



Friday, July 17, 2020

10:00 AM - 12:00 PM

--- Virtual meeting by remote technology ---

All participation will take place using Zoom. Instructions for participation will be shared approximately one week prior to the meeting.

10:00 AM – 10:05 AM **Introductions and Agenda Review**

- RAC Chair/KC Councilmember Claudia Balducci

10:05 AM – 10:10 AM **Approval of April 30, 2020 RAC Meeting Summary**

- RAC Chair/KC Councilmember Claudia Balducci

10:10 AM – 10:30 AM **Social Justice and Coronavirus Considerations for Eastrail Activities (Discussion Item)**

- RAC Members

10:30 AM – 10:50 AM **“Experience the Eastrail” Delegation Outreach Planning – August 2020 (Discussion Item)**

- Katherine Hollis, Eastrail Partners
- Warren Jimenez, King County Parks and Recreation Division

10:50 AM – 11:05 AM **Fiber Optic RFP Development (Information and Discussion Item)**

- Darryl Hunt, King County Information Technology
- David St. John, King County DNRP

11:05 AM – 11:20 AM **Status of RAC 2020-2022 Work Plan Priorities (Information and Discussion Item)**

- RAC Principals Staff Team

11:20 AM – 11:45 AM **Progress and Success Updates - Capital Project Check-in and Look Ahead, and Member Activities**

- RAC Principals Staff Team and RAC Members

11:45 AM – 12:00 PM **Public Comment**

Adjourn

REGIONAL
ADVISORY
COUNCIL



EASTRAIL REGIONAL ADVISORY COUNCIL

MEETING SUMMARY

April 30, 2020 – 1:00 – 3 PM

Zoom Meeting

Regional Advisory Council (RAC) Members Present: Claudia Balducci, King County Councilmember (Chair); Jay Arnold, Deputy Mayor, City of Kirkland (Vice Chair); Vicky Clarke, Eastside Greenway Alliance; Randy Corman, Renton Councilmember; Jessica Forsythe, Redmond Councilmember; Kathy Lambert, King County Councilmember; Luke Lamon, Government and Community Relations Officer - Eastside, Sound Transit; John Stokes, Bellevue Councilmember; Les Rubstello, Woodinville Councilmember; and Christie True, Director, King County Department of Natural Resources and Parks.

Welcome and Introductions

Chair Claudia Balducci called the meeting to order at 1:02 p.m., welcomed all in attendance to the first fully remote RAC meeting, and reviewed the agenda.

Approval of January 31, 2020, meeting summary

Vice Chair Jay Arnold moved to approve the January 31, 2020 meeting summary. Councilmember Corman seconded. There being no objections, the summary was approved.

Information Sharing Regarding Coronavirus Impacts on Eastrail Activities

Chair Balducci acknowledged the challenging circumstances presented by COVID-19 and invited members and staff to provide updates about impacts to their agencies and organizations.

- King County has closed parks for several weeks though the regional trails system has been open to essential activity. Trail use is up on the Eastrail from one year ago, though they are encouraging social distancing and will continue to do so as parks begin to open.
- The Cross-Kirkland Corridor is fully open for use; trail users are generally complying with social distancing guidelines.
- Redmond has canceled summer activities, including those on trails. RCC segment 3, the last 1.4 mile segment of this trail in design phase is not affected at this time.
- Renton has been working with King County to draft a letter of understanding related to a trail segment to extend the Eastrail south and connect to the Cedar River Trail and Lake to Sound Trail.
- Approximately 80 percent of Sound Transit construction is shut down; 20 percent is essential and continuing. They are moving forward with design for the downtown Redmond Link extension, including trail relocation. With relaxations for construction in the Governor's stay at home order, they are preparing to resume.
- Councilmember Lambert noted that there have been complaints about excessive speed and related accidents and injuries on trails. She requested staff follow up with data about incidents and whether there is a plan for enforcement to ensure safety on trails.
- Construction on an extension of the Mountains to Sound Greenway Trail on the south side of I-90 in Factoria is currently underway.

Fiber Optic Project Implementation Leadership and Roles

Darryl Hunt, King County Information Technology, and David St. John, King County Department of Natural Resources and Parks, provided an update on the Eastrail fiber optic project to install fiber optic lines along 28 miles of the Eastrail and presented a project team structure. The project involves installation of four conduits, one for public use and the other three for use by property owners along the trail as a revenue stream.

