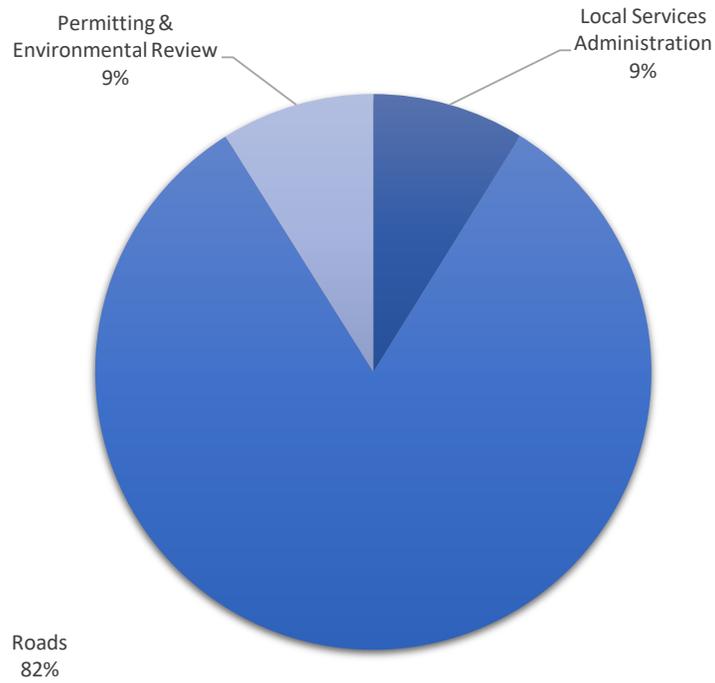
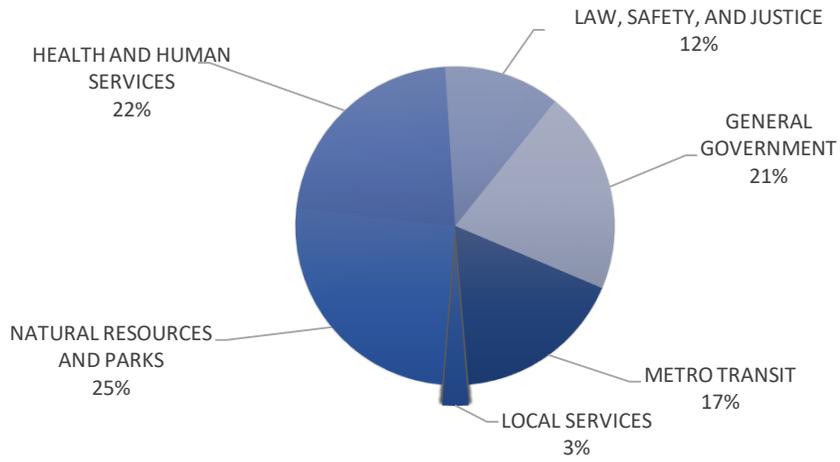


# **LOCAL SERVICES**

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# Local Services \$327 Million



**Organization of the Pie Chart: The following agencies were combined to make the pie chart more readable.**

**Roads:** Roads and Roads Construction Transfers

**Permitting & Environmental Review:** Planning and Permitting, General Public Services, Abatement

Due to rounding, figures in pie chart may not add to 100%.

# INTRODUCTION

King County is the local service provider for roughly 250,000 people in the unincorporated areas of the county. Taken together, unincorporated King County would be the second-largest city in the state.

King County established the Department of Local Services (DLS) to provide an additional point of accountability for residents of both urban and rural unincorporated King County to help ensure they get the County services they need and their voices are heard.

The Department of Local Services (DLS) works to:

- Improve coordination of local services by King County agencies through increased collaboration.
- Strengthen and expand partnerships between the county communities and other entities.
- Improve the delivery, responsiveness, and quality of local services to the people, businesses, and communities of unincorporated King County through unified accountability.
- Improve local services through robust employee engagement while embracing equity and social justice and continuous improvement.
- Strengthen unincorporated communities by supporting local planning and community initiatives.
- Pursue innovative funding strategies.

DLS is comprised of a **Director's Office**, the **Road Services Division**, and the **Permitting Division**.



# DEPARTMENT OF LOCAL SERVICES

## MISSION

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King County Local Services works to promote the well-being of residents and communities in unincorporated King County by seeking to understand their needs and delivering responsive local government services.

## OVERVIEW

---

The Department of Local Services (DLS) was formed to:

- Improve coordination of local services by King County agencies through increased collaboration.
- Strengthen and expand partnerships between the county communities and other entities.
- Improve the delivery, responsiveness and quality of local services to the people, businesses and communities of unincorporated King County through unified accountability.
- Improve local services through robust employee engagement while embracing equity and social justice and continuous improvement.
- Strengthen unincorporated communities by supporting local planning and community initiatives.
- Pursue innovative funding strategies.

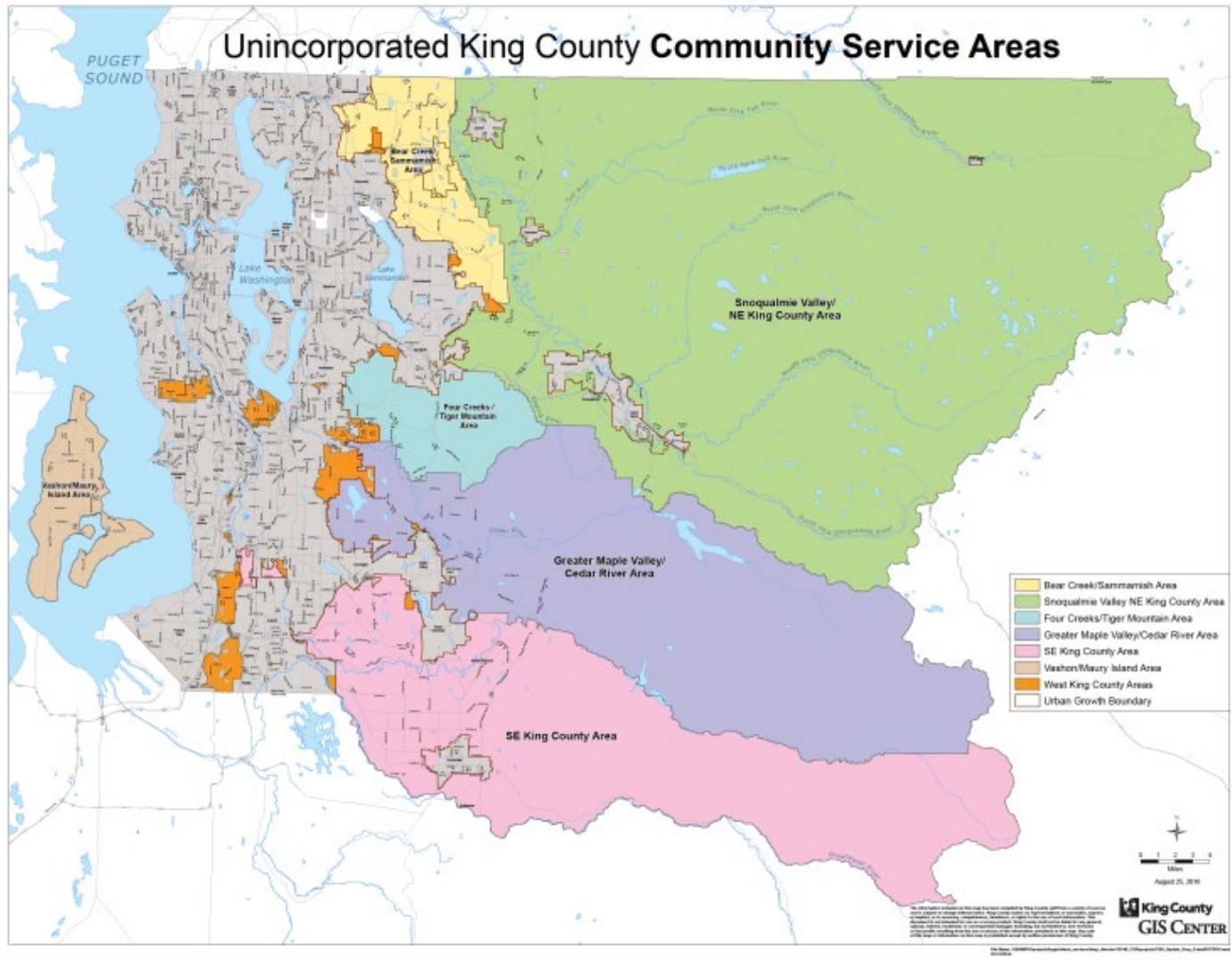
DLS is comprised of a Director's Office and two divisions:

- The **Director's Office** leads the department. It provides central support for its two divisions including strategic communications, human resources, customer service, performance, strategy and budget, and government relations. It oversees department activity to achieve Executive and Council priorities in the provision of local services in unincorporated King County. The Director's Office also manages service partnerships with other agencies in King County and oversees subarea planning and the Community Service Area work program.
- The **Road Services Division** is responsible for all County-owned roads, bridges, and related infrastructure in unincorporated King County, maintaining approximately 1,500 miles of roads and 182 bridges. Unincorporated-area roads support over one million trips per day as part of a

larger transportation network, and people from all parts of the county and beyond use them. The system also provides pathways for essential public utilities. The County's many bridges are an integral part of the road system, as are other components such as sidewalks and pathways, bike lanes, guardrails, drainage and water quality facilities, traffic control equipment, and traffic cameras.

- The **Permitting Division** is responsible for regulating and permitting all building and land use activity in unincorporated King County. The division's core business programs are permit review, inspection, and code enforcement in unincorporated areas. About 77 percent of the division's operating budget is supported by fees charged to permit applicants. General Fund and other fund contributions support the division's code enforcement and agricultural permitting assistance programs, as well as other work that benefits unincorporated King County, but not a specific permit holder.

Unincorporated King County includes seven community service areas (CSAs). The West King County CSA is divided into five urban potential annexation areas (PAAs).



## Statistical Profile on: UNINCORPORATED KING COUNTY

### DEMOGRAPHICS

POPULATION	
1990	513,298
2000	349,234
2005 est.	364,500
2009 est.	343,180
2010 Census	325,002
2020 est	249,100

Population Growth, 1990-2000: -32%  
 Population Growth, 2000-2010: -2%  
 Population Growth, 2010-2020: -23%  
 Households, 2018 ACS: 111,000  
 Avg. Household Size, 2018 ACS: 2.77

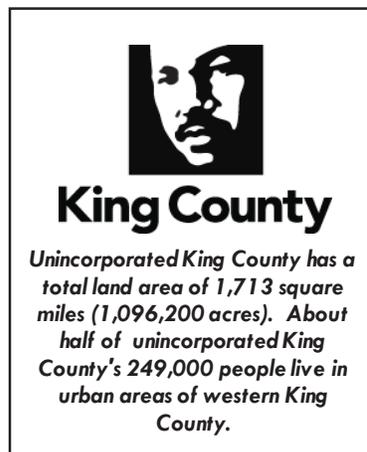
Adjusted Housing Growth Target  
 for 2006-2031: 11,140

#### 2018 ACS Age Structure:

17 and under	74,700	24%
18 - 64	193,500	63%
65 and over	40,300	13%

#### 2016 ACS Race and Ethnic Categories:

Non-Hispanic White:	208,500	68%
Black or African American:	13,800	4%
Asian and Pacific Islander:	43,500	14%
Native American and races not listed:	12,500	4%
<i>Hispanic or Latinx*:</i>	25,700	8%
<i>Multiracial:</i>	17,900	6%



### EMPLOYMENT AND INCOME

2018 Number of Business Units: 4860

**2018 Total Jobs:** 40,800  
*Construction/Resources:* 7,400  
*Whsle, Transp, Utils* 3,500  
*Manufacturing:* 2,200  
*Retail:* 2,500  
*Fin, Ins, RealEst:* 600  
*Services:* 15,000  
*Government:* 3,700  
*Education:* 5,900

#### Median Household Income:

1999 (2000 Census): \$65,290  
 2018 (Amer Comm Survey): \$117,000

#### Households by Income Category, 2016:

0 - 50%	18,100	21%
50 - 80%	9,800	11%
80 - 100%	8,900	10%
100% +	50,800	58%
Total Households	88,300	

### HOUSING

2020 Housing Unit Estimate: 93,489  
*\*\*Single Family 85,493*  
*Multifamily 7,996*

2000 Census Median 2-Bdrm. Rental: \$790  
 2018 ACS Median 2-Bdrm. Rental: \$1,470

2000 Census Median House Value: \$240,000  
 2016 ACS Survey Median House Value: \$418,600

2018 Total New Residential Units: 310  
*\*\*Single Family 217*  
*Multifamily 93*

### SOURCES

2010 and 2000 US Census of Population and Housing; US Census Bureau American Community Survey, 2014-18;  
 US Dept. of Housing and Urban Development, CHAS data 2012-16;  
 WA Office of Financial Management April 1st Population & Housing Estimates, 2020  
 Puget Sound Regional Council tally of jobs covered by state unemployment insurance, from Washington State Employment Security Dept.  
 \* Persons of Hispanic Origin can be of any race. \*\*Single Family includes mobile homes.

# DEPARTMENT OF LOCAL SERVICES- DIRECTOR'S OFFICE

## MISSION

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King County Local Services works to promote the well-being of residents and communities in unincorporated King County by seeking to understand their needs and delivering responsive local government services.

## OVERVIEW

---

The Department of Local Services Director's Office leads the department. It provides central support for its two divisions including strategic communications, human resources, customer service, performance, strategy and budget, and government relations. It oversees department activity to achieve Executive and Council priorities in the provision of local services in Unincorporated King County (UKC). The Director's Office also manages service partnerships with other agencies in King County and oversees subarea planning and the Community Service Area work program.

