations, or if it will not be consistent, methods to both provide clarity where the plan would require additional appropriation to accomplish and to prioritize actions within the individual Community Service Area subarea plans, across all the Community Service Area subarea plans, and with other county budget priorities;

B. An evaluation of existing and recommendation for future coordination and collaboration between the department of permitting and environmental review and the office of performance, strategy and budget occurs, as required by K.C.C. 2.16.025 and 2.16.055 and Motion 14341. If changes to the King County Code are recommended to improve this coordination and collaboration, an ordinance implementing those changes shall be transmitted by the executive;

C. Methods to ensure that other departments are consulted in the Community Service Area subarea planning process and concur with the recommended policies and implementing actions proposed in the executive-recommended subarea plans; and

D. An evaluation of the current proposed Community Service Area subarea planning schedule in Chapter 11 of the 2016 King County Comprehensive Plan, including whether one year is sufficient time to complete all necessary aspects the Community Service Area subarea plans, such as: communing engagement and outreach; coordination, collaboration and consultation between King County departments; and refining recommendations to ensure compliance with the law. The evaluation shall also include consideration of modifying the Community Service Area subarea planning schedule to eliminate a Community Service Area subarea plan being transmitted as part of, or with, a major update to the King County Comprehensive Plan. If changes to the schedule or scope of the Community Service Area subarea planning program is recommended, an ordinance that implements those changes shall be transmitted by the executive.

The executive should file the plan, motion, and ordinance required by this proviso by March 1, 2018, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.

ANALYSIS

PM 2018-0154 would approve the proposed Subarea Planning Program Restructure Plan in Attachment A, including changes to the comprehensive planning program, which would then be used for development of KCCP updates and subarea plans moving forward. The Proposed Motion would also authorize the release of \$200,000 to PSB and \$200,000 to DPER, and would authorize the two agencies to expend funds on subarea planning activities, which the proviso currently prohibits.

In addition to requiring transmittal of the aforementioned program restructure Plan in the Proposed Motion, the provisos also required transmittal of an ordinance that implements the changes recommended in Plan. Therefore, **PO 2018-0153** was also transmitted in response to the provisos. The ordinance proposes to implement the changes recommended in the Plan via amendments to the King County Code, the 2016 KCCP in Attachment A, and the 2017 Vashon-Maury Island CSA Subarea Plan in Attachment B.

Council staff review of PM 2018-0154 and PO 2018-0153 is ongoing. Today's briefing will be focused on summarizing the proposed program restructure included in the Plan. Key elements of the restructure proposal include are as follows. For reference, a **comparison matrix** of the current structure and the proposed restructure is included as **Attachment 6** to the staff report; the matrix follows the order of each restructure element highlighted in the staff report.

I. Comprehensive planning cycle. The Plan proposes to change the current major KCCP update cycle from once every four years to once every eight years. The next major KCCP update is proposed to be adopted in **2023**, rather than 2020 under the current four-year cycle, so as to align with the 2023 GMA-required comprehensive plan update deadline.

The transmittal proposes to continue to allow the midpoint update option, whereby substantive KCCP policy changes could be allowed outside of the regular major update schedule. This is proposed to occur in Year 4 of the eight-year cycle.

Annual updates would still be able to occur between the major updates, which would continue to include the ability to make technical and non-substantive changes, adopt subarea plans, approve Four-to-One proposals, and approve other zoning and/or land use designation changes that do not require substantive policy changes. The transmittal proposes to also allow annual cycle adoption of substantive changes to the KCCP update schedule that respond to ordinances and that "improve alignment with the timing requirements" in the GMA and "alignment with multicounty and countywide planning activities."

II. Comprehensive planning timelines. The Plan proposes a June 30 transmittal date for KCCP updates and/or subarea plans in any given year, rather than the current March 1 transmittal date. This would provide the Council 12 months to consider adoption of a

plan before transmittal of the next plan would occur, rather than the current nine-month cycle that typically runs March through December each year. Major KCCP updates are proposed to have an explicit deadline for adoption of no later than June 30 the year following transmittal; there is no adoption deadline currently, aside from the GMA requirement to amend KCCP no more than once per year. The Plan states that the intent of shift in transmittal dates is to align with the June 30, 2023 GMA-required comprehensive plan update deadline.

The schedule for other related KCCP update elements are also proposed to be shifted, so as to align with the proposed June 30 transmittal date, including: the annual docket request deadline,²⁴ Executive response to docket proponents, and Docket Report transmittal;²⁵ transmittal of the KCCP Performance Measures Report;²⁶ and transmittal and adoption of the scope of work for major KCCP updates.²⁷ See **Attachment 7** of the staff report for a comparison of the current and proposed timelines for each of these elements.

III. Subarea planning cycle. The Plan proposes to clarify the approach for subarea plan development and adoption in a manner that is similar to the current KCCP process. Each subarea plan is proposed have a two-year process, where Executive development of a proposed plan would take one year, and Council review and adoption would take one year. Development of a subarea plan would be led by DPER, in coordination with PSB and other County departments through an interdepartmental team. Similar to the KCCP, the Plan proposes to include the following process for development of subarea plans.

- Internal scoping with County departments, Councilmembers, and Council staff
- External scoping with the community
- Development of a Public Review Draft
- A public comment period
- Development of an Executive recommended plan
- Transmittal to the Council for review and possible action

The current subarea planning schedule requires that subarea plan development and adoption occur while development and adoption of major KCCP updates occur. The Plan proposes to not develop a subarea plan while the Executive is developing a major KCCP

²⁴ As required by RCW 36.70A.470 and K.C.C. 20.18.140, the docket is a formal means for interested parties to submit comments on or to propose consideration of changes to the KCCP and development regulations. Per King County Code, docket requests must be responded to by the Executive and, if the request will not be included in the next Executive KCCP transmittal, the Executive must inform the proponent that they may petition the Council during the legislative review of proposed KCCP updates.

²⁵ A summary of the docket requests and associated Executive recommendations for each docket application cycle, which may inform the Council's review of the subsequent KCCP update.

²⁶ Required to be transmitted in advance of the scope of work for major KCCP updates, so as to inform development of the scope of work, as called for in Motion 15014

²⁷ A scoping motion is required to be transmitted by the Executive by K.C.C. 20.18.060 to establish the scope of work of major KCCP updates. The motion must be transmitted the year preceding transmittal of major KCCP updates. If the Council does not act on the scoping motion by the deadline, the Executive is directed to proceed with the KCCP update in accordance with the scope as transmitted.

update. Similarly, the Plan proposes that Council would not consider adoption of a subarea plan while the Council is deliberating on adoption of a major KCCP update.

IV. Subarea planning geographies. The current subarea planning schedule identifies the following geographies for each eight-year planning cycle: six rural CSAs and two-to-three urban unincorporated areas from the West King County CSA. The Plan proposes to retain development of subarea plans for each of the six rural CSA geographies, including carrying forward the current order in which the plans will be developed. The Plan then proposes to extend the planning schedule to include identified planning dates for the five largest urban unincorporated Potential Annexation Areas (PAAs) in the West King County CSA. The Skyway-West Hill PAA, North Highline PAA, and Fairwood PAA are already included in the current planning cycle. The East Renton Plateau PAA and East Federal Way PAA are proposed to be new additions to the subarea planning schedule. The North Highline PAA is also proposed to have a separate, dedicated planning period – rather than having plan development and adoption occur at the same time as the Skyway-West Hill PAA plan, as the current planning schedule calls for. The Plan proposes to have the County encourage joint planning with the cities affiliated for annexation in each of the five urban unincorporated areas during their respective subarea planning process.

V. Subarea planning timelines. Consistent with the various schedule changes outlined above, the Plan proposes a 13-year comprehensive planning and subarea planning calendar. Under this proposal, the schedule for any given plan would include: initiation of Executive plan development on July 1 of year-one, transmittal of the recommended plan r by June 30 of the following year, and Council adoption of the plan by June 30 the year after that. The proposed development and adoption schedule for each plan is outlined in the following table.

Plan Development	Council Review	Subarea Plans	KCCP Updates
2018-19	2019-20	Skyway-West Hill PAA	Annual cycle update
2019-20	2020-21	North Highline PAA	Annual cycle update
2020-21	2021-22	Snoqualmie Valley/NE King County CSA	Annual cycle update + adoption of Scoping Motion for major KCCP update
2021-22	2022-23	-	8-year KCCP update
2022-23	2023-24	Greater Maple Valley/Cedar River CSA	Annual cycle update
2023-24	2024-25	Fairwood PAA	Annual cycle update

Plan Development	Council Review	Subarea Plans	KCCP Updates
2024-25	2025-26	Bear Creek/Sammamish CSA	Annual cycle update
2025-26	2026-27	Southeast King County CSA	Annual cycle update + option for midpoint update
2026-27	2027-28	Four Creeks/Tiger Mountain CSA	Annual cycle update
2027-28	2028-29	East Renton PAA	Annual cycle update
2028-29	2029-30	Federal Way PAA	Annual cycle update + adoption of Scoping Motion for major KCCP update
2029-30	2030-31	-	8-year KCCP update

VI. Scope of subarea plans. As noted above, the Vashon-Maury Island CSA Subarea Plan addressed a variety of topical areas and included adoption of many new policies. The proposed program restructure in the Plan would narrow the scope of subarea plans that will be developed moving forward. The plans are proposed be focused only on land use issues, such as review of land use designations, zoning classifications, Special District Overlays (SDOs), and property-specific (P-Suffix) development conditions. Other “built environment” topics are also proposed to be addressed, but would be done so in the context of existing functional plans, such as the Transportation Needs Report (TNR) and Regional Trail Needs Report (RTNR).²⁸ Additionally, the plans are proposed to “generally rely” on the adopted policies of the KCCP; potential for new, subarea-specific policies would be limited.

The Plan proposes that subarea plans moving forward would continue to include an implementation matrix to reflect community-identified priorities, similar to the matrix in the Vashon-Maury Island CSA Subarea Plan. Development of the “actions” in the matrix is proposed to be informed by the adopted County budget, including review of existing and planned programmatic work and funded, planned, and unfunded capital plans and projects for the subarea. The Plan states that this proposed process would have communities prioritize their interests, which would then be considered as part of future biennial budgets.

Additionally, monitoring the implementation of the subarea plans and use of performance measures is proposed, which the Plan states that it is expected that this will result in a reduction or elimination of “the need for workplan items” when adopting subarea plans.

²⁸ The TNR and RTNR are adopted as appendices to the KCCP

VII. Executive staffing. The Plan proposes to maintain the current separate planning functions of PSB and DPER, whereby comprehensive planning would remain in PSB and subarea planning would remain in DPER.²⁹ However, the Plan notes that one of the intents of proposing to not develop subarea plans while major KCCP updates are being developed is to increase staff capacity for coordination between the two agencies during the development of each plan. The Plan also proposes the following series of strategies, which are proposed with the intent of increasing communication, coordination, and collaboration between the two agencies.

- Creation of an integrated work program
- Developing standard work processes and templates
- Weekly joint team meetings at DPER
- Weekly meetings between the DPER Director and Regional Planning Director
- Using digital platforms for communication, scheduling, planning, and document sharing
- Establishing work space at PSB for DPER staff when they are in Seattle

The Plan proposes to also increase staffing for subarea plan development. Two additional Full-Time Equivalent (FTE) planner positions – “one senior and one junior” – are proposed to supplement the current one subarea planner FTE in DPER. The plan notes that the intent of adding staff is to support “internal and external coordination, collaboration, and plan implementation monitoring” and to allow for staff coverage in the case of leave time. The creation of and funding for the FTE positions would be included Executive’s proposed 2019-20 Biennial Budget. The Plan notes that, if approved as part of the Budget, the positions would “likely to be filled in the spring 2019.” There is no proposed change to the comprehensive planning staff in PSB.

Lastly, the Plan proposes to continue the use of an interdepartmental staff team, with representation from relevant subject matter experts from various departments, to support in development of comprehensive and subarea plans. Additionally, the Plan commits to “documenting leadership support” for proposed policies and actions within their respective departments.

VIII. Workplan impacts. As a result of the new planning schedule outlined above, the Plan also proposes to make a variety of changes to existing Workplan items in the 2016 KCCP and 2017 Vashon-Maury Island CSA Subarea Plan.

For Workplan items in the 2016 KCCP, items that are either already complete or do not contemplate potential future amendments to the KCCP are not proposed to be amended at this time. The transmittal proposes to update the deadlines for Workplan Action 1: Initiation of the CSA Subarea Planning program and Action 2: Develop a Performance

²⁹ The Plan notes that the Executive plans to transmit a proposal later in 2018 to establish a new Department of Local Services (DLS). The Plan also states that it is anticipated that the Executive will include reorganizing DPER, along with its subarea planning functions and staff, within the new DLS.

Measures Program for the Comprehensive Plan, so as to reflect the new KCCP update cycle and transmittal dates noted above.

For all remaining KCCP Workplan items that contemplate potential amendments to the KCCP during the next major update in 2020, the transmittal proposes to add general language to each, which states the Executive will work with the Council to determine whether any KCCP amendments resulting from the Workplan item are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update. This language is proposed to be added to the “Outcomes” section of each of the following Workplan items.

- Action 3: Implement a Transfer of Development Rights Unincorporated Urban Receiving Area Amenity Funding Pilot Project
- Action 4: Transfer of Development Rights Program Review
- Action 6: Alternative Housing Demonstration Project
- Action 8: Cottage Housing Regulations Review
- Action 13: Water Availability and Permitting Study

Similar language is also proposed for Workplan items related to the Growth Management Planning Council (GMPC). However, the statement is modified to reference the separate planning role of the GMPC when evaluating whether KCCP amendments would be appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update. This language would apply to the following Workplan items.

- Action 14: Develop a Countywide Plan to Move Remaining Unincorporated Urban PAAs Toward Annexation
- Action 15: Review the Four-to-One Program
- Action 16: Buildable Lands Program Methodology Review

In the 2017 Vashon-Maury Island CSA Subarea Plan, the County adopted VMI Workplan Action 1, which called for a review and update of current SDOs and P-Suffixes across the Island. The deadline for completion of this review and transmittal of any proposed changes is currently December 31, 2018. The Executive proposes to change that date to June 30, 2021.³⁰

Other changes. The transmittal package also proposes a variety of smaller changes to help implement the program restructure outlined above, including clarifying the definitions for subarea plans and subarea studies. Other technical and non-substantive changes not related to the program restructure are also proposed as part of general, annual cycle KCCP maintenance.

³⁰ Please note that the transmittal includes a “June 30, 2021” date in Attachment A to PM 2018-0154 and Attachment B to PO 2018-0153. However, Executive staff have since noted that year 2021 is incorrect, and that “June 30, **2022**” was the intended proposed date for this Workplan item.

NEXT STEPS

The provisos allow for release the restricted funds upon adoption of the proposed motion, and do not require adoption of the proposed ordinance.³¹ As a result, Council review and adoption of the proposed motion does not need to happen concurrently with the adoption of the proposed ordinance.

Council consideration of PO 2018-0153 will need to occur consistent with GMA and KCCP planning requirements and timelines, including:

- limitations on only amending the KCCP once per year, which means any additional 2018 KCCP amendments not related to the proposed changes outlined above will need to be considered as part of or concurrent with PO 2018-0153;
- allowing for “early and continuous” public engagement on the proposed changes;³² and
- meeting various public noticing requirements.³³

These requirements will result in additional time to review and act on PO 2018-0153 than is needed for PM 2018-0154.

There is no deadline for Council action either piece of legislation. However, the Council may wish to consider the timing of Council review and potential adoption of PM 2018-0154 in the context of the proposed subarea planning schedule. The proposed Plan calls for development of the next subarea plan – Skyway-West Hill – to begin on July 1, 2018 and for transmittal to occur by June 30, 2019. Because the provisos do not allow for expenditures on subarea planning activities by DPER or PSB to occur until the funds are released, if the Council does not act on PM 2018-0153 by July 1, development of the Skyway-West Hill Subarea Plan, as proposed, will be delayed. This delay may result in 1) less time for plan development and community outreach, and/or 2) delay in transmittal of the plan to the Council. A significant delay on action on the Proposed Motion could also impact the schedule for future subarea plans in other areas of the County.

Council staff review of PM 2018-0154 and PO 2018-0153 is ongoing. Substantive policy issues for Council consideration will come before the Committee at a future date. The current **schedule**³⁴ for review of PO 2018-0153 is included as **Attachment 5** to the staff report, which anticipates PRE Committee action on **July 17, 2018** and Council adoption

³¹ PM 2018-0154, as transmitted, states that ordinance also needs to be passed in order to release the funds. This language is not consistent with the adopted proviso language.

³² K.C.C. 20.18.160 and RCW 36.70A.140 call for “early and continuous” public engagement in the development and amendment of the KCCP, including development or amendment of subarea plans and any implementing development regulations.

³³ Requirements include: newspaper advertising 30 days in advance of the public hearing, mailed notice to properties within 500 feet of any zoning change 30 days in advance of the public hearing, and a 30-day public comment period on the SEPA determination. The timeline would also need to include staff time needed to produce the necessary public documents in advance of the 30-day deadlines.

³⁴ As of March 29, 2018 – subject to change

on **September 10, 2018**. The schedule for review and adoption of PM 2018-0154 may occur on a different timeline. Both pieces of legislation have technical and non-substantive issues that should be addressed prior to final adoption.

ATTACHMENTS

1. Proposed Motion 2018-0154 (and its attachment)
2. Proposed Ordinance 2018-0153 (and its attachments)
3. Transmittal Letter
4. Fiscal Note
5. 2018 Comprehensive Plan Update Schedule, as of March 29
6. Matrix of current and proposed planning structures
7. Timelines for current and proposed major KCCP updates

INVITED

1. Lauren Smith, Director, Regional Planning, Office of Performance, Strategy and Budget
2. Jim Chan, Acting Director, Department of Permitting and Environmental Review

LINKS

All components of the transmitted 2018 update to the 2016 KCCP, as well as additional information about the Council's review of the proposal, can be found at:

<https://www.kingcounty.gov/council/CompPlan/2018compplan>

The components of the proposed legislation and their attachments include:

- Proposed Ordinance 2018-0153
- Attachment A – 2018 Amendments to 2016 King County Comprehensive Plan
- Attachment B – Amendments to 2017 Vashon-Maury Island Community Service Area Subarea Plan

- Proposed Motion 2018-0154
- Attachment A – Proposed Community Service Area Subarea Planning Program Restructure Plan

Also included are supporting documents included in the transmittal package, which do not get adopted as part of the legislation but provide useful information:

- Transmittal Letter
- Plain Language Summary
- I-207 Policy Analysis Matrix
- Regulatory Note
- Fiscal Note



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

April 2, 2018

Motion

Proposed No. 2018-0154.1

Sponsors Lambert

1 A MOTION approving a plan to restructure the Community
2 Service Area subarea planning program in compliance with
3 the 2017-2018 Biennial Budget Ordinance, Ordinance
4 18409, Sections 19 and 88, as amended by Ordinance
5 18602, Section 5, Proviso P2, and Ordinance 18602,
6 Section 47, Proviso P3.

