

Job Analysis Form

ALTERNATE FORMAT AVAILABLE



SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

A more detailed form is available on the web at <http://www.metrokc.gov/ohrm/kcjabank/>

PATIENT NAME: _____

JOB TITLE: Wastewater Treatment Operator Sr.

DEPARTMENT: Natural Resources, Wastewater

WORK SCHEDULE: 40/week

JOB DESCRIPTION: Responsible for the operation of wastewater and water supply facilities located at Cedar Hills Regional Landfill and remote Solid Waste Division sites. This positions is also responsible for planning, scheduling, coordinating, directing, training, monitoring and reviewing crew's daily work. Assist supervisor in performance feedback and evaluation of staff.

WORK ENVIRONMENT: Plant/Outside

ESSENTIAL FUNCTIONS: Plan, schedule and prioritize work orders. Coordinate on-site responses to unusual occurrences and emergencies. Operate, monitor and control equipment and systems using complex computer system (SCADA). Requisition supplies and equipment, maintain inventory, provide data for budge forecasting. Maintain, repair and rebuild various pumps such as pneumatic, centrifugal and hydraulic pumps. Coordinate and provide technical expertise on projects.

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet Gasses
- Fumes Odors
- Dusts Mists
- Radiation Explosives
- Noise Level 110 DBL
- Other _____

Special Requirements:

- CDL Respirator use

PHYSICAL DEMAND	HRS PER SHIFT	PHYSICAL DEMAND	HRS PER SHIFT
Standing	1 – 4 hours	Reaching knee-waist	2 – 4 hours
Walking <input checked="" type="checkbox"/> uneven terrain	1 – 4 hours	Reaching floor-knee	1 – 3 hours
Sitting	1 – 5 hours	Lifting/Carrying 1-10#	30 min – 1 hour
Climbing stairs	0 – 1 hour	Lifting/Carrying 11-20#	30 min – 1 hour
Climbing <u>Equipment</u>	0 – 1 hour	Lifting/Carrying 21-50#	30 min – 1 hour
Balancing	0 – 1 hour	Lifting/Carrying 51-100#	0 – 30 minutes
Bending/Stooping	2 – 3 hours	Lifting/Carrying 100+#	0
Kneeling	0 – 3 hours	Handling	1 – 5 hours
Crouching	0 – 3 hours	Hand Controls	0 – 4 hours
Crawling	0 – 1 hour	Fingering <input checked="" type="checkbox"/> keyboarding	1 – 5 hours
Foot controls	0 – 5 hours	Vision to assure safety of others	2 – 8 hours
Reaching above shoulders	0 – 3 hours	Hearing to assure safety of others	2 – 8 hours
Reaching waist-shoulder	0 – 4 hours	Other	

I have reviewed the following Job Analysis for the above-named employee.

Physician's Signature

Date