

# Job Analysis Form

Alternate Format Available



King County

## SHORT FORM FOR PRE-EMPLOYMENT PHYSICALS

A more detailed form is available on the web at <http://www.metrokc.gov/ohrm/kcjabank/>

PATIENT NAME: \_\_\_\_\_

JOB TITLE: Health and Environmental Investigator I

DEPARTMENT: Public Health

WORK SCHEDULE: 40/week

JOB DESCRIPTION: Responsibilities include ensuring compliance with current environmental codes, regulations and policies by inspecting or auditing properties, businesses or waste streams; identifying health and environmental hazards; and providing information and technical assistance to the public, businesses and industries on a well defined limited scope environmental or heal program(s).

WORK ENVIRONMENT: Field with some office.

ESSENTIAL FUNCTIONS: Provide information, interpretation, technical assistance and regulatory compliance advice to industry, the public, the media and other agencies for environmental codes, regulations and policies. Coordinate program activities with higher level environmental investigators, agencies and jurisdictions. Conduct routine/required inspections or audits to ensure compliance with current environmental codes, regulations, and policies and provide technical assistance for environmental management activities. Conduct investigations and Initiate enforcement or corrective actions as required. Respond to public complaints and inquiries on environmental or health matters. Collect samples, conduct field tests, collect and analyze environmental data and interpret results. In collaboration with businesses, trade associations, agencies, staff and the public, participate in the development of environmental-best management practices, regulations and cost-effective options that prevent pollution. Identify health or pollution problems and recommend solutions to mitigate identified problem, asses extend and severity of possible contamination of property. Determine regulatory status and potential for waste reduction or regulatory violations by comparing business representative's responses to investigation questions and physical evidence. Participate in the development, implementation, and evaluation of long and short range plans overall program. Recommend effective solutions to normal waste management problems at business sites. Visit and correspond with commercial and industrial hazardous chemicals users to determine their processes, type and quantity of wastes, and potential impact on the environment and human health. Maintain, update and use computerized data management systems. Present information on basic environmental or health programs, an individual environmental health program or Seattle/King County Department of Public Health rules and regulations and pollution-prevention strategies to individuals at meetings and public forums. When assigned to Hazardous Waste Management or Public Health the following may be additional essential duties; Identify and characterize industrial and commercial wastes and recommend proper management guidance. Recommend compliance, education or enforcement strategies. Recommend monitoring requirements for waste generators. Research and review public health and environmental permit applications and variances; verify conditions; prepare and recommend authorization or denial of permits.

### Exposures:

- Outside weather
- Non-weather related temp below 55°
- Non-weather related temp above 75°
- Humidity/dampness
- Moving mechanical parts
- Exposed high places
- Vibration
- Toxic or caustic chemicals
- Confined spaces
- Wet
- Gasses
- Fumes
- Odors
- Dusts
- Mists
- Radiation
- Explosives
- Noise Level 50 DBL
- Other \_\_\_\_\_

### Special Requirements:

- CDL
- Respirator use

PHYSICAL DEMAND	HRS PER SHIFT
Standing	1 – 2 hours
Walking <input type="checkbox"/> uneven terrain	3 – 4 hours
Sitting	4 – 5 hours
Climbing stairs	30 min – 1 hour
Climbing <u>Slopes</u>	15 – 30 minutes
Balancing	1 – 2 hours
Bending/Stooping	2 – 3 hours
Kneeling	30 min – 1 hour
Crouching	15 – 30 minutes
Crawling	0
Foot controls	2 – 3 hours
Reaching above shoulders	0
Reaching waist-shoulder	15 – 30 minutes

PHYSICAL DEMAND	HRS PER SHIFT
Reaching knee-waist	30 min – 1 hour
Reaching floor-knee	15 – 30 minutes
Lifting/Carrying 1-10#	2 – 3 hours
Lifting/Carrying 11-20#	0
Lifting/Carrying 21-50#	0
Lifting/Carrying 51-100#	0
Lifting/Carrying 100+#	0
Handling	3 – 4 hours
Hand Controls	2 – 3 hours
Fingering <input checked="" type="checkbox"/> keyboarding	3 – 4 hours
Vision to assure safety of others	2 – 3 hours
Hearing to assure safety of others	2 – 3 hours
Other	

I have reviewed the following Job Analysis for the above-named employee.

\_\_\_\_\_  
Physician's Signature

\_\_\_\_\_  
Date