7 WHEREAS, a 2017-2018 supplemental budget ordinance, Ordinance 18062,
8 Section 5, Proviso P2, which amended the 2017-2018 Biennial Budget Ordinance,
9 Ordinance 18409, Section 19, requires the executive to transmit a plan to restructure the
10 Community Service Area subarea planning program, and

11 WHEREAS, Ordinance 18062, Section 5, Proviso P2, provides that \$200,000
12 from the office of performance, strategy and budget general fund shall not be expended
13 or encumbered and that no funds shall be expended or encumbered on Community
14 Service Area subarea planning except for responding to Proviso P2 until the plan required
15 by the proviso is approved, and the motion and ordinance accompanying the report are
16 passed, and

17 WHEREAS, a 2017-2018 supplemental budget ordinance, Ordinance 18062,
18 Section 47, Proviso P3, which amended the 2017-2018 Biennial Budget Ordinance,
19 Ordinance 18409, Section 88, requires the executive to transmit a plan to restructure the

20 Community Service Area subarea planning program, and

21 WHEREAS, Ordinance 18062, Section 47, Proviso P3, provides that \$200,000
22 from the department of permitting and environmental review general public services sub-
23 fund shall not be expended or encumbered and that no funds shall be expended or
24 encumbered on Community Service Area subarea planning except for responding to
25 Proviso P3 until the plan required by the proviso is approved, and the motion and
26 ordinance accompanying the report are passed, and

27 WHEREAS, the council has reviewed the plan submitted by the executive;

28 NOW, THEREFORE, BE IT MOVED by the Council of King County:

29 The plan to restructure the Community Service Area subarea planning program,
30 which is Attachment A to this motion, is hereby approved in accordance with the 2017-
31 2018 Biennial Budget Ordinance, Ordinance 18409, Section 19, as amended by
32 Ordinance 18062, Section 5, Proviso P2, and with the 2017-2018 Biennial Budget

Motion

- 33 Ordinance, Ordinance 18409, Section 88, as amended by Ordinance 18062, Section 47,
34 Proviso P3.
35

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

J. Joseph McDermott, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

APPROVED this ____ day of _____, _____.

Dow Constantine, County Executive

Attachments: None

[Blank Page]



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

April 2, 2018

Ordinance

Proposed No. 2018-0153.1

Sponsors Lambert

1 AN ORDINANCE relating to comprehensive planning;
2 amending Ordinance 263, Article 1 (part), as amended, and
3 K.C.C. 20.08.060, Ordinance 263, Article 2, Section 1, as
4 amended, and K.C.C. 20.12.010, Ordinance 12061, Section
5 4, as amended, and K.C.C. 20.12.325, Ordinance 13147,
6 Section 19, as amended, and K.C.C. 20.18.030, and
7 Ordinance 13147, Section 20, as amended, and K.C.C.
8 20.18.040, Ordinance 3688, Section 813, as amended, and
9 K.C.C. 20.18.056, Ordinance 13147, Section 22, as
10 amended, and K.C.C. 20.18.060, Ordinance 13147, Section
11 23, as amended, and K.C.C. 20.18.070, Ordinance 13147,
12 Section 24, as amended, and K.C.C. 20.18.080, Ordinance
13 13147 Section 30, as amended, and K.C.C. 20.88.140, and
14 Ordinance 14047, Section 9, as amended, and K.C.C.
15 20.18.170 and adding a new section to K.C.C. chapter
16 20.08.

17 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

18 **SECTION 1. Findings:**

19 A. The 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Section 19, as

20 amended by Ordinance 18062, Section 5, Proviso P2, requires the executive to transmit a
21 plan to restructure the Community Service Area subarea planning program, a motion to
22 approve the plan, and an ordinance that implements changes recommended by the plan to
23 the King County Comprehensive Plan and the King County Code.

24 B. The 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Section 88, as
25 amended by Ordinance 18062, Section 47, Proviso P3, requires the executive to transmit
26 a plan to restructure the Community Service Area subarea planning program, a motion to
27 approve the plan, and an ordinance that implements changes recommended by the plan to
28 the King County Comprehensive Plan and the King County Code.

29 C. This ordinance implements the changes recommended by the plan by
30 amending the King County Code and amending the King County Comprehensive Plan.

31 D. The plan calls for the Community Service Area subarea planning program to
32 complete one plan every two years with the exception of the year in which a major update
33 to the King County Comprehensive Plan is completed.

34 E. RCW 36.70A.130(5)(a) requires King County, and the cities within King
35 County, to complete a review of its comprehensive plan on or before June 30, 2015, and
36 every eight years thereafter. This means the next major review and update of the King
37 County Comprehensive Plan is to be completed by June 30, 2023.

38 F. The major update of the King County Comprehensive Plan is shifted to an
39 eight-year cycle to expedite the subarea plans and to match the schedule established in
40 RCW 36.70A.130(5)(a).

41 G. The shift to an eight-year cycle allows the county to more closely collaborate
42 with the cities in King County, to implement VISION 2050, with an expected approval

43 date of May 2020, and to plan for growth in accordance with growth targets that will
44 subsequently be established in the King County Countywide Planning Policies.

45 H. The King County Code allows annual amendments to the King County
46 Comprehensive Plan in accordance with the Washington state Growth Management Act,
47 chapter 36.70A RCW.

48 I. The 2016 King County Comprehensive Plan, adopted by King County
49 Ordinance 18427, was a four-year cycle amendment, which was amended in 2017 by
50 Ordinance 18623 adopting the Vashon-Maury Island Community Service Area Subarea
51 Plan.

52 J. The amendment to the Vashon-Maury Island Community Service Area
53 Subarea Plan contained in Attachment B to this ordinance shifts the transmittal date from
54 December 31, 2018 to June 30, 2021 for Workplan Action 1, which involves the review
55 of the property-specific development conditions and special district overlays on Vashon-
56 Maury Island.

57 K. The amendments to policies and text contained in Attachments A and B to this
58 ordinance constitute the 2018 annual amendment to the King County Comprehensive
59 Plan.

60 SECTION 2. The amendments to the King County Comprehensive Plan 2016
61 contained in Attachment A to this ordinance are hereby adopted as amendments to the
62 2016 King County Comprehensive Plan as amended in 2017 by Ordinance 18623.

63 SECTION 3. Ordinance 263, Article 1 (part), as amended, and K.C.C. 20.08.060
64 are hereby amended to read as follows:

65 "Subarea plan" means detailed local land use plan (~~which~~) that implements and

66 is an element of the ~~((e))~~Comprehensive ~~((p))~~Plan containing specific policies, guidelines
67 and criteria adopted by the council to guide development and capital improvement
68 decisions within specific subareas of the county. The subareas of the county shall consist
69 of ~~((distinct communities, specific geographic areas or other types of districts having
70 unified interests or similar characteristics within the county. Subarea plans may include:
71 community plans, which have been prepared for large unincorporated areas;))~~ community
72 service areas and potential annexation areas ~~((plans))~~, which ~~((have been prepared for))~~
73 are urban areas that are designated for future annexation to a city~~((; neighborhood plans,
74 which have been prepared for small unincorporated areas; and plans addressing multiple
75 areas having common interests))~~. The relationship between the 1994 King County
76 Comprehensive Plan and subarea plans is established by K.C.C. 20.12.015.

77 NEW SECTION. SECTION 4. There is hereby added to K.C.C. chapter 20.08 a
78 new section to read as follows:

79 "Subarea study" means a study that is required by a policy in the Comprehensive
80 Plan to evaluate a proposed land use change. The Comprehensive Plan policies and
81 accompanying text shall guide the scope and content of the subarea study.

82 SECTION 5. Ordinance 263, Article 2, Section 1, as amended, and K.C.C.
83 20.12.010 are hereby amended to read as follows:

84 A. Under the King County Charter, the state Constitution and the Washington
85 state Growth Management Act, chapter 36.70A RCW, King County adopted the 1994
86 King County Comprehensive Plan via Ordinance 11575 and declared it to be the
87 Comprehensive Plan for King County until amended, repealed or superseded. The
88 Comprehensive Plan has been reviewed and amended multiple times since its adoption in

89 1994. Amendments to the 1994 Comprehensive Plan to-date are currently reflected in the
90 2016 King County Comprehensive Plan, as adopted in Ordinance 18427 (~~and~~), as
91 amended by Ordinance 18623 and this ordinance. The Comprehensive Plan shall be the
92 principal planning document for the orderly physical development of the county and shall
93 be used to guide subarea plans, functional plans, provision of public facilities and
94 services, review of proposed incorporations and annexations, development regulations
95 and land development decisions.

96 SECTION 6. Ordinance 12061, Section 4, as amended, and K.C.C. 20.12.325 are
97 hereby amended to read as follows:

98 The 2017 Vashon-Maury Island Community Service Area Subarea Plan, dated
99 December 4, 2017, in Attachment A to Ordinance 18623 and as amended by Attachment
100 B to this ordinance, is adopted as a subarea plan and an element of the 2016 King County
101 Comprehensive Plan and, as such, constitutes official county policy for the geographic
102 area of unincorporated King County defined plan.

103 SECTION 7. Ordinance 13147, Section 19, and K.C.C. 20.18.030 are hereby
104 amended to read as follows:

105 A. The King County Comprehensive Plan shall be amended in accordance with
106 this chapter, which, in compliance with RCW 36.70A.130(2), establishes a public
107 participation program whereby amendments are considered by the council no more
108 frequently than once a year as part of the amendment cycle established in this chapter,
109 except that the council may consider amendments more frequently to address:

- 110 1. Emergencies;
 - 111 2. An appeal of the plan filed with the Central Puget Sound Growth
-

112 Management Hearings Board or with the court;

113 3. The initial adoption of a subarea plan, which may amend the urban growth
114 area boundary only to redesignate land within a joint planning area;

115 4. An amendment of the capital facilities element of the Comprehensive Plan
116 that occurs in conjunction with the adoption of the county budget under K.C.C.

117 4A.100.010; or

118 5. The adoption or amendment of a shoreline master program under chapter
119 90.58 RCW.

120 B. Every year the Comprehensive Plan may be amended to address technical
121 updates and corrections, and to consider amendments that do not require substantive
122 changes to policy language, (~~changes to the priority areas map,~~) or do not require
123 changes to the urban growth area boundary, except as permitted in subsection B.9. and
124 11. of this section. This review may be referred to as the annual cycle. The
125 Comprehensive Plan, including subarea plans, may be amended in the annual cycle only
126 to consider the following:

127 1. Technical amendments to policy, text, maps or shoreline designations;

128 2. The annual capital improvement plan;

129 3. The transportation needs report;

130 4. School capital facility plans;

131 5. Changes required by existing Comprehensive Plan policies;

132 6. Changes to the technical appendices and any amendments required thereby;

133 7. Comprehensive updates of subarea plans initiated by motion;

134 8. Changes required by amendments to the ~~(e)~~Countywide ~~(p)~~Planning

135 ~~((p))~~ Policies or state law;

136 9. Redesignation proposals under the four-to-one program as provided for in
137 this chapter;

138 10. Amendments necessary for the conservation of threatened and endangered
139 species;

140 11. Site-specific land use map amendments that do not require substantive
141 change to ~~((e))~~ Comprehensive ~~((p))~~ Plan policy language and that do not alter the urban
142 growth area boundary, except to correct mapping errors;

143 12. Amendments resulting from subarea studies required by ~~((e))~~ Comprehensive
144 ~~((p))~~ Plan policy that do not require substantive change to ~~((e))~~ Comprehensive ~~((p))~~ Plan
145 policy language and that do not alter the urban growth area boundary, except to correct
146 mapping errors;

147 13. Changes required to implement a study regarding the provision of
148 wastewater services to a Rural Town. The amendments shall be limited to policy
149 amendments and adjustment to the boundaries of the Rural Town as needed to implement
150 the preferred option identified in the study; ~~((o#))~~

151 14. Adoption of community service area subarea plans;

152 15. Amendments to the Comprehensive Plan update schedule that respond to
153 ordinances and improve alignment with the timing requirements in the Washington state
154 Growth Management Act (GMA), chapter 36.70A RCW, and alignment with multicounty
155 and countywide planning activities.

156 C. Every ~~((fourth))~~ eighth year beginning in ~~((2000))~~ 2023, the county shall
157 complete a comprehensive review of the Comprehensive Plan in order to update it as

158 appropriate and to ensure continued compliance with the GMA. This review may
159 provide for a cumulative analysis of the twenty-year plan based upon official population
160 growth forecasts, benchmarks and other relevant data in order to consider substantive
161 changes to policy language and changes to the urban growth area. This comprehensive
162 review shall begin one year in advance of the transmittal and may be referred to as the
163 ~~((four))~~ eight-year cycle. The urban growth area boundaries shall be reviewed in the
164 context of the ~~((four))~~ eight-year cycle and in accordance with countywide planning
165 policy G-1 and RCW 36.70A.130. If the county determines that the purposes of the
166 Comprehensive Plan are not being achieved as evidenced by official population growth
167 forecasts, benchmarks, trends and other relevant data, substantive changes to the
168 Comprehensive Plan may also be considered ~~((on even calendar years))~~ at the midpoint
169 of the eight-year cycle. This determination shall be authorized by motion. The motion
170 shall specify the scope of the ~~((even year))~~ midpoint amendment, and identify that the
171 resources necessary to accomplish the work are available. An analysis of the motion's
172 fiscal impact shall be provided to the council before to adoption. The executive shall
173 determine if additional funds are necessary to complete the ~~((even year))~~ midpoint
174 amendment, and may transmit an ordinance requesting the appropriation of supplemental
175 funds.

176 D. The executive shall seek public comment on the ~~((e))~~Comprehensive ~~((p))~~Plan
177 and any proposed ~~((e))~~Comprehensive ~~((p))~~Plan amendments in accordance with the
178 procedures in K.C.C. 20.18.160 before making a recommendation, in addition to
179 conducting the public review and comment procedures required by SEPA. The public
180 shall be afforded at least one official opportunity to record public comment before the

181 transmittal of a recommendation by the executive to the council. County-sponsored
182 councils and commissions may submit written position statements that shall be
183 considered by the executive before transmittal and by the council before adoption, if they
184 are received in a timely manner. The executive's recommendations for changes to
185 policies, text and maps shall include the elements listed in Comprehensive Plan policy I-
186 207 and analysis of their financial costs and public benefits, any of which may be
187 included in environmental review documents. Proposed amendments to the
188 Comprehensive Plan shall be accompanied by any development regulations or
189 amendments to development regulations, including area zoning, necessary to implement
190 the proposed amendments.

191 SECTION 8. Ordinance 13147, Section 20, and K.C.C. 20.18.040 are hereby
192 amended to read as follows:

193 A. Site-specific land use map or shoreline master program map amendments may
194 be considered annually or during the (~~four~~) eight-year review cycle, depending on the
195 degree of change proposed.

196 B. The following categories of site-specific land use map amendments or
197 shoreline master program map may be initiated by either the county or a property owner
198 for consideration in the annual review cycle:

199 1. Amendments that do not require substantive change to (~~(e)~~)Comprehensive
200 (~~(p)~~)Plan policy language and that do not alter the urban growth area boundary, except to
201 correct mapping errors; and

202 2. Four-to-one-proposals.

203 C. The following categories of site-specific land use map and shoreline master

204 program amendments may be initiated by either the county or a property owner for
205 consideration in ~~((four))~~ eight-year review cycle:

- 206 1. Amendments that could be considered in the annual review cycle;
- 207 2. Amendments that require substantive change to Comprehensive Plan policy
208 language; and
- 209 3. Amendments to the urban growth area boundary.

210 SECTION 9. Ordinance 3688, Section 813, and K.C.C. 20.18.056 are hereby
211 amended to read as follows:

- 212 A. Shoreline environments designated by the master program may be considered
213 for redesignation during the ~~((four))~~ eight-year review cycle.
- 214 B. A redesignation shall follow the process in K.C.C. 20.18.050.

215 SECTION 10. Ordinance 13147, Section 22, and K.C.C. 20.18.060 are hereby
216 amended to read as follows:

- 217 A. Beginning in ~~((1999))~~ 2021, and every ~~((fourth))~~ eightth year thereafter the
218 executive shall transmit to the council by the ~~((first))~~ last business day of ~~((March))~~ June
219 a proposed motion specifying the scope of work for proposed amendments to the
220 Comprehensive Plan that will occur in the following year, which motion shall include the
221 following:

- 222 1. Topical areas relating to amendments to policies, the land use map ~~((and/or))~~,
223 implementing development regulations, or any combination of those amendments that the
224 executive intends to consider for recommendation to the council; and
 - 225 2. An attachment to the motion advising the council of the work program the
226 executive intends to follow to accomplish state Environmental Policy Act review and
-

227 public participation.

228 B. The council shall have until (~~April 30~~) the first business day of September to
229 approve the motion. In the absence of council approval, the executive shall proceed to
230 implement the work program as proposed. If the motion is approved, the work program
231 shall proceed as established by the approved motion.

232 C. Beginning in (~~2000~~) 2022 and every (~~fourth~~) eighth year thereafter, the
233 executive shall transmit to the council by the (~~first~~) last business day of (~~March~~) June
234 a proposed ordinance amending the Comprehensive Plan, except that the capital
235 improvement program and the ordinances adopting updates to the transportation needs
236 report and the school capital facility plans shall be transmitted no later than the biennial
237 budget transmittal and shall be adopted in conjunction with the budget. However, in
238 those years when there is only a midbiennium review of the budget, the ordinances
239 adopting the capital improvement plan and the school capital facility plans shall be
240 transmitted by October 1 and adopted no later than the midbiennium review under K.C.C.
241 4A.100.010. All transmittals shall be accompanied by a public participation note,
242 identifying the methods used by the executive to ensure early and continuous public
243 participation in the preparation of amendments. The council shall have until June 30 of
244 the following year to adopt the amendments to the Comprehensive Plan, in accordance
245 with RCW 36.70A.130.

246 SECTION 11. Ordinance 13147, Section 23, and K.C.C. 20.18.070 are hereby
247 amended to read as follows:

248 A. The executive shall transmit to the council any proposed amendments for the
249 annual cycle by the (~~first~~) last business day of (~~March~~) June, except that the capital

250 improvement program and the ordinances adopting updates to the transportation needs
251 report and the school capital facility plans shall be transmitted no later than the biennial
252 budget transmittal and shall be adopted in conjunction with the budget. However, in
253 those years when there is only a midbiennium review of the budget, the ordinances
254 adopting the capital improvement plan and the school capital facility plans shall be
255 transmitted by October 1, and adopted no later than the midbiennium review under
256 K.C.C. 4A.100.010.

257 B. All transmittals shall be accompanied by a public participation note,
258 identifying the methods used by the executive to assure early and continuous public
259 participation in the preparation of amendments.

260 C. Proposed amendments, including site-specific land use map amendments, that
261 are found to require preparation of an environmental impact statement, shall be
262 considered for inclusion in the next amendment cycle following completion of the
263 appropriate environmental documents.

