



Strategic Advisory Council

October 14, 2022
~Meeting Minutes~

Strategic Advisory Council

Semi-Annual Meeting

Sign-In Sheet

14 October 2022

10:00 A.M. to 12:00 P.M

Virtual: Zoom Meeting

[#KCSAC2022](#)

KING COUNTY MEMBERS

Name	Title	Agency	Present
Dow Constantine	King County Executive	Executive's Office	
Dwight Dively	Director, Performance, Strategy and Budget	Executive's Office	X
Claudia Balducci	Council Member	King County Council	
TBD	Council Member	King County Council	
Matthew York	Presiding Judge	District Court	X
Patrick Oishi	Presiding Judge	Superior Court	X
John A. Wilson	Assessor	Assessor	X
Dan Satterberg	King County Prosecutor	Prosecuting Attorney	Nicole Franklin
Patti Cole-Tindall	Sheriff	King County Sheriff's Office	X
Julie Wise	Elections Director	Elections	X
David Mendel	Interim Chief Information Officer	King County Information Technology	X

PRIVATE / PUBLIC SECTOR MEMBERS

Name	Title	Agency	Present
Michael Mattmiller	Senior Director of Government Affairs	Microsoft	X
Bill Kehoe	Chief Information Officer	State of Washington	X
Jason Weiss	Chief Information Officer	Sound Transit	X
James Weaver	Chief Information Officer	State of North Carolina	
Viggo Forde	Chief Information Officer	Snohomish County	Lisa Hillman
Gretchen Peri	Practice Director	Slalom	X
Sergio Razo	Director of Information Technology	King County Library System	X
Mark Ronaldson	Director	Amazon Web Services	Megan Antelo
Gary Leaf	CIO	King County Housing Authority	X

WELCOMED GUESTS AND OTHER ATTENDEES

This meeting had over sixty-five guests and other attendees that dialed in. A full listing of all attendees was not recorded.



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The meeting started at 10:08 AM

King County Director of Performance, Strategy and Budget, Dwight Dively chaired the meeting.

Welcome and Introductions **10:08 AM**

- David Mendel welcomed the SAC and attendees to the meeting and introduced Dwight Dively as the chair of the meeting. Each SAC member (or delegate) introduced themselves.

Opening Remarks **10:11 AM**

- Dwight Dively delivered opening remarks. He welcomed the SAC members and guests.
- Dwight remarked that tech security is important. The 2023-2024 budget was submitted to Council 2.5 weeks ago, with a vote planned the week before Thanksgiving. He mentioned that Council was particularly intrigued by the payment kiosks proposal.
- Technology is a critical part of how the County operates as about a half of the Council are working remotely. The County is going to be a hybrid organization.

Recap of March 2022 meeting **10:15 AM**

- Zlata Kauzlaric provided a recap of the March 2022 meeting.
 - Technology Awards recognition.
 - Discussion about collaboration in the face of the pandemic, and continued prioritization and communication.
 - Briefings were presented by Amazon, State of Washington, and Slalom.

Today's Topics **10:17 AM**

- David provided an introduction to the three topics to be discussed during the meeting: Data Governance, Information Security and Privacy, and the 2020-2023 Strategic IT plan.
- He mentioned that data governance (presented by Priti Mody-Pan and Stephen Heard) and information security (Lorre Wijelath) are critical to King County. The SAC members will be asked to endorse the approach.
- The 2020-2023 strategic IT plan will be presented by John Klein.

Data Governance **10:25 AM**

- As an introduction to this topic, a video was presented, in which the importance of data in the County was highlighted.
- Priti Mody-Pan presented the introduction to the mission of Data Governance at King County.
 - In 2020 a large group self-assessed that the County is at the low to medium level of maturity. Large departments own many data domains, but nothing is managed at a department level. This leads to silos.
 - For the last two years there has been a group from across the County working to identify focus areas. These are the strategic outcomes.
- Stephen Heard presented slides about the Data Governance Framework.

