

# King County Auditor's Office

Kymber Waltmunson, King County Auditor



King County

DATE: December 13, 2016

TO: Metropolitan King County Councilmembers

FROM: Kymber Waltmunson, King County Auditor

SUBJECT: Follow-up on 2011 Special Study of FMD's Management of Project Delivery

The Facilities Management Division (FMD) has made progress on our recommendation to develop meaningful measures to track project scope, schedule, and budget performance and uses this information to inform management decisions and actions. FMD previously completed the other two recommendations made in our audit, which we reported on January 25, 2016.

Of the audit recommendations under review:

DONE	0	Recommendations have been fully implemented Auditor will no longer monitor
PROGRESS	1	Recommendation is in progress or partially implemented Auditor will continue to monitor
OPEN	0	Recommendations remain unresolved Auditor will continue to monitor

Please see the implementation status summary below for a description of FMD's progress and the work it still needs to complete.

### Implementation Status as of December 2016

#	Quick Status	Recommendation	Status Detail
2	PROGRESS	FMD should develop meaningful performance measures for capital project delivery to assess whether planned scope, schedule, and budget are achieved on individual projects and across their programs. Beyond this, FMD needs to develop and use internal measures to inform management decisions and actions.	<p>FMD has identified data elements for measuring project performance, which it hopes to incorporate into its project management system by January 2017, for use starting with the 2017-2018 biennium.</p> <p>To complete this recommendation, FMD needs to update its project management system to incorporate the performance measures. To confirm this is completed, the Auditor's Office will follow-up again after January 2017.</p>

Tom Wood, Management Auditor, conducted this review. Kymber Waltnunson, King County Auditor, was the project supervisor. Please contact Tom at 206-477-1039 if you have any questions.

cc: Dow Constantine, King County Executive  
Fred Jarrett, Deputy County Executive  
Rhonda Berry, Assistant Deputy County Executive  
Dwight Dively, Director, Office of Performance, Strategy and Budget  
Caroline Whalen, County Administrative Officer, Department of Executive Services (DES)  
Anthony Wright, Director, DES, Facilities Management Division  
Ken Guy, Director, DES, Finance & Business Operations Division (FBOD)  
Eunjoo Greenhouse, Director, DES, FBOD  
Melani Pedroza, Acting Clerk of the Council  
Shelley Harrison, Administrative Staff Assistant, King County Executive Office