264 SECTION 12. Ordinance 13147, Section 24, and K.C.C. 20.18.080 are hereby
265 amended to read as follows:

266 Initial subarea plans may be adopted by ordinance at any time. The ((S))subarea
267 plan((s may be initiated by motion or by council action which preceded the adoption of
268 Ordinance 13147. If initiated by motion, the motion shall specify the scope of the plan,
269 identify the completion date, and identify that the resources necessary to accomplish the
270 work are available. The executive will determine if additional funds are necessary to
271 complete the subarea plan, and may transmit an ordinance requesting the appropriation of
272 supplemental funds)) schedule is established in the Comprehensive Plan. Amendments to

273 or updates of existing subarea plans shall be considered in the same manner as
274 amendments to the ~~((e))~~Comprehensive ~~((p))~~Plan and shall be classified ~~((pursuant to))~~ in
275 accordance with K.C.C. 20.18.040~~((, except that comprehensive updates of subarea plans~~
276 ~~may be initiated by motion and the resulting amendments may be considered in the~~
277 ~~annual cycle))~~.

278 SECTION 13. Ordinance 13147, Section 30, and K.C.C. 20.18.140 are hereby
279 amended to read as follows:

280 A. In accordance with RCW 36.70A.470, a docket containing written comments
281 on suggested plan or development regulation amendments shall be coordinated by the
282 department. The docket is the means either to suggest a change or to identify a
283 deficiency, or both, in the Comprehensive Plan or development regulation. For the
284 purposes of this section, "deficiency" refers to the absence of required or potentially
285 desirable contents of the Comprehensive Plan or development regulation and does not
286 refer to whether a development regulation addressed a project's probable specific adverse
287 environmental impacts that could be mitigated in the project review process. Any
288 interested party, including applicants, citizens and government agencies, may submit
289 items to the docket.

290 B. All agencies of county government having responsibility for elements of the
291 Comprehensive Plan or implementing development regulations shall provide a means by
292 which citizens may docket written comments on the plan or on development regulations.
293 The department shall use public participation methods identified in K.C.C. 20.18.160 to
294 solicit public use of the docket. The department shall provide a mechanism for docketing
295 amendments through the Internet.

296 1. All docketed comments relating to the Comprehensive Plan shall be reviewed
297 by the department and considered for an amendment to the Comprehensive Plan.

298 2. The deadline for submitting docketed comments is ~~((June 30))~~ December 31
299 for consideration in the amendment cycle process for the following year.

300 3. By the ~~((first))~~ last business day of ~~((December))~~ April, the department shall
301 issue an executive response to all docketed comments. Responses shall include a
302 classification of the recommended changes as appropriate for either the annual or ~~((four))~~
303 eight-year cycle, and an executive recommendation indicating whether or not the
304 docketed items are to be included in the next ~~((year's))~~ executive-recommended
305 ~~((e))~~Comprehensive ~~((p))~~Plan update. If the docketed changes will not be included in the
306 next executive transmittal, the department shall indicate the reasons why, and shall
307 inform the proponent that they may petition the council during the legislative review
308 process.

309 4. By the ~~((first))~~ last business day of ~~((December))~~ April, the department shall
310 forward to the council a report including all docketed amendments and comments with an
311 executive response. The report shall include a statement indicating that the department
312 has complied with the notification requirements contained in this section.

313 5. Upon receipt of the docket report, the council shall include all proponents of
314 docketed requests in the mailing list for agendas to all committee meetings in which the
315 Comprehensive Plan will be reviewed during the next available update. At the beginning
316 of the committee review process, the council shall develop a committee review schedule
317 with dates for committee meetings and any other opportunities for public testimony and
318 for proponents to petition the council to consider docket changes that were not

319 recommended by the executive and shall attach the review schedule to the agenda
320 whenever the Comprehensive Plan is to be reviewed.

321 6 Docketed comments relating to development regulations shall be reviewed by
322 the appropriate county agency. Those requiring a Comprehensive Plan amendment shall
323 be forwarded to the department and considered for an amendment to the Comprehensive
324 Plan. Those not requiring a Comprehensive Plan amendment shall be considered by the
325 responsible county agency for amendments to the development regulations.

326 7. The docket report shall be made available through the Internet. The
327 department shall endeavor to make the docket report available within one week of
328 transmittal to the council.

329 C. In addition to the docket, the department shall provide opportunities for
330 general public comments both before the docketing deadline each year, and during the
331 executive's review periods before transmittal to the council. The opportunities may
332 include, but are not limited to, the use of the following: comment cards, electronic or
333 posted mail, Internet, public meetings with opportunities for discussion and feedback,
334 printed summaries of comments received and twenty-four-hour telephone hotlines. The
335 executive shall assure that the opportunities for public comment are provided as early as
336 possible for each stage of the process, to assure timely opportunity for public input.

337 SECTION 14. Ordinance 14047, Section 9, and K.C.C. 20.18.170 are hereby
338 amended to read as follows:

339 A. The total area added to the urban growth area as a result of this program shall
340 not exceed four thousand acres. The department shall keep a cumulative total for all
341 parcels added under this section. The total shall be updated annually through the plan

342 amendment process.

343 B. Proposals shall be processed as land use amendments to the Comprehensive
344 Plan and may be considered in either the annual or ((~~four~~) eight)-year cycle. Site
345 suitability and development conditions for both the urban and rural portions of the
346 proposal shall be established through the preliminary formal plat approval process.

347 C. A term conservation easement shall be placed on the open space at the time
348 the four to one proposal is approved by the council. Upon final plat approval, the open
349 space shall be permanently dedicated in fee simple to King County.

350 D. Proposals adjacent to incorporated area or potential annexation areas shall be
351 referred to the affected city and special purpose districts for recommendations.
352

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

J. Joseph McDermott, Chair

ATTEST:

Melani Pedroza, Clerk of the Council

APPROVED this _____ day of _____, _____.

Dow Constantine, County Executive

Attachments: A. 2018 Amendments to the 2016 King County Comprehensive Plan, B. 2018
Amendment to the Vashon-Maury Island Community Service Area Subarea Plan

[Blank Page]



King County

**2018 Amendments to the
2016 King County Comprehensive Plan**

In compliance with the 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Sections 19 and 88, as amended by Ordinance 18602, Section 5, Proviso P2, and Ordinance 18602, Section 47, Proviso P3.

Office of Performance, Strategy and Budget

March 1, 2018

In the second paragraph of the Cover Letter, amend text as follows:

The 2016 update is a major ~~((every four year-))~~ review of the Comprehensive Plan. It builds on King County's 25 years of success in implementing the Growth Management Act. Since adoption of the first Comprehensive Plan in 1994, the vast majority of housing growth countywide – 96 percent – has occurred in urban areas. Building on this success, the 2016 plan now also responds to new critical challenges:

In the Executive Summary, starting on page ES-5, amend text as follows:

Major ~~((Four-Year-))~~Update

The 2016 update is a major ~~((four year-))~~ review of the Comprehensive Plan and, this year marks the 25th anniversary of the passage of the Growth Management Act. This landmark legislation requires jurisdictions to designate an urban growth area, within which growth would be encouraged, and adopt regulations to conserve resource land and environmentally sensitive areas. By almost any measure, King County has been successful in realizing the broad goals of the Growth Management Act. However, success has not been easy and, looking forward, the Comprehensive Plan needs to respond to new challenges, such as equitable access to opportunity, reducing carbon pollution and responding to climate impacts, addressing housing affordability and strengthening mobility. To address these, **the following updates are included in the 2016 Comprehensive Plan.**

In Chapter 1 Regional Growth Management Planning, on page 1-8, amend text as follows:

Subarea plans, including community plans and basin plans, focus the policy direction of the Comprehensive Plan to a smaller geographic area (see Chapter 11 Community Service Area Subarea Planning, for information on these larger-scale subarea land use plans). Smaller-scale studies, known as area zoning and land use studies, per King County Code,⁵ are focused on adoption or amendment of land use and zoning maps on an area wide basis rather than the broad range of topics that are addressed in a full subarea plan. Examples of subarea plans and area zoning studies include the Duwamish Coalition Project, White Center Action Plan, Fall City Subarea Plan, the East Redmond Subarea Plan, and planning efforts within a watershed or basin. Development of subarea plans are guided by the following policy as well as other applicable policies of the Comprehensive Plan and provisions in the King County Code.⁶

In Chapter 1 Regional Growth Management Planning, on page 1-9, amend text as follows:

In addition to subarea plans and area zoning and land use studies, King County's land use planning also includes other planning processes. These include Comprehensive Plan policy directed subarea studies, such as the

establishment of new community business centers, adjusting Rural Town boundaries, or assessing the feasibility of upzoning in urban unincorporated areas. Subarea studies are focused on specific areas of the County, but do not look at the range of issues that a subarea plan would include. In some cases, an area zoning and land use study may suffice to meet the requirements of the policies. In addition, there are Site Specific Land Use Amendments and Zone Reclassifications,⁶ which are site specific processes that involve County staff review and recommendations, a public hearing and recommendation by a Hearing Examiner and a decision by County Council. These must be consistent with the Comprehensive Plan or be proposed with amendments during the Plan update process.

In Chapter 1 Regional Growth Management Planning, on page 1-11, amend text as follows:

The Growth Management Act allows local comprehensive plan amendments to be considered once each year. In King County, those annual amendments allow technical changes only, except for once every ~~((four))~~eight years. Then, during the "~~((Four))~~Eight-Year Cycle review process," substantive changes to policies, land use designations and the Urban Growth Area boundary can be proposed and adopted. These provisions are detailed in King County Code Title 20.18. Additional information and policies are found in Chapter 12, Implementation, Amendments and Evaluation.

In Chapter 1 Regional Growth Management Planning, starting on page 1-23, amend text as follows:

Chapter 11: Community Service Area Subarea Planning

This chapter uses King County's seven Community Service Areas as the framework for its renewed subarea planning program that offers long-range planning services to unincorporated communities. King County's community plans (except for the Fall City, West Hill and White Center Plans) are no longer in effect as separately adopted plans. In many cases, however, the plans contain valuable historical information about King County's communities and often provide background for the land uses in effect today. Policies from the community plans were retained as part of the Comprehensive Plan to recognize the unique characteristics of each community and to provide historical context. This chapter will be updated, where appropriate, to reflect the new Community Service Area subarea plans as they are adopted.

Chapter 12: Implementation, Amendments and Evaluation

The Comprehensive Plan policies, development regulations and Countywide Planning Policy framework have been adopted to achieve the growth management objectives of King County and the region. This chapter describes the county's process for amending the Comprehensive Plan and outlines and distinguishes the annual cycle and the ~~((four))~~eight year-cycle amendments. The chapter identifies a series of major Workplan actions that

will be undertaken between the major update cycles to implement or refine provisions within the Plan. This chapter further explains the relationship between planning and zoning.

In Chapter 2 Urban Communities, on page 2-32, amend policy as follows:

U-183 King County should actively pursue designating urban separators in the unincorporated area and work with the cities to establish permanent urban separators within the ~~((unincorporated))~~incorporated area that link with and enhance King County's urban separator corridors.

In Chapter 3 Rural Areas and Natural Resource Lands, starting on page 3-35, amend text as follows:

There are three existing industrial areas in the Rural Area containing multiple industrial uses on several sites. One is located within the southwest portion of the Town of Vashon. The second is a designated industrial area adjacent to the Rural Neighborhood Commercial Center of Preston. The Preston Industrial Area recognizes an existing concentration of industrial uses that contributes to the economic diversity of the Rural Area, but expansion of this industrial area beyond the identified boundaries is not permitted (see ~~((Countywide Planning))~~ Policy CP-~~((942))~~547). The third industrial area is located along State Route 169 on lands that have been and continue to be used as for industrial purposes and have a designation as a King County Historic Site.

In Chapter 3 Rural Areas and Natural Resource Lands, starting on page 3-72, amend policy as follows:

R-683 King County may update the Mineral Resources Map to identify additional Potential Mineral Resource Sites only during the ~~((four))~~eight-year Comprehensive Plan amendment cycle.

In Chapter 3 Rural Areas and Natural Resource Lands, starting on page 3-58, amend policy as follows:

R-650a The Snoqualmie Valley Agricultural Production District is the first Agricultural Production District to undergo a watershed planning effort called for in R-650. King County shall implement the recommendations of the Snoqualmie Fish, Farm and Flood Advisory Committee. The recommendations of the task forces and other actions identified in the final Advisory Committee Report and Recommendations will form the basis for a watershed planning approach to balance fish, farm and flood interests across the Snoqualmie Valley Agricultural

Production District and an agreement on protecting a defined number of acres of agricultural land. The Advisory Committee, or a successor committee, will monitor progress of the task forces and will reconvene to evaluate the watershed planning approach to balancing interests prior to the next Comprehensive Plan Update. The policy issues and recommendations outlined in the Snoqualmie Fish, Farm, Flood Advisory Committee Report and Recommendations are largely specific to the Snoqualmie Valley and are not intended to be applied broadly in other Agricultural Production Districts. Future Fish, Farm, Flood efforts focused in other Agricultural Production Districts will need to go through their own processes to identify barriers to success for all stakeholders in these geographic areas. R-649 continues to apply to the Snoqualmie Valley Agricultural Production District until the watershed planning effort outlined in the Fish, Farm and Flood recommendations is complete. A policy reflecting the outcome of this effort shall be included in the next ~~((four))~~eight-year cycle Comprehensive Plan Update.

In Chapter 8 Transportation, starting on page 8-7, amend text as follows:

The Strategic Plan for Road Services defines the vision and mission for the King County Department of Transportation's Road Services Division. The Strategic Plan for Road Services provides detailed direction for the response to the many complex challenges, including two trends that have had significant impacts on the county's road services. One is that annexations, consistent with the goals of the Growth Management Act, have reduced the urban unincorporated area and therefore the tax base that supports the unincorporated road system has shrunk significantly. By ~~((2020))~~2023, when the next major Comprehensive Plan update is developed, Road Services Division's responsibilities will likely focus almost entirely on the Rural Area and Natural Resource Lands. A second trend is the decline in County road funding, described in greater detail in Section IV. The Strategic Plan for Road Services guides the Road Services Division as it is faced with the consequences of a smaller service area and reduced funding and seeks to manage the unincorporated King County road system through focused investment of available resources to facilitate the movement of people, goods and services, and respond to emergencies.

In Chapter 10 Community Service Area Subarea Planning, starting on page 10-15, amend text as follows:

The mission of the Rural Economic Strategies Plan is to advance the long-term economic viability of the Rural Area and Natural Resource Lands, with an emphasis on farming, forestry, and other rural businesses consistent with the unique character of rural King County. The mission is accomplished by initiating and implementing specific strategies and actions to support and enhance rural economic viability. Rural businesses generally fall into six rural economic clusters and each cluster is supported by specific strategies and actions to strengthen

and/or enhance it. The clusters are: Agriculture, Forestry, Equestrian, Home-Based Businesses (i.e., those home occupations that are allowed on lands designated Agriculture, Forestry and Rural Area), Recreation and Tourism, Commercial and Industrial Rural Neighborhood Commercial Centers, Rural Towns, and Cities in the Rural Area. Consistent with CP-((942))539, found in Chapter 11, Community Service Area Subarea Planning, no expansion of industrial land use or zoning is allowed within the Rural Town of Fall City.

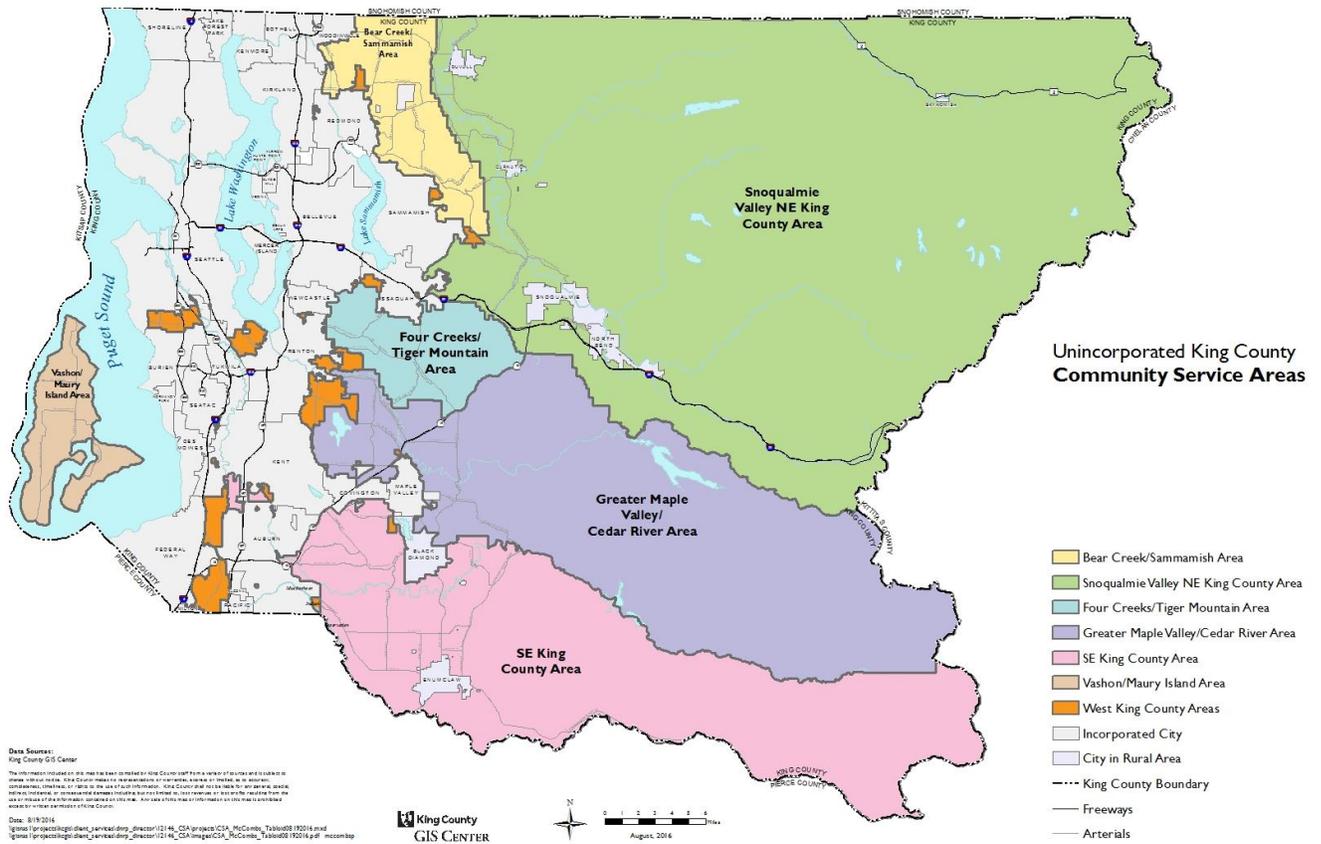
In Chapter 11 Community Service Area Subarea Planning, starting on page 11-2, amend text as follows:

A. Planning Framework and Geography

Beginning with the 2016 Comprehensive Plan the geographical boundaries of the County's seven Community Service Areas will be used as the framework for subarea plans created and amended from that point forward. Subarea plans will be developed for the six Rural Area Community Service Areas, and for the five remaining large urban unincorporated potential annexation areas. The focus of subarea plans will be on land use issues in these subarea geographies.

There are a number of key benefits to defining subarea planning boundaries to be coterminous with the Community Service Area boundaries. This structure organizes the County's unincorporated planning area into fewer and more manageable territories so that updates of the plans can occur within a shorter time horizon. Using the Community Service Area boundaries also aligns land use planning with other county services and programs thereby increasing consistency between planning and public service delivery. Finally, since the last round of subarea planning in 1994 there have been numerous major annexations and incorporations which mean some subareas are now largely within the jurisdiction of cities and thus the County now has just a regional, rather than local, planning role in those areas.

