



# King County Immigrant and Refugee Commission Vacancy Announcement 2022-2023

## Background

On Feb 27, 2018, King County Executive Dow Constantine and members of the County Council signed legislation creating an Immigrant and Refugee Commission, a permanent body committed to integrating, strengthening, and valuing immigrant and refugee communities and upholding the county's commitment as a welcoming community. The Commission, which meets monthly, works to achieve fair and equitable access to county services for immigrant and refugee communities, improve opportunities for civic engagement, set annual goals, and participate in important dialogue on County policies and practices that impact the community. To learn more about the details of Ordinance 18653 for the establishment of a King County immigrant and refugee commission please [click here](#).

## Responsibilities

Thirteen commissioners from across King County work together to identify, elevate and develop shared strategies and solutions; streamline and strengthen efforts; and bring more resources to the most pressing issues affecting immigrant and refugee communities. Given the importance of place as a determinant of equity and the accelerated growth of immigrant and refugee populations outside of the City of Seattle, the County's immigrant and refugee integration agenda will include a specific focus on understanding and addressing challenges faced by communities living in smaller cities and unincorporated areas of the County.

Member duties include:

- Assisting and advising the County Executive, County Council, offices of assessor, sheriff, prosecuting attorney, and elections, and all other departments and divisions on issues, programs, policies, and legislation impacting immigrant and refugee communities;
- Promoting civic participation and government representation (including working to encourage hiring in County government, and representation on boards, commissions, and elected offices), of immigrant and refugee community members;
- Collaborating with all levels of government to ensure effective outreach to and engagement of immigrant communities and refugee communities and advise on County's role with other government entities;
- Assisting with the development and implementation of King County policies and regulations protecting and impacting immigrant and refugee communities;
- Evaluating County programs and services from the perspective of immigrant and refugee communities;

- Helping develop and/or review County plans to ensure that the interests of immigrants and refugees are given high priority.

## Qualifications

- Commissioners must reside in King County and be immersed in one or more immigrant and refugee communities
- Commissioners shall reflect the diversity of ethnicities, professional backgrounds, socioeconomic status, and geographic areas that make up the fabric of our communities King County Immigrant and Refugee Commission
- Commissioners should be well-versed on the issues affecting immigrant and refugee communities locally as well as nationally
- King County residents representing immigrant-led and/or faith-based organizations are encouraged to apply
- King County residents who have had personal experiences as refugees or asylees are encouraged to apply
- Socioeconomic status, gender diversity, age, sexual orientation, and ethnic and racial diversity will be considered in the composition of the Commission

## How to Apply

Interested community members [can access application materials on our website](#) and submit online or by email. Candidates seeking appointment must include the following documents with their completed application:

- Resume
- Headshot (.jpg .jpeg .png files only)
- Biography (150-250 words)
- 2022 Financial Disclosure
- 10 Endorsement Signatures from members of immigrant and refugee community
- 2 Letters of Recommendations (LORs):
  - 1 letter from a member of the immigrant and refugee community
  - 1 letter from a nonprofit organization that serves one or more immigrant and refugee communities

NOTE: Endorsement Signatures and LORs may be submitted at a later time. Selected applicants must submit online or by email at [kcirc@kingcounty.gov](mailto:kcirc@kingcounty.gov) within 2 weeks of notification of appointment.

## Questions?

Please email us at [kcirc@kingcounty.gov](mailto:kcirc@kingcounty.gov).