**AGENDA**

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| **Date:** | June 25, 2019 | | |
| **Time:** | 3:00pm-3:30pm – Records Management Program – Content Manager Demo  – Ryan Wadleigh & Ellie Browning  3:30pm-4:30 pm | | |
| **Location:** | Chinook Room 115 | | |
| **Agenda Item** | | **Presenter** | **Objective** |
| **Attendance/sign in** | |  |  |
| 1. Introductions | | Norm Alberg/All  3 minutes | Action |
| 1. Approval of minutes | | Norm Alberg  2 minutes | Action |
| 1. Expiring Policies | | Deb Kennedy/Norm Alberg  15 minutes | Information and Action |
| 1. King County Internal Audit of PII Information | | Cynthia Hernandez  10 minutes | Information |
| 1. PRC Work Plan  * Annexation Policy Update * Expected changes to work plan approach | | Cynthia Hernandez/Deb Kennedy  10 minutes | Information and Action |
| 1. KCIT/PRC working group | | Deb Kennedy/ Ellie Browning  10 minutes | Information |
| 1. Summarize Take-Away Messages | | Ellie Browning  5 minutes | Recap |
| 1. Adjourn- | | Norm Alberg | Action |

**Upcoming Public Records Committee meetings:**

July 30th 2019

September 10th, 2019

October 22nd, 2019

December 3rd, 2019