Figure: Community Service Areas Map



The following table illustrates how the Community Service Area geography aligns with the former Community Planning Area geography; this is provided to identify how the existing policies are re-assigned into the new geographic structure.

Community Service Area	Includes parts of the following former Community Planning Areas
Bear Creek / Sammamish Area	Bear Creek, Northshore, East Sammamish
Four Creeks / Tiger Mountain Area	Tahoma Raven Heights, Snoqualmie
Greater Maple Valley / Cedar River Area	Tahoma Raven Heights, Soos Creek, East King County, Snoqualmie
SE King County Area	Enumclaw, Tahoma Raven Heights, East King County, Soos Creek
Snoqualmie Valley / NE King County Area	Snoqualmie, East King County, East Sammamish
Vashon / Maury Island	Vashon
West King County Areas (<i>unincorp. urban</i>)	Portions of 10 Community Planning Areas

While there are differences among the Community Service Areas in terms of their boundaries, range of land uses, annexation issues, and more, using this accepted geography will ensure the entire unincorporated portion of the county receives some level of planning on a regular cycle. This includes a regular assessment of the Community Service Area's goals, population changes, new development, employment targets and similar demographic and socioeconomic indicators. These assessments are called Community Service Area Subarea Plans. To address the unique issues in each geography, Community Service Area subarea plans may also have more refined, ~~((cross discipline, and localized))~~ land use focuses on rural town centers, urban neighborhoods, or corridor approaches.

~~((The high level review along with more detailed land use planning will be guided by a series of criteria such as community interest, social equity, funding, and new development.))~~ Equity and social justice principles will play a particularly key role during subarea plan public engagement activities. People of color, low-income residents, and populations with limited English proficiency will be informed and offered equitable and culturally-appropriate opportunities to participate in its planning process. ~~((The anticipated length of each detailed subarea plan will be based on the extent and complexity of the work described in each scope.))~~ The anticipated duration of each subarea planning process will be two years, which includes time for community engagement, plan development, and Council review and adoption.

The high level review along with more detailed land use planning will be guided by a series of criteria such as community interest, social equity, funding, and new development. Equity and social justice principles will play a particularly key role during subarea plan public engagement activities. People of color, low-income residents, and populations with limited English proficiency will be informed and offered equitable and culturally-appropriate opportunities to participate in its planning process. ~~((The anticipated length of each detailed subarea plan will be based on the extent and complexity of the work described in each scope.))~~

B. Planning Schedule

Below is the schedule for subarea planning using the Community Service Area geography. Reviewing all ~~((seven))~~ six Rural Area subareas and five large urban Potential Annexation Areas over the course of an ~~((eight))~~ approximately thirteen year period (while pausing the subarea planning process during the Eight-Year update of the Comprehensive Plan) at both the broad, policy level and at the local, community level with detailed planning will facilitate a more equitable planning process. The plan sequencing was determined by subarea plans already underway, the ability to partner with other jurisdictions, anticipated land use changes within a Community Service Area, and striving for a countywide geographic balance in alternating years.

Year	Community Service Area	Other Planning
2016	Vashon-Maury Island CSA	Major Comp. Plan Update
2017	West King County CSA — Skyway West Hill, and North Highline	

2018	Snoqualmie Valley/Northeast King County CSA	
2019	Greater Maple Valley/Cedar River CSA	
2020	West King County CSA – Fairwood	Major Comp. Plan Update
2021	Bear Creek/ Sammamish CSA	
2022	Southeast King County CSA	
2023	Four Creeks/Tiger Mountain CSA	

))

Schedule of Community Service Area & Major Potential Annexation Area Subarea Plans

<u>Planning Year</u>	<u>Adoption Year</u>	<u>Geography</u>	<u>Other Planning</u>
<u>2018</u>	<u>2020</u>	<u>Skyway West Hill PAA</u>	
<u>2019</u>	<u>2021</u>	<u>North Highline PAA</u>	
<u>2020</u>	<u>2022</u>	<u>Snoqualmie Valley/NE King CSA</u>	
<u>2021</u>	<u>2023</u>	<u>No Plan</u>	<u>Eight-Year Comp. Plan Update</u>
<u>2022</u>	<u>2024</u>	<u>Greater Maple Valley/Cedar CSA</u>	
<u>2023</u>	<u>2025</u>	<u>Fairwood PAA</u>	
<u>2024</u>	<u>2026</u>	<u>Bear Creek/ Sammamish CSA</u>	
<u>2025</u>	<u>2027</u>	<u>Southeast King County CSA</u>	
<u>2026</u>	<u>2028</u>	<u>Four Creeks/Tiger Mountain CSA</u>	
<u>2027</u>	<u>2029</u>	<u>East Renton PAA</u>	
<u>2028</u>	<u>2030</u>	<u>Federal Way PAA</u>	
<u>2029</u>	<u>2031</u>	<u>No Plan</u>	<u>Eight-Year Comp. Plan Update</u>

Note: The Planning Year starts in July and plan adoption is intended to occur in June two years later.

For each of the Community Service Area subarea planning processes, the subarea plans included in Motion 14351, which adopted the scope of work for the 2016 King County Comprehensive Plan, shall be included. This includes the following adopted scopes of work:

Study in Motion 14351	Community Service Area
Snoqualmie Pass Subarea Plan: Initiate a subarea plan for Snoqualmie Pass rural town and ski area. The subarea plan should be developed in collaboration with Kittitas County, evaluate and address the current and future housing and economic development needs of this growing community, and include outreach with the local community in its development.	Snoqualmie Valley/Northeast King County CSA
((Vashon Subarea Plan: Initiate an update to the Vashon Town Plan, and incorporate the updated subarea plan into the	West King County CSA – Vashon-Maury Island GSA))

<p>Comprehensive plan. The updated subarea plan should include zoning and regulations that address community and business needs, improve economic vitality and quality of life of its residents, and have included the outreach with the local community in their development.</p>	
<p>Highline Subarea Plan: Initiate an update to the Highline Community Plan, and incorporate the updated subarea plan into the Comprehensive Plan. The updated subarea plan should include zoning and regulations that: address the historic wide gaps in equity of infrastructure investments and services; facilitate the revitalization of its neighborhoods, local economy, and quality of life of its residents; and have included outreach with the local community in their development.</p>	<p>West King County CSA – North Highline</p>
<p>Cedar Hills/Maple Valley Subarea Plan: Initiate a subarea plan for the "Cedar Hills/Maple Valley" area. Review land use designations and implementing zoning on parcels 2823069009, 2923069019, 2923069080, 2923069082, 2923069083, 2923069084, 3223069001, 3223069003, 3223069068, 3323069027, 3323069030, and 3323069042 and the surrounding area, which has long-standing industrial and resource material processing uses. Study and make recommendations on the potential long-term land uses for this area, including coordination with the County's planning on future closure of the adjacent Cedar Hills landfill. Include evaluation of options for land uses other than mining, including residential uses, non-residential uses; whether a four-to-one proposal is appropriate for this area; and outreach with the local community in its development.</p>	<p>Four Creeks/Tiger Mountain CSA</p>

The schedule above ensures that subarea plan goals and objectives are up-to-date and relevant based on current and future needs. ~~((The approach ensures that geographically logical areas are studied, resulting in a better understanding of cumulative impacts. The approach also allows the opportunity for routine updates of subarea trends and demographics to ensure that recommendations are current, relevant, and viable.))~~ Within this larger structure, if a property owner has an interest in a land use change outside of this planning cycle, they are able to use the existing land use processes. Property owners can submit for a Site Specific Land Use Amendment or Zone Reclassification, per King County Code 20.18.050 and 20.20 respectively. If a significant land use issue arises in a ~~((CSA))~~ Community Service Area outside of the planning cycle, the cycle may be adjusted.

C. Background

Between 1973 and 1994 King County prepared community plans for 12 subareas of unincorporated King County. The first generation of community plans, substantially completed by 1984, were used to implement the county's 1964 Comprehensive Plan, and consisted of detailed land use policies, area zoning, and lists of capital

projects (primarily roads and parks) for each planning area. The second generation of community plans, from 1985 to 1994, implemented many concepts of the 1985 King County Comprehensive Plan (for example low-density zoning for Rural Areas, Natural Resource Lands and environmentally sensitive areas, higher urban residential densities, and development guidelines for major urban activity centers such as Kenmore) that were carried over to the 1994 King County Comprehensive Plan.

Under King County's pre-Growth Management Act planning system, if a community plan conflicted with the comprehensive plan, the community plan governed. Under the Growth Management Act, the comprehensive plan prevails over "subarea" plans (RCW 36.70A.080(2)). The 1994 King County Comprehensive Plan spelled out the relationship between the comprehensive plan and community plans and directed the county to review community plans and repeal or revise them to eliminate conflicts. The county has reviewed the community plans adopted between 1973 and 1994 and determined that, while most community plans' policies are redundant (or, in a few cases, in conflict with the 1994 Comprehensive Plan), some are area-specific or issue-specific and should be readopted as part of the comprehensive plan.

Although the community plans (except for Fall City, West Hill and White Center) are no longer in effect as separately adopted plans, in many cases the published plan documents contain valuable historical information about King County's communities and other information that provides background for the policies listed below and for the portions of the local pre-Growth Management Act area zoning that remain in effect. The following sections of this chapter will be updated, as appropriate, to reflect the new Community Service Area subarea plans as they are adopted.

In Chapter 11 Community Service Area Subarea Planning, starting on page 11-39, amend policy as follows:

VII. West King County Area

As noted on the Community Service Areas map at the beginning of this chapter, the West King County Area is comprised of approximately ~~((twelve))~~ five separate major unincorporated areas within the Urban Growth Boundary; these are all Potential Annexation Areas for several cities, including Federal Way, Seattle~~(,)~~ and Renton~~(, Kent, Redmond and Sammamish))~~. In addition, there are over *one hundred* other smaller areas that are affiliated with or adjacent to Kent, Auburn, Issaquah, Sammamish, Redmond, Kenmore and others.

King County's approach is that all of these areas annex into the affiliated cities or, for those areas not affiliated, the most logical adjacent city. As subarea planning occurs, adjacent cities will be encouraged to participate. Policies guiding these areas are found both in Chapter 2: Urban Communities in the Potential Annexation Area section as well as in other annexation policies found in chapters throughout the Comprehensive Plan. For the

areas at the edge of the urban growth boundary, policies in other parts of this chapter may be relevant since the historical Community Plans often included these edge communities. This is further described below.

Background

The estimated population in this CSA in 2014 was approximately 113,000. The West King County CSA consists of separate unincorporated areas that were once part of larger areas with their own community plans. Today's fragmented pattern of unincorporated urban areas is the result of incorporations and piecemeal annexations since the community planning process began in the mid-1980s.

The West Hill Community Plan and White Center Community Plan, applying to portions of the original Highline Community Plan, were the last plans adopted by King County (West Hill in 1993, White Center in 1994). They were prepared in conformance with the Growth Management Act (GMA) and are already incorporated as part of the 1994 King County Comprehensive Plan.

A. East Federal Way Potential Annexation Area

Work on the Federal Way Community Plan and/or amendments occurred from 1972 to 1975, 1977 to 1980, and 1984 to 1986. Federal Way was part of the first generation of community plans in the county that were adopted separately from their implementing area zoning. After these experiences, the county decided to adopt both together to avoid going through essentially the same decisions twice for each community. The City of Federal Way incorporated in 1990, removing most of the planning area from the county's jurisdiction. None of the Federal Way Community Plan or its amendments are readopted.

B. Fairwood and East Renton Potential Annexation Areas

Fairwood and East Renton are adjacent to the City of Renton and are within the city's potential annexation area. Over the past decade, small portions (typically at the subdivision scale) have annexed to the city in a piecemeal fashion. The Fairwood area has approximately 23,000 residents. The Fairwood area was completely within the historical Soos Creek Planning Area, which is now part of both the Greater Maple Valley/Cedar River and the West King County Community Service Areas. This means that the general annexation policies in the comprehensive plan, as well as the Greater Maple Valley/Cedar River area policies are relevant to this area.

The East Renton area has approximately 6,500 residents. The East Renton area was completely part of the historical Newcastle Planning Area, which is now part of both the Four Creeks/Tiger Mountain and West King County Community Service areas. This means that the general annexation policies in the comprehensive plan, as well as the Four Creeks/Tiger Mountain area policies are relevant to this area.

C. North Highline and White Center Potential Annexation Areas

Highline has one of the longest histories of any community planning area. Between its original adoption in 1976 as the "SeaTac Communities Plan" and adoption of the 1994 King County Comprehensive Plan, the Highline Community Plan has been updated or amended 13 times, and has been partially or wholly replaced by plans for smaller areas within Highline (e.g., West Hill, Burien Activity Center, White Center Community Action Plan, and SeaTac). The City of SeaTac incorporated in 1990, the City of Burien incorporated in 1993, and numerous portions of the planning area have been annexed by Tukwila and Des Moines. Although the planning area as a whole has grown slowly since 1970, the incorporations and annexations have resulted in a significant decrease in the unincorporated area population. Because the majority of the area has now transitioned into cities, none of the Highline Community Plan is readopted with the exception of West Hill and White Center, which were adopted in 1994 as part of the comprehensive plan but published separately.

The White Center Plan was adopted by King County in 1994, and as such was prepared in conformance with the Growth Management Act and incorporated as part of the 1994 King County Comprehensive Plan.

D. West Hill – Skyway Potential Annexation Area

The West Hill Plan was adopted by King County in 1993, and as such was prepared in conformance with the Growth Management Act and incorporated as part of the 1994 King County Comprehensive Plan.

In 2014, the County adopted Motion 14221, which called for a comprehensive update to the West Hill Community Plan. Around this same time, the County was also providing technical assistance to a community-led effort to update some elements of the Community Plan. This community-led effort resulted in the development of a local Action Plan, which was proposed to be an addendum to the existing Community Plan. Since then, the County reinitiated its Subarea Planning Program – and, as a result, the County now has resources available to comprehensively review the Community Plan, consistent with Motion 14221. The County will work with the community to review the proposed Action Plan and to update the Community Plan within the context of the new Subarea Planning Program. ~~((An))~~ A process to update to the Community Plan will be initiated in approximately July 2018, with adoption anticipated in June 2020 ~~((transmitted by the Executive to the Council by March 1, 2018 and will be considered by the Council as part of the 2018 Comprehensive Plan update)).~~

In Chapter 12 Implementation, Amendments and Review, starting on page 12-1, amend text as follows:

The Comprehensive Plan policies, development regulations and countywide policy framework have been adopted to achieve the county and region's growth management objectives. This chapter describes the tools, processes and procedures used to implement, amend and review the Comprehensive Plan.

The chapter explains the relationship between planning and zoning, lists the incentives programs, identifies actions that will be undertaken between major updates to implement or refine provisions within the Comprehensive Plan, and outlines and distinguishes between annual update cycles and ~~((four))~~eight year cycle amendments.

In Chapter 12 Implementation, Amendments and Review, starting on page 12-4, amend text and policy as follows:

The Comprehensive Plan amendment process includes an annual cycle and ~~((a-four))~~an eight-year cycle. The annual cycle generally is limited to those amendments that propose technical changes. The ~~((four-year))~~Eight-Year cycle is designed to address amendments that propose substantive changes. This amendment process, based on a defined cycle, provides the measure of certainty and predictability necessary to allow for new land use initiatives to work. By allowing annual amendments, the process provides sufficient flexibility to account for technical adjustments or changed circumstances. The process requires early and continuous public involvement and necessitates meaningful public dialogue.

King County has established a docket process to facilitate public involvement and participation in the Comprehensive Plan amendment process in accordance with RCW 36.70A.470. Parties interested in proposing changes to existing Comprehensive Plan policies, development regulations, land use designations, zoning, or other components of the Comprehensive Plan can obtain and complete a docket form outlining the proposed amendment. Docket forms are available via the King County website.

I-201 The amendment process shall provide continuing review and evaluation of Comprehensive Plan policies and development regulations.

I-202 Through the amendment process, King County Comprehensive Plan policies and supporting development regulations shall be subject to review, evaluation, and amendment according to an annual cycle and ~~((a-four))~~eight-year cycle in accordance with RCW 36.70A.130 (1) and (2).

- I-203 **Except as otherwise provided in this policy, the annual cycle shall not consider proposed amendments to the King County Comprehensive Plan that require substantive changes to Comprehensive Plan policies and development regulations or that alter the Urban Growth Area Boundary. Substantive amendments may be considered in the annual amendment cycle only if to consider the following:**
- a. **A proposal for a Four-to-One project that changes the Urban Growth Area Boundary;**
 - b. **An amendment regarding the provision of wastewater services to a Rural Town. Such amendments shall be limited to policy amendments and adjustments to the boundaries of the Rural Town as needed to implement a preferred option identified in a Rural Town wastewater treatment study;**
 - c. **Amendments necessary for the protection and recovery of threatened and endangered species; or**
 - d. **Adoption of Community Service Area subarea plans.**

I-204 **The ~~((four))~~eight-year cycle shall consider proposed amendments that could be considered in the annual cycle and also those outside the scope of the annual cycle, proposed amendments relating to substantive changes to Comprehensive Plan policies and development regulations, and proposals to alter the Urban Growth Area Boundary in accordance with applicable provisions of Countywide Planning Policies.**

In Chapter 12 Implementation, Amendments and Review, starting on page 12-6, amend text and policy as follows:

III. Review and Evaluation

In accordance with the Growth Management Act, King County and its cities will work together to employ an established review and evaluation program through the King County Benchmark Program, as provided by the King County Countywide Planning Policies. The purpose of the program is to determine whether the county and its cities are achieving urban densities within urban growth areas by comparing growth and development assumptions, targets, and objectives contained in the Countywide Planning Policies and the county and city comprehensive plans with actual growth and development in the county and cities.

In partnership with the King County Growth Report, the King County Buildable Lands Report and supplementary monitoring of the King County Comprehensive Plan, the King County Benchmark Program collects and reviews information relating to and including, but not limited to, the following:

- Urban densities;
- Remaining land capacity;
- Growth and development assumptions, targets, and objectives;
- Residential, commercial, and industrial development;
- Transportation;
- Affordable housing;
- Economic development; and
- Environmental quality.

As outlined in the Workplan section of this chapter, in preparation for the ((2020))2023 Comprehensive Plan update, King County intends to develop a new performance measures program to replace the current Benchmark Program.

In Chapter 12 Implementation, Amendments and Review, starting on page 12-11, amend text as follows:

Action 1: ((Initiation))Implementation of the Community Service Area Subarea Planning Program. Under the direction of the Department of Permitting and Environmental Review, King County is launching a new regular subarea planning program. While this is described in greater detail in Chapter 11: Community Service Area Subarea Planning, launching and implementing this effort will be a major activity following the adoption of the Comprehensive Plan.

- *Timeline:* Ongoing; the Executive will propose a subarea plan for each area approximately once every ((seven))thirteen years based on planning schedule in Chapter 11.
- *Outcomes:* A proposed subarea plan for each Community Service Area for Council consideration and possible adoption. Each subarea plan shall be transmitted by the Executive to the Council in the form of an ordinance that adopts the subarea plan, ((no later than March 1 of the year following the Community Service Area's planning period))at a time consistent with the King County Code.
- *Lead:* Department of Permitting and Environmental Review, in coordination and collaboration with the Office of Performance Strategy and Budget. Executive staff shall update and coordinate with the Councilmember office(s) representing the applicable study area throughout the community planning process.