- The resolution passed by the RAC at the January meeting supported convening a meeting to identify a project lead entity and develop a project implementation plan. King County is working with owners, non-owners, and easement owners, including Snohomish County, Sound Transit, PSE, and RAC member cities, to coordinate on the project, gain consensus on participation roles, lead agencies, and governance frameworks. Project staff have also been communicating with King County project managers for Eastrail projects to ensure the projects are coordinated.
- Early feasibility studies included a needs analysis for future fiber in the corridor including broadband, smart cities, and other use options.
- A proposed project team structure for the RFP phase of the project places fee owners of Eastrail property (King County, Kirkland, Redmond, Snohomish County, Sound Transit, and Woodinville) in the lead decision-making role for scope decisions and approvals.
 - As easement owners PSE and Sound Transit and would need to concur with project decisions that affect their easement property interests. In the ongoing governance of the fiber project, non-owners will be able to contribute funding to the fiber project.
 - Funding contributions will allow non-owners to join the trail owners in project decision-making. The funding framework for fiber project planning through operation will be determined after the RFP process concludes, with funding and related decision-making roles being clarified based in part on the RFP process outcomes.
 - Input from other stakeholders including non-owners and public and private entities that want to access fiber will be important to developing a project scope of work and guiding oversight and decision-making throughout the project, to help ensure the project meets the desired outcomes. King County will be the project lead and coordinate between stakeholders.
- King County, with consultant support from CTC, will be developing an RFP for release in Q4 for project delivery approaches. An initial project management team structure needs to be in place to move forward on schedule, activities, models, and RFP language. They will be seeking subject matter expert representatives from different agencies.
- There was consensus among RAC members about the proposed project team and stakeholder structure, noting that there may need to be an adjustment to the scope oversight approval process to align with quarterly RAC meetings. Daily administration and implementation would not require RAC consensus.
- Several RAC member cities are interested in coordinating on potential extensions and additions to the base project and want to ensure they have adequate time for decision-making related to committing funding. King County staff will send a decision tree with more details about timeline and coordination needs to RAC member cities by the end of next week.
- Staff will present a more detailed project scope for the RFP with models being advanced and potential project extensions at the July RAC meeting.

2020 Eastrail Delegation and Legislator Outreach Planning

Katherine Hollis, Eastrail Partners Executive Director, and Warren Jimenez, Director, King County Department of Natural Resources and Parks gave a presentation on advocacy related to federal infrastructure funding. Federal coronavirus relief so far has focused on employment and health but will

Eastside Rail Corridor Regional Advisory Council Meeting Summary – April 30, 2020

eventually shift to infrastructure and economic development which could benefit trail construction. Possible mechanisms for federal funding for Eastrail infrastructure include:

- Infrastructure stimulus package
- FAST Act (transportation bill) expires in September and will either need to be reauthorized on its own or as part of a larger transportation package.
- New programs/innovation funding for trails, linking urban and rural communities, etc.
- Carbon reduction/climate change legislation linking trails and transit support to climate mitigation outcomes

Eastrail Partners is working with legislators to inform them of which projects in their districts are ready to implement and are community priorities, including the NE 8th Street Bridge, the Wilburton Trestle, and the Totem Lake Connector Bridge. Eastrail Partners is also working with other organizations regionally and nationally to develop a more comprehensive project list and advocate for inclusion of trails in federal stimulus funding. Katherine Hollis will share bills that could align with Eastrail projects and funding needs.

King County is working to plan an August event to increase awareness and excitement for connecting, constructing, and completing the Eastrail. The event would bring together private sector partners, community-based organizations, elected officials, and community members to highlight the benefits of trails and demonstrate how the Eastrail connects to the larger regional trails network. Planning an event like this will require some reconfiguring and creativity due to COVID-19, however all members were excited about moving forward with planning the event. King County will convene a smaller planning group of staff and work with Eastrail Partners to select a date.

Status of RAC 2020-2022 Work Plan Priorities

Joe Inslee gave a presentation on the Eastrail Regional Advisory Council 2020-2022 work plan. The 2020 work plan does not include a RAC cost share, although the 2021-2022 work plan will include cost shares.

- In 2020, staff are working to support the RAC, improve the capital project dashboard, coordinate on grants, and engage with congressional and state legislators. They are also working to expand data through user counts and are collaborating on an arts plan.
- Potential 2021-2022 cost share items include wayfinding and underrepresented community engagement. King County is leading development of an RFP for wayfinding for the Eastrail, and RAC staff are in close communication to ensure regional wayfinding is cohesive and allows local jurisdictions to nest under a larger branding effort. The RAC is also looking for leadership for underrepresented community engagement. Contact Joe if your agency is interested.
- Bellevue, Kirkland, King County, Redmond, and Renton are interested in a cost share but all acknowledged that challenging budget realities may impact cost share levels. Staff will present more details about cost share levels and potential funding scenarios in advance for consideration and discussion at the next meeting. There might need to be a phased approach for some work plan items due to budget realities.

