

# Job Analysis Form

Alternate Format Available



King County

## SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

<http://www.kingcounty.gov/employees/HumanResources/SafetyClaims/JobAnalysis/analyses.aspx>

Physical Required: General physical, Diabetes, BP, Vision, and Back strength and lifting.

PATIENT NAME: \_\_\_\_\_

DEPARTMENT: Community & Human Services

JOB TITLE: Involuntary Commitment Specialist I

WORK SCHEDULE: 24/7 coverage; 9 hour/20 min/day  
37.5 hours/week

JOB DESCRIPTION: Within King County's Mental Health Chemical Addiction Services Division, Crisis and Commitment Services section, provides crisis services, evaluation, and investigation of adults and juveniles alleged to have a mental disorder that renders them gravely disabled, dangerous to themselves or dangerous to others. Makes decisions as to whether or not these persons should be involuntarily committed under RCW 71.05 and 71.34 and coordinates case movement through the legal system. Facilitates voluntary psychiatric hospitalization and other less restrictive alternatives. Alternates between: triaging incoming phone calls; working with a partner to meet with consumers in person at their residences, in jails, and any other location within King County where services are needed; provides services on-site at King County hospitals.

### WORK ENVIRONMENT:

ESSENTIAL FUNCTIONS: Provides crisis outreach services throughout King County which includes emergency on-site visits anywhere they are necessary. This typically occurs with a co-worker or a law enforcement official and involves traveling with and without a vehicle and using a cell phone. Investigates allegations and gathers evidence. Conducts clinical evaluations, and decides in accordance with State laws if psychiatric hospitalization is needed or if a referral to other resources is appropriate. Prepares witness statements, serves subpoenas, and testifies at court hearings. Completes required legal forms, reports, and case notes documenting investigation activities, telephone calls, and time spent on cases. This occurs in the field as well as in an office. Coordinates the processing of involuntarily committed individuals through the legal system. Takes incoming calls, triages them, and issues assignments to co-workers. Provides on-site hospital evaluation services. Attends staff meetings and mandatory trainings. Contacts 911 in cases of emergency.

### Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet
- Gasses
- Fumes
- Odors
- Dusts
- Mists
- Radiation
- Explosives
- Noise Level 40-120 DBL
- Weapons
- Bloodborne pathogens

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PHYSICAL DEMAND	HRS PER SHIFT
Standing	1 – 6 hours
Walking <input type="checkbox"/> uneven terrain	1 – 4 hours
Sitting	30 min – 7 hours
Climbing stairs	5 min – 1 hour
Climbing _____	0
Balancing	0
Bending/Stooping	1 – 8 hours
Kneeling	0 – 2 hours
Crouching	10 min – 2 hours
Crawling	0 – 5 minutes
Foot controls	1 – 7 hours
Reaching above shoulders	0 – 1 hour
Reaching waist-shoulder	0 – 1 hour

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	0 – 1 hour
Reaching floor-knee	0 – 1 hour
Lifting/Carrying 1-10#	4 – 8 hours
Lifting/Carrying 11-20#	30 min – 2 hours
Lifting/Carrying 21-35#	0 – 5 minutes
Lifting/Carrying 35-100#	0
Lifting/Carrying 100+#	0
Handling	1 – 8 hours
Hand Controls	1 – 8 hours
Fingering <input checked="" type="checkbox"/> keyboarding	0 – 4 hours
Vision to assure safety of others	1 – 8 hours
Hearing to assure safety of others	1 – 8 hours
Other	

I have reviewed the following Job Analysis for the above-named candidate.

\_\_\_\_\_  
Physician's Signature

\_\_\_\_\_  
Date