**2021-2022 Executive Proposed Operating Budget  
LOCAL SERVICES ADMINISTRATION (EN\_A77000)**

<b>Operating Budget Summary</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>2019-2020 Revised Budget</b>	<b>12,460,594</b>	<b>12,455,599</b>	<b>18.0</b>	<b>0.0</b>
Base Budget Adjustments	(3,782,701)	(4,425,669)	0.0	0.0
Decision Package Adjustments	2,303,254	2,453,291	4.0	0.0
<b>2021-2022 Executive Proposed Budget</b>	<b>10,981,147</b>	<b>10,483,221</b>	<b>22.0</b>	<b>0.0</b>
<b>2021-2022 Executive Proposed Ordinance</b>	<b>10,982,000</b>	<b>10,484,000</b>	<b>22.0</b>	<b>1.0</b>

**Notes**

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.

2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.

3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>Direct Service Changes</b>				
(DS_001) Community Service Area Support Add a community liaison position in the DLS Director's Office to support County activity and community engagement in the unincorporated area starting January 1, 2022.	150,566	0	1.0	0.0
(DS_002) Community Engagement Add a position and funding to support the development and ongoing management of a community-centered advisory board to represent urban unincorporated King County. This position will assist with the management of the participatory budgeting for the new capital and operating investments. This is funded by the marijuana excise tax revenue, transferred from the General Fund. These funds previously were devoted to the King County Sheriff's Office, which has significant reductions in the 2021-2022 Proposed Budget.	450,000	450,000	1.0	0.0
(DS_003) Urban Unincorporated Investments Develop investments in partnership with and for urban unincorporated King County communities where the retail marijuana sales tax is generated, and which have been impacted by disproportionate drug convictions. This is funded by marijuana excise tax revenue, transferred from the General Fund. These funds previously were devoted to the King County Sheriff's Office, which has significant reductions in the 2021-2022 Proposed Budget.	1,350,000	1,350,000	0.0	0.0

**2021-2022 Executive Proposed Operating Budget  
LOCAL SERVICES ADMINISTRATION (EN\_A77000)**

Decision Package Adjustment Detail	Expenditures	Revenues	Reg FTE	TLT
<b>Administrative Service Changes</b>				
(AC_001) Green Building Program Support Convert a TLT position, starting in 2022, to support implementation of SCAP Goal Area 3 priority action items by DLS Permitting to improve building energy efficiency, reduce water use, and reduce construction waste. Council approved a two-year TLT, which expires on December 31, 2021, to advance the County's strategic goals for green building in Ordinance 19021.	223,888	225,963	1.0	0.0
(AC_018) Staff Support for the Utilities Technical Review Committee (UTRC) and School Technical Review Committee (STRC) Transfer the Utilities Technical Review Committee (UTRC) position from Wastewater Treatment Division (WTD) to DLS. This position will now also support the Schools Technical Review Committee. The costs for this position will be charged to Permitting, Roads, Facilities, DNRP Director's Office, WTD, PSB, and Environmental Health. Related to AC_018 in various budget proposals.	386,613	386,613	1.0	0.0
<b>Technical Adjustments</b>				
(TA_001) Proforma Technical Adjustments Reconcile proforma budget to projected costs. Adjustments include the reconciliation of salary accounts to reflect projected wages and the removal of central costs included in other decision packages.	(329,216)	0	0.0	0.0
(TA_002) DLS Planners Transfer Move existing positions from the Director's Office cost center to the Planning cost center in the DLS Director's Office. There is no cost or FTE impact.	0	0	0.0	0.0
(TA_110) Net-Zero Adjustment Move expenditure budgets between cost centers to reflect projected spending.	0	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(98,000)	0	0.0	0.0
<b>Central Rate Adjustments</b>	169,402	40,715	0.0	0.0
<b>Total Decision Package Adjustments</b>	2,303,254	2,453,291	4.0	0.0

**2021 - 2022 Proposed Financial Plan  
Department of Local Services/000001350**

<b>Category</b>	<b>2019-2020 Estimated</b>	<b>2021-2022 Proposed</b>	<b>2023-2024 Projected</b>	<b>2025-2026 Projected</b>
<b>Beginning Fund Balance</b>	-	<b>500,000</b>	<b>2,074</b>	<b>43,326</b>
<b>Revenues</b>				
Admin Overhead Allocation	4,111,734	3,914,958	4,373,206	4,591,866
Local Service Admin Allocation	4,067,507	4,019,334	4,485,170	4,730,068
General Fund Transfer	136,353	2,162,316	4,020,000	4,052,838
Other Revenues	140,000	386,613	405,944	426,241
Federal	4,000,000			
<b>Total Revenues</b>	<b>12,455,594</b>	<b>10,483,221</b>	<b>13,284,320</b>	<b>13,801,013</b>
<b>Expenditures</b>				
Salaries and Wages	(5,921,707)	(7,265,855)	(7,629,146)	(8,117,411)
Central Rates & Overhead	(1,326,412)	(1,495,814)	(1,572,101)	(1,667,999)
Contracts and Grants	(4,668,054)	(2,135,761)	(3,953,835)	(3,970,943)
Supplies and Other Costs	(39,421)	(83,717)	(87,987)	(87,987)
<b>Total Expenditures</b>	<b>(11,955,594)</b>	<b>(10,981,147)</b>	<b>(13,243,068)</b>	<b>(13,844,340)</b>
<b>Estimated Underexpenditures</b>				
<b>Other Fund Transactions</b>				
<b>Total Other Fund Transactions</b>	-	-	-	-
<b>Ending Fund Balance</b>	500,000	2,074	43,326	-
<b>Reserves</b>				
<b>Total Reserves</b>	-	-	-	-
Reserve Shortfall	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	<b>500,000</b>	<b>2,074</b>	<b>43,326</b>	-

**Financial Plan Notes**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2021-2022 Proposed Budget ties to PBCS.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

**Revenues Notes:**

Admin overhead allocation and local services admin assume 5% and 5.45% increases, respectively, in the out-years. Other revenue includes the cost allocation for the Utilities & Schools Technical Review Committees starting in 2021, which is charged to various agencies (DNRP DO,WTD, Roads, Permitting, PSB, Environmental Health, Facilities) General Fund Revenue includes all transfers that are not part of the Local Services allocation. These include reimbursement for charges including the Green Building FTE starting in 2022 (TLT in 2020, 2021), out years assume a 5%/biennium inflationary increase and marijuana retail excise tax investments.

The marijuana retail excise tax investment is \$1.8M in 2021-2022, and increases to \$3.6M in the outyear of the financial plan.

**Expenditure Notes:**

The outyears include an additional \$1.8M in contracts and grants supported by the reinvestment in the community from marijuana sales tax (general fund transfer).

**Reserve Notes:**

Reserves are not held in this fund. Expenditures are reimbursed using an overhead model that charges other funds. Those funds that are charged are assumed to hold reserves. This is consistent with the guidance for internal service funds.

Updated 8/21/2020 - Greene

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Other, Fund: 3760 UNINCORP KING COUNTY CAPITAL, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3760 UNINCORP KING COUNTY CAPITAL - Other				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1139843	<b>DLS SKYWAY COMMUNITY CENTER</b> STANDALONE		\$10,000,000	<p><b>Current Scope:</b> DLS Skyway Community Center - This project will be used to explore options for the development of a community center in Skyway/West Hill, and potentially provide resources for alternative development and project design. This is a longstanding need articulated by multiple community groups, and these funds will enable the County to act as a project convener and organizer within the community.</p> <p><b>Budget Request Basis:</b> This appropriation request will be used for initial feasibility for the development of a community center in Skyway. This funding will be used for activities including, but not limited to a refined feasibility study, acquisition, and design of a community center; or as a contribution to a partner to undertake these activities.</p> <p>As part of feasibility and design work, the County, in collaboration with community partners, will determine the scale and scope of a proposed community center, key partners, and identify a long-term operating partner for the community center. At this time, the Department of Parks and Natural Resources is not developing or operating new community centers.</p>
1139844	<b>DLS URBAN UKC INVEST</b> STANDALONE		\$10,000,000	<p><b>Current Scope:</b> DLS Urban Unincorporated King County Investments - This project will make investments in urban unincorporated King County through a community-driven decision-making process informed by the community needs lists.</p> <p><b>Budget Request Basis:</b> This pool of funds will be disbursed based on community recommendations to address priority needs on the community needs lists. The projects may be performed by other County agencies (if applicable) or through contracts with partners.</p>
<b>3760 - UNINCORP KING COUNTY CAPITAL</b>		<b>Total</b>	<b>\$20,000,000</b>	
<b>Grand Total</b>			<b>\$20,000,000</b>	

**2021-2022 Proposed Financial Plan  
Unincorporated King County Capital / 000003760**

**Capital Improvement Program (CIP) Budget**

	2019-2020 Estimated Ending Balance (YE ITD Balance)	2021-2022 Proposed	2021-2022 Total (Balance + Budget)	2023-2024 Projected	2025-2026 Projected
<b>Capital Budget Revenue Sources:</b>					
Revenue Backing from Fund Balance	-	-	-	-	-
General Obligation Bonds	-	20,000,000	20,000,000	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total Capital Revenue</b>	\$ -	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -
<b>Capital Appropriation:</b>					
UKC Urban Investments	-	10,000,000	10,000,000	-	-
Skyway Community Center	-	10,000,000	10,000,000	-	-
Administrative Projects	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total Capital Appropriation</b>	\$ -	\$ 20,000,000	\$ 20,000,000	\$ -	\$ -

**CIP Fund Financial Position**

	2019-2020 Biennial to Date Actuals	2019-2020 Estimated	2021-2022 Biennial to Date Actuals	2021-2022 Estimated	2023-2024 Projected	2025-2026 Projected
<b>Beginning Fund Balance</b>			-	-	-	-
<b>Capital Funding Sources</b>						
General Obligation Bonds	-	-	-	7,000,000	13,000,000	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Capital Revenue</b>	\$ -	\$ -	\$ -	\$ 7,000,000	\$ 13,000,000	\$ -
<b>Capital Expenditures</b>						
UKC Urban Investments	-	-	-	(5,000,000)	(5,000,000)	-
Skyway Community Center	-	-	-	(2,000,000)	(8,000,000)	-
Administrative Projects	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Capital Expenditures</b>	\$ -	\$ -	\$ -	\$ (7,000,000)	\$ (13,000,000)	\$ -
<b>Other Fund Transactions</b>						
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fund Balance designated to current projects*</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Reserves</b>						
Grant Contingency						
Cash Flow						
<b>Total Reserves</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Shortfall	-	-	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Financial Plan Notes**

**CIP Budget Notes:**

All financial plans have the following assumptions, unless otherwise noted in below rows.

This is a new fund. The creation of this fund is proposed with the 2021-2022 Budget.

2021-2022 Proposed Budget is consistent with PIC for Executive Proposed Budget.

2021-2022 Total Budget sums the Estimated Ending Balance Budget and the 2021-2022 Budget.

Outyear revenue and expenditure budget assumptions tie to the outyears of the Ordinance Attachment by Fund report in PIC, with exceptions explicitly noted.

**Revenue Notes:**

Revenues shown are equal to the budgeted expenditures. Revenues include new revenue and fund balance designated to projects.

Revenue is assumed to be 7-year general obligation bonds. The debt service for these bonds is funded by the General Fund and is included in the General Fund's budget proposal.

**Appropriation Notes:**

**CIP Fund Financial Position:**

All financial plans have the following assumptions, unless otherwise noted in below rows.

Outyear revenue projections and expenditure estimates are based on the most recent projections and reflect current project plans.

Revenues Notes:

These bonds could be issued on a reimbursable basis, interest as a result of spending prior to the bond issuance will be done through inter-fund borrowing (pending approval by the Executive Finance Committee) and interest is assumed to be paid by internal support in the General Fund.

Expenditure Notes:

2021-2022 Estimated column reflects the best estimate for the biennium. As the program is developed and options are explored, the spending plan will be revised.

Reserve Notes:

\* Fund balance designated to current projects is for projects that are already appropriated. This fund balance cannot be used for other projects without disappropriating projects or creating a shortfall in the fund.

Data was pulled from the PIC budget system. This is a new fund, there is no data in the financial system.

This plan was updated by Jillian Scheibeck, 8/31/20



# PERMITTING DIVISION

## MISSION

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The Permitting Division serves, educates, and protects our community by shaping and implementing King County's development and environmental regulations.

## OVERVIEW

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The Department of Local Services' Permitting Division is responsible for regulating and permitting all building and land use activity in unincorporated King County. The division's core business programs are permit review, inspection, and code enforcement in unincorporated areas. About 77 percent of the division's operating budget is supported by fees charged to permit applicants. General Fund and other fund contributions support the division's code enforcement and agricultural permitting assistance programs, as well as other work that benefits unincorporated King County, but not a specific permit holder.

The division is composed of three appropriation units that mirror the sections of the division:

### PLANNING AND PERMITTING

Planning and Permitting comprises 87 percent of the division staff and is responsible for reviewing, approving, and inspecting land use and development proposals. Services include providing customer assistance and public information about permitting; application intake processing; review of development proposals for compliance with the King County building, fire, and land use codes; construction inspection; site development inspection; and monitoring of critical areas impacted by development.

### GENERAL PUBLIC SERVICES

General Public Services is supported by the General Fund and houses the division's code enforcement program, which investigates and resolves complaints of code violations in unincorporated King County.

## ABATEMENT SERVICES

Abatement Services manages the contracted abatement work on nuisance properties. Civil penalties and property liens collected by the division are used to reimburse the Abatement Fund for contracted abatement work; however, revenue collections are relatively low and the fund has very limited resources to support abatement activities.