Member Progress and Success Updates

Redmond – Redmond Link extension construction is underway; some portions will be intermittently closed for testing. Trails and parks are open, but they are encouraging social distancing. Redmond Lights took place in December with about 16,000 people showing up on the trail.

Kirkland – The section of the Cross-Kirkland Corridor between 116th and 124th is currently closed with a detour along 116th. There is construction near Totem Lake to replace a retaining wall and prepare for work on the Totem Lake Connector.

Bellevue – Bellevue is partnering with Sound Transit on a TOD site in the Spring District. They are also continuing to work with WSDOT on the Mountains to Sounds trail extension in the Factoria area. They are exploring alignment options for the Eastrail to Spring Boulevard Connector.

King County – I-405 expansion work will be starting soon which will cause some trail closures. Design for the NE 8th Street crossing project, coordinated with Sound Transit, is nearly complete; the project will go out to bid next year. The Leafline Regional Trails Coalition is working across the four-county region (King, Snohomish, Pierce, and Kistap) and includes many state, local, nonprofit, and private partners. There will be a presentation about the Leafline Coalition and how the RAC can connect with and leverage their efforts at a future meeting.

Cascade Bicycle Club – They are working with Eastrail Partners on legislative advocacy to be able to complement and leverage their work and not duplicate efforts. Cascade has received several comments from Redmond and Bellevue residents about bikes on trails and sidewalks. They have clear guidance for their members but are working to develop effective messaging on this issue and will provide to this group to share with constituents.

Public comment

No members of the public were present to provide comment. The meeting recording is available here: <https://kingcounty.gov/council/issues/erc/2020-meetings.aspx>. Interested parties should send comments to eastrail@kingcounty.gov. Joe Inslee will compile any comments received and provide to RAC and staff.

Next steps and adjournment

The next meeting is scheduled for July 17, 2020 10:00 -12:00.

The meeting adjourned at 2:35 p.m.

Experiencing the Eastrail – August 14th, 10:30-11:30

- Key Messages and Desired Outcomes
- RSVPs from the offices of Senators Murray and Cantwell, Reps. DelBene and Smith



SAVE THE DATE -
EXPERIENCE THE EASTRAIL
VIRTUAL EVENT • AUGUST 14, 2020 • 10:30 - 11:30 A.M.

Join Eastside municipalities, counties, nonprofits and businesses to hear how shovel-ready infrastructure projects on this 42 mile rail-to-trail project will transform transportation options, increase accessibility and equity, and spur economic development. RSVP to Katherine@eastrailpartners.org.

KING COUNTY - RENTON - BELLEVUE - KIRKLAND - REDMOND - WOODINVILLE - SNOHOMISH COUNTY - SOUND TRANSIT



Event Scope and Logistics



- How Event will Operate
- Primary Components
- Follow Up



Eastrail Fiber Partner Request for Proposal Project

2020 Schedule of Key Dates

July

- 7/6 **(Meeting):** CTC/PST project phase kickoff to discuss request for proposals (RFP), schedule, and stakeholder engagement process
- All to provide CTC with Eastrail Stakeholders contacts
- 7/6 **(Meeting):** King County Construction Procurement Team meeting with CTC
- 7/7 **(Action):** CTC begins outreach and drafting of technical specifications for the RFP
- 7/10 **(Action):** CTC provide draft business objectives and outcomes for Eastrail Stakeholders review and feedback
- King County to submit draft business objectives and outcomes and the schedule for inclusion in RAC meeting package
- 7/17 **(Meeting):** CTC present status to RAC for directional concurrence
- 7/18-7/29 **(Action):** Eastrail Stakeholders conduct internal discussion regarding business objectives and outcomes
- 7/30-7/31 **(Meeting):** CTC holds one-on-one discussions with individual Eastrail Stakeholder's leadership regarding the RFP approach and business objectives and outcomes for the Eastrail fiber asset
- 7/31 **(Action):** CTC begins drafting of business sections of the RFP document

August

- 8/3-8/12 **(Action):** Continued Eastrail Stakeholders internal discussion regarding business objectives and outcomes
- 8/14 **(Meeting):** CTC/PST status and check in meeting
- 8/24-8/25 **(Meeting):** CTC holds one-on-one discussions with individual Eastrail Stakeholder's leadership to review the initial draft of the RFP document presented to Eastrail Stakeholders

