

Job Analysis Form

Alternate Format Available



King County

SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

Physical Required: General physical, Diabetes, BP, Vision and Audiogram.

PATIENT NAME: _____ JOB TITLE: General Inspector III

DEPARTMENT: DDES WORK SCHEDULE: 7:15am – 4:15am, Mon. – Fri.

JOB DESCRIPTION: The responsibilities of this classification include providing lead direction to General Inspectors and support staff performing building inspections and enforcing building codes and regulations. This includes performing workload distribution, feedback on job performance, participating in employee discipline meetings; providing interpretations and training to inspectors on Uniform Building, Mechanical, Energy, Barrier-Free and Zoning codes; providing public information and clarification on codes and their practical applications; participating in meetings and task forces; performing inspections on difficult or unusual sites; and making recommendations on improving operations.

WORK ENVIRONMENT: The majority of work takes place in an office environment. All other work is conducted in the field at construction sites.

ESSENTIAL FUNCTIONS: Give direction to General Inspectors in resolving difficult and/or unusual situations related to construction. Review inspection reports and files to determine inspection-reporting adequacy. Provide feedback to supervisor on employee work performance, provide training, technical guidance, participate in disciplinary meetings and assign geographical inspections areas to balance workload. Provide information to the public on code clarification and code interpretation; answer questions on permit processing, inspection procedures, violations and code enforcement. Answer questions on Uniform Building, Mechanical and Fire, Zoning, Barrier-Free Residential and Non-residential energy codes. Perform field inspections of commercial and multifamily buildings and sites to resolve difficult and unusual problems. Perform major fire and other emergency response inspections to determine structural stability and safety determining a course of action. Develop programs, procedures and provide training to improve the quality of the inspection program. Represent King County in legal action, act as an expert witness, give dispositions and answer interrogatories on matters involving inspections. Draft and sign correspondence for permit extension, code enforcement, permit cancellation, and information requests and documentation; draft response letters for the supervisor, manager, department director and the executive.

***Continued on next page.

PHYSICAL DEMAND	HRS PER SHIFT
Standing	~6
Walking x uneven terrain	~6
Sitting	~2
Climbing stairs	~1
Climbing	0
Balancing	0
Bending/Stooping	~1
Kneeling	~1
Crouching	~1
Crawling	~30 minutes
Foot controls	~1
Reaching above shoulders	0
Reaching waist-shoulder	~4

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	~2
Reaching floor-knee	~2
Lifting/Carrying 1-10#	~2
Lifting/Carrying 11-20#	0
Lifting/Carrying 21-50#	0
Lifting/Carrying 51-100#	0
Lifting/Carrying 100+#	0
Handling	0
Hand Controls	~1
Fingering <input checked="" type="checkbox"/> keyboarding	~5
Vision to assure safety of others	0
Hearing to assure safety of others	0

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet
- Fumes
- Radiation
- Noise Level About 40 – 90 decibels
- Other _____
- Gasses
- Odors
- Mists
- Explosives

Special Requirements:

- CDL
- Respirator use

I have reviewed the following Job Analysis for the above-named employee.

Physician's Signature

Date