

# Job Analysis Form

Alternate Format Available



King County

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## SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

Physical Required: General physical, Diabetes, BP, Vision and Audiogram.

PATIENT NAME: \_\_\_\_\_

JOB TITLE: General Inspector II

DEPARTMENT: DDES

WORK SCHEDULE: 7:15am – 4:15am, Mon. – Fri.

**JOB DESCRIPTION:** The responsibilities of this classification include performing building inspections and enforcing building codes and regulations. This includes issuing correction notice, researching permit and code histories, examining foundation and soil stability, initiating code enforcement actions, conducting pre-construction meetings and performing final inspections and damage investigations.

**WORK ENVIRONMENT:** The majority of the work takes place outside walking around construction sites. The rest of the work takes place in an office environment.

**ESSENTIAL FUNCTIONS:** Inspect building projects to ensure compliance with applicable building codes and regulations. Issue correction notices and Stop Work orders for non-conforming conditions, offer alternatives, maintain logs and records and initiate problem solving conferences with owners, contractors and design professionals. Coordinate inspection approvals with other sections and agencies. Research permit and code histories to interpret past inspection records. Operate motor vehicle to visit construction sites. Examine foundations and soil stability per geo-technical and structural engineers' designs. Initiate code enforcement action including notification and documentation. Receive and respond to complaints about buildings/construction from citizens, King County agencies, Metropolitan King County Council and King County Executive staff. Inspect sites to determine nature of violation and impact on environment and course of action and repeat site inspection for compliance. Maintain complete records of case history and a complete copy of legal file of each case. Respond to inquiries and prepare for legal action by conducting research and collecting information to establish factual data on locations of violations and sites, history of projects and builders. Make field inspections of particularly hazardous or sensitive issues. Conduct field review to verify accuracy of application information. Conduct pre-construction meetings to review conditions and plans. Conduct random and scheduled inspections to determine compliance with requirements. Perform final inspections and authorize certificates of occupancy. Perform damage investigations and mitigate fire and life safety hazards. Provide public with information on codes, regulations and permit requirements.

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PHYSICAL DEMAND	HRS PER SHIFT
Standing	~5
Walking <input checked="" type="checkbox"/> uneven terrain	~5
Sitting	~3
Climbing stairs	~4
Climbing <u>ladders</u>	~1
Balancing	0
Bending/Stooping	~4
Kneeling	~4
Crouching	~4
Crawling	~2
Foot controls	~2
Reaching above shoulders	~1
Reaching waist-shoulder	~1

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	~1
Reaching floor-knee	~1
Lifting/Carrying 1-10#	~5
Lifting/Carrying 11-20#	0
Lifting/Carrying 21-50#	0
Lifting/Carrying 51-100#	0
Lifting/Carrying 100+#	0
Handling	0
Hand Controls	~2
Fingering <input checked="" type="checkbox"/> keyboarding	~1.5
Vision to assure safety of others	~5
Hearing to assure safety of others	~5

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet
- Fumes
- Dusts
- Radiation
- Noise Level About 40 – 90 decibels
- Other \_\_\_\_\_
- Gasses
- Odors
- Mists
- Explosives

Special Requirements:

- CDL
- Respirator use

I have reviewed the following Job Analysis for the above-named employee.

\_\_\_\_\_  
Physician's Signature

\_\_\_\_\_  
Date