Action 2: Develop a Performance Measures Program for the Comprehensive Plan. The purpose of the program is to develop longer-term indicators to provide insight into whether the goals of the

Comprehensive Plan are being achieved or if revisions are needed. Given the longer-term nature of the issues addressed in the Comprehensive Plan, this program will be implemented on ~~((a four))~~an eight-year cycle. Reports are to be released in the year prior to the initiation of the ~~((four year))~~Eight-Year update in order to guide the scoping process for the update. Additionally, to the extent practicable for each dataset, indicators will be reported at the level most consistent with the major geographies in the Growth Management Act and Comprehensive Plan – incorporated cities, unincorporated urban areas, Rural Areas, and Natural Resource Lands.

- *Timeline:* The motion adopting the program framework shall be transmitted by June 1, 2017. A ~~((2018))~~ 2021 Comprehensive Plan Performance Measures Report released by ~~((December 1, 2018))~~ March 1, 2021, will inform the ~~((2019))~~ 2021 Scope of Work for the ~~((2020))~~ 2023 Comprehensive Plan update.
- *Outcomes:* The 2017 framework for the program shall be transmitted by the Executive to the Council by June 1, 2017, in the form of a motion that adopts the framework. The ~~((2018))~~ 2021 Comprehensive Plan Performance Measures Report shall be completed as directed by the 2017 framework motion adopted by the Council. The Executive shall file with the Council the ~~((2018))~~ 2021 Comprehensive Plan Performance Measures Report. The ~~((2019))~~ 2021 Scope of Work for the ~~((2020))~~ 2023 Comprehensive Plan Update shall be informed by the ~~((2018))~~ 2021 Performance Measures Report. The Executive's transmitted ~~((2020))~~ 2023 Comprehensive Plan shall include updated references to the new Performance Measures Program.
- *Lead:* Office of Performance Strategy and Budget. Executive staff shall work with the Council's Comprehensive Plan lead staff in development of the 2017 framework for the program.

Action 3: Implement a Transfer of Development Rights Unincorporated Urban Receiving Area Amenity Funding Pilot Project. The County's Transfer of Development Rights Program has been very effective in implementing Growth Management Act goals to reduce sprawl and permanently protect open space. This Workplan item is to conduct a pilot project to determine the process for providing amenities to unincorporated urban Transfer of Development Rights receiving area communities. The focus of the pilot project will be the East Renton Plateau – an area of urban unincorporated King County that has received a substantial number of Transferrable of Development Rights. The East Renton Plateau Transfer of Development Rights Receiving Area Pilot Project will: develop a process for engaging the community to determine the type of amenities the community desires; assess the type and amounts of funding available for providing amenities; and establish an amount of amenity funding to be provided for each Transferrable of Development Rights (both past and future Transferrable of Development Rights).

- *Timeline:* 2017-2018; (18-month process). The Transfer of Development Rights Amenity Funding Pilot Project Report on the results of the pilot project shall be transmitted to the Council by June 1, 2018, so as to inform the King County 2019-2020 Biennial Budget.
- *Outcomes:* The Executive shall file with the Council the Transfer of Development Rights Amenity

Funding Pilot Project Report recommending process and funding levels relative to Transferrable of Development Rights used in development projects. The report shall include identification of any necessary recommended amendments to the Comprehensive Plan and King County Code. The Executive shall transmit to the Council any recommended amendments to the Comprehensive Plan and King County Code as part of the ~~((2020))~~2023 Comprehensive Plan update. The Executive will work with the Council to determine whether the amendments are appropriate for inclusion in an Annual Comprehensive Plan Amendment prior to the Eight-Year update.

- *Leads:* Department of Natural Resources and Parks. Executive staff shall update and coordinate with the Councilmember office(s) representing the pilot project community throughout the process.

Action 4: Transfer of Development Rights Program Review. The County's Transfer of Development Rights Program has been very successful in protecting Rural Area and Natural Resource Lands by transferring development potential into cities and unincorporated urban areas. Typically the Transfer of Development Rights Program advances two primary policy objectives: conserving Rural Area and Natural Resource Lands, as well as focusing new growth in urban areas.

This Workplan item will do the following:

- A. Prepare a Transfer of Development Rights Program Review Study that addresses:
 - 1) Tax revenue impacts of the Transfer of Development Rights Program for both sending and receiving sites.
 - 2) Analysis of potential Transfer of Development Rights Program changes that build on existing program objectives while considering other policy objectives, such as making investments in economically disadvantaged areas, promoting housing affordability, incentivizing green building, and providing for Transit Oriented Development. The analysis should take into consideration the economic feasibility of and market interest in these other policy objectives, as well as opportunities for providing amenities to communities that receive Transfer of Development Rights. This analysis will be achieved through implementation of a pilot project that utilizes such incentives and provides amenities to the community receiving increased density associated with the Transfer of Development Rights. If possible, the pilot project should be undertaken in Skyway-West Hill and help implement the Skyway-West Hill Action Plan.
 - 3) Consider possible performance criteria.
 - B. Produce an annual report to the Council on the Transfer of Development Rights Program and associated bank activity.
- *Timeline:* The annual report to the Council shall commence with a report due on December 1, 2017. The Transfer of Development Rights Program Review Study, and an ordinance making Comprehensive Plan

and/or King County Code changes if applicable, shall be filed with the Council by December 1, 2018.

- *Outcomes:* The Executive shall file with the Council the Transfer of Development Rights Program Review Study and the annual report. The Study shall outline policy and implementation options, if applicable. If Comprehensive Plan and/or King County Code changes are recommended, an ordinance implementing those changes shall also be transmitted to the Council with the Study. The Executive will work with the Council to determine whether the amendments are appropriate for inclusion in an Annual Comprehensive Plan Amendment prior to the Eight-Year update.
- *Leads:* Department of Natural Resources and Parks, Office of Performance Strategy and Budget. Executive staff shall update and coordinate with the Councilmember office(s) representing the pilot project community throughout the process.

Action 5: Review 2016 King County Comprehensive Plan Implementation Needs. The 2016 Comprehensive Plan includes new policy direction that may need updates in the King County Code in order to be implemented before the ((2020)) 2023 Comprehensive Plan update. The County will utilize an interbranch team to review the 2016 Comprehensive Plan and any necessary code updates. This analysis will result in a report that identifies the areas of the code in need of updating and subsequent legislation to address the areas of inconsistencies. The legislation will also include code changes to K.C.C. 16.82.150 and 16.82.152, and associated references, to reflect court rulings and current case law.

- *Timeline:* An Implementation Report shall be filed with the Council by July 31, 2017. The Report will inform a code update ordinance(s), which shall be transmitted to the Council no later than December 31, 2019.
- *Outcomes:* The interbranch team shall prepare, and the Executive shall file with the Council, the 2016 Comprehensive Plan Implementation Report and the code update ordinance(s).
- *Leads:* Interbranch team comprised of staff from at least the: King County Council, Office of Performance Strategy and Budget, Department of Permitting and Environmental Review, and Prosecuting Attorney's Office.

Action 6: Alternative Housing Demonstration Project. There is considerable interest to explore temporary and permanent alternative housing models to address the issues of homelessness and affordable housing in the Puget Sound region. King County is currently exploring microhousing pilot projects across the region that can inform a larger demonstration project under King County Code on alternative housing models in unincorporated King County. Based on what the County learns from the experience of pilots across the region, the County should pursue a larger demonstration project that looks at a broader range of temporary and permanent alternative housing models under its land use authority.

This work plan item will utilize an interbranch team to analyze the potential for a demonstration project under K.C.C. chapter 21A.55 for one or more temporary or permanent alternative housing projects, such as single

and/or multi-family microhousing (i.e., very small units clustered around a shared kitchen and other similar models) or tiny houses, modular construction, live/work units, and co-housing projects. A demonstration project will allow the County to test development regulations and other regulatory barriers related to alternative housing models before adopting or amending permanent regulations. Such regulations could include amendments to or establishment of regulations related to permitted uses or temporary uses, building and fire codes, water and sewer supply requirements, setbacks, landscaping screening, location requirements, light and glare requirements, public notice, and mitigation of impacts to the surrounding area. This work plan item should also analyze potential funding sources and funding barriers for projects that may or may not require public funding, including funds managed by the King County Housing and Community Development Division of the Department of Community and Human Services.

- *Timeline:* Two phases. Phase One – Issuance of a request for proposals to identify a project or projects in unincorporated King County that will participate in an Alternative Housing Demonstration Project. While a project or projects are being chosen, a Demonstration Project ordinance package that pilots necessary regulatory flexibilities will be developed for approval by the Council. Such a Demonstration Project shall be transmitted to Council by December 31, 2018. Phase II – An Alternative Housing Demonstration Project Report, including proposed regulations and/or amendments to implement the recommendations of the report shall be transmitted to the Council for consideration by December 31, 2020.
- *Outcomes:* The interbranch team shall prepare, and the Executive shall file with the Council, the Alternative Housing Demonstration Project Report, which shall include analysis of the issues learned in the Demonstration Project(s), and identification of recommended amendments to the Comprehensive Plan and King County Code. The Executive shall also file with the Council an ordinance adopting updates to the Comprehensive Plan and/or King County Code as recommended in the Report. The Executive will work with the Council to determine whether the amendments are appropriate for inclusion in an Annual Comprehensive Plan Amendment prior to the Eight-Year update.
- *Leads:* The King County Council will convene an interbranch team comprised of staff from at least: King County Council, Department of Community and Human Services, Department of Permitting and Environmental Review, Public Health, and Office of Performance Strategy and Budget.

Action 7: Agricultural Related Uses Zoning Code Updates. As part of the transmitted 2016 Comprehensive Plan, the Executive included recommended code changes related to agricultural uses in unincorporated King County. In order to give the Council additional time to consider these proposed changes and to address the identified policy issues, the transmitted code changes will not be adopted in 2016. Instead, the code changes will be further developed through this work plan item.

The Council identified several policy issues through review of the code changes as part of the 2016 Comprehensive Plan update. Through use of an interbranch team, this work plan item aims to resolve these policy issues, draft a new ordinance, and complete outreach to affected stakeholders such as the King County

Agriculture Commission, ag-related business owners, and/or Community Service Areas. If the results of the winery study, currently being reviewed by the Executive, are not complete in time to incorporate into the 2016 Comprehensive Plan, then this work plan item should also address the recommendations of that study.

- *Timeline:* Six to nine month process. An Agricultural Related Uses Zoning Code Updates Report and proposed regulations to implement the recommendations in report shall be transmitted to the Council for consideration by September 30, 2017.
- *Outcomes:* The interbranch team shall prepare, and the Executive shall file with the Council, the Agricultural Related Uses Zoning Code Updates Report, which shall include identification of recommended amendments to the King County Code. The Executive shall also file with the Council an ordinance adopting updates to the King County Code as recommended in the Report.
- *Leads:* The King County Council will convene an interbranch team comprised of at least King County Council staff, the Department of Permitting and Environmental Review, the Department of Natural Resources and Parks, and the Office of Performance Strategy and Budget.

Action 8: Cottage Housing Regulations Review. Cottage housing is a method of development that allows for multiple detached single-family dwelling units to be located on a commonly owned parcel. In unincorporated King County, cottage housing is currently only permitted in the R-4 through R-8 urban residential zones, subject to certain conditions in the King County Code, such as in K.C.C. 21A.08.030 and 21A.12.030, which includes being only allowed on lots one acre in size or smaller. This work plan item will review Comprehensive Plan policies and development code regulations for the potential for expanded allowances for cottage housing in unincorporated King County, including in Rural Areas, and recommend policy and code changes as appropriate.

- *Timeline:* A Cottage Housing Regulations Report and any proposed policy or code changes to implement the recommendations in the report shall be transmitted to the Council for consideration by December 31, 2018.
- *Outcomes:* The Executive shall file with the Council the Cottage Housing Regulations Report, which shall include identification of any recommended amendments to the King County Code and/or Comprehensive Plan. The Executive shall also file with the Council an ordinance adopting updates to the King County Code and/or the Comprehensive Plan, if recommended in the Report. The Executive will work with the Council to determine whether the amendments are appropriate for inclusion in an Annual Comprehensive Plan Amendment prior to the Eight-Year update.
- *Leads:* The Department of Permitting and Environmental Review and the Office of Performance Strategy and Budget.

Action 9: Carbon Neutral King County Plan. The 2016 Comprehensive Plan includes a new policy F-215b which directs the County to “strive to provide services and build and operate public buildings and infrastructure

that are carbon neutral.” To support implementation of this policy, this work plan item directs the Executive to develop an Implementation Plan for making King County government carbon neutral. The Implementation Plan shall address existing and new County buildings, as well as all County operations and services, and shall identify the actions, costs and schedule for achieving carbon neutral status. This Implementation Plan will help inform the 2020 update of the Strategic Climate Action Plan, through which existing county targets for carbon neutrality and greenhouse gas emissions reduction will be updated consistent with the F-215b and the Implementation Plan.

- *Timeline:* A Carbon Neutral King County Implementation Plan and a motion adopting the Implementation Plan shall be transmitted to the Council for consideration by February 28, 2019. A Progress Report on development of the Implementation Plan shall be transmitted to the Council by December 31, 2017.
- *Outcomes:* The Executive shall file with the Council for review and potential approval the Carbon Neutral King County Implementation Plan and a motion adopting the Implementation Plan.
- *Leads:* Department of Natural Resources and Parks.

Action 10: Green Building Handbook Review. The 2016 Comprehensive Plan includes policy direction in Policies U-133, R-336a, F-215a, and ED-501a that encourages green building practices in private development. To support these implementation of these policies, and consistent with direction in the 2015 Strategic Climate Action Plan, the County will soon be in the process of reviewing potential green building code requirements and/or encouraged standards for private development for possible adoption. In the meantime, the County intends to continue to use the Department of Permitting and Environmental Review’s existing “Green Building Handbook” to help encourage private green building development, which is referenced in the 2016 Comprehensive Plan. This work plan item directs the Executive to transmit to the Council the Green Building Handbook for review and potential approval.

- *Timeline:* The Green Building Handbook and a motion approving the Handbook shall be transmitted to the Council for consideration by March 1, 2017.
- *Outcomes:* The Executive shall file with the Council for review and potential approval the Green Building Handbook and a motion adopting the Handbook.
- *Leads:* The Department of Permitting and Environmental Review.

Action 11: Bicycle Network Planning Report. The Puget Sound Regional Council has identified a regional bicycle network, for both the existing network and the associated gaps and needs, in its Active Transportation Plan, which is an element of *Transportation 2040*. King County also identifies local bicycle network needs throughout its planning, such as in the Transportation Needs Report and the Regional Trail Needs Report.

This Workplan item directs the King County Department of Transportation, in coordination with the Department of Natural Resources and Parks and the Department of Permitting and Environmental Review, to evaluate and report on how to enhance the bicycle network within unincorporated King County and address identified regional and local bicycle infrastructure needs (such as standards for bicycle lanes, tracks and trails; plans and financing for capital improvements; bicycle racks and parking; air filling stations; etc.). This report will include:

- a. Evaluation of existing King County planning efforts and possible areas for improvement, such as addressing bicycle facility provisions in:
 - o roadway designs and standards, including lighting standards,
 - o plat approvals,
 - o commercial developments,
 - o parks & trails planning, and
 - o transit planning and access to transit.
 - b. Evaluation of bicycle and/or active transportation plan elements of other jurisdictions, including the City of Seattle, for opportunities to connect to King County planning and active transportation facilities.
 - c. Working with stakeholders for identification of needs and areas for possible improvements.
- *Timeline:* The Bicycle Network Planning Report and a motion approving the report shall be transmitted to the Council for consideration by December 31, 2017.
 - *Outcomes:* The Executive shall file with the Council for review and potential approval the Bicycle Network Planning Report and a motion adopting the Report.
 - *Lead:* Department of Transportation.

Action 12: Update Plat Ingress/Egress Requirements. State law gives King County the responsibility to adopt regulations and procedures for approval of subdivisions and plats. The Department of Permitting and Environmental Review reviews ingress and egress to subdivisions and plats during the preliminary subdivision approval process using the Department of Transportation Roads Division’s “King County Road Design and Construction Standards – 2007” (Roads Standards). In recent years, subdivision layouts have included one entry/exit (or ingress/egress) point and a looped road network within the subdivision.

Utilizing one entry/exit point can cause access issues if the roadway were to be physically impeded (such as due to: a fire, debris, flooding, ice, snow, etc.). This configuration may also cause traffic backups while waiting for the ability to turn in to or out of the development. Sometimes, this one access point may also be located too close to other intersecting roadways to the roadway that the development intersects; this can contribute to traffic back-ups.

This Workplan item directs the Executive to transmit legislation to update the code, (such as K.C.C. Title 21A), and the King County Department of Transportation Roads Standards to address these access issues. This code update will include requiring two entry/exit points for plats and subdivisions over a certain size and increasing the distance between adjacent intersecting streets. The transmittal letter for the ordinance(s) shall indicate the rationale for the chosen size threshold for when the County will require two entry/exit points.

- *Timeline:* The proposed amendments to the King County Code and the King County Roads Standards shall be transmitted to the Council for consideration by December 31, 2018.
- *Outcomes:* The Executive shall file with the Council an ordinance(s) adopting updates to the King County Code and the King County Roads Standards.
- *Lead:* Department of Transportation and Department of Permitting and Environmental Review.

Action 13: Water Availability and Permitting Study. The recent Washington State Supreme Court decision in *Whatcom County v. Western Washington Growth Management Hearings Board (aka, Hirst)* held that counties have a responsibility under the Growth Management Act to make determinations of water availability through the Comprehensive Plan and facilitate establishing water adequacy by permit applicants before issuance of development permits. *Hirst* also ruled that counties cannot defer to the State to make these determinations. This case overruled a court of appeals decision which supported deference to the State. The Supreme Court ruling will require the County to develop a system for review of water availability in King County, with a particular focus on future development that would use permit exempt wells as their source of potable water. This system will be implemented through amendments to the King County Comprehensive Plan and development regulations. The County will engage in a Water Availability and Permitting Study to address these and related issues. This study will analyze methods to accommodate current zoning given possible water availability issues and will look at innovative ways to accommodate future development in any areas with insufficient water by using mitigation measures (e.g. water banks). This study will not include analysis of current water availability.

- *Timeline:* Eighteen month process. Initial report will be transmitted to the Council by December 1, 2017; final report, with necessary amendments, will be transmitted to the Council by July 1, 2018. This report may inform the scope of work for the next major Comprehensive Plan update.
- *Outcomes:* Modifications, as needed, to the Comprehensive Plan, King County Code and County practices related to ensuring availability of water within the Comprehensive Plan and determining the adequacy of water during the development permit process. The Executive will work with the Council to determine whether the amendments are appropriate for inclusion in an Annual Comprehensive Plan Amendment prior to the Eight-Year update.
- *Leads:* Performance, Strategy and Budget. Work with the Department of Permitting and Environmental Review, Department of Natural Resources and Parks, Department of Public Health, Prosecuting Attorney's Office, and King County Council. Involvement of state agencies, public and non-governmental organizations.