Planning and Permitting uses appropriation unit A32510 and is in Fund 00001340. General Public Services uses appropriation unit A32530 and is in Fund 000001346. Abatement Services uses appropriation unit A52500 and is in Fund 00001341.

**2021-2022 Executive Proposed Operating Budget  
PLANNING AND PERMITTING (EN\_A32510)**

<b>Operating Budget Summary</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>2019-2020 Revised Budget</b>	<b>30,590,769</b>	<b>30,381,000</b>	<b>76.6</b>	<b>0.0</b>
Base Budget Adjustments	32,122	0	0.0	0.0
Decision Package Adjustments	(4,649,615)	(4,341,000)	(16.6)	0.0
<b>2021-2022 Executive Proposed Budget</b>	<b>25,973,276</b>	<b>26,040,000</b>	<b>60.0</b>	<b>0.0</b>
<b>2021-2022 Executive Proposed Ordinance</b>	<b>25,974,000</b>	<b>26,040,000</b>	<b>60.0</b>	<b>0.0</b>

**Notes**

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.

2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.

3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>Direct Service Changes</b>				
(DS_001) Projected Permit Activity Adjustment Reduce staffing and expenditures in response to COVID-related declines in permitting activity.	(4,429,123)	0	(16.6)	0.0
<b>Administrative Service Changes</b>				
(AC_001) Permit Fee Increase Increase permit fee amounts by 2.4 percent to align with labor cost assumptions for 2021-2022.	0	560,000	0.0	0.0
(AC_018) Technical Review Committees Appropriate the cost share for the Utilities Technical Review Committee (UTRC) and Schools Technical Review Committee (STRC, permitting only). The position that supports this work and the oversight of this function is moved from DNRP to the DLS Director's Office.	181,000	0	0.0	0.0
<b>Technical Adjustments</b>				
(TA_010) Net-zero Expenditure Accounts Adjustment Adjust expenditure accounts for current spending requirements with a net-zero impact on total expenditures.	0	0	0.0	0.0
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	(4,901,000)	0.0	0.0

**2021-2022 Executive Proposed Operating Budget  
 PLANNING AND PERMITTING (EN\_A32510)**

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(337,000)	0	0.0	0.0
<b>Central Rate Adjustments</b>	(64,492)	0	0.0	0.0
<b>Total Decision Package Adjustments</b>	(4,649,615)	(4,341,000)	(16.6)	0.0

**2021 - 2022 Proposed Financial Plan  
DLS Permitting Fund / 000001340**

<b>Category</b>	<b>2019-2020 Estimated</b>	<b>2021-2022 Proposed</b>	<b>2023-2024 Projected</b>	<b>2025-2026 Projected</b>
<b>Beginning Fund Balance</b>	<b>(103,785)</b>	<b>(2,039,785)</b>	<b>(1,973,060)</b>	<b>2,381,940</b>
<b>Revenues</b>				
CHARGE FOR SERVICES (R3400) <sup>1</sup>	23,453,000	24,030,000	31,151,000	32,640,000
MISCELLANEOUS REVENUE (R3600)	219,000	-	-	-
OTHER FINANCING SOURCES (R3900)	1,975,000	2,010,000	2,070,000	2,132,000
<b>Total Revenues</b>	<b>25,647,000</b>	<b>26,040,000</b>	<b>33,221,000</b>	<b>34,772,000</b>
<b>Expenditures</b>				
WAGES AND BENEFITS (51000) <sup>2</sup>	(19,652,000)	(17,808,816)	(20,293,000)	(21,831,000)
SUPPLIES (52000)	(60,000)	(70,000)	(74,000)	(78,000)
SERVICES-OTHER CHARGES (53000)	(1,810,000)	(2,000,760)	(2,101,000)	(2,208,000)
INTRAGOVERNMENTAL SERVICES (55000)	(5,941,000)	(5,986,009)	(6,398,000)	(6,788,000)
INTRAGOVERNMENTAL CONTRIBUTIONS (58000)	(119,000)	(107,690)	-	-
APPLIED OVERHEAD (82000)	(1,000)	-	-	-
<b>Total Expenditures</b>	<b>(27,583,000)</b>	<b>(25,973,275)</b>	<b>(28,866,000)</b>	<b>(30,905,000)</b>
<b>Estimated Underexpenditures</b>				
<b>Other Fund Transactions</b>				
<b>Total Other Fund Transactions</b>	-	-	-	-
<b>Ending Fund Balance</b> <sup>3</sup>	<b>(2,039,785)</b>	<b>(1,973,060)</b>	<b>2,381,940</b>	<b>6,248,940</b>
<b>Reserves</b>				
30-Day Rainy Day Reserve <sup>4</sup>	(2,068,725)	(1,947,996)	(2,164,950)	(2,317,875)
<b>Total Reserves</b>	<b>(2,068,725)</b>	<b>(1,947,996)</b>	<b>(2,164,950)</b>	<b>(2,317,875)</b>
Reserve Shortfall	4,108,510	3,921,056	-	-
<b>Ending Undesignated Fund Balance</b>	-	-	<b>216,990</b>	<b>3,931,065</b>

**Financial Plan Notes**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

**Revenues Notes:**

<sup>1</sup>Charge for service revenue projections are based on historic patterns in permitting activity, not general inflation projections.

**Expenditure Notes:**

<sup>2</sup>Personnel expenditures are projected to grow proportionally with demand for permit reviews in future biennia.

**Fund Balance and Reserve Notes:**

<sup>3</sup>While fund balance is projected to be negative in the permitting fund during the 2021-2022 biennium, the fund's projected cashflow is expected to remain above zero. At this time the fund is not expected to need an interfund loan.

<sup>4</sup>Previously the Permitting Fund had a 45-day operating reserve goal. With the current negative fund balance, the Permitting Division has set an initial goal of re-establishing a 30-day operating reserve, but may return to a 45-day reserve in the future.

Updated August 31, 2020 by Nathaniel Bennett

**2021-2022 Executive Proposed Operating Budget  
GENERAL PUBLIC SERVICES (EN\_A32530)**

<b>Operating Budget Summary</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>2019-2020 Revised Budget</b>	<b>4,680,045</b>	<b>4,551,294</b>	<b>8.0</b>	<b>0.0</b>
Base Budget Adjustments	60,135	(164,846)	0.0	0.0
Decision Package Adjustments	(160,593)	244,576	0.0	0.0
<b>2021-2022 Executive Proposed Budget</b>	<b>4,579,587</b>	<b>4,631,024</b>	<b>8.0</b>	<b>0.0</b>
<b>2021-2022 Executive Proposed Ordinance</b>	<b>4,580,000</b>	<b>4,632,000</b>	<b>8.0</b>	<b>0.0</b>

**Notes**

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.

2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.

3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>Direct Service Changes</b>				
(DS_001) Online Access to Public Records Add funding to digitize division records and files and make them accessible online.	250,000	0	0.0	0.0
(DS_002) Facility Planning Add funding for facility planning in consultation with FMD and a contractor to address operational changes post-COVID. The lease division's current office space in Snoqualmie ends in 2022, and planning for new modes of service delivery will enable the division to save on costs in the future.	50,000	0	0.0	0.0
<b>Technical Adjustments</b>				
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	244,576	0.0	0.0
<b>Central Rate Adjustments</b>	(460,593)	0	0.0	0.0
<b>Total Decision Package Adjustments</b>	(160,593)	244,576	0.0	0.0

**2021 - 2022 Proposed Financial Plan  
DLS General Public Services Fund / 000001346**

<b>Category</b>	<b>2019-2020 Estimated</b>	<b>2021-2022 Proposed</b>	<b>2023-2024 Projected</b>	<b>2025-2026 Projected</b>
<b>Beginning Fund Balance</b>	<b>114,845</b>	<b>112,845</b>	<b>164,282</b>	<b>178,282</b>
<b>Revenues</b>				
OTHER FINANCING SOURCES (R3900)	4,563,000	4,631,024	4,770,000	4,913,000
<b>Total Revenues</b>	<b>4,563,000</b>	<b>4,631,024</b>	<b>4,770,000</b>	<b>4,913,000</b>
<b>Expenditures</b>				
WAGES AND BENEFITS (51000)	(2,080,000)	(2,395,186)	(2,515,000)	(2,676,000)
SUPPLIES (52000)	-	(12,000)	(13,000)	(14,000)
SERVICES-OTHER CHARGES (53000) <sup>1</sup>	(433,000)	(488,000)	(460,000)	(483,000)
INTRAGOVERNMENTAL SERVICES (55000)	(2,052,000)	(1,666,065)	(1,749,000)	(1,856,000)
INTRAGOVERNMENTAL CONTRIBUTIONS (58000)	-	(18,335)	(19,000)	(20,000)
<b>Total Expenditures</b>	<b>(4,565,000)</b>	<b>(4,579,587)</b>	<b>(4,756,000)</b>	<b>(5,049,000)</b>
<b>Estimated Underexpenditures</b>				
<b>Other Fund Transactions</b>				
<b>Total Other Fund Transactions</b>	-	-	-	-
<b>Ending Fund Balance</b>	<b>112,845</b>	<b>164,282</b>	<b>178,282</b>	<b>42,282</b>
<b>Reserves<sup>2</sup></b>				
<b>Total Reserves</b>	-	-	-	-
	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	<b>112,845</b>	<b>164,282</b>	<b>178,282</b>	<b>42,282</b>

**Financial Plan Notes**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenues Notes:

Expenditure Notes:

1) Services spending is anticipated to decrease in 2023-2024 due to one-time expenditures in the 2021-2022 budget.

Reserve Notes:

2) By policy, this subfund has no reserves since its main source of revenue is transfers from other County funds.

Updated by Nathaniel Bennett on August 31, 2020

**2021-2022 Executive Proposed Operating Budget  
 PERMITTING DIVISION ABATEMENT (EN\_A52500)**

<b>Operating Budget Summary</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>2019-2020 Revised Budget</b>	<b>598,373</b>	<b>600,000</b>	<b>1.0</b>	<b>0.0</b>
Base Budget Adjustments	(5,366)	0	0.0	0.0
Decision Package Adjustments	78,994	0	0.0	0.0
<b>2021-2022 Executive Proposed Budget</b>	<b>672,001</b>	<b>600,000</b>	<b>1.0</b>	<b>0.0</b>
<b>2021-2022 Executive Proposed Ordinance</b>	<b>672,000</b>	<b>600,000</b>	<b>1.0</b>	<b>0.0</b>

**Notes**

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.

2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.

3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>Central Rate Adjustments</b>	78,994	0	0.0	0.0
<b>Total Decision Package Adjustments</b>	78,994	0	0.0	0.0

**2021 - 2022 Proposed Financial Plan  
DLS Abatement Services Fund / 000001341**

<b>Category</b>	<b>2019-2020 Estimated</b>	<b>2021-2022 Proposed</b>	<b>2023-2024 Projected</b>	<b>2025-2026 Projected</b>
<b>Beginning Fund Balance</b>	<b>1,125,499</b>	<b>1,104,499</b>	<b>1,032,756</b>	<b>927,609</b>
<b>Revenues</b>				
CHARGE FOR SERVICES (R3400)				
FINES AND FORFEITS (R3500)	496,000	600,000	600,000	600,000
MISCELLANEOUS REVENUE (R3600)	29,000	-	-	-
<b>Total Revenues</b>	<b>525,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>
<b>Expenditures</b>				
WAGES AND BENEFITS (51000)	(334,000)	(335,379)	(352,148)	(375,000)
SUPPLIES (52000)	-	-	-	-
SERVICES-OTHER CHARGES (53000)	(154,000)	(200,000)	(210,000)	(221,000)
INTRAGOVERNMENTAL SERVICES (55000)	(58,000)	(136,364)	(143,000)	(150,000)
INTRAGOVERNMENTAL CONTRIBUTIONS (58000)	-	(258)	-	-
<b>Total Expenditures</b>	<b>(546,000)</b>	<b>(672,001)</b>	<b>(705,148)</b>	<b>(746,000)</b>
<b>Estimated Underexpenditures</b>				
<b>Other Fund Transactions</b>				
<b>Total Other Fund Transactions</b>	-	-	-	-
<b>Ending Fund Balance</b>	<b>1,104,499</b>	<b>1,032,498</b>	<b>927,609</b>	<b>781,609</b>
<b>Reserves</b>				
<b>Total Reserves</b>	-	-	-	-
Reserve Shortfall	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	<b>1,104,499</b>	<b>1,032,498</b>	<b>927,609</b>	<b>781,609</b>

**Financial Plan Notes**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance.

Revenues Notes:

Expenditure Notes:

Reserve Notes:

By policy, this subfund has no reserves

Updated by Nathaniel Bennett on August 31, 2020



# ROAD SERVICES DIVISION

## MISSION

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The Road Services Division manages the unincorporated King County road system through focused investment of available resources to facilitate the movement of people, goods, and services, and responds to emergencies.

## OVERVIEW

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The Road Services Division is part of the Department of Local Services (DLS). Roads is responsible for all County-owned roads, bridges, and related infrastructure in unincorporated King County, maintaining approximately 1,500 miles of roads and 182 bridges. Unincorporated-area roads support over one million trips per day as part of a larger transportation network, and people from all parts of the county—and beyond—use them; about half the trips on the high-volume roads originate in cities and other counties. The system also provides pathways for essential public utilities.

The County's many bridges are an integral part of the road system, as are other components such as sidewalks and pathways, bike lanes, guardrails, drainage and water quality facilities, traffic control equipment, and traffic cameras.

The division's organizational structure consists of the Director's Office and three sections: Maintenance, Engineering Services, and Strategic Business Operations. Overall, the division is organized to focus on key functions and skill sets that best meet the strategic plan goals of safety and regulatory compliance and ensure that resources are available to respond to unplanned failures and emergencies.