September

- 9/1-9/11 **(Action):** Continued Eastrail Stakeholders internal discussion regarding initial RFP draft
- 9/14 **(Meeting):** CTC/PST status and check in meeting
- 9/21-9/22 **(Meeting):** CTC holds one-on-one discussions with individual Eastrail Stakeholder's leadership to review final RFP draft
- 9/2-9/25 **(Action):** Continued Eastrail Stakeholders internal discussion regarding final RFP draft
- 9/28 **(Meeting):** Eastrail Stakeholders provide final approval of technical specifications and business objectives and outcomes

October

- 10/1 **(Action):** King County Construction Procurement Team approves RFP document
- 10/5 **(Action):** RFP advertised
- 10/29 **(Meeting):** RAC status and update
- 10/30 **(Action):** RFP questions due from Bidders

November

- 11/4 (Meeting): Pre-proposal meeting held
- 11/18 (Action): RFP responses due from Bidders
- 11/18 (Action): List of accepted proposal respondents sent to Eastrail Stakeholders
- 11/19-11/30 (Action): Ongoing proposal evaluations conducted by designated review team

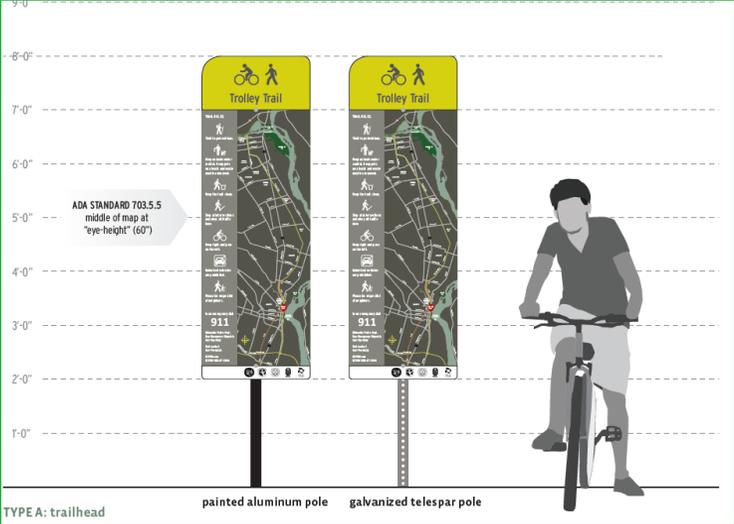
December

- 12/3 (Meeting): CTC presents to Eastrail Stakeholders analysis of bid responses for Finalist selection
- 12/14 (Meeting): King County conducts Finalist interviews
- 12/18 (Action): Best and final offers due

Q1-2021 (detail dates TBD)

- Jan 2021 (Meeting): CTC presents to Eastrail Stakeholders analysis of Finalist bid responses
- Jan 2021 (Action): King County selects Winning Bidder
- Jan 2021 (Action): King County issues intent to award
- TBD Eastrail Stakeholders agree to construction funding model
- TBD Eastrail Stakeholders review and accept notifying finalist of award
- TBD King County draft construction contract for public-private partnership
- TBD Eastrail Stakeholders review, and approve documents
- TBD King County draft inter-local agreements for Eastrail Stakeholder fiber partnership
- TBD Eastrail Stakeholders review, approve and execute documents

Eastrail Regional Advisory Council 2020-2022 Work Plan



Eastrail Regional Advisory Council
July 17, 2020

Work Plan Refresher

Category of Funding	2020	2021	2022
Base Staff (no cost share)	<ul style="list-style-type: none"> • RAC support • Capital Project Dashboard • Grant coordination • Congressional and Governor/State Legislature Engagement • User counts data collaboration • Arts plan collaboration meeting • Wayfinding project development 		
RAC Cost Share	n/a	<ul style="list-style-type: none"> • Wayfinding Plan (\$100k) • Event and community engagement (\$30K) • Underrepresented communities engagement (\$15k) 	<ul style="list-style-type: none"> • Event and community engagement (\$30K) • Underrepresented communities engagement (\$15k)