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- He discussed the intersection of business and technology. This requires people, processes and technology. The intent is to mature the County to manage data and practice data intelligence.
- For future implementation, the County is looking for a Chief Data Officer to be hired after the new CIO is hired.
- The core working group feels that there will be an essential permanent subcommittee on equity and social justice within data governance.
- SAC Discussion
 - Bill Kehoe asked what the overall interest is in sharing data across departments.
 - Priti indicated that there is strong interest from analysts, stewards, and custodians.
 - Jason Weiss mentioned that Sound Transit rolled out something similar.
 - There was a discussion about where the Chief Data Officer would report. David Mendel indicated the current plan is for that position to report to the CIO. Jason was interested in knowing more as the CDO roll out occurs.
 - Stephen Heard asked what does it mean to be “business led” but the practice living in IT? There needs to be a matrix into the business. The core working group wants to be included in hiring of the CDO. They want to do more than just implement tools, rather, see more engagement of the business.
 - Julie Wise mentioned that KCIT had a data classification policy for security level, and wondered if it is in scope of the program to do the classification of the data.
 - Stephen responded that the requirements for data classification are part of information security policy. They will be engaging with every department and agency, and have estimated a four-year window to implement information security policy. This will fall under the domain of the CDO and data governance.
 - Lisa Hillman mentioned that Snohomish County is in the infancy of their journey. With COVID, they have learned that there is a lot of information, but they don’t necessarily know where all the data is. Change management is a big deal.
 - Bill Kehoe stated that data sharing is dependent on the culture and willingness of every department to share. Overcoming data sharing concerns is the biggest risk.
 - Priti indicated that this is one of the topics being addressed by the working group. Access management – some departments are concerned that the data will not be adequately protected, so they are reluctant to share in the data catalog.
 - Judge Oishi indicated that Superior Court and DJA have specific concerns and issues. Judicial branch is a separate branch. He indicated it needs to be discussed more.
 - Michael Mattmiller loves the focus on change management. Cautioned the teams not to boil the ocean. Keep the compliance experience simple and straightforward. There needs to be a burning platform. Making social justice and inclusion the focus of the program is a great way to drive the program.
 - Nicole Franklin mentioned there are special considerations for open data and community data.
 - Stephen replied there are a separate set of principles and work for engaging the community.
- Endorsement



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- David Mendel asked for the vote of the Internal SAC members to endorse the Data Governance approach
 - District Court and Superior Court abstained.
 - All other internal SAC members provided endorsement.

Strategic Technology Plan **11:33 AM**

- John Klein presented slides to explain the Strategic Technology Plan, and made a call for SAC volunteers.
- SAC Discussion
 - Lynda Kamrath, Gretchen Peri, Nicole Franklin, Viggo Forde, Gary Leaf, and Sergio Razo volunteered.

Final Comments **11:50 AM**

- A video of opening remarks from Dow Constantine (deferred from earlier in the meeting) was played.
- David thanked the members for coming and for their feedback.
- A Zoom picture was taken of the SAC attendees.

David Mendel adjourned the meeting at 11:52 AM.

Meeting Chat Transcript

10:10:45 From Gretchen Peri To Everyone:

Perfect John!

10:10:52 From Michael Mattmiller | Microsoft To Everyone:

The Oscar goes to John Wilson!

10:11:07 From Bill Kehoe To Everyone:

And fund all Assessor technology projects....

10:11:08 From kamratLS To Everyone:

How to enable audio as a host

Sign in to the Zoom web portal.

From the navigation panel, select Settings.

Click the Meeting tab.

To enable Audio type, click the audio option that you want to use . Telephone and Computer

Audio: Participants can join by telephone or by using their computer's microphone/speaker or headset. ...

Click Save. Note : If Audio type is disabled and locked, contact your account administrator.

10:27:35 From Zlata Kauzlaric To Everyone(in Waiting Room):

Thank you so much Lynda!! :)

10:29:10 From Zlata Kauzlaric To Everyone:

Thank you so much Lynda!! :)

10:40:26 From Bill Kehoe To Everyone:

What is the overall interest in sharing data across departments and from an enterprise perspective?

10:51:05 From Nicole D. Franklin To Everyone:



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Please discuss how open data, data sharing and data gathering will happen in collaboration with community. Is there a plan to have a community led effort?

10:54:55 From Joseph Todd To Everyone:

Nicole love love your question

10:57:57 From Gretchen Peri To Everyone:

Comment only. The County's assessment is similar to what we observe with other local government clients across the country. Like Stephen and Priti said, this must be a partnership between business and IT. We frame the discussion in terms of Data Guardianship, the objective of which is to establish trust in data, tools, and practices. Guardianship includes data governance, data management, and privacy & compliance. Tactically, one of the keys to success is leveraging cross-functional teams to help assess and make data design decisions that are critical for downstream and upstream practices/processes. I look forward to seeing how the plan moves the County forward in this area.

11:03:02 From Zlata Kauzlaric To Everyone:

Thank you Nicole for the question. We will make sure it gets considered in the upcoming work.

11:05:02 From Bill Kehoe To Everyone:

Good enterprise use cases: Recidivism, Homelessness, Equity, Digital Divide, and other priorities of the KC Council and the County Executive. This drives the value of data sharing and moves the County to move of an outcome based analysis that can drive service adjustments to better serve KC residents.

11:05:09 From Zlata Kauzlaric To Everyone:

Thank you Gretchen for your advice!

