



King County Department of Assessments
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 Seattle, WA 98104
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John Wilson
Assessor

NEW BUSINESS PERSONAL PROPERTY ACCOUNT SETUP

- Check this box if this is a new account based on a startup business
- Check this box if this is a new account based on a purchase of an existing business or a new account based on a business moving to a different location (complete section below as applicable)
 Former owner name: _____
 Former business name: _____
 Former location address: _____

Taxpayer Information

Taxpayer name: _____ Attention: _____
 Mailing address: _____
 City: _____ State: ____ Zip: _____

Site Information

Business name: _____
 Physical address: _____
 City: _____ State: WA Zip: _____
 Phone number: (____) _____ Email: _____

NAICS or business description: _____ Check this box to receive listings via email
 UBI number: _____ Date opened: _____

Legal entity (please mark one) Corporation out of state, State Corporation WA State
 Other (including LLC, LLP, etc) Sole proprietor Living with a spouse or dependent?
 Widow or widower? Over 65 residing in Washington for at least 10 years?

Personal Property Listing

Owned business assets (please attach additional pages if necessary)

Supplies (monthly cost): _____	Description	Acquisition Year	Original Cost (excluding sales tax)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- Check here if you own the building where the business is located
 If you own the building, do not report leasehold/tenant improvements
 Real property parcel number (if known): _____

Leasehold/tenant improvements (please attach additional pages if necessary)

Description	Acquisition Year	Original Cost (including sales tax)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Preparer Information

Name: _____
 Phone number: (____) _____ Email: _____