Actions Related to the Growth Management Planning Council

The Growth Management Planning Council (GMPC) is a separate formal body consisting of elected officials from King County, Seattle, Bellevue, other cities and towns in King County, special purpose districts, and the Port of Seattle. The GMPC developed the Countywide Planning Policies, providing a countywide vision and serving as a framework for each jurisdiction to develop its own comprehensive plan, which must be consistent with the overall vision for the future of King County. The GMPC is chaired by the King County Executive; five King County Councilmembers serve as members. Recommendations from the GMPC are transmitted to the full King County Council for review and consideration.

The GMPC develops its own independent work program every year; this section of the 2016 Comprehensive Plan Workplan identifies issues the County will bring forward to the GMPC for review, consideration and recommendations. King County will submit these Workplan items to the GMPC for consideration at its first meeting of 2017, with a goal of completing the GMPC review and recommendations by December 31, 2018. With due consideration regarding the outcomes of the work of the Growth Management Planning Council, the Executive will work with the Council to determine whether the amendments are appropriate for inclusion in an Annual Comprehensive Plan Amendment prior to the Eight-Year update.

Action 14: Develop a Countywide Plan to Move Remaining Unincorporated Urban Potential Annexation Areas Toward Annexation. The GMPC has authority to propose amendments to the Countywide Planning Policies, and a unique defined role related to recommending approval or denial of Urban Growth Area expansions. In order to move remaining unincorporated areas, which vary in size and complexity, towards annexation, the GMPC would reconsider the Potential Annexation Areas map and the "Joint Planning and Annexation" section of the Countywide Planning Policies. This effort would include an evaluation of how to address Potential Annexation Areas that have been previously unsuccessful in annexation and/or where annexation does not appear feasible in the near future.

Action 15: Review the Four-to-One Program. The County's Four-to-One Program has been very effective in implementing Growth Management Act goals to reduce sprawl and encourage retention of open space. This is done through discretionary actions by the County Council, following a proposal being submitted by a landowner(s) to the County. Over time, there have been proposals that vary from the existing parameters of the program; these have included possible conversion of urban zoning for lands not contiguous to the original 1994 Urban Growth Area, allowing the open space to be non-contiguous to the urban extension, use of transfer of development rights, providing increased open space credit for preserved lands with high ecological value (such as lands that could provide for high value floodplain restoration, riparian habitat, or working resource lands), and consideration of smaller parcels or parcels with multiple ownerships. Allowing these changes have the potential for increasing the use of the tool, with attendant risks and benefits. The Growth Management Planning Council would review the Four-to-One program and determine whether changes to the existing program should be implemented that will strengthen the program and improve implementation of the Comprehensive Plan, including evaluation of the proposals listed above.

Action 16: Buildable Lands Program Methodology Review. As required by the Growth Management Act, King County and the 39 cities participate in the Buildable Lands Program to evaluate their capacity to accommodate forecasted growth of housing units and jobs. The program, administered by the Washington State Department of Commerce, requires certain counties to determine whether the county and its cities are achieving urban densities within urban growth areas by comparing assumptions and targets regarding growth and development with actual growth and development in the county and cities. Since issuance of the first Buildable Lands Report in 2002, jurisdictions and stakeholders have expressed the potential for possible refinements of the methodology used by King County and the cities. The Growth Management Planning Council would work with stakeholders to review the methodology, including testing the accuracy of the Buildable Lands Report model and results, for potential refinements.

In the Glossary, starting on page G-4, amend text as follows:

Community Service Area Plan

With King County's initiation of the subarea planning program, the new plans will be called Community Service Area Plans. These will ~~((be a long range, multi-discipline, integrated tools that))~~ apply the countywide goals of the Comprehensive Plan to ~~((a))~~ smaller geographic areas. Each one of King County's ~~((seven))~~ six Rural Area CSAs and each of the five large Potential Annexation Areas has or is scheduled to have its own CSA Plan. CSA Plans focus on land use issues in the smaller geographies, as well as community identified implementation activities while recognizing the parameters of County funding and revenue sources~~((are comprised of two primary components: a CSA Plan Profile and a CSA Subarea Plan. A CSA Plan Profile applies to an entire CSA geography and includes broad goals and policies, CSA demographics, major land uses and trends, and socioeconomic indicators. A CSA Subarea Plan is typically prepared for a targeted area of a CSA such as a rural town center, urban neighborhood or corridor. They contain a more detailed plan or analysis than a CSA Plan Profile and often address the intersection of land use, transportation, housing, and/or the environment))~~. These plans implement and are consistent with the Comprehensive Plan's policies, development regulations, and Land Use Map.



King County

**2018 Amendment to the
Vashon-Maury Island Community Service Area
Subarea Plan**

Office of Performance, Strategy and Budget

March 1, 2018

In Chapter 11 Implementation, starting on page 89, amend text of workplan as follows:

VMI CSA Workplan Action 1: P-suffix Conditions

During community outreach and development of the subarea plan, the need to update property specific, or p-suffix, development conditions on Vashon-Maury Island arose. Conditions VS-P2B and VS-P29, which apply to specific parcels within the Vashon Rural Town, were reviewed during plan development and the Executive's transmitted 2017 subarea plan included proposed changes to these two conditions. Council review of the proposed changes to the conditions identified several policy issues in need of further review and potential refinement. Additionally, the Council identified the need to comprehensively review all of the existing p-suffix conditions on Vashon-Maury Island. As a result, the transmitted changes to VS-P28 and VS-P29 will not be adopted in 2017.

Instead, this Workplan action item directs an Interbranch Team to comprehensively review, and propose updates as appropriate, all p-suffix conditions and special district overlays for Vashon-Maury Island. This review will include: 1) review of the legislative history and current status of each existing p-suffix condition and special district overlay and evaluation of its consistency with the Vashon-Maury island subarea plan as adopted by the County, as well as other adopted laws, rules and policies, 2) evaluation of any changes needed to accommodate farmer's markets within the Rural Town, and 3) updates to conditions for marijuana uses to reflect consistency with other unincorporated areas of King County and taking into consideration the marijuana industry studies underway by the Executive required by Ordinance 18326. The review of the p-suffix conditions and special district overlays, and any proposed changes shall include community outreach to be completed by the Executive. This outreach shall specifically include notification the property owners impacted by the current p-suffix conditions and special district overlays and any proposed changes – both to the property owners of conditioned parcels and adjacent property owners.

- *Timeline:* A Vashon-Maury Island P-Suffix Conditions Report and proposed ordinance to implement the recommendations in report shall be transmitted to the Council for consideration by (~~December 31, 2018~~)June 30, 2021.
- *Outcomes:* The Interbranch Team shall develop and the Executive shall file with the Council the Vashon-Maury Island P-Suffix Conditions Report, which shall include identification of recommended amendments to the p-suffix conditions and special district overlays. The Executive shall also file with the Council an ordinance adopting updates to the p-suffix conditions and special district overlays as recommended in the Report.
- *Lead:* The Department of Permitting and Environmental Review shall lead an Interbranch Team including the Office of Performance, Strategy and Budget, Council staff, and the Prosecuting Attorney's office. Other departments may need to participate depending on the requirement of the p-suffix condition and special district overlay requirements. Executive staff shall update and coordinate with the Councilmember office(s) representing Vashon-Maury Island throughout the community planning process.

[Blank Page]

February 28, 2018

The Honorable Joe McDermott
Chair, King County Council
Room 1200
C O U R T H O U S E

Dear Councilmember McDermott:

This letter transmits a plan, motion, and an ordinance that responds to:

- The 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Section 19, as amended by Ordinance 18602, Section 5, Proviso P2, which relates to the Community Service Area Subarea Planning Program; and
- The 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Section 88, as amended by Ordinance 18602, Section 47, Proviso P3, which relates to the Community Service Area Subarea Planning Program.

The two provisos directed the Executive to file a plan, motion and an ordinance by March 1, 2018 to restructure the subarea planning program ("Restructure Plan").

Funding for subarea planning was included in the 2015-2016 Biennial Budget. This allowed the County to reinstate the program which had been dormant for nearly twenty years. The 2016 Comprehensive Plan adopted the broad outlines of the new program, and identified King County's Community Service Area boundaries as the geographic framework.

The enclosed plan, motion, and ordinance address the restructure of the program in accordance with requirements of the provisos. The Restructure Plan proposes the following:

- Maintains the subarea planning program, and better defines the scope of subarea plans;
- Retains the program within the Department of Permitting and Environmental Review (DPER). Subsequent legislation will propose moving DPER into a new Department of Local Services, where it can coordinate with Community Service Area Program staff and leverage departmental initiatives aimed at improving service delivery;

- Increases staffing to from one full-time equivalent (FTE) staff to three FTEs to maintain an adequate service level. The additional two positions would be considered as part of the 2019-2020 Biennial Budget.
- Establishes clearer roles and responsibilities within the subarea planning program regarding policy and budget consistency, and interdepartmental coordination;
- Moves the Comprehensive Plan to an eight-year review cycle so that it no longer coincides with the budget process, provides better alignment with state the Growth Management Act planning schedule, and increases capacity for local planning;
- Retains existing land use processes such as the annual Comprehensive Plan update, the Docket, and Zone reclassifications, to ensure continuous public access to planning services;
- Shifts the deadline for transmittal of one workplan action item adopted in the Vashon-Maury Island Community Service Area Subarea Plan;
- Commits to working with the County Council to define appropriate timeframes for implementation of the 2016 Comprehensive Plan Workplan Action Items.

The proposed restructure addresses multiple guiding principles in the King County Strategic Plan. By adding subarea plans for Potential Annexation Areas, it addresses the Equitable and Fair principle. By aligning the Comprehensive Plan with State Growth Management Act and related planning timelines, it address the Regionally Collaborative principle.

In accordance with King County Code 20.18.110, the ordinance must be advertised in a newspaper of general circulation at least thirty days before the Council's public hearing. Under RCW 36.70A.106, within ten days of adoption, the Council must transmit the Comprehensive Plan amendment ordinance to the state and provide published notice in the official county newspaper. SEPA analysis is underway and will be completed in advance of any action by the King County Council.

It is estimated that this report required 200 staff hours to produce, costing \$15,000. The estimated printing cost for this report is negligible.

Thank you for your consideration of this plan, motion, and ordinance. This important legislation would build on the County's successes in implementing the State Growth Management Act, and help implement and support local area planning.

The Honorable Joe McDermott
February 28, 2018
Page 3

If you have any questions, please contact Lauren Smith, Director, Regional Planning, in the Office of Performance, Strategy and Budget, at 206-263-9606.

Sincerely,

Dow Constantine
King County Executive

Enclosures

cc: King County Councilmembers
 ATTN: Grant Lahmann, Chief of Staff to Chair McDermott
 Jeff Muhm, Director of Council Initiatives
 Melani Pedroza, Clerk of the Council
Dwight Dively, Director, Office of Performance, Strategy and Budget (PSB)
Lauren Smith, Director, Regional Planning, PSB
Jim Chan, Interim Director, Department of Permitting and Environmental Review

[Blank Page]

[Blank Page]

Proposed Ordinance 2018-0153 2018 King County Comprehensive Plan Update

King County Council committee review and adoption schedule *As of March 29, 2018 – subject to change*

<i>Date</i>	<i>Event</i>
March 1	Transmittal of King County Executive's proposed 2018 King County Comprehensive Plan Update
April 3 9:30 a.m.	Briefing in Planning, Rural Service and Environment Committee <i>Opportunity for public comment</i>
May 1 9:30 a.m.	Briefing in Planning, Rural Service and Environment Committee <i>Opportunity for public comment</i>
July 17 9:30 a.m.	Possible vote in Planning, Rural Service and Environment Committee <ul style="list-style-type: none"> • Consideration of amendments • Vote on Committee recommendation on proposed 2018 King County Comprehensive Plan Update <i>Opportunity for public comment</i>
September 10 1:30 p.m.	Possible vote at full Council <ul style="list-style-type: none"> • Consideration of amendments • Vote on final adoption of proposed 2018 King County Comprehensive Plan Update <i>Public Hearing at full Council & opportunity for public comment</i>

All meetings will take place in the Council Chambers on the 10th Floor of the King County Courthouse, at 516 3rd Ave, Seattle WA.

[Blank Page]

Proposed Ordinance 2018-0153 and Proposed Motion 2018-0154
Current and proposed comprehensive and subarea planning structures

CURRENT	PROPOSED
I. Comprehensive planning cycle	
<i>Major King County Comprehensive Plan (KCCP) Updates</i>	
Four-year update cycle	Eight-year update cycle
Major KCCP update scope: <ul style="list-style-type: none"> • UGA amendments • Substantive policy changes • Anything allowed during annual updates 	Same as current
<i>Midpoint KCCP Updates</i>	
Allows for a “midpoint” KCCP update if there is a demonstrated need; requires adoption of a motion initiating the update ¹	Same as current
Midpoint is in Year Two of four-year cycle	Midpoint is in Year Four of 8-year cycle
Midpoint KCCP update scope: <ul style="list-style-type: none"> • Substantive policy changes • Anything allowed during annual updates 	Same as current
<i>Annual KCCP Updates</i>	
Allows for annual KCCP updates	Same as current
Annual update scope: <ul style="list-style-type: none"> • Technical and non-substantive changes • Adoption of subarea plans • Approval of Four-to-One proposals • Approval of other zoning/land use designation changes that do not require substantive policy changes 	Same as current, plus adoption of substantive changes to the KCCP update schedule in response to ordinances
II. Comprehensive planning timelines	
Annual KCCP Docket: ² <ul style="list-style-type: none"> • June 30 docket request submittal deadline • December 1 deadline for Executive response to docket proponents • December 1 transmittal of Docket Report to Council 	Annual KCCP Docket: <ul style="list-style-type: none"> • December 31 docket request submittal deadline • April 30 deadline for Executive response to docket proponents • April 30 transmittal of Docket Report to Council

¹ Defined in K.C.C. 20.18.030.C as a determination that is made that the purposes of the Comprehensive Plan are “not being achieved as evidenced by official population growth forecasts, benchmarks, trends and other relevant data...”. The motion must also identify available resources necessary to accomplish the work

² As required by RCW 36.70A.470 and K.C.C. 20.18.140, the docket is a formal means for interested parties to submit comments on or to propose consideration of changes to the KCCP and development regulations.

CURRENT	PROPOSED
December 31 transmittal of KCCP Performance Measures Report the year prior to Scoping Motion for major KCCP updates	March 1 transmittal of KCCP Performance Measures Report during year of Scoping Motion for major KCCP updates
Scoping Motion for major KCCP updates: <ul style="list-style-type: none"> • March 1 transmittal the year prior to transmittal of major KCCP update • April 30 deadline for adoption the year prior to transmittal of major KCCP update (two months) 	Scoping Motion for major KCCP updates: <ul style="list-style-type: none"> • June 30 transmittal the year prior to transmittal of major KCCP update • August 31 deadline for adoption the year prior to transmittal of major KCCP update (two months, but overlaps with Council's summer recess)
March 1 plan transmittal	June 30 plan transmittal
Plan review and adoption by Council: <ul style="list-style-type: none"> • 9 months • No explicit deadline for adoption for major, midpoint, or annual KCCP updates, but updates are typically adopted before the Councils December recess later that year • Cannot adopt major, midpoint, or annual updates and/or subarea plans more than once per calendar year 	Plan review and adoption by Council: <ul style="list-style-type: none"> • 12 months • Adoption of major KCCP updates no later than June 30 the following year • No explicit deadline for adoption of midpoint or annual KCCP updates plans • Cannot adopt major, midpoint, or annual updates and/or subarea plans more than once per calendar year
Plan review and adoption by Council overlaps with Council review and adoption of the Biennial Budget	Same as current
2020 adoption of next major KCCP update	2023 adoption of next major KCCP update
Does not align with GMA schedule ³	Aligns with GMA schedule
III. Subarea planning cycle	
12 months for plan development and community outreach by Executive March 1 to March 1	12 months for plan development and community outreach by Executive June 30 to June 30
9 months for plan review/adoption by Council March 1 to December (no deadline for adoption, but cannot adopt subarea plans and/or KCCP updates more than once per year)	12 months for plan review/adoption by Council June 30 to June 30 (no deadline for adoption, but cannot adopt subarea plans and/or KCCP updates more than once per year)
Subarea plans are developed/adopted while major KCCP updates are developed by the Executive and reviewed/adopted by the Council	Subarea plans are not developed/adopted while major KCCP updates are developed/adopted (extends the planning cycle)

³ RCW 36.70A.130. Jurisdictions must review and update comprehensive plans by June 30, 2015 and every eight years thereafter. The next GMA required update deadline is June 30, 2023.

CURRENT	PROPOSED
IV. Subarea planning geographies	
All six “rural” Community Service Areas (CSAs) ⁴ will receive planning each subarea planning cycle	Same as current
Three out of the five major Potential Annexation Areas (PAAs) ⁵ in the West King County CSA will receive planning each subarea planning cycle	All five major PAAs in the West King County CSA will receive planning each subarea planning cycle
Planning for Skyway-West Hill PAA and North Highline PAA occurs at the same time (transmittal of both subarea plans in 2018 and adoption of both subarea plans in 2018 ⁶)	Planning for Skyway-West Hill PAA and North Highline PAA occurs at different times: Skyway-West Hill PAA subarea plan transmittal in 2019 and adoption in 2020 ; and North Highline PAA subarea plan transmittal in 2020 and adoption in 2021
Order of subarea plan development and adoption: 1. Vashon-Maury Island CSA ⁷ 2. Skyway-West Hill PAA 3. North Highline PAA 4. Snoqualmie Valley/NE King County CSA 5. Greater Maple Valley/Cedar River CSA 6. Fairwood PAA 7. Bear Creek/Sammamish CSA 8. Southeast King County CSA 9. Four Creeks/Tiger Mountain CSA	Same as current, plus 10. East Renton PAA 11. Federal Way PAA

⁴ Bear Creek/Sammamish, Snoqualmie Valley/Northeast King County, Four Creeks/Tiger Mountain, Greater Maple Valley/Cedar River, Southeast King County, Vashon-Maury Island

⁵ East Federal Way PAA, East Renton Plateau PAA, Fairwood PAA, North Highline PAA, and Skyway-West Hill PAA

⁶ Due to delays in the development and transmittal of the 2017 Vashon-Maury Island CSA Subarea Plan, as well as due to the adoption of a budget proviso that does not allow funds to be expended on subarea planning until Council approval of the restructure plan in PM 2018-0154, development of the Skyway West Hill PAA and North Highline PAA subarea plans has not yet begun.

⁷ Initial adoption of the Vashon-Maury Island CSA Subarea Plan occurred in 2017 via Ordinance 18623.

