

Professional Development Scholarship Fund
How Training Supports Career Goals - Response Examples

Question: Please describe your SPECIFIC career goals at King County AND explain how you believe this training will either enhance your work skills and/or support you in meeting your career goals at King County. A thoughtful and complete response is strongly recommended.

I am interested in making a complete career change at King County. I would like to obtain an entry level Operating Engineer position where I will be operating and monitoring heating, ventilation, air conditioning and refrigeration (HVAC) systems and equipment for a King County building. This HVAC certification program is a very comprehensive program that provides both hands-on experience and theory. I believe this training program will provide me with required knowledge, hands-on experience and credentials to help me become competitive for an entry level position in HVAC.

As a paralegal, this 8 month Certificate in Private Investigation program would assist me in enhancing my current career as a Paralegal and help me obtain an investigator position within our department. In my current position, I conduct witness interviews. Often when conducting fact-finding interviews, you discover another road you must go down. I think this course would assist me with questioning people more effectively, identifying more possible roads to investigate further and locate additional witnesses.

I would like to pursue a career as either a Contract Specialist or a Project Manager at King County. I have several years of experience and knowledge of LEAN and have managed several projects to completion using various tools and processes utilizing LEAN standards. I would like to continue development in Project Management and would like to be certified as a Project Manager. This Project Management Certification Program will increase my knowledge of project management principles and provide me with a greater advantage of being selected for Project Management jobs, Contract Specialist or other related positions within King County. As a Contract Specialist there are numerous projects that are assigned throughout the fiscal year. With each project comes an opportunity to plan, develop, organize, analyze and finalize with several different teams. By becoming more proficient in Project Management principles coupled with my LEAN experience and knowledge, I believe I would be more successful in moving into a Contract Specialist or Project Manager position.

I am interested in obtaining new skills to better support me in reaching the client population my position serves. This hands-on training in Adobe In-Design will allow me to improve the methods we use to connect with our multicultural community, through the use of professional visual material. The training classes will provide me the skills necessary to create professional, clear and engaging brochures, flyers, posters and articles for printing and uploading. The knowledge will allow me to revamp our current brochures (domestic violence, protection orders, bullying, teen suicide, community resources, etc.) and update our information as we go. It would allow me to design material that aligns with our vision and mission and to make it more accessible to the community. In my role as a Community Service Officer, I manage two community programs (series of 6 classes each) that are offered about 6 times a year combined. I also offer special conferences in between these programs. These require printed flyers for advertisement and the ability to upload them on social media. Brochures are given out as information during each series as well. I often have to rely on outside providers to prepare professional looking advertisement. The training would enable me to prepare my own materials.