Status of 2020 Work Plan Items



RAC support



Capital project dashboard



Grant Coordination



Congressional/State Legislature engagement



User counts data collaboration



Arts plan collaboration



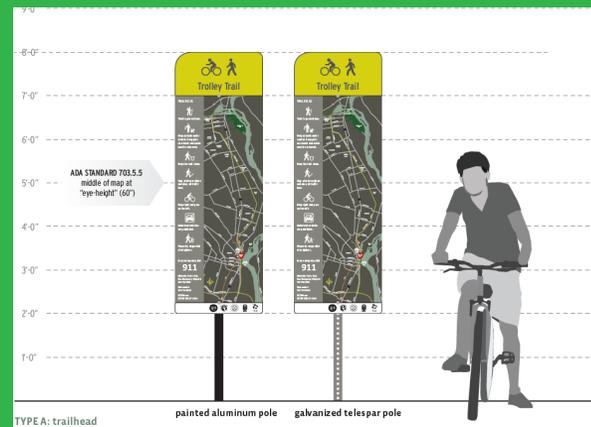
= Deliverables on track



= More coordination will occur to develop deliverables

Status of 2021 Work Plan Items

- 1) Cost sharing picture may change due to shifting budget climate. Seeking RAC guidance.
- 2) Status of planning for these future work plan items
 - Wayfinding (developing RFP) – KC leading
 - Event and community engagement
 - Underrepresented communities engagement



Eastrail Fiber Stakeholder Meeting July 6th 2020

Agenda

Mtg purpose -

Introduction of consulting firm CTC Energy and Technology & SOW

Discuss the RFP development process

- Review goals that informed the schedule
- Review schedule Key dates

Q and A, discussion and feedback

Next steps

Meeting Intro

- Meeting started 3 minutes after 1pm PT
- Joint KCIT/DNRP Sponsored project, KCIT taking lead on RFP process, engaged consulting firm CTC to work on the RFP
- Darryl Hunt provided an introduction amongst the group
- David St. John added some words saying that the Stakeholders have been working on this for over a year and there has been good support from leadership. There is momentum moving into the RFP phase
- Darryl informed the group that CTC will be leading future meetings

Procurement Process Goals

- CTC will lead the effort with Stakeholders helping to advise on items related to both the business and technical aspects of the procurement process.
- King County wants the process to include adequate Stakeholder review, meaning there must be enough time allocated for individual Eastrail Owner review, decision-making and approval.
- The process must be attentive to input from the RAC and PST groups.

Review of Schedule

- Darryl walked through the proposed schedule with the Stakeholder group, key take-away include;
- There is a RAC Meeting on 7/17; we want to leave this initial meeting with an understanding of what will be presented to the RAC on that date
 - The plan is to present an update of where the project is, discuss business model outcomes, and get direction feedback from the RAC if possible
- Darryl provides an overview of the business model options presented in the feasibility study; ideally a single model (or set of outcomes/objectives pertaining to one of the models) would be the basis for the RFP
- King County/CTC is looking for feedback from the stakeholders is to tell us what objectives the business model should accomplish, However King County would like to craft the RFP in order to leave room for multiple/creative solutions from the perspective bidders.
- CTC stated that we want to develop an RFP that will generate bids we can objectively compare (to each other), but allow flexibility so that perspective bidders whom want to participate on different pieces of the project (as a partner, contractor, or sole owner) can provide bids.
- The Goal is to maximize responses to the RFP. The previous work has shown there is market interest in this project, but no we have not been able to get solid financial numbers because

- Companies typically do not provide that level of detail until the RFP is advertised and formal proposal can be submitted (RFI is generally high-level feedback).

Eastrail Scope

- The goal for the scope of the fiber project is to make it “as big as it should be” meaning there is more value in a longer fiber run. The group is aware that it may not be possible to build the entire scope from the outset; extensions beyond the base project can be future phases, which will show the overall value of the opportunity for potential bidders.
- Extensions to the fiber build would include things like; extending the fiber footprint south from mile marker 5 to Downton Renton, extending north to Snohomish County, and extending laterally to City Halls and other jurisdictional network connection points.
- Some of these planned extensions may be a “Phase 2”, a question was raised if the possibility of a second phase should be alluded to in the initial RFP
 - Snohomish may be a couple years behind the King County in terms of being ready for this project due to various circumstances
 - The City of Woodinville expressed views similar to Snohomish County
 - The timing of the project will dictate how many of the Stakeholders participate in the project (i.e. available funds and leadership support)

Important Notes

- Some concerns were raised that there is not enough time for RAC input about the business model outcomes
 - As part of the revised RFP development process, meeting time with the individual Eastrail Owner team was added to ensure quality discussion, development of individual goals and objectives, reviews and decision making
- The more technical representatives are looking for an example of previous RFP designs and technical information from CTC
 - As part of the RFP drafting process, CTC will perform outreach to the various technical resources to gain insight and provide technical samples for review/feedback

Thank you,

Mitch Hergett

Senior Engineer | CTC Technology & Energy

10613 Concord Street, Kensington, MD 20895

Cell: 406.579.1858

mhergett@ctcnet.us | www.ctcnet.us

The CTC team is working remotely, with no change to availability, during the current crisis. Please don't hesitate to contact us for any assistance you need.