

## Administrative Changes

### What is an administrative change?

Metro makes minor administrative changes to transit service three times a year (in September, February, and June). These are considered minor changes as described in King County Code 28.94.020, so they are not sent to the King County Council in the form of a service change ordinance. Administrative changes must meet the following criteria:

- Change bus stop locations by less than one-half mile
- Result in a change of less than 25 percent of the cost to provide the route

### Why make administrative changes?

They allow Metro to make minor adjustments to schedules to improve their efficiency. In 2010 and 2011, we made a number of administrative scheduling changes that resulted in a two-percent savings in Metro's annual operating budget.

These changes also allow Metro to move a route by a small distance to improve its speed and reliability. For example, Alaskan Way Viaduct construction in the SODO area was causing severe delays of buses along First Avenue S, so Metro moved the service to Fourth Avenue S to avoid the delays.

### Fall 2012 administrative changes

Metro will make a number of administrative changes as part of the fall 2012 service change. These changes are of several types:

- Changes in trip times.
- Moving routes by one block in downtown Seattle. For example, northbound routes 24 and 33 are moving from Fourth Avenue to Third Avenue.
- Moving routes from the Downtown Seattle Transit Tunnel to surface streets.
- Cutting or adding trips due to low or heavy ridership.
- Increasing or reducing a route's hours of operation.
- Operational changes, such as which routes are "through-routed" or linked.
- Eliminating a short segment of a route that has very low ridership.

For a detailed list of these changes, see the table on the following pages.

**Fall 2012 administrative changes**

<b>Route</b>	<b>Administrative change</b>
A	Revise routing at Federal Way Transit Center
1	Change through-route from Route 36 to routes 1 and 14 (south part)
2X	Re-number to Route 29 Express and revise layover (routing change in ordinance)
3N/4N	Revise weekend early morning/evening service to not serve Raye Street loop
4S	Start service earlier on weekend mornings
10	No longer linked with Route 12
11	No longer linked with Route 125
12	No longer linked with Route 10
16	Revise layover location
17	Re-number to Route 62 (routing change in ordinance)
17X	Change the number of trips by adding one morning trip
18	Re-number as Route 40 (routing change in ordinance)
18X	Change the time of trips and coordinate schedule with 17X
19	Coordinate schedule with Route 24, operate on 3rd Avenue, and link with Route 124
21X	Discontinue one morning and evening trip
24	Reduce evening hours of operation by ending around 9:30 p.m. and change through-route from routes 131/132 to Route 124
25	Revise to serve a different set of stops
26	Change through-route from Route 124 to routes 131/132
27	Reduce evening hours of operation by ending around 9:30 p.m. and change through-route from Route 17 to Route 33
28	Change through-route from Route 23 to routes 131/132 (routing change in ordinance)
28X	Add two trips to extend morning span of service
31	Change through-route from Route 68 to routes 65/75
33	Improve midday frequency to 30 minutes, operate on 3rd Avenue, and change through-route from routes 34/39 to Route 27
36	No longer linked with Route 1
56X	Change the times of trips and coordinate schedule with 57
65	Change through-route from routes 66/67 to routes 31/32
67	Change through-route from Route 65 to Route 68
68	Change through-route from Route 31 to Route 67
99	Make seasonal adjustment; discontinue off-peak service
113	Revise route to operate on 2nd Avenue
116	Operate additional trips and revise stop pattern
118	Revise stop pattern and adjust schedule to maintain ferry connection
119	Revise stop pattern and adjust schedule to maintain ferry connection

Route	Administrative change
121	Replace two trips with Route 123 trips and revise to operate on 2nd Avenue
122	Convert some afternoon trips from Route 121 to Route 122 and revise to operate on 2nd Avenue
125	No longer linked to Route 11
155	No longer linked to Route 156
168	Revise routing to terminal
212	Move route from Downtown Transit Tunnel to surface
217	Move route from Downtown Transit Tunnel to surface
218	Discontinue two morning and evening trips
265	Provide additional trips when Route 255 riders are displaced due to construction
301	Move route from Downtown Transit Tunnel to surface
306	Move northbound routing from 3rd Avenue to 4th Avenue
308	Move northbound routing from 3rd Avenue to 4th Avenue
309	Skip a low ridership stop to enable use of the left lane
312	Move northbound routing from 3rd Avenue to 4th Avenue
330	No longer linked to Route 75
522	Move route from 3rd Avenue to 4th Avenue
555	Revise layover
556	Revise layover
914	Minor routing change on Kent East Hill
916	Minor routing change on Kent East Hill