Roads manages five types of infrastructure assets:

- **Roadway**, including the road surface and substructure.
- **Bridges and structures**, including concrete, steel, and timber bridges, and structures such as seawalls and retaining walls.
- **Drainage facilities** within the road right-of-way, such as pipes, culverts, ditches, catch basins, and stormwater ponds.

- **Traffic control/safety devices**, such as signals, signs, pavement markings, roundabouts, and traffic cameras.
- **Roadside features**, such as sidewalks, pathways, shoulders, roadside slopes, and ADA ramps.

The division's work is guided by the following prioritized goals of the Strategic Plan for Road Services:

1. Prevent and respond to immediate operational life safety and property damage hazards.
2. Meet regulatory requirements and standards in cooperation with regulatory agencies.
3. Maintain and preserve the existing roadway facilities network.
4. Enhance mobility (movement of people and goods) by facilitating more efficient use of the existing road system.
5. Address roadway capacity to support growth targets in the urban area.

**2021-2022 Executive Proposed Operating Budget  
ROADS (EN\_A73000)**

<b>Operating Budget Summary</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>2019-2020 Revised Budget</b>	<b>219,665,809</b>	<b>231,462,804</b>	<b>394.5</b>	<b>11.0</b>
Base Budget Adjustments	(2,108,849)	1,283,246	0.0	(8.0)
Decision Package Adjustments	736,665	4,133,789	0.0	1.0
<b>2021-2022 Executive Proposed Budget</b>	<b>218,293,624</b>	<b>236,879,839</b>	<b>394.5</b>	<b>4.0</b>
<b>2021-2022 Executive Proposed Ordinance</b>	<b>218,294,000</b>	<b>236,880,000</b>	<b>394.5</b>	<b>4.0</b>

**Notes**

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.

2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.

3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>Direct Service Changes</b>				
(DS_001) Bridge Load Rating Consultant Add budget for consultant to assess the weight that bridges can safely support in compliance with federal standards.	350,000	0	0.0	0.0
(DS_002) Traffic Count Consultant Add one-time budget for a consultant to perform state and federally mandated traffic counts.	100,000	0	0.0	0.0
(DS_003) Permitting Agency Review Team Add budget for Roads' share of Permitting staff dedicated to proactive planning, project management, and priority processing of King County agency development permits.	345,000	0	0.0	0.0
(DS_120) Central Climate Change Cost Update Adjust the share of the central climate-related costs for 2021-2022. These costs include investments to advance the Strategic Climate Action Plan (SCAP), membership fees in climate-related organizations, consulting fees, as well as central staff to help agencies across the County with climate related activities. The allocation methodology is based on greenhouse gas emissions.	8,530	0	0.0	0.0
<b>Administrative Service Changes</b>				
(AC_001) Snow and Ice Removal Contract Align net-zero request to identify budget for a snow and ice removal contract in response to Council proviso.	0	0	0.0	0.0

**2021-2022 Executive Proposed Operating Budget  
ROADS (EN\_A73000)**

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
(AC_002) Additional Fleet Charges for Replaced Equipment Adjust Fleet budget to account for replaced rental equipment.	436,612	0	0.0	0.0
(AC_003) Public Works Equipment Rental & Revolving Fund Shortage Allocate budget for Roads' portion of the Public Works Equipment Rental & Revolving Fund equipment replacement shortage.	2,000,000	0	0.0	0.0
(AC_004) Maintenance Management System Replacement IT Project Transfer operating budget to CIP to fund Maintenance Management System replacement. Transfer is budgeted in AC_004 in A_73400.	(700,000)	0	0.0	0.0
(AC_006) Capital Equipment Replacement Replace capital equipment that has reached or exceeded its useful life.	250,000	0	0.0	0.0
(AC_007) Renton Office Reconfiguration Furniture Purchase furniture for C and D buildings at the Renton campus.	160,000	0	0.0	0.0
(AC_018) Utilities Technical Review Committee Appropriate the cost share for the Utilities Technical Review Committee (UTRC). The position that supports this work and the oversight of this function is moved from DNRP to the DLS Director's Office.	35,000	0	0.0	0.0
<b>Technical Adjustments</b>				
(TA_001) Maintenance and Traffic City Services Programming and Labor Distribution Allocate Traffic City Services and Maintenance program budget to the correct cost centers and accounts and adjust the associated loan-in and loan-out based on current estimated demand from cities.	(1,041,073)	1,056,685	0.0	0.0
(TA_002) HR Budget Align HR budget to the correct cost center.	0	0	0.0	0.0
(TA_003) Sheriff MARR Unit charges Add budget for Sheriff Major Accident Response & Reconstruction Unit charges that were formerly passed through the Risk Management Central Rate.	884,242	0	0.0	0.0
(TA_004) Right of Way and Property Management TLT Extend an existing budgeted TLT PPM II position through the 2021-2022 biennium to support the Road Right-of-Way and Property Management program.	287,323	0	0.0	1.0
(TA_005) South Park Bridge Operations Revise budget amount for South Park Bridge Operations to reflect projected reimbursement to the City of Seattle for bridge operations.	(260,000)	0	0.0	0.0

**2021-2022 Executive Proposed Operating Budget  
ROADS (EN\_A73000)**

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
(TA_050) Revenue Adjustment Revise budgeted revenues to match the current forecast.	0	3,077,104	0.0	0.0
(TA_110) Net Zero Changes Revise expenditure accounts to match current spending patterns.	0	0	0.0	0.0
(TA_111) Overtime Account Adjustment Adjust overtime account to accommodate GWI, retirement, and FICA.	33,842	0	0.0	0.0
(TA_112) Temporary Account Adjustment Adjust temporary account to accommodate GWI and FICA.	8,763	0	0.0	0.0
(TA_113) Vacancy Rate Adjustment Capture salary savings from employee turnover, without reducing the FTE authority, to increase the accuracy of labor budgeting for this appropriation unit and provide greater transparency.	(1,526,000)	0	0.0	0.0
<b>Central Rate Adjustments</b>	<b>(635,574)</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Decision Package Adjustments</b>	<b>736,665</b>	<b>4,133,789</b>	<b>0.0</b>	<b>1.0</b>

**2021-2022 Executive Proposed Operating Budget  
ROADS CONSTRUCTION TRANSFER (EN\_A73400)**

<b>Operating Budget Summary</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>2019-2020 Revised Budget</b>	<b>29,440,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
Base Budget Adjustments	50,000	0	0.0	0.0
Decision Package Adjustments	(6,500,000)	0	0.0	0.0
<b>2021-2022 Executive Proposed Budget</b>	<b>22,990,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>
<b>2021-2022 Executive Proposed Ordinance</b>	<b>22,990,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>

**Notes**

1. The 2019-2020 Revised Budget equals the 2019-2020 Adopted Biennial Budget plus all Adopted Supplementals as of the publication of this document.

2. Adjust base budget to remove one-time changes, annualize supplemental changes, and increase personnel budgets to 2021-2022 rates. Personnel budgets reflect projected 2021-2022 salary and benefit rates, current position classifications, and step/merit increases.

3. The Executive Proposed Budget is the sum of the Revised Budget, Base Budget Adjustments, and Decision Package Adjustments. All FTEs/TLTs are rounded to the nearest 1/10th of a position and in some cases, rounded numbers may not add up to the FTE/TLT totals in Executive Proposed. In the Executive Proposed Ordinance, expenditure and revenue totals are rounded up to the nearest 1,000 and FTEs and TLTs are rounded up to the maximum monthly FTEs/TLTs in the Biennium.

<b>Decision Package Adjustment Detail</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Reg FTE</b>	<b>TLT</b>
<b>Administrative Service Changes</b>				
(AC_004) Maintenance Management System Replacement IT Project				
Increase CIP transfer for Maintenance Management System Replacement project 1139749.	700,000	0	0.0	0.0
(AC_005) Transfer to CIP				
Adjust the transfer from the Road Operating Fund to Road Services capital program to match financial plan and Roads CIP request.	(7,200,000)	0	0.0	0.0
<b>Total Decision Package Adjustments</b>	<b>(6,500,000)</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>

**2021 - 2022 Proposed Financial Plan  
Roads Operating /000001030**

<b>Category</b>	<b>2019-2020 Estimated</b>	<b>2021-2022 Proposed</b>	<b>2023-2024 Projected</b>	<b>2025-2026 Projected</b>
<b>Beginning Fund Balance</b>	<b>29,502,248</b>	<b>15,847,253</b>	<b>11,443,466</b>	<b>10,628,443</b>
<b>Revenues</b>				
Property Taxes	183,560,656	188,659,222	194,682,301	200,876,605
Gas Taxes	23,368,681	24,800,000	24,800,000	24,800,000
Utility inspection -- Fee for Services	2,518,335	2,658,756	2,658,756	2,658,756
Reimbursable Activities	14,463,636	14,061,859	14,627,485	15,511,396
Grant Revenues / Contingency	-	2,000,000	2,000,000	2,000,000
Sale of Land	-	-	-	-
Other Revenues	6,450,898	4,700,002	4,700,000	4,700,000
<b>Total Revenues</b>	<b>230,362,206</b>	<b>236,879,839</b>	<b>243,468,542</b>	<b>250,546,757</b>
<b>Expenditures</b>				
Base Operating Budget	(170,715,652)	(171,996,378)	(180,596,197)	(192,154,354)
Transfer to Sheriff	(15,000,000)	(15,000,000)	(15,000,000)	(15,000,000)
Surface Water Management Fee	(15,530,284)	(15,530,284)	(15,249,649)	(14,091,185)
South Park Bridge	(1,704,359)	(1,800,000)	(1,800,000)	-
Grant Contingency	-	(2,000,000)	(2,000,000)	(2,000,000)
Debt Service	(11,626,906)	(11,966,964)	(12,967,564)	(10,854,496)
Transfer to Roads CIP	(29,440,000)	(22,990,000)	(16,670,155)	(16,670,155)
<b>Total Expenditures</b>	<b>(244,017,201)</b>	<b>(241,283,626)</b>	<b>(244,283,565)</b>	<b>(250,770,190)</b>
<b>Estimated Underexpenditures</b>				
<b>Other Fund Transactions</b>				
<b>Total Other Fund Transactions</b>	-	-	-	-
<b>Ending Fund Balance</b>	<b>15,847,253</b>	<b>11,443,466</b>	<b>10,628,443</b>	<b>10,405,011</b>
<b>Reserves</b>				
Cash Flow Reserve	(7,000,000)	(7,000,000)	(7,000,000)	(7,000,000)
Storm Reserve	-	(3,000,000)	(3,000,000)	(3,000,000)
<b>Total Reserves</b>	<b>(7,000,000)</b>	<b>(10,000,000)</b>	<b>(10,000,000)</b>	<b>(10,000,000)</b>
Reserve Shortfall	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	<b>8,847,253</b>	<b>1,443,466</b>	<b>628,443</b>	<b>405,011</b>

**Financial Plan Notes**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2021-2022 Proposed Budget ties to PBCS and matches 2021-2022 Estimated.

Outyear revenue and expenditure inflation assumptions are consistent with figures provided by PSB's BFPA guidance and OEFA.

**Revenues Notes:**

Property Taxes reflect August 2020 OEFA forecast of taxes, personal property taxes and estimated collection of delinquent taxes.

**Expenditure Notes:**

Items not identified as fixed amounts in the base budget are inflated at a rate of 5% for the 2023-2024 biennium, and 6.4% in the 2025-2026 biennium, per PSB's BFPA.

Surface Water Management Fee reflects WLRD 2021-2022 budget estimates and out year annexation assumptions.

Assumes annexation by the City of Seattle and Seattle's assumption of South Park Bridge operating costs by the end of 2024.

**Reserve Notes:**

Cash flow reserve established by the Office of Performance, Strategy and Budget pursuant to Motion 14110, April 2014.

Storm reserve established to mitigate impacts of potential storm-related expenditures on the operating budget.

Updated September 2, 2020 by Kathy Waymire.

