

KING COUNTY SUPERIOR COURT CLERK'S OFFICE

CONTACT: Kathei McCoy 206-477-0699
ISSUED BY: Barbara Miner, Director and Superior Court Clerk
ISSUE DATE: May 16, 2014
ISSUE NO: 14-004



King County

CLERK'S ALERT

Scheduled Maintenance Announcement

Systems Offline: May 23 through May 26, 2014

The Clerk's Office will be performing necessary system maintenance over the Memorial Day weekend. Many of the Clerk's Office's electronic systems and processes will be impacted. **From 12:15 p.m. on Friday, May 23 through 9:00 a.m. Tuesday, May 27**, the following will *not* be available:

- ◆ eFiling
- ◆ eEx Parte via the Clerk
- ◆ eWorking Copies
- ◆ Electronic Records Requests
- ◆ ECR Online

More details follow on each of the systems.

eFiling

On Friday, May 23, the Clerk's Office will accept filings in person or by fax between 12:15 p.m. and 4:30 p.m. A cover sheet, which can be found at <http://kccscclerkefilingstatus.com> should accompany each filing.

Customers will be billed for any fax filings that require payment, such as new cases or fee documents.



www.kingcounty.gov/courts/clerk

You have subscribed to receive notices from the **Superior Court Clerk's Office**.

- Manage: [Preferences or unsubscribe](#)
- Questions about the service? Visit subscriberhelp.govdelivery.com

KING COUNTY SUPERIOR COURT CLERK'S OFFICE

CONTACT: Kathei McCoy 206-477-0699
ISSUED BY: Barbara Miner, Director and Superior Court Clerk
ISSUE DATE: May 16, 2014
ISSUE NO: 14-004



King County

eEx Parte via the Clerk

Ex Parte via the Clerk submissions will also be accepted in person or by fax. Each submission should include an Ex Parte Cover Sheet (located at www.kingcounty.gov/courts/clerk/exparte.aspx) as well as a cover sheet for billing purposes (www.kcscclerkefilingstatus.com).

eWorking Copies

eWorking Copies may be sent by email to eworkingcopies@kingcounty.gov. Please include the cover sheet found at www.kcscclerkefilingstatus.com, which will be used for billing purposes. Note: Please do not email any documents for filing or for submission to Ex Parte via the Clerk. Only eWorking Copies will be accepted via email. Please call 206.477.3021 with any questions.

Viewing/Ordering Documents

Electronic Records Requests and ECR Online will not be available; however, customers will continue to be able to view court documents at any Clerk's Office location during business hours.

Thank you.



www.kingcounty.gov/courts/clerk

You have subscribed to receive notices from the **Superior Court Clerk's Office**.

- Manage: [Preferences or unsubscribe](#)
- Questions about the service? Visit subscriberhelp.govdelivery.com