11:06:54 From Lisa Hillman, she/her, Dept of IT To Everyone:

including de-identifying the data if it's defined as sensitive

11:07:09 From Zlata Kauzlaric To Everyone:

Thanks Bill! Good

11:10:20 From Bill Kehoe To Everyone:

Also, I think an executive order or a KC Council directive to share data naming KCIT as an official steward of the County's data will go a long way to moving the data strategy forward.

11:10:45 From Lisa Hillman, she/her, Dept of IT To Everyone:

Good idea, Bill.

11:12:11 From Anita To Everyone:

Following up on Nicole's question. We must also consider not only getting community information, but transparency of that data, especially in a disaggregated way. Last, we must recognize that there are marginalized communities that we do not yet collect countywide data on at all (e.g. disability community).

11:14:19 From Zlata Kauzlaric To Everyone:

Thank You Anita! Your advice is appreciated!!

11:17:27 From Bill Kehoe To Everyone:

Does KC have a security governance committee that brings together the department IT professionals on a regular frequency to discuss policy, strategy, risks, and enterprise security services?

11:17:28 From Carmel Call To Everyone:

We are experiencing a lot more audits with increased focus on security, access controls and disaster recovery. How does that work get resourced and balanced with the strategic efforts to improve our County wide security stance and position

11:21:06 From Bill Kehoe To Everyone:



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- MFA should be an absolute requirement
- 11:21:35 From Lisa Hillman, she/her, Dept of IT To Everyone:
and MFA for vendors remotely accessing systems for support
- 11:21:39 From Gretchen Peri To Everyone:
Completely agree, Bill.
- 11:21:55 From Gretchen Peri To Everyone:
And Lisa :)
- 11:25:18 From Lisa Hillman, she/her, Dept of IT To Everyone:
Additionally, and FYI the cybersecurity insurance continues to be challenging. The premiums have increased over 300% and the coverage has dropped by up to 400%. Not sure this trend will end...
- 11:26:32 From Gretchen Peri To Everyone:
Great comment Lisa and I doubt it will end...likely continue/increase
- 11:28:14 From Bill Kehoe To Everyone:
I am sorry I have to drop for another meeting - great discussion and plan.
- 11:28:27 From David Mendel To Everyone:
Thank you Bill.
- 11:29:02 From Zlata Kauzlaric To Everyone:
Thanks Bill!
- 11:33:43 From Julie Wise To Everyone:
My apologies, I have to get on the road for a ballot drop box ribbon cutting event. Thanks for the great meeting and presentations.
- 11:33:54 From Zlata Kauzlaric To Everyone:
Thank you Julie!
- 11:35:45 From Megan Mason To Everyone:
<3
- 11:36:50 From John Klein To Everyone:
<https://forms.office.com/g/7REUETpVZM>
- 11:41:07 From kamratLS To Everyone:
I'll volunteer to be part of a subcommittee (representing KCSO)
- 11:42:36 From Gary Leaf To Everyone:
I will be happy to be a part of the subcommittee
- 11:42:47 From Lisa Hillman, she/her, Dept of IT To Everyone:
Include Viggo for sure. Though if he is out of the office when the session occurs happy to join in. We are starting to build our plan as well and more info the better
- 11:42:51 From Nicole D. Franklin To Everyone:
PAO is also willing to volunteer to participate and collaborate
- 11:44:30 From Sergio Razo To Everyone:
I will volunteer... :-)
- 11:44:40 From Gretchen Peri To Everyone:
Count me in
- 11:44:46 From Megan Antelo (AWS) To Everyone:
Thanks Joe!
- 11:47:14 From John Klein To Everyone:
I'm with you Megan!!



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11:49:15 From Lindsay Pryor To Everyone:

That shout-out is for you, Bill :D

11:50:30 From Dwight Dively, King County To Everyone:

I need to leave for another meeting. Thanks everyone.

11:50:42 From Zlata Kauzlaric To Everyone:

Thanks Dwight!

11:50:58 From Judge Patrick Oishi To Everyone:

great meeting - thank you all!

11:50:58 From Megan Mason To Everyone:

Thank you all again for your patience - several factors :)

11:51:18 From Lisa Hillman, she/her, Dept of IT To Everyone:

No worries, Megan. Well done

11:51:31 From Gretchen Peri To Everyone:

Thank you everyone. Excellent meeting!

11:52:31 From Megan Antelo (AWS) To Everyone:

Thank you Megan and KC Team, great meeting. Mark Ronaldson apologizes he couldn't attend today, and he will attend the next one.

11:52:52 From kamratLS To Everyone:

Suggestion for next meeting - KC Gov website Refresh

11:54:02 From Jason Weiss To Everyone:

Great meeting! thank you

11:54:24 From Megan Antelo (AWS) To Everyone:

I'll have to drop! Ty!