CURRENT	PROPOSED
----------------	-----------------

V. Subarea planning timelines					
--------------------------------------	--	--	--	--	--

Geography	Devel- opment	Adopt- ion	Geography	Devel- opment	Adopt- ion
Skyway-West Hill PAA	2017-18	2018	Skyway-West Hill PAA	2018-19	2019-20
North Highline PAA	2017-18	2018	North Highline PAA	2019-20	2020-21
Snoqualmie Valley/NE King County CSA	2018-19	2019	Snoqualmie Valley/NE King County CSA	2020-21	2021-22
Greater Maple Valley/Cedar River CSA	2019-20	2020	Greater Maple Valley/Cedar River CSA	2022-23	2023-24
Fairwood PAA	2020-21	2021	Fairwood PAA	2023-24	2024-25
Bear Creek/Sammamish CSA	2021-22	2022	Bear Creek/Sammamish CSA	2024-25	2025-26
Southeast King County CSA	2022-23	2023	Southeast King County CSA	2025-26	2026-27
Four Creeks/Tiger Mountain CSA	2023-24	2024	Four Creeks/Tiger Mountain CSA	2026-27	2027-28
			East Renton PAA	2027-28	2028-29
			Federal Way PAA	2028-29	2029-30

VI. Scope of subarea plans	
-----------------------------------	--

<p>Broad</p> <ul style="list-style-type: none"> Is a more robust plan specific to the subarea, which creates new policy direction Addresses local issues across all comprehensive planning policy areas Potential for many new, subarea-specific policies Implementation matrix primarily driven by policies in subarea plan 	<p>Limited</p> <ul style="list-style-type: none"> Primarily an implementation plan of existing KCCP policy direction Local land use focus Limited new, subarea-specific policies Implementation matrix reflects prioritized community goals within the context of the KCCP and King County Budget
---	--

CURRENT	PROPOSED
VII. Executive staffing	
Code requires the Office of Performance, Strategy and Budget (PSB) to develop <i>comprehensive plans</i> in coordination with Department of Permitting and Environmental Review (DPER)	Same as current
Code and Motion 14341 requires DPER to develop <i>subarea plans</i> in coordination and collaboration with PSB	Same as current
In practice, comprehensive planning by PSB and subarea planning by DPER primarily siloed in separate departments	<ul style="list-style-type: none"> • Creation of an integrated work program • Developing standard work processes and templates • Weekly joint team meetings at DPER • Weekly meetings between DPER Director and Regional Planning Director • Using digital platforms for communication, scheduling, planning, and document sharing • Establishing work space at PSB for DPER staff when they are downtown
One subarea planner in DPER ⁸	Three subarea planners in DPER
One comprehensive planning manager in PSB	Same as current
Use of interdepartmental staff team to support development of comprehensive and subarea plans	Same as current, plus documenting departmental leadership support for proposed policies and actions within the purview of their respective departments
VIII. Workplan impacts	
<i>2016 KCCP Workplan</i>	
<i>Action 1: Initiation of the CSA Subarea Planning program</i> <ul style="list-style-type: none"> • Transmit subarea plans by March 1 the year following the CSA's planning year 	<ul style="list-style-type: none"> • Transmit subarea plans at a time consistent with the King County Code

⁸ The Executive plans to transmit a proposal later in 2018 to establish a new Department of Local Services (DLS). The proposed subarea planning restructure plan notes that it is anticipated that the Executive will include reorganizing DPER, along with its subarea planning functions and staff, within the new DLS.

CURRENT	PROPOSED
<p><i>Action 2: Develop a Performance Measures Program for the Comprehensive Plan</i></p> <ul style="list-style-type: none"> • Transmit initial Performance Measures Report by December 1, 2018 so as to inform 2019 Scope of Work for the 2020 major KCCP update 	<ul style="list-style-type: none"> • Transmit initial Performance Measures Report by March 1, 2021 so as to inform 2021 Scope of Work for the 2023 major KCCP update
<p><i>Action 3: Implement a Transfer of Development Rights (TDR) Unincorporated Urban Receiving Area Amenity Funding Pilot Project</i></p> <ul style="list-style-type: none"> • Transmit report on results of the pilot project by June 1, 2018 so as to inform the 2019-2020 Biennial Budget • Transmit any recommended KCCP and/or Code changes as part of 2020 major KCCP update 	<ul style="list-style-type: none"> • Transmit report on results of the pilot project by June 1, 2018 so as to inform the 2019-2020 Biennial Budget • Transmit any recommended KCCP and/or Code changes as part of 2023 major KCCP update • The Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<p><i>Action 4: TDR Program Review</i></p> <ul style="list-style-type: none"> • Transmit annual TDR activity report by December 1 • Transmit study results and KCCP and/or Code changes by December 1, 2018 	<ul style="list-style-type: none"> • Transmit annual TDR activity report by December 1 • Transmit study results and KCCP and/or Code changes by December 1, 2018 • The Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<p><i>Action 5: Review 2016 King County Comprehensive Plan Implementation Needs</i></p> <ul style="list-style-type: none"> • Transmit implementation report by July 31, 2017 • Transmit Code changes by December 31, 2019 	<p>Same as current</p>

CURRENT	PROPOSED
<p><i>Action 6: Alternative Housing Demonstration Project</i></p> <ul style="list-style-type: none"> • Transmit demonstration project ordinance by December 31, 2018 • Transmit report and KCCP and/or Code changes by December 31, 2020 	<ul style="list-style-type: none"> • Transmit demonstration project ordinance by December 31, 2018 • Transmit report and KCCP and/or Code changes by December 31, 2020 • The Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<p><i>Action 7: Agricultural Related Uses Zoning Code Updates</i></p> <ul style="list-style-type: none"> • Transmit report and Code changes by September 30, 2017 	<p>Same as current (completed)</p>
<p><i>Action 8: Cottage Housing Regulations Review</i></p> <ul style="list-style-type: none"> • Transmit report and KCCP and/or Code changes by December 31, 2018 	<ul style="list-style-type: none"> • Transmit report and KCCP and/or Code changes by December 31, 2018 • The Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<p><i>Action 9: Carbon Neutral King County Plan</i></p> <ul style="list-style-type: none"> • Transmit progress report on plan development by December 31, 2017 • Transmit plan and motion adopting the plan by February 28, 2019 	<p>Same as current</p>
<p><i>Action 10: Green Building Handbook Review</i></p> <ul style="list-style-type: none"> • Transmit handbook and motion approving the handbook by March 1, 2017 	<p>Same as current (completed)</p>
<p><i>Action 11: Bicycle Network Planning Report</i></p> <ul style="list-style-type: none"> • Transmit report and motion approving report by December 31, 2017 	<p>Same as current (completed)</p>
<p><i>Action 12: Update Plat Ingress/Egress Requirements</i></p> <ul style="list-style-type: none"> • Transmit amendments to Code and Road Standards by December 31, 2018 	<p>Same as current</p>

CURRENT	PROPOSED
<p><i>Action 13: Water Availability and Permitting Study</i></p> <ul style="list-style-type: none"> • Transmit initial report by December 1, 2017 • Transmit final report and KCCP and/or Code amendments by July 1, 2018 	<ul style="list-style-type: none"> • Transmit initial report by December 1, 2017 • Transmit final report and KCCP and/or Code amendments by July 1, 2018 • The Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<p><i>2016 KCCP Workplan Actions Related to the Growth Management Planning Council (GMPC)</i></p>	
<p><i>Action 14: Develop a Countywide Plan to Move Remaining Unincorporated Urban PAAs Toward Annexation</i></p> <ul style="list-style-type: none"> • Complete GMPC review and recommendations by December 1, 2018 	<ul style="list-style-type: none"> • Complete GMPC review and recommendations by December 1, 2018 • With due consideration regarding the outcomes of the work of the GMPC, the Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<p><i>Action 15: Review the Four-to-One Program</i></p> <ul style="list-style-type: none"> • Complete GMPC review and recommendations by December 1, 2018 	<ul style="list-style-type: none"> • Complete GMPC review and recommendations by December 1, 2018 • With due consideration regarding the outcomes of the work of the GMPC, the Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update

CURRENT	PROPOSED
<p><i>Action 16: Buildable Lands Program Methodology Review</i></p> <ul style="list-style-type: none"> Complete GMPC review and recommendations by December 1, 2018 	<ul style="list-style-type: none"> Complete GMPC review and recommendations by December 1, 2018 With due consideration regarding the outcomes of the work of the GMPC, the Executive will work with the Council to determine whether any KCCP amendments are appropriate for inclusion in an annual KCCP update prior to the 2023 major KCCP update
<i>2017 Vashon-Maury Island (VMI) CSA Subarea Plan Workplan</i>	
<p><i>VMI Action 1: P-suffix Conditions</i></p> <ul style="list-style-type: none"> Transmittal by December 31, 2018 	<ul style="list-style-type: none"> Transmittal by June 30, 2021⁹

⁹ Please note that the transmittal includes a “June 30, 2021” date in Attachment A to PM 2018-0154 and Attachment B to PO 2018-0153. However, Executive staff have since noted that year 2021 is incorrect, and that “June 30, **2022**” was the intended proposed date for this Workplan item.

[Blank Page]

Proposed Ordinance 2018-0153 and Proposed Motion 2018-0154
 Current and proposed major King County Comprehensive Plan (KCCP) update timelines

Current	2017						2018						2019						2020						2021												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	Window for docket request submittals						Executive docket review, response, & report								Executive development of proposed major KCCP update						Council review & adoption of proposed major KCCP update																
							Executive KCCP performance measurement & reporting								Council review & adoption of Scoping Motion																						

Proposed	2019						2020						2021						2022						2023												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
							Window for docket request submittals						Executive docket review, response, & report								Executive development of proposed major KCCP update						Council review & adoption of proposed major KCCP update										
							Executive KCCP performance measurement & reporting								Council review & adoption of Scoping Motion																						

Planning, Rural Service and Environment Committee
April 3, 2018

Additional Materials for Agenda Items 7 & 8
(Proposed Motion 2018-0154 & Proposed Ordinance 2018-0153)

Attachment A to Proposed Motion 2018-0154
Proposed Community Service Area Subarea Planning
Program Restructure Plan



King County

**Proposed
Community Service Area
Subarea Planning Program
Restructure Plan**

In compliance with the 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Sections 19 and 88, as amended by Ordinance 18602, Section 5, Proviso P2, and Ordinance 18602, Section 47, Proviso P3.

Office of Performance, Strategy and Budget

March 1, 2018

TABLE OF CONTENTS

- A. Overview 3**
- B. Background and Purpose 3**
- C. Proposed Methodology for Subarea Planning Program 4**
 - 1. Subarea Plan Scope..... 4
 - 2. Subarea Plan Approach..... 5
 - 3. Subarea Plan Timing..... 5
 - 4. Subarea Plan Program Staffing..... 6
 - 5. Disposition of Vashon-Maury Island Subarea Plan Action Items 7
- D. Proposed Comprehensive Plan Update Schedule..... 7**
 - 1. Comprehensive Plan Eight-Year Update Cycle..... 8
 - 2. Comprehensive Plan Adoption Schedule 8
 - 3. Comprehensive Plan Performance Measures Report..... 9
- E. Relationship Between Restructure Plan and Ordinances 18602 and 18427 9**
 - Proviso Section A1: Policy Consistency 9
 - Proviso Section A2: Budget Consistency 10
 - Proviso Section B: Coordination between DPER and PSB 11
 - Proviso Section C: Coordination among Departments on Policies and Actions 11
 - Proviso Section D: Modifications to Subarea and Comprehensive Plan Schedule 12
- Conclusion..... 13**
- Attachment A: Full Text of Provisos..... 14**
- Attachment B: Illustrative Approach for Subarea Plans..... 16**
- Attachment C: Illustrative Calendar for Major updates of Comprehensive Plan 17**

A. OVERVIEW

This Proposed Restructure Plan includes amendments to the County's long-range planning activities, in compliance with the 2017-2018 Biennial Budget Ordinance, Ordinance 18409, Sections 19 and 88, as amended by Ordinance 18602, Section 5, Proviso P2, and Ordinance 18602, Section 47, Proviso P3. The provisos direct the Executive to file a plan, motion and ordinance to restructure the Community Service Area subarea planning program.

This Restructure Plan contains three substantive sections that respond to these provisos:

- Proposed Methodology for the Subarea Planning Program;
- Proposed Comprehensive Plan Update Schedule; and
- Relationship between the Restructure Plan and the Ordinances.

The Restructure Plan also follows up on a commitment made as part of the 2016 King County Comprehensive Plan to review the Comprehensive Plan update cycle and potentially schedule major updates in odd calendar years, in consideration of the biennial budget cycle.

In summary, the Restructure Plan proposes to maintain the subarea planning program, define the scope and standard work, define the plan development process, retain the program within the Department of Permitting and Environmental Review but shift it to the new Department of Local Services if it is approved, increase staffing to 3 full time equivalent positions, and establish clearer links to other departments and the budget process.

At the same time, the Proposed Restructure Plan shifts the Comprehensive Plan to an 8-year update cycle, aligns it with the Growth Management Act schedule, and shifts a few planning studies to a later date after the additional staff are hired.

These proposed amendments, if approved by the County Council, would allow for ongoing, sustainably managed subarea planning and provide improved planning services to residents in unincorporated King County.

B. BACKGROUND AND PURPOSE

In accordance with the Washington State Growth Management Act, Revised Code of Washington Chapter 36.70A, Subarea Plans are optional elements of a jurisdiction's Comprehensive Plan. Subarea Plans allow a jurisdiction to tailor its comprehensive plan and implement it in smaller areas in order to recognize their unique characteristics. They also allow residents to participate in the future planning of their neighborhoods and communities.

King County had a robust community planning program in the 1970s and 1980s but with the adoption of the first Growth Management Act plan in 1994, the program ceased. Since 1994, portions of the community plans have been incorporated into the Comprehensive Plan.

Funding for subarea planning was included in the 2015-2016 Biennial Budget. This allowed the County to reinstate the program which had been dormant for nearly twenty years. The 2016 Comprehensive Plan adopted the broad outlines of the new program, and identified the Community Service Areas as the geographic framework.

Since that time, two planning processes have occurred – Skyway-West Hill and Vashon-Maury Island. Based on these experiences, the Restructure Plan, along with the related motion and ordinance, includes proposals to clarify the goals of the program and to better support it over the long term. The Restructure Plan also includes proposals to better align the Comprehensive Plan update schedule with the timing of other countywide and regional planning activities, and broader growth management timelines.

C. PROPOSED METHODOLOGY FOR SUBAREA PLANNING PROGRAM

The provisos direct a review and evaluation of the subarea planning program, development of methodology to increase policy and budget consistency, and interdepartmental coordination, collaboration and consultation.

To address these directives, the proposed methodology contains the following framework components:

1. Subarea Plan Scope;
2. Subarea Plan Approach;
3. Subarea Plan Timing;
4. Subarea Plan Program Staffing; and
5. Shift Date for One Vashon-Maury Island Subarea Plan Action Item.

These framework components are further described below.

1. Subarea Plan Scope

To establish a clear and manageable scope, the following is proposed:

- *Develop Stand-Alone Plans:* The County would continue to develop stand-alone Subarea Plans. This includes plans for six rural Community Service Areas,¹ and five large unincorporated urban Potential Annexation Areas.² For the urban areas, the County would encourage joint planning with the cities affiliated for annexation.
- *Focus on Land Use and the Built Environment:* The plans would have a primary focus on land use issues, including a complete scan of all land use and zoning in each subarea, and review of Special District Overlays and property-specific development

¹ Bear Creek-Sammamish, Four Creeks-Tiger Mountain, Greater Maple Valley-Cedar River, Southeast King County Area, Snoqualmie Valley-Northeast King County, and Vashon-Maury Island

² Skyway-West Hill, North Highline, Fairwood, East Renton Plateau, and East Federal Way

conditions. The program would utilize existing functional plans (Transportation Needs Report, Regional Trails Report) to frame the discussion of other built environment topics.

- Establish Standard Work: In addition to the land use issues noted above, the standard content of subarea plans would include context-setting information such as demographics and growth-related trends, a review of existing and planned County programmatic work and capital projects for each subarea, and development of an implementation matrix identifying community priorities within the context of the County budget.
- Narrow Policy Development: As subarea planning is a way to implement the comprehensive plan in smaller areas, subarea plans would generally rely on the broad policies in the Comprehensive Plan. The amount of new policy development would be limited, in order to meet the proposed timelines and to ensure a base level of consistency across subareas. If policy issues arise that transcend CSA boundaries, they will be considered in future updates to the Comprehensive Plan.

2. Subarea Plan Approach

To help manage the plan development process, the following is proposed:

- Clarify Planning Process: The Subarea Plan development process would be similar to the Comprehensive Plan Update process. This approach includes: internal scoping with County departments, Councilmembers, and Council staff, external scoping with the community, development of a Public Review Draft Plan, a public comment period, development of an Executive Recommended Plan, and Council review and action.

To clarify the dates mentioned in this section, an illustrative planning approach is shown in *Attachment B*.

- Define Role for IDT: The role of the interdepartmental team³ is to serve as reviewers and subject matter experts and to ensure that actions and any policies included in Subarea Plans have documented support within their respective departments.

3. Subarea Plan Timing

To help clarify the timing for development of a plan, the following is proposed:

- Retain Two Year Process: Plans would be developed and adopted within a two-year timeframe, with Executive plan development occurring between July 1 and June 30, and Council review and adoption between July 1 and June 30 of the following year.

³ The Subarea Planning Program interdepartmental team consists of staff representatives from various county departments, including: Permitting and Environmental Review, Community and Human Services, Public Health, Natural Resources and Parks, Transportation, as well as the Office of the Prosecuting Attorney, and the Office of Performance Strategy and Budget

Subarea plan adoption would occur as part of an annual amendment of the Comprehensive Plan (see next section on Comprehensive Plan schedule changes).

- Update Program Calendar: The proposed program calendar is shown below. The overall program calendar has been extended due to direction to revisit the Skyway-West Hill Plan, a shift in the schedule for joint planning with Seattle on North Highline, the cessation of planning during the development of this proviso response, and the proposal to add the five major unincorporated urban potential annexation areas (PAAs).

The proposed calendar is designed so that Subarea Plans would not be adopted the same year that the Comprehensive Plan is adopted. Last, while the calendar would be extended, the order of plans included in the 2016 Comprehensive Plan would remain unchanged.

Note: Under this proposal, the planning year would start in July with Executive plan development, and Council adoption would occur in the summer two years later.

Planning Year	Adoption Year	Subarea Geography	Other Planning
2018	2020	Skyway West Hill PAA	
2019	2021	North Highline PAA	
2020	2022	Snoqualmie Valley/NE King CSA	
2021	2023	No Plan	8-Year Comp. Plan Update
2022	2024	Greater Maple Valley/Cedar CSA	
2023	2025	Fairwood PAA	
2024	2026	Bear Creek/ Sammamish CSA	
2025	2027	Southeast King County CSA	
2026	2028	Four Creeks/Tiger Mountain CSA	
2027	2029	East Renton PAA	
2028	2030	Federal Way PAA	
2029	2031	No Plan	8-Year Comp. Plan Update

4. Subarea Plan Program Staffing

To maintain an adequate level of service, the following is proposed:

- Increase Staffing to Three Full Time Positions: Staffing for the first two subarea planning processes was insufficient to manage the scope and schedule. The Executive proposes to retain the existing position and add two additional planners – one senior and one junior – for a total of three full time staff. This level of staffing would allow for program continuity, allow for rotating the lead in subsequent planning processes, and more staff support for internal and external coordination, collaboration, and plan implementation monitoring. It also allows for staff coverage in case of illness, parental leave, or family medical leave. The two additional positions would be considered as part of the 2019-2020 Biennial Budget. If

approved, the hiring process would start quickly, and the positions would likely be filled in the spring of 2019.

