



PRC AGENDA

Date:	June 20, 2023	
Time:	3:30 - 4:15 pm	
Location:	Teams Meeting – see meeting invite to join.	
Agenda Item	Presenter	Objective
1. Introductions and check in	Norm Alberg 2 minutes	Check In
2. Approval of minutes - May	Norm Alberg 3 minutes	Action
3. Public Records Program- Public Records Response Charges – Equity-Informed Review	Kaitlyn Wiggins Jacqueline Gerardi 10 minutes	Inform, Discuss
4. Updates from: - Public Records Program - KCRIGG - Privacy Program - KCIT	Stephanie Santos Cynthia Hernandez Lorre Wijelath Tim Morrow, Shannon Smith 10 minutes	Inform, Update
5. PRC Annual Report Process - June 2 – 16: Annual Survey of Social Media/Outreach Tools— Now Closed - June 20 – PRC Intro to Annual Report Content - July 6- Public Records Reporting all “Agencies” - (JLARC Report due to state 7/1) - Transmittal to Council by mid August	Cynthia Hernandez 8 minutes	Reminders
6. ARMMS Updates - Agency Dashboards - Retention schedules online - update - Approved State Retention Schedule: Prosecuting Attorney - Policy Updates- 2 combined in RM; expiration reminders; web changes - Retention Schedule Audit - Archives Program Updates	Ellie Rhodes, Valerie Vega, Cynthia Hernandez, Hannah Soukup 10 minutes	Inform
7. Good of Order and Summarize Take-Away Messages	Norm 2 minutes	Information, Recap
8. Adjourn	Norm Alberg	

Upcoming Public Records Committee meeting: July 18, 2023