

Job Analysis Form

Alternate Format Available



King County

SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

A more detailed form is available on the web at <http://www.metrokc.gov/ohrm/kcjabank/>

PATIENT NAME: _____

JOB TITLE: Health and Environmental Investigator III

DEPARTMENT: Public Health

WORK SCHEDULE: 40/week

JOB DESCRIPTION: Responsibilities include establishing the mission, vision and values of multiple work teams for an environmental health program and ensuring accomplishment. This involves performing as a technical specialist with extensive knowledge in multiple board ranges of health and/or environmental regulator compliance, investigation and technical oversight.

WORK ENVIRONMENT: Office with some field.

ESSENTIAL FUNCTIONS: Edit written information regarding technical, regulatory, legal and political issues. Determine to what extent environmental health compliance investigations should be pursued. Present environmental health program rules, regulations and policies for Metropolitan King County Council approval. Manage contracts with local jurisdictions or contractors. Oversee and negotiate program budget expenditures. Develop, organize and oversee multiple cross-divisional or other health or environmental teams. Plan and coordinate multiple work plan objectives. Determine and resolve issues and conflicts among teams and team members. Ensure health and safety of employees by establishing and revising policies and procedures for activities at hazardous sites. Perform health and Environmental Investigator II duties in addition to the above work when load requires.

PHYSICAL DEMAND	HRS PER SHIFT	PHYSICAL DEMAND	HRS PER SHIFT
Standing	1 – 2 hours	Reaching knee-waist	30 min – 1 hour
Walking <input type="checkbox"/> uneven terrain	3 – 4 hours	Reaching floor-knee	15 – 30 minutes
Sitting	4 – 5 hours	Lifting/Carrying 1-10#	2 – 3 hours
Climbing stairs	30 min – 1 hour	Lifting/Carrying 11-20#	0
Climbing <u> Slopes </u>	15 – 30 minutes	Lifting/Carrying 21-50#	0
Balancing	1 – 2 hours	Lifting/Carrying 51-100#	0
Bending/Stooping	2 – 3 hours	Lifting/Carrying 100+#	0
Kneeling	30 min – 1 hour	Handling	3 – 4 hours
Crouching	15 – 30 minutes	Hand Controls	2 – 3 hours
Crawling	0	Fingering <input checked="" type="checkbox"/> keyboarding	3 – 4 hours
Foot controls	2 – 3 hours	Vision to assure safety of others	2 – 3 hours
Reaching above shoulders	0	Hearing to assure safety of others	2 – 3 hours
Reaching waist-shoulder	15 – 30 minutes	Other	

Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet Gasses
- Fumes Odors
- Dusts Mists
- Radiation Explosives
- Noise Level 50 DBL
- Other _____

Special Requirements:

- CDL Respirator use

I have reviewed the following Job Analysis for the above-named employee.

Physician's Signature

Date