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3850 RENTON MAINTENANCE FACIL, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3850 RENTON MAINTENANCE FACIL - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1114791	RSD ROADS-RENTON FACILITY ADMIN	✓	\$74,174	<b>Current Scope:</b> Renton Maintenance Administrative Project - This is the default administrative project for Fund 3850 Renton Maintenance Facility. <b>Budget Request Basis:</b> Disappropriate remaining balance of \$74,174.
1127270	RSD COUNTYWIDE SNOW & ICE MATERIALS STORAGE PROGRAMMATIC	✓	(\$74,174)	<b>Current Scope:</b> Countywide Snow and Ice Materials Storage - To construct materials storage sheds at Road Services Division sites throughout the service area for the storage of sand, bulk salt, and anti-ice tanks. <b>Budget Request Basis:</b> Consistent with the strategy to closeout fund 3850, master projects in the fund will be closed when all existing subprojects are complete. This will disappropriate the remaining balance of \$74,174 and close the master project as all the subprojects are complete.
3850 - RENTON MAINTENANCE FACIL		Total	\$0	
Grand Total			\$0	

**2021-2022 Proposed Financial Plan  
Renton Maintenance Facility Capital Fund / 000003850**

**Capital Improvement Program (CIP) Budget**

	2019-2020 Estimated Ending Balance (YE ITD Balance)	2021-2022 Proposed	2021-2022 Total (Balance + Budget)	2023-2024 Projected	2025-2026 Projected
<b>Capital Budget Revenue Sources:</b>					
Revenue Backing from Fund Balance	8,597,361		8,597,361		
FEDERAL GRANTS INDIRECT			-		
STATE GRANTS			-		
County Road Fund			-		
OTHER FUNDING SOURCES			-		
CHARGE FOR SERVICES			-		
INTERGOVERNMENTAL PMTS			-		
Other Revenue			-	-	-
Sale of land			-	-	-
<b>Total Capital Revenue</b>	\$ 8,597,361	\$ -	\$ 8,597,361	\$ -	\$ -
<b>Capital Appropriation:</b>					
ADMINISTRATIVE		(74,174)	(74,174)		
MAINTENANCE FACILITIES			-		
<u>UNCLASSIFIED</u>			-		
SNOW & ICE MATERIALS STORAGE	(74,174)	74,174	-		
PRESTON MAINTENANCE FACILITY	(2,528,498)		(2,528,498)		
FAILED ENVELOPE & HVAC REHAB	(4,845,054)		(4,845,054)		
<b>Total Capital Appropriation</b>	\$ (7,447,726)	\$ -	\$ (7,447,726)	\$ -	\$ -

**CIP Fund Financial Position**

	2019-2020 Biennial to Date Actuals	2019-2020 Estimated	2021-2022 Biennial to Date Actuals	2021-2022 Estimated	2023-2024 Projected	2025-2026 Projected
<b>Beginning Fund Balance</b>	9,958,348	9,958,348	-	8,597,361	-	-
<b>Capital Funding Sources</b>						
FEDERAL GRANTS INDIRECT						
STATE GRANTS						
COUNTY ROAD FUND						
OTHER FUNDING SOURCES						
CHARGE FOR SERVICES						
INTERGOVERNMENTAL PMTS						
OTHER REVENUE	317,298	317,298	-			
SALE OF LAND						
<b>Total Capital Revenue</b>	\$ 317,298	\$ 317,298	\$ -	\$ -	\$ -	\$ -
<b>Capital Expenditures:</b>						
ADMINISTRATIVE				(1,223,809)		
MAINTENANCE FACILITIES						
SNOW & ICE MATERIALS STORAGE	(45,011)	(45,011)				
PRESTON MAINTENANCE FACILITY	(90,847)	226,121		(2,528,498)		
FAILED ENVELOPE & HVAC REHAB	(402,755)	(1,859,395)		(4,845,054)		
<b>Total Capital Expenditures</b>	\$ (538,613)	\$ (1,678,285)	\$ -	\$ (8,597,361)	\$ -	\$ -
<b>Other Fund Transactions</b>						
<b>Ending Fund Balance</b>	\$ 9,737,032	\$ 8,597,361	\$ -	\$ -	\$ -	\$ -
<b>Fund Balance designated to current projects*</b>	\$ (9,737,032)	\$ (8,597,361)	\$ -	\$ -	\$ -	\$ -
<b>Reserves</b>						
Grant Contingency						
Cash Flow						
<b>Total Reserves</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Shortfall						
<b>Ending Undesignated Fund Balance</b>	\$ 0		\$ -	\$ -	\$ -	\$ -

**Financial Plan Notes**

**CIP Budget Notes:**

All financial plans have the following assumptions, unless otherwise noted in below rows.  
 2019-2020 Carryover column reflects the best estimate of the inception to date budget balances and actual balances after YE 2020 is closed.  
 2021-2022 Budget is consistent with PIC for 2021-2022 Executive Proposed.  
 2021-2022 Total Budget sums the 2019-2020 Carryover Budget and the 2021-2022 Executive Proposed Budget.  
 Outyear revenue and expenditure budget assumptions tie to the outyears of the Attachment A, with exceptions explicitly noted.

**Revenues Notes:**

Revenues shown are equal to the budgeted expenditure. Revenues include new revenue and fund balance designated to projects.

**CIP Fund Financial Position:**

All financial plans have the following assumptions, unless otherwise noted in below rows.  
 Biennial to Date (BTD) expenditures and revenue reflect EBS totals for budgetary accounts as of May 31, 2020.  
 2019-2020 Actuals reflect amounts in EBS.  
 2021-2022 Estimated column reflects the best estimate for the biennium based on actuals and should be informed by the fund's spending plan.  
 Outyear revenue projections and expenditure estimates are based on the most recent projections and reflect current project plans.

**Expenditures Notes:**

Admin adj: 2021 estimate reflects estimated disappropriations pending reconciliation. Reconciliation will be part of the 2021-2022 1st Omnibus. This fund will be closed in the 2021-2022 biennium and any remaining funds transferred to Funds 3855 or 3865.

**Reserve Notes:**

Fund balance designated to current projects is for projects that are already appropriated. This fund balance cannot be used for other projects without disappropriating projects or creating a shortfall in the fund.

Prepared by Sheilla Guerrero/Reviewed by Kathy Waymire

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1129582	<b>RSD EMERGENT NEED 3855</b> ADMIN		\$1,414,188	<p><b>Current Scope:</b> Emergent Need Fund 3855 - This project provides funding for existing projects that experience unforeseen circumstances such as accelerations or delays.</p> <p><b>Budget Request Basis:</b> This is the maximum that can be supported by the financial plan and complies with the maximum appropriation as allowed by King County Code.</p>
1129584	<b>RSD CWP QUICK RESPONSE</b> PROGRAMMATIC		\$3,064,500	<p><b>Current Scope:</b> Countywide Quick Response Program - This project allows Roads to respond to emerging needs of the public and the roadway system. The Quick Response countywide project supplies funds for sub-projects that require immediate attention, including emergency repairs associated with storm damage or other infrastructure deterioration or damage, unanticipated pedestrian or vehicle needs, or other emerging issues.</p> <p><b>Budget Request Basis:</b> This is the maximum that can be supported by the financial plan.</p>
1129585	<b>RSD CWP ROADWAY PRESERVATION</b> PROGRAMMATIC		\$8,659,588	<p><b>Current Scope:</b> Countywide Roadway Preservation - This program preserves roadway infrastructure by applying cost-effective resurfacing and rehabilitation treatments to extend the life of existing roadways.</p> <p><b>Budget Request Basis:</b> Lists of roadway projects are being developed using criteria including pavement condition score, functional designation (e.g., major or minor arterial), and other factors. A final candidate list will be set in late 2020 for construction in the 2021-2022 biennium. One subproject -- 218th Avenue SE Reconstruction, which is partially funded by grants -- is included in the budget request. Roads is also proposing to expand its High Risk Paving program to focus on commercial areas in Equity and Social Justice communities.</p>
1129586	<b>RSD CWP DRAINAGE PRESERVATION</b> PROGRAMMATIC		\$6,193,500	<p><b>Current Scope:</b> Countywide Drainage Preservation - This program funds the replacement and preservation of aging drainage systems and other associated infrastructure in compliance with current codes and standards. Projects may include new infrastructure; repairs of failing systems, ditches and shoulder (which help water to properly drain off roads); or other drainage features.</p> <p><b>Budget Request Basis:</b> A list of projects from the existing backlog is chosen at the beginning of each year based on the priority array. However, water is a very powerful erosive force, and can cause significant damage during or as a result of storm events if existing systems are not in good condition. Because the county's system is old, and many parts are at or near the end of their design life, new drainage problem sites continually arise and are added to the priority array. Some of these will have high priority scores and may supplant the projects originally planned for the year. Projects supplanted will be revisited in the next review or if their priority score increases.</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1129587	<b>RSD CWP GUARDRAIL PRESERVATION</b> PROGRAMMATIC		\$1,000,000	<p><b>Current Scope:</b> Countywide Guardrail Preservation - The project identifies and prioritizes existing guardrail to be refurbished or upgraded to current standards. Program work includes installing reflectors on guardrail according to federal standards, upgrading or installing end terminals, and raising guardrail to current standard regulated height.</p> <p><b>Budget Request Basis:</b> A priority array is being developed based on a listing of locations where existing guardrail and guardrail end terminals are located which need to be refurbished or upgraded. Priority projects on some of the higher volume roadways in the county system will be selected for design and construction from this array.</p>
1129588	<b>RSD CWP BRIDGE PRIORITY MAINT</b> PROGRAMMATIC		\$1,103,220	<p><b>Current Scope:</b> Countywide Bridge Priority Maintenance - This project funds high priority preservation and maintenance projects to keep the aging bridge inventory serviceable and safe for the traveling public. Project activities may include load upgrades, scour mitigation, re-decking, bridge rail repairs or retrofits, superstructure and substructure repairs, painting, etc.</p> <p><b>Budget Request Basis:</b> In addition to Road Fund, REET 1 will support this project. Each year, bridge engineers analyze the backlog of work orders and determine which bridges will be worked on based on priority of the required work, need, and structural and traffic safety issues. As often as possible, multiple work orders for a bridge are bundled into one project which allows for efficiency and cost-effectiveness in delivering the program. Routine, day-to-day projects are scheduled in the operating fund, and projects to maintain the useful life of the asset are scheduled in this CIP countywide project.</p>
1129590	<b>RSD CWP HIGH COLLISION SAFETY</b> PROGRAMMATIC		\$2,244,950	<p><b>Current Scope:</b> Countywide High Collision Safety - This program improves the safety of the roadway network by making improvements to reduce the rate of collisions on roads in unincorporated King County. Improvements include, but are not limited to, traffic control signals and signs, pavement markings, lighting and the installation of High Friction Surface Treatment (HFST) on roadways.</p> <p><b>Budget Request Basis:</b> The budget request allows the Roads Division to begin making improvements recommended in the 2020 High Collision Safety report. In addition, funding is included to make interim improvements at the intersection of SE Kent-Kangley Road and Landsburg Road SE.</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1129591	RSD CWP SCHOOL ZONE SAFETY PROGRAMMATIC		\$167,150	<p><b>Current Scope:</b> Countywide School Zone Safety - This program improves the safety of students, pedestrians and others using roads near schools in unincorporated King County by implementing traffic calming measures as needed, including safety-related signs, marked crosswalks, radar activated speed signs, flashing beacons, or paved sidewalks or pathways.</p> <p><b>Budget Request Basis:</b> The program prioritizes schools for mainly signage improvements and flashing beacon installation based on input from school districts coupled with other screening criteria, such as speed counts, collision rates and other characteristics unique to each school. Walkway locations were first prioritized based on field observations and analysis for future development considerations. Then a secondary set of criteria was applied, such as level of walking activity, current walking surface conditions, width of the paved walking surface, presence of nearby schools where siblings may attend, and level of school bus service.</p> <p>In addition to these improvements, Roads requests additional funds to add 300 feet of missing sidewalk on S 360th Street between 32nd Avenue S and the property line of Sequoyah Middle School, benefitting students at the middle school and Lakeland Elementary School.</p>
1129841	RSD CIP OVERSIGHT 3855 ADMIN		\$47,822	<p><b>Current Scope:</b> Auditor Capital Project Oversight - Biennial allocation of Council Auditor Capital Project Oversight costs.</p> <p><b>Budget Request Basis:</b> Budget appropriation supports the cost of capital project oversight work by the King County Auditor, based on the allocation formula.</p>
1131333	RSD CWP FLOOD CONTROL DISTRICT PROGRAMMATIC		\$3,398,700	<p><b>Current Scope:</b> Countywide Flood Control District - To perform projects to address locations where recurring flood events have impacted or have the potential to impact local communities.</p> <p><b>Budget Request Basis:</b> Staff from Roads and the King County Flood Control District partnered together on identifying projects to address locations where recurring flood events have impacted or have the potential to impact local communities</p>
1134093	RSD CWP TRAFFIC SAFETY PROGRAMMATIC		\$1,615,900	<p><b>Current Scope:</b> Countywide Traffic Safety - This program funds improvements to safety on the roadways in unincorporated King County. This can include installing flashing yellow arrows, milling transverse rumble strips in the roadway, or adding lighting.</p> <p><b>Budget Request Basis:</b> Appropriating REET 1 and County Road Fund. Priority arrays are in the process of being developed where safety measures can benefit all road users. Priority projects will be selected for design and construction from this array.</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1134094	<b>RSD CWP OBSOLETE IT SYS RPLMNT</b> PROGRAMMATIC		(\$300,000)	<p><b>Current Scope:</b> Obsolete IT System Replacement Projects - Evaluate five obsolete legacy Roads applications, determine the best option for replacing each (e.g., leverage existing County systems, buy or build), then implement the selected best option.</p> <p><b>Budget Request Basis:</b> Sub-projects will be completed in the 2021-2022 biennium and this project will be closed. Unused appropriation is being transferred to the new Maintenance Management System Replacement project #1139749.</p>
1135045	<b>RSD CWP CLVRT RPLCMT FISH PASS</b> PROGRAMMATIC		\$4,300,000	<p><b>Current Scope:</b> Countywide Culvert Replacement Fish Passage - Increase the safety and condition of the road system and enhance fish passage by replacing culverts that are in poor or failing condition, or undersized, with new culverts designed to be fish passable.</p> <p><b>Budget Request Basis:</b> The 2021-2022 budget request includes funds to construct fish passable culverts on NE Woodinville Duvall Road at 172nd Street outside of the City of Duvall, NE Lake Joy Road at NE 118th Place near the City of Carnation, and 284th Avenue SE near #46913 outside the City of Enumclaw. It also requests funds to start designing replacement projects on 156th Avenue and SE 240th Street near Ham Lake, and SE 240th Street at #17401 near the Covington Community Park, and to continue the design of a project on 185th Avenue NE and NE 179th Street near Cottage Lake.</p> <p>Culvert replacement projects will be designed using a combination of Roads engineering staff resources and consultant services. Some culvert project construction will be done by the existing Roads drainage crew and, when the crew's capacity is exceeded, contractors will be used.</p> <p>In 2021-2022, the apportionment of the Road drainage crew funding is approximately 74 percent from the Drainage Preservation Program and 26 percent from the Roads Culvert Replacement and Fish Passage Programmatic Project funding. Combined, this funds Roads existing drainage crew, which also performs many other types of essential drainage repair and preservation activities, such as replacing collapsing or failing pipe systems, culvert replacements, storm response, and emergent needs response. (It should be noted that drainage work requires a full crew complement; it is not possible to operate with a partial crew.)</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1135073	RSD CWP 2019-20 BRIDGE SAFETY PROGRAMMATIC		\$10,309,634	<p><b>Current Scope:</b> Countywide 2019-2020 Bridge Safety - To replace bridges affected by new federal requirements, or which have been prioritized for replacement to correct structural or functional deficiencies. These requirements may have resulted in restrictions on heavy vehicles, which pose public safety concerns if not promptly and systematically addressed. Seven bridges will be replaced in the 2019-2020 Bridge Safety program:</p> <ul style="list-style-type: none"> <li>- S 277th Street Bridge #3126</li> <li>- Ames Lake Trestle Bridge #1320A</li> <li>- Baring Bridge #509A</li> <li>- Boise X Connection #3055A</li> <li>- Coal Creek Bridge #3035A</li> <li>- Fifteen Mile Creek Bridge #493C</li> <li>- Upper Tokul Creek Bridge #271B</li> </ul> <p><b>Budget Request Basis:</b> The 2021-2022 proposed budget requests REET funds to pay the debt service on bonds to construct S 277th Street Bridge #3126 and Upper Tokul Creek Bridge #271B in the 2021-2022 biennium.</p> <p>It also programs Federal Bridge Local Program (FBLP) grant funds to construct Coal Creek Bridge #3035A in 2021, and to construct Boise X Connection Bridge #3055A and Fifteen Mile Creek Bridge #493C in 2023 (these bridges are expected to advertise in late 2022 for construction in 2023 and the full construction funding is needed when the project is advertised).</p> <p>Funds carried over from previous years will fund ongoing design efforts for replacing Ames Lake Trestle Bridge #1320A and Baring Bridge #509A.</p> <p>These projects will become standalone projects in a 2021-2022 budget supplemental. Funds appropriated for 2025-2026 will support designing three additional bridges. A new project for those bridge designs will be created in a 2021-2022 budget supplemental.</p>
1139144	RSD SE REINIG ROAD DRAINAGE IMPROVEMENT CULVERT STANDALONE		\$1,500,000	<p><b>Current Scope:</b> SE Reinig Road Drainage Improvement Culvert - Increase the safety and condition of Reinig Road and enhance fish passage by replacing the undersized culvert with a new culvert of fish passable design</p> <p><b>Budget Request Basis:</b> The budget request is based on currently available estimates for designing and constructing the project. The Road Services Division has applied for a Rural Arterial Program grant, funded by the County Road Administration Board, for this project. The budget request programs these grant funds in the event the grant is awarded.</p>
1139147	RSD CWP AMERICANS WITH DISABILITIES ACT PROGRAM PROGRAMMATIC		\$300,000	<p><b>Current Scope:</b> Countywide ADA Program - This program will repair and modify road infrastructures such as sidewalks, curb ramps, crosswalks, and crosswalk signal push buttons to be in compliance with the Americans with Disabilities Act (ADA).</p> <p><b>Budget Request Basis:</b> The REET 1 budget request allows the Roads Division to begin making improvements as identified in Roads' ADA Transition Plan.</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1139286	RSD CWP BRIDGE LOAD UPGRD SFTY PROGRAMMATIC		\$780,000	<p><b>Current Scope:</b> Countywide Bridge Load Upgrade Safety - To implement rehabilitation for load-limited bridges to reduce or remove weight carrying restrictions.</p> <p><b>Budget Request Basis:</b> Using REET 1, initial funding will be used for a feasibility study of the bridges which are currently load restricted. Based on an initial review, engineers anticipate needing to review 12 load-restricted bridges in the feasibility study. The remaining 11 load-restricted bridges are either under 1135073 RSD CWP 2019-2020 BRIDGE SAFETY program for replacement or have a high priority as a future replacement candidate identified in the Annual Bridge Safety Report. The study will establish the need and prioritize bridges identified for load upgrades by reviewing each bridge, and providing load upgrade alternatives, feasibility, methods and/or concepts, remaining life and anticipated project costs. Design will begin in 2022 on bridges prioritized and selected for rehabilitation based on the results of the feasibility report.</p>
1139749	RSD MAINTENANCE MANAGEMENT SYSTEM REPLACEMENT STANDALONE		\$1,000,000	<p><b>Current Scope:</b> Maintenance Management System Replacement - To evaluate options and replace Roads' legacy maintenance management system (MMS) to meet County Road Administration Board (CRAB) regulatory requirements. With the new system, Roads staff will be able to manage work accomplishment, actual expenditures, time and labor, units of measure through Oracle EBS integration. Currently these are manual processes.</p> <p><b>Budget Request Basis:</b> Transfer Road operating funds that were previously allocated to IT consulting and unused funds from Project 1134094 Obsolete IT System Replacement to fund this project. The request will support evaluation of options and replacement of the legacy system. Roads will pursue a strategy that evaluates the best solutions with emphasis on leveraging existing county systems and purchased applications. Roads will carefully assess the potential solutions and costs in order to maximize its investment and minimize the risk of insufficient funding.</p>
1139810	RSD BEALL RD SW RESTOR CULVERT STANDALONE		\$575,000	<p><b>Current Scope:</b> Beall Road SW Culvert Restoration - To increase the safety and condition of Beall Road SW by replacing the badly corroded drainage culvert with a new one or lining the culvert.</p> <p><b>Budget Request Basis:</b> The budget request is based on currently available estimates for designing and constructing the project. The Road Services Division has applied for a Rural Arterial Program grant, funded by the County Road Administration Board, for this project. The budget request programs these grant funds in the event the grant is awarded.</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3855 COUNTY ROAD MAJOR MAINTENANCE, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3855 COUNTY ROAD MAJOR MAINTENANCE - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1139811	RSD SE 384TH DRAINAGE IMPROVEMENT CULVERT STANDALONE		\$1,150,000	<b>Current Scope:</b> S 384th Street Drainage Improvement Culvert - Increase the safety and condition of SE 384th Street and enhance fish passage by replacing the undersized culvert with a new culvert of fish passable design. <b>Budget Request Basis:</b> The budget request is based on currently available estimates for designing and constructing the project. The Road Services Division has applied for a Rural Arterial Program grant, funded by the County Road Administration Board, for this project. The budget request programs these grant funds in the event the grant is awarded.
3855 - COUNTY ROAD MAJOR MAINTENANCE Total			\$48,524,152	
<b>Grand Total</b>			\$48,524,152	

