

**Citizens Election Oversight Committee
February 13, 2013**

MINUTES

Members Present: Ellen Hansen, Paul Berry, Sven Kalve, Marilyn Knight, Ross Marzolf, Sheryl Moss, Frank Radford, Monica Tracey, Emily Willoughby

Members Excused: James Rigby, Linh Thai

Elections Staff: Sherril Huff, Evelyn Arnold, Kim Van Ekstrom, Julie Wise

1. Chair Hansen called the meeting to order at 11:30 a.m.
2. The minutes of January 9, 2013 were approved.
3. Director's Report:
 - Director Huff discussed the ongoing troubleshooting of the ballot scanning equipment. She said that the Department plans to purchase six new scanner workstations which are upgrades from the current workstations. Her staff is also working with the Secretary of State to certify the new machines. The vendor (Dominion) will be on site again March 4th. Separately, the King County Information Technology Department is checking the internal network.
 - Director Huff described elections-related legislation that has been proposed in Olympia. Bills include Election Day Registration, Uniform Ballot Design and Ballot Drop Boxes on every university and community college campus. The latter bill could result in having 163 ballot boxes in King County. This would be very burdensome financially and from a staff perspective.
 - Director Huff reported on the Department's continuing work to implement their Strategic Plan and the Equity and Social Justice Plan. One element of the Strategic Plan is to have an Agile Plan element whereby staff is cross-trained to provide greater flexibility for unexpected events.
 - Kim van Ekstrom mentioned that the Department is continuing to increase outreach for key elections messages. To that end she asked CEOC members if they would talk to the groups they represent and ask them if they would make available their mailing lists or if their organizations would be willing to send out elections communications materials. CEOC members indicated a willingness to do this.
4. CEOC draft work plan – Members made some final edits to the plan and accepted it.
5. Refresher Course Ideas/Orientation – Chair Hansen solicited ideas for future refresher courses. Online ballots and ballot duplication were suggested. If members had other ideas they were encouraged to email them to Ellen or Mike.
6. Meeting schedule for 2013 – Meeting dates for the balance of the year are: April 10; June 19 (note, this is the 3rd Wednesday of the month); October 9th; November 13.
7. Other business – There was no other business to come before the committee.

The meeting was adjourned at 1:00 pm.

Respectfully submitted,
Mike Alvine