**AGENDA**

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| **Date:** | June 25, 2019 |
| **Time:** | 3:00pm-3:30pm – Records Management Program – Content Manager Demo – Ryan Wadleigh & Ellie Browning3:30pm-4:30 pm |
| **Location:** | Chinook Room 115 |
| **Agenda Item**  | **Presenter** | **Objective** |
| **Attendance/sign in** |  |  |
| 1. Introductions
 | Norm Alberg/All3 minutes | Action |
| 1. Approval of minutes
 | Norm Alberg2 minutes | Action |
| 1. Expiring Policies
 | Deb Kennedy/Norm Alberg15 minutes | Information and Action |
| 1. King County Internal Audit of PII Information
 | Cynthia Hernandez10 minutes | Information |
| 1. PRC Work Plan
* Annexation Policy Update
* Expected changes to work plan approach
 | Cynthia Hernandez/Deb Kennedy 10 minutes | Information and Action |
| 1. KCIT/PRC working group
 | Deb Kennedy/ Ellie Browning 10 minutes | Information  |
| 1. Summarize Take-Away Messages
 | Ellie Browning5 minutes | Recap |
| 1. Adjourn-
 | Norm Alberg | Action |

**Upcoming Public Records Committee meetings:**

July 30th 2019

September 10th, 2019

October 22nd, 2019

December 3rd, 2019