An interview is a two-way street. You must prepare at **least a few questions** that demonstrate your interest in the position, your drive to excel in the role, and the fact that you've done some homework *(researched company, industry, department).* Below are **some examples of questions to ask during a job interview.**

ABOUT THE JOB

- What does a typical day look like?
- Can you give examples of projects this position will be working on?
- What attributes does someone need to have in order to be really successful in this position?
- What are the biggest challenges that someone in this position would face?
- What happened to the person who previously held this position?
- What are the most important things you'd like to see this position accomplish in the next year?
- What are the metrics, goals or expectations that will be used to evaluate this position's performance?
- Can you tell me about the team this position is part of?

ABOUT THE SUPERVISOR (When the supervisor is on the interview panel.)

- How long have you been with this organization?
- What did you do before this?
- What brought you to this organization?
- What's your favorite part about working here?
- What values guide your supervisory style and the work environment you create for the team?

ABOUT THE CULTURE

- How would you describe the work environment here?
- What do you think are the most important qualities for someone to excel in this role?
- What do you like about working here?
- What's your favorite office tradition?
- What's unique or different about working here than anywhere else you've worked?

ABOUT THE CHALLENGES/OPPORTUNITIES

- What are some key challenges facing this organization?
- How can this position address or impact these organizational challenges?
- What are the expectations for this role over the next six months to a year?
- What opportunities do you see that this position could take on?

CLOSE

- What are the next steps in the process?
- What concerns might you have about my background or fit for this position that I could address?