**2021-2022 Proposed Financial Plan  
County Road Major Maintenance Fund / 00003855**

**Capital Improvement Program (CIP) Budget**

	2019-2020 Estimated Ending Balance (YE ITD Balance)	2021-2022 Proposed	2021-2022 Total (Balance + Budget)	2023-2024 Projected	2025-2026 Projected
<b>Capital Budget Revenue Sources:</b>					
Revenue Backing from Fund Balance	20,824,346		20,824,346	-	-
Grant Contingency	9,141,769	-	9,141,769	-	-
Grants:(Federal/State)	7,187,482	10,716,064	17,903,546	2,808,000	-
Contribution-Surface Water Mgmt	1,691,778	8,000,000	9,691,778	6,019,365	4,851,789
Contribution-Real Estate Excise Tax (REET)	1,800,000	2,526,220	4,326,220	2,035,021	2,293,001
General Obligation Bond Proceeds	325,000	5,587,520	5,912,520	19,192,228	-
Transfer from County Road Fund	-	17,595,648	17,595,648	16,101,580	20,470,078
Services-Flood Control District	2,365,039	3,398,700	5,763,739	3,000,000	1,330,000
Other Revenue	-	700,000	700,000	-	-
<b>Total Capital Revenue</b>	<b>\$ 43,335,414</b>	<b>\$ 48,524,152</b>	<b>\$ 91,859,566</b>	<b>\$ 49,156,194</b>	<b>\$ 28,944,868</b>
<b>Capital Appropriation:</b>					
Administrative	(44,761)	(47,822)	(92,583)	-	-
Emergent Need	(1,868,000)	(1,414,188)	(3,282,188)	(500,000)	(500,000)
Grant Contingency	(9,141,769)		(9,141,769)		
2019-20 Bridge Safety	(9,435,304)	(10,309,634)	(19,744,938)	(22,000,228)	(4,500,000)
Bridge Priority Maintenance	(1,115,741)	(1,103,220)	(2,218,961)	(855,137)	(1,526,611)
Culvert Replacement Fish Pass	(1,691,778)	(4,300,000)	(5,991,778)	(2,600,000)	(2,600,000)
Drainage Preservation	-	(6,193,500)	(6,193,500)	(7,120,603)	(6,215,098)
Flood Control District	(2,365,039)	(3,398,700)	(5,763,739)	(3,000,000)	(1,330,000)
Guardrail Preservation	(3,014,675)	(1,000,000)	(4,014,675)	(200,000)	-
High Collision Safety	(2,438,735)	(2,244,950)	(4,683,685)	(2,500,000)	(2,300,000)
Obsolete IT Systems Replacement	(452,762)	300,000	(152,762)	-	-
MMS Replacement	-	(1,000,000)	(1,000,000)	-	-
Quick Response	-	(3,064,500)	(3,064,500)	(3,000,000)	(3,000,000)
Roadway Preservation	(8,781,922)	(8,659,588)	(17,441,510)	(5,214,476)	(4,360,567)
School Zone Safety	(183,593)	(167,150)	(350,743)	(111,123)	(120,886)
Traffic Safety	(376,335)	(1,615,900)	(1,992,235)	(655,000)	(1,344,000)
Covington Way SE Improvement	(300,000)	-	(300,000)	-	-
Facilities LED Conversion	(325,000)	-	(325,000)	-	-
Maint Hdqtrs Bldg D Rehab	(1,800,000)	-	(1,800,000)	-	-
ADA Program		(300,000)	(300,000)	(319,627)	(347,706)
Bridge Load Upgrade Safety		(780,000)	(780,000)	(1,080,000)	(800,000)
Reinig Road Drainage Improvement Culvert		(1,500,000)	(1,500,000)	-	-
Beall Rd SW Restor Culvert		(575,000)	(575,000)	-	-
SE384th Drng Imprv Culvert		(1,150,000)	(1,150,000)	-	-
<b>Total Capital Appropriation</b>	<b>\$ (43,335,414)</b>	<b>\$ (48,524,152)</b>	<b>\$ (91,859,566)</b>	<b>\$ (49,156,194)</b>	<b>\$ (28,944,868)</b>

**CIP Fund Financial Position**

	2019-2020 Biennial to Date Actuals	2019-2020 Estimated	2021-2022 Biennial to Date Actuals	2021-2022 Estimated	2023-2024 Projected	2025-2026 Projected
<b>Beginning Fund Balance</b>	<b>17,611,136</b>	<b>17,611,136</b>	<b>-</b>	<b>21,466,631</b>	<b>12,060,351</b>	<b>11,748,761</b>
<b>Capital Funding Sources</b>						
Grants:(Federal/State)	1,578,030	2,584,788	-	10,716,064	2,808,000	-
Contribution-Surface Water Mgmt	3,015,019	5,352,278	-	8,000,000	6,019,365	4,851,789
Contribution-Real Estate Excise Tax (REET)	4,666,878	6,694,000	-	2,526,220	2,035,021	2,293,001
Other Funding Source-Bond Proceeds	-	900,000	-	5,587,520	19,192,228	-
Transfer from County Road Fund	20,476,901	27,500,868	-	21,826,995	16,170,155	16,170,155
Services-Flood Control District	1,270,223	2,790,644	-	3,398,700	3,000,000	1,330,000
Services-City of Issaquah	700,000	700,000	-	700,000	-	-
Other Revenue	648,178	915,074	-	-	-	-
<b>Total Capital Revenue</b>	<b>\$ 32,355,229</b>	<b>\$ 47,437,652</b>	<b>\$ -</b>	<b>\$ 52,755,499</b>	<b>\$ 49,224,769</b>	<b>\$ 24,644,945</b>
<b>Capital Expenditures</b>						
Administrative	(14,687)	(23,688)	-	(47,822)	-	-
Emergent Need	-	-	-	-	-	-
Grant Contingency	-	-	-	-	-	-
2019-20 Bridge Safety	(1,499,953)	(3,371,180)	-	(14,144,461)	(19,085,858)	(11,529,292)
Bridge Priority Maintenance	(1,152,835)	(1,697,773)	-	(1,103,220)	(855,137)	(1,526,611)
Culvert Replacement Fish Pass	(940,410)	(2,469,278)	-	(6,343,130)	(2,600,000)	(2,600,000)
Drainage Preservation	(4,712,280)	(7,206,791)	-	(6,338,371)	(7,401,238)	(7,663,308)
Flood Control District	(1,478,051)	(2,790,644)	-	(4,535,000)	(3,585,000)	(1,330,000)
Guardrail Preservation	(3,383,081)	(4,466,439)	-	(4,272,316)	(200,000)	-
High Collision Safety	(78,242)	(305,686)	-	(3,353,361)	(3,793,900)	(2,300,000)
Obsolete IT Systems Replacement	(63,238)	(600,000)	-	(216,000)	-	-
MMS Replacement	-	-	-	(1,000,000)	-	-
Quick Response	(1,265,701)	(6,812,759)	-	-	-	-
Roadway Preservation	(10,006,219)	(14,613,781)	-	(17,146,940)	(5,214,476)	(4,360,567)
School Zone Safety	(167,205)	(406,866)	-	(360,258)	(111,123)	(120,886)
Traffic Safety	(159,368)	(568,706)	-	(1,615,900)	(655,000)	(1,344,000)
Covington Way SE Improvement	(19,321)	(36,477)	-	-	-	-
Facilities LED Conversion	(284,388)	(585,000)	-	-	(325,000)	-
Maint Hdqtrs Bldg D Rehab	(87,844)	(620,000)	-	-	(1,800,000)	-
ADA Program				(300,000)	(319,627)	(347,706)
Bridge Load Upgrade Safety				(780,000)	(1,080,000)	(800,000)
Reinig Road Drainage Improvement Culvert				(210,000)	(1,285,000)	(5,000)
Beall Rd SW Restor Culvert				(100,000)	(470,000)	(5,000)
SE384th Drng Imprv Culvert				(295,000)	(755,000)	-

<b>Total Capital Expenditures</b>	\$ (25,312,824)	\$ (46,575,068)	\$ -	\$ (62,161,779)	\$ (49,536,359)	\$ (33,932,370)
<b>Other Fund Transactions</b>						
Transfer from other funds(3860) to 3855	3,086,634	3,086,634				
Quick Response (fund 3860)	(93,722)	(93,722)				
<b>Ending Fund Balance</b>	\$ 27,646,453	\$ 21,466,631	\$ -	\$ 12,060,351	\$ 11,748,761	\$ 2,461,336
<b>Fund Balance designated to current projects*</b>	\$ (24,653,541)	\$ (20,824,346)	\$ -	\$ (6,913,930)	\$ (10,833,687)	\$ (1,546,262)
<b>Reserves</b>						
Grant Contingency						
Cash Flow						
Capital Stabilization Reserve				(4,231,347)		
<b>Total Reserves</b>	\$ -	\$ -	\$ -	\$ (4,231,347)	\$ -	\$ -
Projected Shortfall	-	-	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	\$ 2,992,912	\$ 642,286	\$ -	\$ 915,074	\$ 915,074	\$ 915,074

**Financial Plan Notes**

**CIP Budget Notes:**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2019-2020 Estimated Ending Balance column reflects the best estimate of the inception to date budget balances and actual balances after 2020 is closed.

