**Job Analysis Form**
Alternate Format Available

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**SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS**

Physical Required: General physical, Diabetes, BP, Vision, and Back strength and lifting.

**PATIENT NAME:** _________________________  **JOB TITLE:** Inventory Purchasing Specialist II - SC

**DEPARTMENT:** Adult and Juvenile Detention  **WORK SCHEDULE:** 40/week

**JOB DESCRIPTION:** Purchases goods and services in the facility for DAJD Juvenile Division and Superior Court. Ensures documentation and inventory control of all items purchased.

**WORK ENVIRONMENT:** Detention facility.


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***Continued on next page.***

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Exposures:

- [X] Outside weather
- [X] Non-weather related temp below 55°
- [X] Non-weather related temp above 75°
- ___Humidity/dampness
- ___Moving mechanical parts
- ___Exposed high places
- ___Vibration
- ___Toxic or caustic chemicals
- ___Confined spaces
- ___Wet
- ___Gasses
- ___Fumes
- _X_ Odors
- ___Dusts
- ___Mists
- ___Radiation
- ___Explosives
- ___Noise Level ___________
- ___Other_________________

Special Requirements:

- [□] CDL
- [□] Respirator use
<table>
<thead>
<tr>
<th>PHYSICAL DEMAND</th>
<th>HRS PER SHIFT</th>
<th>PHYSICAL DEMAND</th>
<th>HRS PER SHIFT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standing</td>
<td>0 – 15 minutes</td>
<td>Reaching knee-waist</td>
<td>5 min – 30 min</td>
</tr>
<tr>
<td>Walking ☐ uneven terrain</td>
<td>5 min – 2 hours</td>
<td>Reaching floor-knee</td>
<td>0 – 5 minutes</td>
</tr>
<tr>
<td>Sitting</td>
<td>1 – 3 hours</td>
<td>Lifting/Carrying 1-10#</td>
<td>1 – 3 hours</td>
</tr>
<tr>
<td>Climbing stairs</td>
<td>0 – 5 minutes</td>
<td>Lifting/Carrying 11-20#</td>
<td>1 – 2 hours</td>
</tr>
<tr>
<td>Climbing <em>ladder</em>___</td>
<td>0 – 5 minutes</td>
<td>Lifting/Carrying 21-50#</td>
<td>5 min – 2 hours</td>
</tr>
<tr>
<td>Balancing</td>
<td>0 – 5 minutes</td>
<td>Lifting/Carrying 51-100#</td>
<td>0 – 1 hour</td>
</tr>
<tr>
<td>Bending/Stooping</td>
<td>30 min – 2.5 hour</td>
<td>Lifting/Carrying 100+#</td>
<td>0</td>
</tr>
<tr>
<td>Kneeling</td>
<td>0</td>
<td>Handling</td>
<td>5 min – 2 hours</td>
</tr>
<tr>
<td>Crouching</td>
<td>0 – 5 minutes</td>
<td>Hand Controls</td>
<td>5 min – 2 hours</td>
</tr>
<tr>
<td>Crawling</td>
<td>0</td>
<td>Fingering ☐ keyboarding</td>
<td>30 min – 4 hours</td>
</tr>
<tr>
<td>Foot controls</td>
<td>0 – 30 minutes</td>
<td>Vision to assure safety of others</td>
<td>2.5 – 6.5 hours</td>
</tr>
<tr>
<td>Reaching above shoulders</td>
<td>5 min – 1 hour</td>
<td>Hearing to assure safety of others</td>
<td>2.5 – 6.5 hours</td>
</tr>
<tr>
<td>Reaching waist-shoulder</td>
<td>15 min – 2 hours</td>
<td>Push/Pull up to 30#</td>
<td>5 min – 2.5 hours</td>
</tr>
</tbody>
</table>

I have reviewed the following Job Analysis for the above-named candidate.

______________________________________  ______________________
Physician’s Signature                  Date