

Familiar Faces Steering Committee

Meeting Summary

September 6, 2018, 9:30 - 11:00 am, Chinook Room 121, 401 5th Avenue, Seattle

Members Present: Heather Aman, Siobhan Brown, Brook Buettner, Leandra Ebreo, Michelle Conley, Tyler Corwin, Travis Erickson, Brigitte Folz, Chloe Gale, John Gilvar, William Hayes, Katie Hurley, Mikel Kowalczyk, Tricia Madden, Daniel Malone, Patty Nobel-Desy, Michele Plorde, , Natalie Walton-Anderson, Sidney Wilson

Guests Present: Alex Conn, Patricia Sully

Grounding In

9:30 a.m.

- One minute quiet, calm and focus—bring self to present moment (1 minute)
- Grounding In Exercise—origin story of how you got your name.
- Will continue to weave into the meeting for continued relationship building.

Welcome and Introductions

9:45 a.m.

- Brook Buettner welcomed guests. Committee members and guests introduced themselves.
- Presentation of *Certificates of Appreciation* to Familiar Faces Advisors: Sidney Wilson and Mikel Kowalczyk (present).

“Initiative Eye View”

9:45 – 10:00 a.m.

- Context:
 - Shared vision review
 - Results Based Accountability evaluation structure
 - Health and Human Services Transformation Plan: Collective Impact Model (common agenda, shared measurement system, mutually reinforcing activities, continuous communication, backbone support.)
 - After 4 years is it time to reassess completed work and the future of the initiative.
- Proposal:
 - “Divert to what?” – where to send, viable alternatives;
 - This would be part of an additional workgroup focusing on the upper right quadrant (mobile response, drop in campus, mobile care) of the diversion plan;
 - Proposing that Steering Committee members come together – do gap analysis and set targeted smaller strategies to move that work forward. *transitions centers, campuses of health, mobile resources – portal will help coordinate these efforts.
 - Change in Steering Committee Format
 - Move to quarterly, 2 hour long

- Standing agenda items (formalize reporting structure); meeting would include general overview of committee work and updates.
 - 2-3 workgroup updates
 - Discussion and “course” corrections
 - Needed resources
 - Identify sponsors for work
 - Emerging issues and opportunities to build upon
- Committee Member Commitment: Information sharing with both their organization and the Steering Committee.
- Would include more email updates and information sharing.

Discussion: An Active and Effective Steering Committee

10:00 – 10:45 a.m.

- Discussion:
 - Workgroups:
 - Jail Transition, Single Diversion Portal, and Advisors (lived experience);
 - Proposed addition of “Divert to What”
 - Depending on work being done there may be a need for additional sub-workgroups.
 - Focus on entire left side of map as well as “connective tissue.”
 - Many initiatives and projects occurring between involved groups—need to take advantage of the Steering Committee and its shared vision to support these other activities.
 - What does this group work on? Upstream or downstream?
 - Institutional change is slow, and have to do the crisis work as well. Up- and down-stream work needs to be done—not an either or, but a both/and.
 - “Divert to What (From)”—should be working on the connective tissues between the center of the diversion document and the upper right quadrant.
 - The Steering Committee should not be bogged down with single fires; should be viewing/discussing the full scope (forest) of work being done and needing to be completed.
 - Discussion of previous groups and work such as “Kitchen Cabinet,” and how to ensure there is high-level administrative buy-in to work being done, so members of this committee and the sub-committees are trusted with decision making.
 - Needs:
 - ID leverage each member has?
 - Limitations of the Steering Committee as founded by the King County Executive to inform the work of health and human services. Committee outcomes will need to align with the Executives goals.
 - Determine Committee and workgroup reporting structure. Workgroups to Steering Committee, Steering Committee to Executives Office

- Addition of Data to help inform work and show project/initiative outcomes. Review regularly whether monthly, quarterly or annually.
 - Add a standard report back process for DCHS, Public Health and DAJD to share data, outcomes, etc.
 - Course correction about the nature of Steering Committee as a body convened by the King County Executive, to advise Department of Community and Human Services and Public Health of Seattle & King County, focus on improving Health and Human Services for individuals with criminal legal system involvement, not a body that can engage in advocacy
- Meeting Actions/Outcomes:
 - Steering Committee recurrence: Bi-monthly; next meeting to be held in November 1st at 9:30am.
 - “Divert to What” volunteers/committee members, hold first meeting on Oct. 4th at 9:30am. Look for email/calendar invite from Alex and/or Brook.
 - Brook to contact someone in Housing (plays large part in success of reducing recidivism).
 - Brook to work on setting a possible quarterly update or modified “Kitchen Cabinet” meeting for the future, to continue to inform work with Initiative values and systems change thinking.

Wrap Up and Adjourn

11:00 a.m.

Next Familiar Faces Steering Committee Meeting (November 1, 2018, Location Chinook 121, 9:30am – 11:00am)