**Summary:**

As King County continues to take an aggressive approach to fighting the effects of COVID-19, we are asking for your help. There is a significant need for additional staffing assistance during this emergency. These roles do NOT require a medical background but will provide critical assistance to our healthcare providers who are caring for these patients. We are reaching out to the community to see who might be available and interested in serving as a **Site Director**.

**Please note:** This is a facility role that will have no interaction with symptomatic/COVID positive clients.

**Work Schedule:** This is a 24/7 staffing need, so we are looking especially for people who can serve a variety of shifts.

**Who may apply:** Any individual able and willing to perform the job duties.

**Locations:** We are seeking individuals to work in both existing and new King County facilities. All locations are located within King County.

**Job Duties:**

The site director will have oversite for operations and logistics for an ACRC site.

* Overall responsible for the operational and logistical needs of the assigned ACRC site
* Identify and deescalate issues across organizational and community lines
* Can resource through the appropriate channels when technical issues arise and remove barriers
* Develop and implement changes to procedures and guidelines affecting the facility/site

**Experience, Qualifications, Knowledge, Skills:**

* Strategic thinker that is politically savvy and knows when to elevate issues and what can be solved at their level
* Ability to establish and maintain effective and cooperative relationships while working as a part of a multidisciplinary team to include medical staff and other site employees
* Skill in working under stressful conditions, remaining calm and exercising sound judgment.
* Ability and experience making decisions in ambiguous situations.
* Skill in dealing effectively with the public in emotional situations, detecting potential problems and preventing escalation
* Skill in effective verbal and written communications
* Skill in working with a variety of individuals from diverse backgrounds