

# STEPS TO MINIMIZE RISK OF COVID-19



In response to Public Health direction,  
take these steps:

- ✓ Screen employees daily for any of these symptoms:

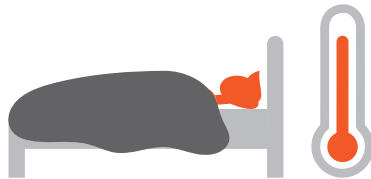
fever OR shortness of breath OR cough



Other symptoms:

- chills
- muscle pain
- sore throat
- loss of taste or smell

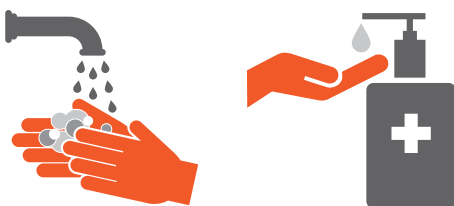
- ✓ Send sick employees home.



- ✓ Allow high risk employees to stay home (people over 60, pregnant people, medical conditions).



- ✓ Make hand washing and hand sanitizer available.



- ✓ Clean and sanitize surfaces frequently.



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- ✓ Ask employees to read this information sheet.