- Retain Function in DPER: The proposal is to retain the subarea planning program within the Department of Permitting and Environmental Review (DPER). However, the Executive anticipates transmitting a separate proposal in 2018 to establish a new Department of Local Services, including DPER, resulting in subarea planning being a function of the new proposed department. More information related to this reorganization would be provided at that time.
- Standard Implementation and Monitoring. The proposal is to include basic implementation and monitoring, including performance measures. It is expected that establishing best practices around monitoring would reduce or eliminate the need for workplan items as part of plan adoption.

5. Disposition of Vashon-Maury Island Subarea Plan Action Items

The Vashon-Maury Island Subarea Plan contains three workplan action items. The schedule for two of them – *Action 2: Sewer Local Service Area Report* and *Action 3: Affordable Housing Incentives Report* – is not proposed to be changed, and the Executive will transmit these as scheduled. Additionally, the Special District Overlay Evaluation contained in Ordinance 18602, Proviso P2 (B), is also proposed to be transmitted as scheduled.

However, in order to meet the Subarea Plan Timing noted above, and begin work on the Skyway-West Hill Subarea Plan, it is proposed that the date for *Workplan Action 1: P-Suffix Conditions* would shift from December 31, 2018 to June 30, 2021. Workplan Action 1 involves the review of the property-specific development conditions and special district overlays on Vashon-Maury Island. The year 2021 is when subarea planning is proposed to not occur as the County focuses on the major Comprehensive Plan update, and capacity would therefore exist for a study of this magnitude.

This proposed schedule change would create sufficient capacity in 2018 to allow the Skyway-West Hill Subarea Plan process to start and be ready for transmittal to the County Council by June 30, 2019, as discussed above.

D. PROPOSED COMPREHENSIVE PLAN UPDATE SCHEDULE

The provisos direct a review of the subarea planning program schedule in relationship to the Comprehensive Plan update schedule. The 2016 Comprehensive Plan also included direction to review the Comprehensive Plan update schedule in relationship to the Biennial Budget adoption schedule.

To address these directives, and following an evaluation of the range of local, countywide and state planning schedules, amendments to the Comprehensive Plan update schedule are proposed that contain the following framework components:

1. Comprehensive Plan Eight-Year Update Cycle;
2. Comprehensive Plan Adoption Schedule; and
3. Comprehensive Plan Performance Measures Report.

1. Comprehensive Plan Eight-Year Update Cycle

To help manage the scope and timing of the Comprehensive Plan update cycle, the following is proposed:

- *Shift to an Eight-Year Update Cycle:* The Comprehensive Plan has provided a robust structure for addressing state planning requirements, and recent four-year updates have focused on updating the plan to address emerging policy issues (e.g., affordable housing, equity in the built environment, climate change). Given the maturity of the plan, and the renewed interest in local planning, the proposal is to shift to an eight-year cycle for updating the Comprehensive Plan, consistent with the schedule in the Growth Management Act. This shift increases capacity to focus on local area planning, service delivery, and plan implementation.
- *Rely on Existing Suite of Annual Land Use Processes:* The existing land use processes are not proposed to be altered. These include: Annual Cycle Amendments, the Docket Process, the Four to One Program,⁴ Zone Reclassifications, Site Specific Land Use Map Amendments, and Area Land Use and Zoning Studies by Motion. These processes provide access for the public to receive planning services on an annual⁵ basis, and would be available to address issues that arise between plan updates.

The proposed calendar changes mean that a major update of the Comprehensive Plan would not be adopted the same year that the Biennial Budget is adopted.

2. Comprehensive Plan Adoption Schedule

To help align the Comprehensive Plan update cycle, the following is proposed:

- *Shift Transmittal from March 1 to June 30:* With the proposed shift to an Eight-Year Update Cycle, it is proposed that the next major update be adopted by June 30, 2023, corresponding to the state deadline. With this shift, transmittal of the Scope of Work to Council would shift to June 30. A year later, an Executive Recommended Plan would be transmitted to Council on June 30. The Council would have a year to adopt the plan. This shift would align the Comprehensive Plan schedule with timelines for

⁴ In response to a workplan action item in the 2016 Comprehensive Plan, the Four to One program is being reviewed with changes potentially proposed in 2012-19

⁵ State law allows the County to update its Comprehensive Plan more frequently than once a year under certain circumstances, as defined at Revised Code of Washington, Chapter 36.70A.130

updating countywide planning policies, multicounty planning policies, VISION 2040 and its regional growth strategy, countywide and jurisdictional growth targets, and more. The shift also creates better alignment with the planning activities of the incorporated cities and towns within King County.

- Shift Docket Deadlines: With the Comprehensive Plan calendar changes, the Docket deadline for submittals would shift from June 30 to December 31, and the deadline for a Docket Report transmittal would shift from December 1 to April 30. Given the current June 30 deadline, these changes are proposed to take effect in 2019. This means the 2018 Docket process and timelines would not change, but the 2019 Docket would, and the timeline would grant residents additional time to submit their Docket requests.

These changes would mean that no Subarea Plans would be adopted during the year the Council adopts the major update to the Comprehensive Plan.

3. Comprehensive Plan Performance Measures Report

To help ensure that the Scope of Work for the next major Comprehensive Plan update is informed by the Performance Measures framework, it is proposed that the 2018 report be shifted to March 1, 2021, prior to Scoping transmittal in June 30, 2021.

To clarify the dates mentioned in this section, an illustrative calendar is shown in *Attachment C*.

E. RELATIONSHIP BETWEEN RESTRUCTURE PLAN AND ORDINANCES 18602 AND 18427

The prior two sections describe the Restructure Plan for the subarea planning program as well as proposed amendments to the Comprehensive Plan update schedule. This section addresses how these relate to and implement the substantive requirements in both ordinances. The full text of the provisos is shown in Attachment A.

Proviso Section A1: Policy Consistency

The aforementioned Subarea Plan Methodology and amendments to the Comprehensive Plan Update schedule address methods to ensure that the subarea plans that are transmitted to the council would be consistent with current state law, the countywide planning policies and the Comprehensive Plan as follows:

- Subarea Plan Scope: By explicitly defining the scope, relying on the Comprehensive Plan policies and only tailoring subarea plan policies as needed, the policy consistency is greatly improved.
- Subarea Plan Approach: By defining the role of the interdepartmental team as reviewers, not writers of the Subarea Plan, capacity is created in the team for

consistency review. This is particularly true for the staff in the Office of Performance, Strategy and Budget (PSB).

- Clarify Planning Process: By defining a planning approach that includes internal scoping with County departments, development of a Public Review Draft Plan, and development of an Executive Recommended Plan, multiple milestones are created that allow for coordination around policy consistency.
- Subarea Plan Program Staffing: By establishing and maintaining adequate staffing levels, capacity and accountability is created to improve policy consistency.

This approach would result in improved policy consistency between subarea plans and other planning provisions and statutes.

Proviso Section A2: Budget Consistency

The aforementioned Subarea Plan Methodology and amendments to the Comprehensive Plan Update schedule address methods to ensure that the subarea plans that are transmitted to the council would be consistent with adopted county budget direction and appropriations and, if it would not be consistent, methods to both provide clarity where the plan would require additional appropriation to accomplish and to prioritize actions within the individual Community Service Area subarea plans, across all the Community Service Area subarea plans, and with other county budget priorities, as follows:

- Subarea Plan Scope: By establishing standard work, including sharing with each community the County's funded, planned, and unfunded projects in capital plans and functional plans, each community can weigh in with their priorities, which could then be considered as part of the biennial budget development process. This ensures that subarea planning process is supporting – not replicating – the budget process.
- Subarea Plan Approach: By creating a defined role for the interdepartmental team including documenting leadership support for proposed policies and actions within their respective departments, the Subarea Planning process would support budget consistency.
- Clarify Planning Process: By defining a planning approach that includes internal scoping with County departments, development of a Public Review Draft Plan, and development of an Executive Recommended Plan, multiple milestones are created that allow for coordination around budget consistency.
- Subarea Plan Program Staffing: By establishing and maintaining adequate staffing levels, capacity and accountability is created to improve budget consistency.

This approach would result in improved budget consistency and clarity between subarea plans and County budget processes.

Proviso Section B: Coordination between DPER and PSB

The aforementioned Subarea Plan Methodology and amendments to the Comprehensive Plan Update schedule address an evaluation of existing of and recommendation for future coordination and collaboration between the DPER and PSB, as required by King County Code 2.16.025 and 2.16.055 and Motion 14341 as follows:

- *Subarea Plan Scope*: By establishing standard work and relying on Comprehensive Plan policies, the likelihood for policy consistency is greatly increased. This significantly simplifies the coordination needs between DPER and PSB.
- *Subarea Plan Program Staffing*: By establishing and maintaining adequate staffing levels, capacity and accountability is created to support coordination between these departments.
- *Comprehensive Plan Adopted on Eight-Year Cycle*: By not developing a Subarea Plan in the same year as a major Comprehensive Plan update, capacity is created for staff to address Subarea Plan policy issues in the context of the Comprehensive Plan. This is part of the feedback loop between the Comprehensive Plan and Subarea Plans.

No changes to the King County Code are recommended to improve this coordination and collaboration, and therefore no ordinance implementing changes shall be transmitted. However, in addition to the bullets noted above, DPER and PSB are implementing the following strategies to increase communication and collaboration:

- Creating an integrated work program;
- Developing standard work processes and templates;
- Weekly joint team meetings at DPER;
- Weekly meetings between the acting DPER Director and Regional Planning Director;
- Using digital platforms for communication, scheduling, planning, and document sharing; and
- Establishing work space at PSB for DPER staff when they are downtown.

This approach would result in improved coordination and collaboration between DPER and PSB.

Proviso Section C: Coordination among Departments on Policies and Actions

The aforementioned Subarea Plan Methodology and amendments to the Comprehensive Plan Update schedule address methods to ensure that other departments are consulted in the Community Service Area subarea planning process and concur with the recommended

policies and implementing actions proposed in the executive-recommended subarea plans, as follows:

- Subarea Plan Scope: By establishing standard work and relying on Comprehensive Plan policies, the potential for policy consistency is greatly increased. By creating awareness in each community of currently funded and planned but unfunded projects, and by identifying community priorities for future funding, greater budget alignment is created.
- Subarea Plan Approach: By creating a defined role for the interdepartmental team to document leadership support for policies and actions within their respective departments, the potential for policy and action consistency is improved.
- Clarify Planning Process: By defining a planning approach that includes internal scoping with County departments, development of a Public Review Draft Plan, and development of an Executive Recommended Plan, multiple milestones are created that allow for coordination and collaboration.
- Subarea Plan Program Staffing: By establishing and maintaining adequate service levels, capacity and accountability is created to support coordination among departments.
- Comprehensive Plan Adopted on Eight-Year Cycle: By not developing a Subarea Plan in the same year that the major update is being developed, capacity is created for subarea planning staff to address policy issues in the context of the Comprehensive Plan. This is part of the feedback loop between the Comprehensive Plan and Subarea Plans.

This approach would result in improved consultation between DPER and other County departments, and result in documented leadership support for actions and policies in subarea plans.

Proviso Section D: Modifications to Subarea and Comprehensive Plan Schedule

The aforementioned Subarea Plan Methodology and amendments to the Comprehensive Plan Update schedule address an evaluation of the current proposed Community Service Area subarea planning schedule in Chapter 11 of the 2016 King County Comprehensive Plan, including whether one year is sufficient time to complete all necessary aspects the Community Service Area subarea plans, such as: community engagement and outreach; coordination, collaboration and consultation between King County departments; and refining recommendations to ensure compliance with the law. The evaluation also included consideration of modifying the Community Service Area subarea planning schedule to eliminate a Community Service Area subarea plan being transmitted as part of, or with, a

major update to the King County Comprehensive Plan. It also responds to directive in the 2016 Comprehensive Plan, as follows:

Subarea Plan Scope-Approach-Staffing: By establishing standard work and establishing and maintaining adequate staffing, it becomes feasible to develop and approve Subarea Plans on a two-year schedule. The *Clarified Planning Process* noted above would be similar to the Comprehensive Plan Update process. This approach includes: internal scoping with County departments, Councilmembers, and Council staff, external scoping with the community, development of a Public Review Draft Plan, a public comment period, and development of an Executive Recommended Plan.

The Executive has been able to accomplish these within a one-year time frame for the Comprehensive Plan, and would use this approach within a one-year timeframe for subarea plans. Subsequent to this, the Council would conduct its own year-long review and adoption process.

- *Comprehensive Plan Eight-Year Update Cycle*: By shifting to an Eight-Year cycle that occurs in a year that has no Subarea Plan, capacity is created and it becomes feasible to develop and approve Subarea Plans on a two-year schedule.

This approach would result in improved alignment in schedules of subarea plans, major updates to the Comprehensive Plan, and review and adoption of the Biennial Budget. It would also result in improved alignment between the County's long-range planning and other state, regional and countywide planning activities.

Note that changes to the schedule or scope of the Community Service Area subarea planning program are recommended, and an ordinance that implements those changes is transmitted with this Proposed Restructure Plan.

CONCLUSION

The Restructure Plan proposes a number of changes to the Subarea Plan Methodology and the Comprehensive Plan Update Schedule that respond to the direction in Ordinance 18602, Section 5, proviso P2, and Ordinance 18602, Section 47, Proviso P3. If approved by the County Council, the Restructure Plan would allow for ongoing, sustainably managed subarea planning and provide improved planning services to residents in unincorporated King County.

ATTACHMENT A: FULL TEXT OF PROVISOS

The provisos are found at Ordinance 18602, Section 5, Proviso P2, and Ordinance 18602, Section 47, Proviso P3.

PROVIDED THAT:

Of this appropriation, \$200,000 shall not be expended or encumbered, and no funds shall be expended or encumbered on Community Service Area subarea planning except for responding to this proviso, until the executive transmits a plan to restructure the Community Service Area subarea planning program, a motion that should approve the plan, and an ordinance that implements changes recommended by the plan to the King County Comprehensive Plan and the King County Code and references the subject matter, the proviso's ordinance, ordinance section and proviso number in both the title and body of the motion and a motion approving the plan is passed by the council.

The plan shall include, but not be limited to:

A. Methods to ensure that the subarea plans that are transmitted to the council will be consistent with:

1. Current state law, the Countywide Planning Policies and the King County Comprehensive Plan; and

2. Adopted county budget direction and appropriations, or if it will not be consistent, methods to both provide clarity where the plan would require additional appropriation to accomplish and to prioritize actions within the individual Community Service Area subarea plans, across all the Community Service Area subarea plans, and with other county budget priorities;

B. An evaluation of existing and recommendation for future coordination and collaboration between the department of permitting and environmental review and the office of performance, strategy and budget occurs, as required by K.C.C. 2.16.025 and 2.16.055 and Motion 14341. If changes to the King County Code are recommended to improve this coordination and collaboration, an ordinance implementing those changes shall be transmitted by the executive;

C. Methods to ensure that other departments are consulted in the Community Service Area subarea planning process and concur with the recommended policies and implementing actions proposed in the executive-recommended subarea plans; and

D. An evaluation of the current proposed Community Service Area subarea planning schedule in Chapter 11 of the 2016 King County Comprehensive Plan, including whether one year is sufficient time to complete all necessary aspects the Community Service Area subarea plans, such as: communing engagement and outreach; coordination, collaboration and consultation between King County departments; and refining recommendations to ensure compliance with the law. The evaluation shall also include consideration of modifying the Community Service Area subarea planning schedule to eliminate a Community Service Area subarea plan being transmitted as part of, or with, a major update to the King County Comprehensive Plan. If changes to the schedule or scope of the Community Service Area subarea planning program is recommended, an ordinance that implements those changes shall be transmitted by the executive.

The executive should file the plan, motion and ordinance required by this proviso by March 1, 2018, in the form of a paper original and an electronic copy with the

clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.

ATTACHMENT B: ILLUSTRATIVE PLANNING APPROACH FOR SUBAREA PLANS

The following provides a high-level illustration of how subarea plans would be developed by both the Executive and Council. It displays a linear sequence, however, many of the phases and tasks could overlap and both branches might vary from what is illustrated below.

Months	Phase	Tasks
Apr – June, calendar yr. 1	Pre-plan internal scoping	<ul style="list-style-type: none"> Public: Public notification that process is beginning Collaboration: departments, Council Technical: Background research, website development, data development, land use research
Executive plan development process		
July – Sep	Public scoping, Initiate plan development	<ul style="list-style-type: none"> Public: Convene stakeholders, meet with interested and relevant property-owners, Public Forum #1: land use and key issues identification Collaboration: departments, Council Technical: Research issues, develop data
Oct – Dec	Develop draft plan	<ul style="list-style-type: none"> Public: Meet with stakeholders, property-owners Collaboration: departments, Council Technical: Research, formulate options, begin to develop internal draft plan
Jan – Mar, calendar yr. 2	Refine and release draft	<ul style="list-style-type: none"> Public: Meet with stakeholders, property-owners, Public Forum #2: issue refinement Collaboration: departments, Council Technical: finalize draft, Release Public Review Draft Subarea Plan
Apr – Jun	Finalize and transmit draft plan	<ul style="list-style-type: none"> Public: Public Forum #3: review and input on Public Review Draft Collaboration: stakeholders, departments, Council Technical: revise draft, transmit Executive Recommended Plan
Council review and adoption process (<i>illustration of potential Council approach</i>)		
July – Sep	Initial review	<ul style="list-style-type: none"> Internal review, initial Councilmember review
Oct – Dec	Budget process	<ul style="list-style-type: none"> During budget process, review of draft plan would likely be paused
Jan – Mar calendar yr. 3	Committee review, develop draft	<ul style="list-style-type: none"> Council committee refinement of plan, engagement with public, release committee amendments
Apr – Jun	Finalize and adopt plan	<ul style="list-style-type: none"> Public input, public comment period, public hearing, SEPA review, full Council review and adoption

ATTACHMENT C: ILLUSTRATIVE CALENDAR FOR MAJOR UPDATES OF COMPREHENSIVE PLAN

The following table provides an illustration of the major Comprehensive Plan update process, with a focus on the proposed 2023 update. Note that some dates, such as the release of the Public Review Draft, are not statutory and may be adjusted, while still meeting the transmittal deadlines.

Month	Milestone	Comment
Dec		12/31 Docket deadline
Jan 2021		
Feb		
Executive plan development process		
Mar	3/1 King County Comprehensive Plan 2021 Performance Measures Report transmitted	
Apr		4/30 Docket report transmittal
May		
Jun	6/30 – Scope of Work for 2023 Update transmitted	
July		
Aug	8/31 – Scope of Work adopted by Council	
Sep		
Oct		
Nov		
Dec		12/31 Docket deadline*
Jan 2022		
Feb	2/1 – Public Review Draft released, Public Comment Period	
Mar		
Apr		4/30 Docket report transmittal*
May		
Jun	6/30 – Executive Recommended Plan transmitted	
Council review and adoption process		
Aug		
Sep		
Oct		
Nov		
Dec		12/31 Docket deadline*
Jan 2023		
Feb		
Mar		
Apr		4/30 Docket report transmittal*
May		
Jun	6/30 – 2023 Update adopted	

* Docket submittal during the major update may be addressed during the update process, or addressed in the following appropriate update cycle.

Office of Performance, Strategy and Budget

March 1, 2018



King County

THIRD DRAFT