2021-2022 Proposed Budget is consistent with PIC for Executive Proposed Budget.

2021-2022 Total Budget sums the Estimated Ending Balance Budget and the 2021-2022 Budget.

Outyear revenue and expenditure budget assumptions tie to the outyears of the Ordinance Attachment by Fund report in PIC, with exceptions explicitly noted.

**Revenues Notes:**

Revenues shown are equal to the budgeted appropriation. Revenues include new revenue and fund balance designated to projects.

**CIP Fund Financial Position:**

All financial plans have the following assumptions, unless otherwise noted in below rows.

Biennial to Date (BTD) expenditures and revenue reflect EBS totals for budgetary accounts as of May 31,2020.

2021-2022 Estimated column reflects the best estimate for the biennium based on actuals and is informed by the fund's spending plan.

Outyear revenue projections and expenditure estimates are based on the most recent projections and reflect current project plans.

**Other Fund Transactions:**

GAAP adjustment made for the \$3M transfer from Fund 3860 (authorized via ORD 19021). CAP form indicates Fund 3855 appropriates towards the following projects: Bridge Safety Program \$202,676 (Ordinance 18835 in Adopted 2019-2020 budget) and \$2.8M (Ordinance 18835 2019-2020 Adopted budget of \$2M).

RSD Middle Fork project was created in Fund 3860, however setup on tasks allocated costs to fund 3855. General Ledger JV will be initiated to correct.

**Reserve Notes:**

\* Fund balance designated to current projects is for projects that are already appropriated. This fund balance cannot be used for other projects without disappropriating projects or creating a shortfall in the fund.

Capital Stabilization Reserve transfers County Road Fund in 2021-2022 that will be spent across the six-year CIP to avoid an abrupt decline in service levels.

Data pulled using GL activity and PA103 as of May 31, 2020 close. PIC data was used as of September 8, 2020.

Prepared by Sheilla Guerrero/Reviewed by Kathy Waymire  
September 8, 2020

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3860 COUNTY ROAD CONSTRUCTION, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3860 COUNTY ROAD CONSTRUCTION - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1026798	RSD EMERGENT NEED-EXISTING PROJECTS ADMIN	✓	(\$216,227)	<p><b>Current Scope:</b> Emergent Need Existing Projects - The purpose of the contingency is to provide implementation funding for existing projects with unforeseen circumstances such as project accelerations or delays, or to take advantage of developing opportunities.</p> <p><b>Budget Request Basis:</b> Disappropriate the remaining project balance of \$216,227, and close the project. Consistent with the strategy to closeout fund 3860, this project can be closed as the remaining existing projects have sufficient funding to complete their implementation.</p>
1026799	RSD CIP GRANT CONTINGENCY ADMIN	✓	(\$568,294)	<p><b>Current Scope:</b> CIP Grant Contingency - This project provides appropriation authority reflecting potential contingent grant sources that may be programmed.</p> <p><b>Budget Request Basis:</b> Consistent with the strategy to closeout fund 3860, disappropriate the remaining contingency balance of \$568,294 and close this project as projects which may be eligible for new grant funding will be created and opened in Roads' new CIP funds (3855 and 3865).</p>
1114792	RSD ROADS-COUNTY ROAD CONST ADMIN	✓	\$282,502	<p><b>Current Scope:</b> County Road Construction - this is the default administrative project for Fund 3860 -- County Road Construction Funds.</p> <p><b>Budget Request Basis:</b> Appropriation to transfer fund balance out of the legacy County Road Construction Fund. This amount was determined using the balances of revenue-backed project disappropriations and projected fund balance at the end of the biennium. In order to move fund balance between funds, Finance (FBOD) requires that an administrative project be charged.</p>
1124962	RSD SKY RV BR #999Z(MNY CK)RPR STANDALONE	✓	(\$66,277)	<p><b>Current Scope:</b> Skykomish River Bridge #999Z (Money Creek) Repair - Work to the Skykomish River Bridge #999Z over the Skykomish River (aka Money Creek Bridge) includes the following: Repainting the existing steel girders, scarifying the deck, repairing delaminated areas on the deck, repairing expansion joints, re-deck with structural concrete and improve the rails to meet current standards.</p> <p><b>Budget Request Basis:</b> This will disappropriate the remaining balance and close the project as the work is complete.</p>
3860 - COUNTY ROAD CONSTRUCTION		Total	(\$568,296)	
Grand Total			(\$568,296)	

**2021-2022 Proposed Financial Plan  
Roads Construction Capital Fund / 000003860**

**Capital Improvement Program (CIP) Budget**

	2019-2020 Estimated Ending Balance (YE ITD Balance)	2021-2022 Proposed	2021-2022 Total (Balance + Budget)	2023-2024 Projected	2025-2026 Projected
<b>Capital Budget Revenue Sources:</b>					
Revenue Backing from Fund Balance	1,845,245	(3)	1,845,242		
Grants: (Federal/State)	568,293	(568,293)	-		
Contribution: Surface Water Mgmt	-		-		
Service: Flood Control District	-		-		
Other Revenue	-		-		
Sale of land	-		-		
<b>Total Capital Revenue</b>	<b>\$ 2,413,538</b>	<b>\$ (568,296)</b>	<b>\$ 1,845,242</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Appropriation:</b>					
ADMIN	(784,522)	502,019	(282,503)		
RSD ADA COMPLIANCE	-		-		
RSD BRG PRIORITY MAINTENANCE	-		-		
RSD C W DRAINAGE PRESERVATION	-		-		
RSD CLEAR ZONE SAFETY PROGRAM	-		-		
RSD CW HRRRP	-		-		
RSD CW ROADWAY PRESERVATION	-		-		
RSD QUICK RESPONSE	-		-		
STANDALONE	(66,277)	66,277	-		
<b>Total Capital Appropriation</b>	<b>\$ (850,799)</b>	<b>\$ 568,296</b>	<b>\$ (282,503)</b>	<b>\$ -</b>	<b>\$ -</b>

**CIP Fund Financial Position**

	2019-2020 Biennial to Date Actuals	2019-2020 Estimated	2021-2022 Biennial to Date Actuals	2021-2022 Estimated	2023-2024 Projected	2025-2026 Projected
<b>Beginning Fund Balance</b>	<b>9,268,677</b>	<b>9,268,677</b>	<b>-</b>	<b>1,845,245</b>	<b>0</b>	<b>0</b>
<b>Capital Funding Sources</b>						
Grants:(Federal/State)	628,469	671,530				
Contribution: Surface Water Mgmt	1,481,786	1,481,786				
Service: Flood Control District		262,171				
Other Revenue	174,452	174,452				
Sale of land	(950,000)	(950,000)				
<b>Total Capital Revenue</b>	<b>\$ 1,334,707</b>	<b>\$ 1,639,939</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Capital Appropriation:</b>						
ADMIN	-	-	-	(1,687,393)		
RSD ADA COMPLIANCE	-	-	-	-		
RSD BRG PRIORITY MAINTENANCE	-	-	-	-		
RSD C W DRAINAGE PRESERVATION	(1,583,289)	(2,004,291)	-	-		
RSD CLEAR ZONE SAFETY PROGRAM	-	-	-	-		
RSD CW HRRRP	-	-	-	-		
RSD CW ROADWAY PRESERVATION	-	-	-	-		
RSD QUICK RESPONSE	(1,388,961)	(2,297,139)	-	-		
STANDALONE	(76,943)	(670,307)	-	(157,852)		
<b>Total Capital Expenditures</b>	<b>\$ (3,049,193)</b>	<b>\$ (4,971,737)</b>	<b>\$ -</b>	<b>\$ (1,845,245)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Fund Transactions</b>						
TRANSFER OUT OF 3860 TO 3855	(4,091,634)	(4,091,634)	-	-		
<b>Ending Fund Balance</b>	<b>\$ 3,462,557</b>	<b>\$ 1,845,245</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Fund Balance designated to current projects*</b>	<b>\$ (3,462,557)</b>	<b>\$ (1,845,245)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ (0)</b>
<b>Reserves</b>						
Grant Contingency	-	-	-	-	-	-
Cash Flow	-	-	-	-	-	-
<b>Total Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Projected Shortfall	-	-	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>

**Financial Plan Notes**

**CIP Budget Notes:**

All financial plans have the following assumptions, unless otherwise noted in below rows.

2019-2020 Carryover column reflects the best estimate of the inception to date budget balances and actual balances after YE 2020 is closed.

**Revenues Notes:**

Revenues shown are equal to the budgeted expenditure. Revenues include new revenue and fund balance designated to projects.

**Appropriation Notes:**

Any remaining fund balance will be appropriated in an administrative project and transferred out (per FBOD rules) once all projects are completed and/or closed out to transfer any remaining fund balance.

**CIP Fund Financial Position:**

All financial plans have the following assumptions, unless otherwise noted in below rows.

Biennial to Date (BTD) expenditures and revenue reflect EBS totals for budgetary accounts as of May 31, 2020.

2019-2020 Actuals reflects as of May 31, 2020.

2019-2020 Estimated column reflects the best estimate for the biennium based on actuals and is informed by the fund's spending plan.

Outyear revenue projections and expenditure estimates are based on the most recent projections and reflect current project plans.

**Expenditures Notes:**

Admin adj: 2021 estimate reflects estimated disappropriations pending grant and interest reconciliation. Reconciliation will be part of 2021-2022 1st Omnibus.

**Other Fund Transactions**

Administrative adjustment appropriated under Ord 18835 (2019-2020 Biennial Adopted budget \$2.8M) and Ord 19021 (2020 2nd Omnibus \$1.2M).

**Reserve Notes:**

\* Fund balance designated to current projects is for projects that are already appropriated. This fund balance cannot be used for other projects without disappropriating projects or creating a shortfall in the fund.

Prepared by Sheilla Guerrero/Reviewed by Kathy Waymire - September 8, 2020

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3865 KING COUNTY ROAD CONSTRUCTION, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3865 KING COUNTY ROAD CONSTRUCTION - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1129592	RSD EMERGENT NEED 3865 ADMIN		\$351,250	<b>Current Scope:</b> Emergent Need 3865 - This project provides funding for existing projects that experience unforeseen circumstances such as delay, match for additional grant funding or required accelerations. <b>Budget Request Basis:</b> This is the maximum that can be supported by the financial plan and complies with the maximum appropriation as allowed by King County Code.
1129593	RSD GRANT CONTINGENCY 3865 ADMIN	✓	(\$4,584,394)	<b>Current Scope:</b> Grant Contingency Project for Fund 3865 - This project provides appropriation authority reflecting potential grant contingent sources that may be awarded. <b>Budget Request Basis:</b> This budget request will adjust the amount of the grant contingency in Fund 3865. On average, Roads receives approximately \$5 million in grant funds. The contingency remaining should be sufficient to allow the division to apply for and receive grants between budget cycles and for emergent needs, such as storm events. Grant contingency allows Roads to pursue grant funding as opportunities arise since many granting agencies require demonstration of sufficient budget authority to apply for funds.
1129598	RSD ISS HBRT RD@MAY VLLY IMPRV STANDALONE	✓	(\$1,284,000)	<b>Current Scope:</b> Issaquah Hobart Road at May Valley Road Improvement - To construct intersection improvements which could be either a roundabout or additional travel lanes with a traffic signal at the intersection of Issaquah Hobart Road SE and SE May Valley Road. <b>Budget Request Basis:</b> Disappropriate \$1,284,000 to reflect current status. In the 2nd omnibus of 2019-2020, the project budget was increased for potential grant funding from the Washington State Transportation Improvement Board, however, the project was not selected for funding. The remaining budget will fund preliminary and final design.
1129599	RSD RENTON AVE PH III SIDEWALK STANDALONE		(\$499,877)	<b>Current Scope:</b> Renton Avenue Phase III Sidewalk - This project constructs a sidewalk on the west side of Renton Avenue S between 68th Avenue S and S 112th Street, a paved walking surface on the east side of Renton Avenue between 68th Avenue S and S 116th Place, and bicycle lanes on each side of Renton Avenue within the project area. <b>Budget Request Basis:</b> The budget request is to construct the project using grant and REET 1 funding. It also adjusts the budget to reflect the timing of potential grant opportunities and currently available estimates for constructing the project.
1130303	RSD CIP OVERSIGHT 3865 ADMIN		\$11,847	<b>Current Scope:</b> Auditor Capital Project Oversight - Biennial allocation of Council Auditor Capital Project Oversight costs. <b>Budget Request Basis:</b> Budget appropriation supports cost of Capital Project Oversight work of Capital Projects by King County Auditor

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3865 KING COUNTY ROAD CONSTRUCTION, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3865 KING COUNTY ROAD CONSTRUCTION - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1131235	RSD S 360ST&MILITARY RD RNDABT STANDALONE		\$3,065,000	<b>Current Scope:</b> S 360 Street and Military Road Roundabout - Design and construct a single lane elliptical roundabout. <b>Budget Request Basis:</b> The budget request is based on currently available estimates for acquiring right-of-way and constructing the project using REET 1 and Roads Fund.
1131236	RSD S LANGSTON RD&59 AV RNDABT STANDALONE	✓	(\$12,158)	<b>Current Scope:</b> S Langston Rd & 59th Ave Roundabout - Design and construct a mini-roundabout at this intersection. <b>Budget Request Basis:</b> Disappropriate the remaining balance to close out this project.
1131897	RSD ROAD CONSTRUCTION ADMIN	✓	\$434,908	<b>Current Scope:</b> Road Construction Administrative Project - This is the default administrative project for Fund 3865 County Road Construction Fund. <b>Budget Request Basis:</b> Appropriation to transfer fund balance out of the the County Road Construction Fund. This amount was determined using the balances of revenue-backed project disappropriations and projected fund balance at the end of the biennium. In order to move fund balance between funds, Finance (FBOD) requires that an administrative project be charged.
1135042	RSD VASHON MAINT FACILITY REPLACEMENT STANDALONE	✓	\$0	<b>Current Scope:</b> Vashon Maintenance Facility Replacement - Acquire land and construct a new maintenance facility on Vashon Island to replace the current failing and undersized facility, including facilities that were constructed in 1935. <b>Budget Request Basis:</b> The budget request is based on currently available estimates for designing and constructing the new facility. Funding for design is anticipated to be requested in 2023-2024, and funding for implementation and closeout is expected to be requested in 2025-2026.

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3865 KING COUNTY ROAD CONSTRUCTION, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3865 KING COUNTY ROAD CONSTRUCTION - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1135043	RSD NE MAINT FACILITY REPLACEMENT STANDALONE	✓	\$0	<p><b>Current Scope:</b> Northeast Maintenance Facility Replacement - Acquire land and construct a new, centrally located maintenance facility to serve northeastern King County, replacing the existing Cadman facility that is mislocated to meet current road maintenance needs. The Cadman facility is inside the City of Redmond in an urbanized area with significant development pressures on the horizon that are not compatible with long-term operation of a roads maintenance facility which needs to respond to incidents and emergencies 24 hours a day, seven days a week. Due to past annexations and incorporations, it is also at the far western edge of the remaining northeastern unincorporated area and not centrally located to meet the needs for timely and efficient service to a large, spread out rural service area. Long travel times from the current location to many portions of the service area can impede quick response to emergency events such as storms, flooding, earthquakes, and collisions. It also results in inefficiencies and higher costs for planned maintenance activities. This project would construct a new facility at a more centrally-located site in the rural area and include adequate space for crews, vehicles and multiple pieces of equipment, and materials storage and stockpiling, as well as functions such as waste disposal, truck washing and other similar activities.</p> <p><b>Budget Request Basis:</b> There is no budget request for 2021-2022; budget request reflects planning estimates for out years only.</p>
1135044	RSD PRSTN MAINT FACILITY BLDOUT STANDALONE	✓	\$0	<p><b>Current Scope:</b> Preston Maintenance Facility Buildout - Complete buildout of the Preston maintenance facility. Development and occupation of the facility has been impacted and delayed by Washington state litigation on water rights. Construction costs to build out the facility have also been affected by an exceptionally active and competitive regional construction market for buildings/facilities, higher labor rates, and escalating material costs, and additional funding is required to complete the project. This phase of the project will include water system upgrades to allow full use and occupation of the facility, and completion of site development and buildings and other structures that support staff, equipment, materials and operations. Once the project is complete, additional functions can be moved from the existing Fall City facility to Preston. The Fall City location is comprised of failing facilities that are undersized, including an old barn without any heat or cooling that serves as a locker room. In addition, the site is impacted by flooding.</p> <p><b>Budget Request Basis:</b> There is no budget request for 2021-2022; budget request reflects planning estimates for out years only.</p>

# CAP Summary by Fund

Budget: 2021-2022 Biennial, Scenario: Executive Proposed, Agency: Roads Services Division, Fund: 3865 KING COUNTY ROAD CONSTRUCTION, Cap Status: Approved, Is IT Proj? Both Yes and No

## 2021-2022 Biennial - Executive Proposed

3865 KING COUNTY ROAD CONSTRUCTION - Roads Services Division				
Project Number	Project Name Class Code	Tech Adj	FY21-22	Narratives
1139145	<b>RSD SE GREEN VALLEY ROAD AND 218TH AVENUE SE INTERSECTION IMPROVEMENT</b> STANDALONE		\$675,000	<b>Current Scope:</b> SE Green Valley Road and 218th Avenue SE Improvements - To design and construct improvements to the intersection of SE Green Valley Road and 212 Avenue SE. <b>Budget Request Basis:</b> The budget request is based on currently available estimates for designing the project and acquiring right-of-way. The Road Services Division has applied for a Surface Transportation Program grant, funded by the Federal Highway Administration, for these phases. This budget request programs those funds and also request Real Estate Excise Tax funds for the local match. Funding for construction and closeout may be requested in future budget requests.
1139146	<b>RSD RAINIER AVENUE SOUTH AND LAKERIDGE DRIVE INTERSECTION IMPROVEMENT</b> STANDALONE		\$400,000	<b>Current Scope:</b> Rainier Ave S & S Lakeridge Drive Intersection Improvements - To improve the intersection of Rainier Avenue S and S Lakeridge Drive, located between the cities of Renton and Seattle, by adding a signal and making other necessary improvements to accommodate a safer pedestrian crossing. <b>Budget Request Basis:</b> The REET 1 budget request is based on currently available estimates to design the project. Additional funds may be requested in future years to construct the project.
<b>3865 - KING COUNTY ROAD CONSTRUCTION</b>		<b>Total</b>	<b>(\$1,442,424)</b>	
<b>Grand Total</b>			<b>(\$1,442,424)</b>	

**2021-2022 Proposed Financial Plan  
Roads Construction / 000003865**

**Capital Improvement Program (CIP) Budget**

	2019-2020 Estimated Ending Balance (YE ITD Balance)	2021-2022 Proposed	2021-2022 Total (Balance + Budget)	2023-2024 Projected	2025-2026 Projected
<b>Capital Budget Revenue Sources:</b>					
Revenue Backing from Fund Balance	4,936,912	(786,158)	4,150,754		
Transfer From County Road Fund		1,163,005	1,163,005	500,000	500,000
Federal Aid	9,641,604	(2,098,394)	7,543,210	-	-
Federal Emergency Grants	2,870,417	-	2,870,417	-	-
WA Department of Transportation	9,633,164	(3,209,877)	6,423,287	-	-
Real Estate Excise Tax (REET)		3,489,000	3,489,000	1,100,000	-
Sale of Land		-	-	9,200,000	41,195,000
<b>Total Capital Revenue</b>	<b>\$ 27,082,097</b>	<b>\$ (1,442,424)</b>	<b>\$ 25,639,673</b>	<b>\$ 10,800,000</b>	<b>\$ 41,695,000</b>
<b>Capital Appropriation:</b>					
Contingencies	(9,430,105)	4,584,394	(4,845,711)	-	-
Emergent Need	(521,606)	(351,250)	(872,856)	(500,000)	(500,000)
Guardrail Construction	(1,055,666)		(1,055,666)	-	-
Cascade Miller Bridge -- East and West	(3,935,565)		(3,935,565)	-	-
Renton Avenue Phase III Sidewalks	(3,036,342)	499,877	(2,536,465)	-	-
Highline School District Improvements	(5,250,000)		(5,250,000)	-	-
Intersection Improvements	(3,367,813)	(1,768,842)	(5,136,655)	-	-
SE Green Valley at 128th Ave Intersection		(675,000)	(675,000)	-	-
Rainier Avenue S at Lakeview Drive Intersection		(400,000)	(400,000)	(1,100,000)	-
Maintenance Facility Improvements	(485,000)	-	(485,000)	(9,200,000)	(41,195,000)
Administrative Projects	-	(446,755)	(446,755)	-	-
<b>Total Capital Appropriation</b>	<b>\$ (27,082,097)</b>	<b>\$ 1,442,424</b>	<b>\$ (25,639,673)</b>	<b>\$ (10,800,000)</b>	<b>\$ (41,695,000)</b>

**CIP Fund Financial Position**

	2019-2020 Biennial to Date Actuals	2019-2020 Estimated	2021-2022 Biennial to Date Actuals	2021-2022 Estimated	2023-2024 Projected	2025-2026 Projected
<b>Beginning Fund Balance</b>	<b>4,362,213</b>	<b>4,362,213</b>	<b>-</b>	<b>4,936,912</b>	<b>4,298,609</b>	<b>1,261,609</b>
<b>Capital Funding Sources</b>						
Transfer From County Road Fund	1,728,099	1,939,132		376,847	500,000	500,000
Federal Aid	571,598	571,598	-		-	-
Federal Emergency Grants	135,922	286,708		1,416,803	-	-
WA Department of Transportation	168,845	183,039		8,343,995	-	-
Real Estate Excise Tax (REET)				3,489,000	1,100,000	-
Sale of land	430,000	505,000	-	-	9,200,000	41,195,000
Other Revenue	179,854	431,649		-		
Flood Control District	88,319	100,000				

<b>Total Capital Revenue</b>	\$ 3,302,637	\$ 4,017,127	\$ -	\$ 13,626,645	\$ 10,800,000	\$ 41,695,000
<b>Capital Expenditures</b>						
Contingencies	-	-	-	-	-	-
Emergent Need	-	-	-	(351,250)	(500,000)	(500,000)
Guardrail Construction	(132,618)	(663,192)	-	(392,474)	-	-
Cascade Miller Bridge - East and West	(237,817)	(447,982)	-	(3,935,565)	-	-
Renton Avenue Phase III Sidewalks	(175,214)	(396,241)	-	(2,293,995)	-	-
Highline School District Improvements	-	-	-	(5,250,000)	-	-
Issaquah Hobart Rd at May Valley Improvement	-	(282,194)	-	(472,806)	-	-
Roundabouts	(1,596,674)	(1,622,544)	-	(614,419)	(3,160,000)	-
SE Green Valley at 128th Ave Intersection	-	-	-	(48,000)	(627,000)	-
Rainier Avenue S at Lakeview Drive Intersection	-	-	-	(400,000)	(1,100,000)	-
Maintenance Facility Improvements	(10,408)	(20,000)	-	(494,592)	(8,450,000)	(36,478,000)
Administrative Projects	(2,769)	(10,275)	-	(11,847)	-	-
<b>Total Capital Expenditures</b>	\$ (2,155,500)	\$ (3,442,428)	\$ -	\$ (14,264,948)	\$ (13,837,000)	\$ (36,978,000)
Other Fund Transactions						
<b>Ending Fund Balance</b>	\$ 5,509,349	\$ 4,936,912	\$ -	\$ 4,298,609	\$ 1,261,609	\$ 5,978,609
<b>Fund Balance designated to current projects*</b>	\$ (5,509,349)	\$ (4,936,912)	\$ -	\$ (3,866,960)	\$ (750,000)	\$ (5,467,000)
<b>Reserves</b>						
Grant Contingency						
Cash Flow						
<b>Total Reserves</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Shortfall	-	-	-	-	-	-
<b>Ending Undesignated Fund Balance</b>	\$ -	\$ -	\$ -	\$ 431,649	\$ 511,609	\$ 511,609

**Financial Plan Notes**

**CIP Budget Notes:**

All financial plans have the following assumptions, unless otherwise noted in below rows.  
 2019-2020 Estimated Ending Balance column reflects the best estimate of the inception to date budget balances and actual balances after 2019 is closed.  
 2021-2022 Proposed Budget is consistent with PIC for Executive Proposed Budget.  
 2021-2022 Total Budget sums the Estimated Ending Balance Budget and the 2021-2022 Budget.  
 Outyear revenue and expenditure budget assumptions tie to the outyears of the Ordinance Attachment by Fund report in PIC, with exceptions explicitly noted.

**Revenues Notes:**

Revenues shown are equal to the budgeted expenditure. Revenues include new revenue and fund balance designated to projects.

**CIP Fund Financial Position:**

All financial plans have the following assumptions, unless otherwise noted in below rows.  
 Biennial to Date (BTD) expenditures and revenue reflect EBS totals for budgetary accounts as of the most recent closed month.  
 2019-2020 Actuals reflect 2019-2020 amounts in EBS.  
 2021-2022 Estimated column reflects the best estimate for the biennium based on actuals and is informed by the fund's spending plan.  
 Outyear revenue projections and expenditure estimates are based on the most recent projections and reflect current project plans.  
 \* Fund balance designated to current projects is for projects that are already appropriated. This fund balance cannot be used for other projects without disappropriating projects or creating a shortfall in the fund.  
 Actuals from GL30 for May 2020. Budget and spending from PIC, July 9, 2020.  
 Updated September 9, 2020 by Mark Foote and Kathy Waymire